



PrairieCat is soliciting proposals from qualified vendors to provide a mobile application to interface with our Innovative Interfaces Sierra system. Currently, PrairieCat is on V. 4.2.0_7 of Sierra. Visit <https://support.prairiecat.info> for additional specifications. Any questions and subsequent answers regarding this Request for Proposals (“RFP”) will be posted to this website if received. PrairieCat is entitled to issue written addendum changing this RFP at any time.

Vendors must submit the following information about its product and provide any supporting documentation:

1. Which mobile platforms is the app available on? Any other platforms aside from mobile (eg, kindle fire, etc.)?
2. Can the app be used in a consortia environment?
3. What consortia currently use your app? Do you have any consortia running Innovative Interface’s Sierra ILS running the app? If so, please provide a list and contact information. Please include how many member libraries are involved in the consortia implementation.
4. Does the app allow searching consortium catalog in “real time”?
5. Are offline data cuts/loads necessary? If so, what is the process required of the ILS administration?
6. How is the connection between the consortium catalog and the app made?
7. What sort of searching does the app allow?

8. Is there an “advanced search” capability? Please describe.

9. Can the app choose to search one library, a group of libraries, or the entire consortium’s collection? How does this work?

10. Does the app show book covers or add-value content for materials? If so, how is this content provided? Are separate services from other vendors required? What vendors and products are supported?

11. Can users access account info?

12. What account info can user access in app?

13. Does app allow:
 - a. Hold placement
 - b. Hold cancelling
 - c. Hold suspension

14. Can the user pay fines/fees online via the app? If so, is the ILS automatically updated in real time? Please describe the process, and the process of remittance.

15. Can the user renew materials via the app?

16. Is it possible to integrate event management/calendar/room booking software into the app?

17. Which event mgmt/calendar/room booking software functions with the app?

18. Can the app provide ebook/ematerial searching?

19. Which ematerial vendors work with the app?

20. How does ematerial searching function?

21. Can the app provide access to separate ematerial accounts based on the user's home library? Eg: can the app provide access to more than just one "consortia" ematerial account, if several members have their own autonomous accounts?

22. Can the app provide a separate interface for each member library in the consortium?
23. If so, can each interface be branded and customized for the particular library member?
Please describe what customization is available.
24. What other services (such as online help/chat clients, social media feeds, RSS feeds, etc) can the user access using the app?
25. Can the user access multiple accounts on one device (child accounts for instance?)
26. What reporting tools are available? What canned reports are available?
27. Does the app provide any patron self service options such as self check? If so, please describe.

28. If self check is provided, how is security accommodated? Can RFID security be turned off? What about mag strip security? How is this accomplished?

29. Please provide the process whereby a user would operate self check functionality.

30. What other aspects of the app or the interface would you like to emphasize or describe?

Bid requirements:

Please provide annual pricing and any implementation costs for the following:

1. 1-25 participating members
2. 26-50 participating members
3. 51-75 participating members
4. 76-100 participating members
5. 100+ participating members

Please provide pricing per member for a three and five year contract term.

Selection Criteria

PrairieCat reserves the right to reject any or all proposals, or any part thereof, make counter proposals and/or engage in negotiation with any or all vendors making a proposal in order to obtain the required and appropriate services at a cost acceptable to PrairieCat and in its sole judgment will best serve the interests of PrairieCat. The vendor's qualifications cost and proposal as to the work will be considered in awarding the work. PrairieCat reserves the right to expand the response period, including but not limited, to supply further information, to make revisions in the scope of work or to solicit additional proposals from other vendors. PrairieCat reserves the right to cancel or amend this RFP at any time, without liability for any loss, damage, cost or expense incurred or suffered by any vendor as a result of that change or cancellation. Each vendor is solely responsible for the risk and cost of preparing and submitting its proposal to this request for proposals, and PrairieCat is not liable for the cost of doing so or obliged to remunerate or reimburse any vendor for that cost. This RFP does not impose on PrairieCat any duty of fairness or natural justice to any or all respondents with respect to this RFP or the process it creates. PrairieCat is entitled to act in its sole, absolute and unfettered discretion.

