

## PrairieCat Meeting Calendar FY2026

DELEGATES ASSEMBLY			
This body approves the budget, contracts, new members and other major decisions for PrairieCat. Consists of a representative from each Fully Participating and Basic Online member as well as four Union Listing representatives.			
FY2026 Officers: Chair: Megan Gove (TF) Vice-Chair: Barbara Posing (SA)		Secretary: Kim Brozovich (RP) Treasurer: Beth Ryan (JO)	
Quarterly meetings in months of January, April (budget approved), July, and October (budget presented). Last Wednesday of the month. All meetings are in person and held from 10:00am-12:00 pm. Lunch is served at the April meeting. Participation also available via Zoom.			
PC Host: Carolyn Coulter Alternate Host: Chelsey Knippel, Elizabeth Smith Panelists: Chair, others as needed			
<b>Who should attend:</b> participation in Delegates Assembly is required for Delegates or Alternates from each Fully Participating or Basic Online member of PrairieCat, and the four Union List reps.			
Date	Location	Time	Format
July 30, 2025	Freeport PL, New Lenox PL, Princeton PL, RAILS Coal Valley Service Center	10:30am-12:00pm	In person
Oct 29, 2025	Freeport PL, New Lenox PL, Princeton PL, RAILS Coal Valley Service Center	10:30am-12:00pm	In person
Jan 28, 2026	Freeport PL, New Lenox PL, Princeton PL, RAILS Coal Valley Service Center	10:30am-12:00pm	In person
Apr 29, 2026	Senica's Oak Ridge Golf Club, LaSalle, IL (Luncheon)	10:30am-12:00pm	In person

ADMINISTRATIVE COUNCIL			
This governing body consists of 11 elected representatives from the Delegates Assembly. The group sets policy, receives and approves recommendations from the Ad Hoc and Standing Committees, and approves recommendations to go to the Delegates Assembly including new members, contracts, the budget and major purchases outside the budget.			
FY2026 Officers: Chair: Megan Gove (TF) Vice-Chair: Barbara Posing (SA)		Secretary: Kim Brozovich (RP) Treasurer: Beth Ryan (JO)	
Monthly meetings on 1st Fridays (*2nd Fridays if Holiday or when Delegates Assembly is the same week). All meetings are In person and held from 10:00am-1:00pm. Rotating locations of council members' libraries. Participation also available via conference call.			
PC Host: Carolyn Coulter Alternate Host: Chelsey Knippel, Elizabeth Smith			
Who should attend: members of the Council and any other interested parties			
Date	Location	Time	Format
Jul 11, 2025	Byron PL	10:30am-1:00pm	In person
Aug 8, 2025	Marseilles PL	10:30am-1:00pm	In person
Sep 5, 2025	Yorkville PL	10:30am-1:00pm	In person
Oct 3, 2025	LaSalle PL	10:30am-1:00pm	In person
Nov 7, 2025	Freeport PL	10:30am-1:00pm	In person
Dec 5, 2025	Princeton PL	10:30am-1:00pm	In person
Jan 2, 2026	DeKalb PL	10:30am-1:00pm	In person
Feb 6, 2026	Reddick PL	10:30am-1:00pm	In person
Mar 6, 2026	Sandwich PL	10:30am-1:00pm	In person
Apr 3, 2026	Princeton PL	10:30am-1:00pm	In person
May 8, 2026	Byron PL	10:30am-1:00pm	In person
Jun 5, 2026	Franklin Grove PL	10:30am-1:00pm	In person

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## AD HOC SUBCOMMITTEE OF THE ADMINISTRATIVE COUNCIL:

<b>FINANCE COMMITTEE (AC subcommittee)</b>			
This Committee makes recommendations to the Administrative Council on membership and budget issues to ensure the sustainability of PrairieCat.			
Chair: Beth Ryan (JO)			
Usually meets the third Thursday in September, December, March, and June. Additional meetings scheduled as needed.			
PC Host: Carolyn Coulter Alternate Host: Chelsey Knippel, Elizabeth Smith			
<b>Who should attend:</b> members of the Committee and any other interested parties			
<b>Date</b>	<b>Location</b>	<b>Time</b>	<b>Format</b>
Sep 18, 2025	Sycamore PL, RAILS Coal Valley	10:30am-12:00pm	In person
Dec 18, 2025	Sycamore PL, RAILS Coal Valley	10:30am-12:00pm	In person
Mar 19, 2026	Sycamore PL, RAILS Coal Valley	10:30am-12:00pm	In person
June 18, 2026	Sycamore PL, RAILS Coal Valley	10:30am-12:00pm	In person