In considering any responses delivered in response to the request for proposals, PrairieCat among other things, reserves the absolute and unfettered discretion to:

- accept or reject any proposal that fails to comply with the requirements set out in the request for proposals for the content of proposals;

- assess proposals as it sees fit, without in any way being obligated to select any proposal or vendor ;
- assess and select proposals as it sees fit without being obliged in any way to select the proposal that offers the lowest price or cost;
- determine whether any proposal or proposals satisfactorily meet the selection criteria set out in this request for proposals;
- the right to require clarification after the dates and times set out above from any one or more of the vendor s in respect of proposals submitted;
- the right to communicate with, meet with or negotiate with any one or more of the vendor s respecting their proposals or any aspects of the project;
- reject any or all proposals with or without cause, whether according to the selection criteria set out above or otherwise.

Proposals will be evaluated by representatives of PrairieCat with such other assistance as it might require. Proposals will be evaluated based on demonstrated experience and qualifications of the vendor, the proposed cost for the work, and the availability and capacity of the vendor to perform the work in a timely manner.

Contract

The RFP is solely a request for expressions of interest and statements of qualifications. It is not an invitation for tenders, an offer to contract, or an invitation for offers capable of acceptance to create a contract. No contractual or other legal obligations or relations between PrairieCat and any other person can or will be created hereunder. PrairieCat will contract for the services directly.

Compliance with the Law

The vendor shall at all times observe and comply with all laws, ordinances and regulations of the Federal, State, county and local government, which may in any manner affect the preparation and submittal of a response to the RFP, the contract with PrairieCat and the performance of the work. The vendor shall not engage in any prohibited form of discrimination in employment as defined in the Illinois Human Rights Act. The vendor shall maintain policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. Vendor shall comply with all requirements of the Illinois Human Rights Act including maintaining a sexual harassment policy and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. Vendor shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under the contract.

Representation

By submitting its proposal to PrairieCat , each vendor represents and warrants to PrairieCat that the information in its proposal is accurate and complete.

Proprietary Information

Although PrairieCat does not guarantee that information contained in any proposal will remain confidential, if vendor considers that any part of its proposal is proprietary, including by reason of its being copyright, the proposal must clearly identify those portions of it that are considered proprietary.

Waiver and Allocation of Risk

PrairieCat accepts no responsibility or liability for the accuracy or completeness of this RFP or of any recorded or oral information communicated or made available for inspection by PrairieCat and no representation or warranty, either express or implied, is made or given by PrairieCat with respect to the accuracy or completeness of any of those things. The sole risk, responsibility and liability connected with reliance by any vendor or any other person on this request for proposals or any other such information as is described in this section is solely that of each vendor .Each vendor acknowledges and agrees that it is solely responsible for obtaining its own independent financial, legal, accounting, engineering and other advice with respect to the contents of this RFP or any such information as is described in this section. Each vendor who submits a proposal to

PrairieCat is deemed to have released PrairieCat from, and waived, any action, cause of action, claim, liability, demand, loss damage cost or expense, of every kind, in any way connected with or arising out of the contents of this RFP or any such information as is described in this section. Each vendor who submits a proposal is deemed to have agreed that it is solely responsible and liable to ensure that it has obtained and considered all information necessary to enable it to understand the requirements of this RFP, and of the project, and to prepare and submit its proposal.

The information submitted in each proposal may be subject to public disclosure pursuant to the Freedom of Information Act [5 ILCS 140/1 et seq.] Sealed or electronically submitted proposals are due at the PrairieCat office, 220 W. 23rd Ave, Coal Valley, IL 61240, Attn: Carolyn Coulter, no later than June 10, 2019, 4:00PM.

Proposals must be submitted for all of the elements listed. Incomplete proposals that do not address the entirety of the list (including the specifications at <http://support.prairiecat.info>) will automatically be disqualified. Proposals must include costs for each line item as well as a total cost. RFP documents, information, and answers to questions may be obtained by contacting:

Carolyn Coulter
Carolyn.coulter@railslibraries.info

Patented Devices, Materials, and Processes

The selected vendor shall pay for all royalties and/or license fees and assume all costs incident to the use in performance of the work or the incorporation in the work of any invention, design, process, product or device which is subject to patent or copyrights held by others, and, additionally, shall defend all suits or claims for infringements of any patent or invention right or copyrights involved in the items furnished hereunder.

Vendor Name _____

Bid Worksheet

Item Description	Quantity	Unit Cost	Total Cost
"Core" Mobile Application, annual subscription rate (3 year contract)			
"Core" Mobile Application, annual subscription rate (5 year contract)			
Add on service(s) and description			
Implementation Costs			

Signature _____

Date _____

Agent Name _____

Telephone Number _____

Email _____