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## PRAIRIECAT STANDING COMMITTEES & SUBCOMMITTEES:

<b>RESOURCE SHARING COMMITTEE (AC subcommittee)</b>			
This Committee recommends policy and procedures for resource sharing between libraries, striving to ensure fair and equitable practices that follow agreed PrairieCat resource sharing philosophies.			
Chair: Beth Ryan (JO)			
Quarterly meetings in months of January, April, July, and October. Wednesday before Delegates Assembly 10:00 AM-11:00 AM. Additional meetings scheduled as needed.			
PC Host: Carolyn Coulter Alternate Host: Chelsey Knippel, Elizabeth Smith			
<b>Who should attend:</b> members of the Committee and any other interested parties			
Date	Location	Time	Format
Jul 23, 2025	Zoom	10:00am-11:00am	Zoom
Oct 22, 2025	Zoom	10:00am-11:00am	Zoom
Jan 21, 2026	Zoom	10:00am-11:00am	Zoom
Apr 22, 2026	Zoom	10:00am-11:00am	Zoom

<b>TRAINING &amp; ENHANCEMENTS COMMITTEE (Standing Group)</b>			
This committee creates training resources for staff and patrons, reviews and recommends potential enhancements suggested by the PrairieCat staff and members for submission to Innovative, and reviews and recommends approved Innovative enhancements for voting by PrairieCat.			
Chair: Dana Fine (PR)			
Quarterly meetings: August, November, February, May. 1st Tuesdays of the meeting month at 10:00 am. Zoom is the preferred medium. At least 1 meeting per fiscal year will be in-person.			
Host: Elizabeth Smith Alternate: Melissa Landis			
<b>Who should attend:</b> members of the Committee and any other interested parties			
Aug 5, 2025	Zoom	10:00 - 11:00am	Zoom
Nov 4, 2025	Zoom	10:00 - 11:00am	Zoom
Feb 3, 2026	Zoom	10:00 - 11:00am	Zoom
May 5, 2026	Zoom	10:00 - 11:00am	Zoom

<b>CIRCULATION COMMITTEE (CircC)</b>			
This 11 member elected standing group discusses circulation and OPAC topics. It is empowered to make decisions on procedure and some policy decisions, and to make recommendations to Administrative Council for higher level policy decisions. It also reviews circulation procedures and works together to resolve circulation issues.			
Chair: Melissa Landis (PrairieCat)			
Bi-monthly meetings in even-numbered months. August, October, <del>December</del> , February, April, June. 4 <sup>th</sup> Tuesdays at 1pm. Webinar the preferred medium.			
Host: Melissa Landis Alternate Host: John Slanicky, Magda Bonny			
<b>Who should attend:</b> members of the Committee and any other interested parties			
Aug 26, 2025	Zoom	1:00 pm - 3:00 pm	Zoom
Oct 28, 2025	Zoom	1:00 pm - 3:00 pm	Zoom
Feb 24, 2026	Zoom	1:00 pm - 3:00 pm	Zoom
Apr 28, 2026	Zoom	1:00 pm - 3:00 pm	Zoom
Jun 23, 2026	Zoom	1:00 pm - 3:00 pm	Zoom

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<b>TECHNICAL SERVICES COMMITTEE (TechC)</b>			
This 11 member elected standing group discusses technical services topics. It is empowered to make decisions on procedure and some policy decisions, and to make recommendations to Administrative Council for higher level policy decisions. It also reviews technical services procedures and works together to resolve technical services issues.			
Chair: Sandy Tedder (PrairieCat)			
Bi-monthly meetings in even-numbered months. August, October, <del>December</del> , February, April, June. 2nd Thursdays at 9:30 am. Conference call the preferred medium.			
Host: Sandy Tedder; Alternate Host: Magda Bonny			
<b>Who should attend:</b> members of the Committee and any other interested parties			
Aug 14, 2025	Zoom	9:30 am-11:00 am	Zoom
Oct 9, 2025	Zoom	9:30 am-11:00 am	Zoom
Feb 12, 2026	Zoom	9:30 am-11:00 am	Zoom
Apr 9, 2026	Zoom	9:30 am-11:00 am	Zoom
Jun 11, 2026	Zoom	9:30 am-11:00 am	Zoom

<b>MARC / MARC TRAINEES CATALOGERS MEETING</b>			
Meetings of the PrairieCat member certified MARC and MARC Trainees catalogers held as needed after TechC meetings.			
Chair: Sandy Tedder (PrairieCat)			
Bi-monthly meetings in even-numbered months. August, October, <del>December</del> , February, April, June. 2nd Thursdays at 11 am. Conference call the preferred medium.			
Host: Sandy Tedder; Alternate Host: Magda Bonny			
<b>Who should attend:</b> MARC / MARC Trainees Catalogers			
Aug 14, 2025	Zoom	11:00 am-12:00 pm	Zoom
Oct 9, 2025	Zoom	11:00 am-12:00 pm	Zoom
Feb 12, 2026	Zoom	11:00 am-12:00 pm	Zoom
Apr 9, 2026	Zoom	11:00 am-12:00 pm	Zoom
Jun 11, 2026	Zoom	11:00 am-12:00 pm	Zoom

<b>USER EXPERIENCE COMMITTEE</b>			
In order to better serve both patron and staff end users, the User Experience Committee will discuss and recommend to the Administrative Council services and configurations in order to optimize usability.			
Chair: Shelby O'Hara (PrairieCat)			
Meets quarterly. Sept, Dec, March, June 1st Thursday at 1 pm. Zoom is the preferred medium.			
Host: Shelby O'Hara Host: Elizabeth Smith, Chelsey Knippel			
<b>Who should attend:</b> members of the Committee and any other interested parties			
Sept 4, 2025	Zoom	1:00 pm – 2:00 pm	
Dec 4, 2025	Zoom	1:00 pm – 2:00 pm	
Mar 5, 2026	Zoom	1:00 pm – 2:00 pm	
Jun 4, 2026	Zoom	1:00 pm – 2:00 pm	

<b>ENGAGEMENT COMMITTEE</b>			
The Engagement Committee works to actively engage members at all levels, to create connections and advance the organization through activities like PrairieCat's annual conference PUG Day, peer networking opportunities, and more.			
Chair: Elizabeth Smith (PrairieCat)			
Bi-monthly meetings in even-numbered months. August, October, February, April, June. 3 <sup>rd</sup> Thursdays at 10 am. Zoom is the preferred medium.			
Host: Elizabeth Smith Alternate Host: Chelsey Knippel			
<b>Who should attend:</b> members of the Committee and any other interested parties			
Aug 21, 2025	Zoom	10:00am – 11:00am	
Oct 16, 2025	Zoom	10:00am – 11:00am	
Feb 19, 2026	Zoom	10:00am – 11:00am	
Apr 16, 2026	Zoom	10:00am – 11:00am	

Meetings subject to change – See L2 for updates

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Jun 16, 2026*	Zoom	10:00am – 11:00am
*Tuesday rather than Thursday due to conflict with Finance Committee meeting.		

UNION LIST REPRESENTATIVES			
The four Union List representatives meet semi-annually (or as needed) to review UL member concerns.			
FY2026 UL Reps: Jacquie Peterson (RY), Carolyn Mesick (MV), Ann Marie Jenkins (RW), Julie Voss (FO)			
Semi-annual meetings in October and March. Conference call the preferred medium.			
Host: Liz Smith Alternate Host: John Slanicky, Melissa Landis			
<b>Who should attend:</b> The four Union List representatives			
Oct 7, 2025	Zoom – UL Reps	1:00pm – 2:00pm	Zoom
March 10, 2026	Zoom – All UL Members	1:00pm – 2:00pm	Zoom

NEW DIRECTORS WELCOME			
Scheduled quarterly to meet on the 2 <sup>nd</sup> Tuesday in September, December, March and June.			
<b>Who should attend:</b> New Library Directors of any Directors that would like a refresher/update			
Sept 9, 2025	Zoom	10:00am-11:00am	Zoom
Dec 9, 2025	Zoom	10:00am-11:00am	Zoom
Mar 10, 2026	Zoom	10:00am-11:00am	Zoom
Jun 9, 2026	Zoom	10:00am-11:00am	Zoom

MEMBER UPDATES – Times and Locations TBD			
Meetings in Fall (October) and Spring (March/April) throughout service area. In person meetings.			
Host: Carolyn Coulter Alternate Host: Elizabeth Smith			
<b>Who should attend:</b> members of PrairieCat libraries			
Scheduled virtually as needed.			

PrairieCat Staff Meetings (In-Person)			
PrairieCat staff meet on the 2 <sup>nd</sup> Wednesday of every month via Zoom. In-person staff meetings are once a quarter Quarterly meetings in months of January, April, July, and October.			
<b>Who should attend:</b> All PrairieCat staff			
Oct 8, 2025	LaSalle PL	10:00am-2:00pm	In Person