



**PrairieCat MARC members and MARC trainees
AGENDA**

August 11, 2022

The PC MARC & MARC-trainees will meet **Thursday, August 11, 2022 @ 11:15am-1pm** via Zoom after the PC Tech Committee meeting, following a short break.

Register in advance for this meeting:

<https://raillibraries.zoom.us/meeting/register/tJ0vd-CqrzsuHtelU7LtoOWL2-R-o-PnKhVr>

After registering, you will receive a confirmation email containing information about joining the meeting.

- I. Welcome
- II. Roll call for attendance
- III. Review agenda for additions/correction
- IV. Approval of minutes from: February 11, 2021
- V. Approval of minutes from June 9, 2022.
- VI. Pending Projects/Updates and Discussion:
 - a. RVM Headings and Others
 - b. Tricks and Tips Demo
- VII. MARC Report updates
 - New home page: "TMQ2 Resources for Catalogers" <https://www.marcofquality.com/m>
 - MARC Report help wiki: <https://www.marcofquality.com/w/doku.php>
 - MARC Report 259 download: <https://www.marcofquality.com/z/latest.html>
 - MARC Report 259 portable installer: <https://www.marcofquality.com/z/LAT9/mrtz259.exe>
 - The old home page remains available for the time being at: <https://www.marcofquality.com/old.html>

- VIII. Review of “MARC Report Alerts & Messages”
- IX. Questions, comments, etc.
- X. **Next meeting is Thursday Feb 9 via Zoom, after TechC meeting approximately 11:15 am – 1 pm.**



**PrairieCat MARC Members and MARC trainees
DRAFT MINUTES
June 9, 2022**

ATTENDANCE: Bonny (PC), Brozovich (RP), Chapman (RL), Dean (WL), Fane (LP), Groth (EM), Hickey (WL), Landis (PC), McSweeney (HD), Sciacky (MK), Shippy (MX), Slanicky (PC), Solheim (KR), Swanson (FR), Tepen (UT), Totton Schwarz (WO), Tedder (PC), Zanelli (PC)

GUESTS: Finnerty (N. Chicago)

MEMBERS ABSENT: Clark (PE), Conderman (MS), DeBord (YK), Fine (PR), Kessler (CC), Sangston (MA), West (RO), Hickey (WL)

- I. Welcome**
- II. Roll Call for Attendance**
- III. Review Agenda for Additions/Corrections** – No changes were made to the agenda.
- IV. Approval of Minutes From February 11, 2021** – The recording from February 11, 2021 was garbled and it was difficult to hear who made a motion and seconded to approve the minutes. Upon receipt of a better copy of the recording, the information will be added and the corrected minutes will be distributed prior to the August 11, 2022 meeting for a new vote.

Approval of Minutes From October 14, 2021 -

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| Dean (WL) moved and Shippy (MX) seconded to approve the minutes from the October 14, 2022 minutes as written. Motion passed. |
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- V. New Topics**
 - a. RVM Headings and Others** – Tedder (PC) and Slanicky (PC) looked at options for removing the RVM headings and others. Tedder (PC) checked the Sierra listserv to see how other libraries are removing these headings and could not find anything that we can use. PrairieCat staff will continue to research options. For now, the subjects can be removed in MARC Report before loading the bib records into Sierra.

Tedder (PC) will update the validation table in MARC Report and a copy will be sent to the MARC members.

Examples of subject headings to be removed:

650_7 Auslandsischer Schuler #2 gnd #0 (DE-588)4003747-2
655 _7 ±apicture books.±2aat±0(CStmoGRI)aatgf300026446
655 _7 ±aessays.±2aat±0(CStmoGRI)aatgf300026291

- b. Use of Serial Records-** If an item is published every three years or more frequently, use a serial record. If anyone is uncomfortable making a serial record, send the information to Tedder (PC) to make a serial record. Having each ISBN in the record makes them easy to find. The NIC libraries about six years prior to migration to Sierra were using monographic records instead of serial, so you may see some monographic records older than 2018 that should be on serial records.

VI. Q&A –

- a. GMD –** GMDs are not getting added to some records. Remember to add the GMD when needed. Some libraries are adding the GMD in Sierra after loading it from MARC Report. Format codes also need to be added when needed.

Examples of format codes to be added in MARC Report:

949 ±a*b2=u; (Blu-Ray)
949 ±a*b2=d; (DVD/Blu-Ray Combo)

It is recommended to make changes/edits within Connexion vs. MARC Report. Recommendation is also made to utilize tools available to cataloger such as macros, text strings, constant data, etc.

- b. MARC Report Errors –** MARC Report is giving errors for Playaways and audio enabled books. It is looking at both the visual component and the recording component. If there is an 040 tag with rda, it will give an error message for the GMD. Messages in MARC Report are based on cataloging values and are not necessarily errors; records need to be reviewed carefully to determine what is valid for specific record .
- c. Request for Demonstration of Shortcuts Tools –** Tedder (PC) will schedule a demonstration of shortcuts tools.

VII. Next meeting is Thursday, August 11, 2022 via Zoom, after TSUG meeting, approximately 11:15 am – 1 pm.



PrairieCat

MARC Report

Alerts & Messages

October 2017, Revised May 2019

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Information taken from The MARC of Quality®

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**** Spacing within Marc of Quality software differs from OCLC Connexion software.**

Help? If you are not sure what subfield codes should be used (or not used) in this field, press <F1> for a list.

| Brief Message: | Notes: | Action: |
|--|--|--|
| 010-01: New LCCN prefix invalid | The 010 field contains a prefix that did not validate against the list of LCCN prefixes published by LC: http://www.loc.gov/marc/lccn_structure.html Check the record in the LC catalog; change the LCCN to the correct number, or delete the 010 entirely. | Delete 010 tag if "bl" prefix. Not valid LLCNs. (If authorized, remove permanently in OCLC). |
| 020-01: Add \$q before qualifying info | The 020 contains what appears to be qualifying information after the number in the subf \$a. To improve machine processing, this information should be coded separately, in subf \$q (in which case, parens are not needed). Eg. \$a 0802142176 \$q pbk. Note that if you are reviewing older records, you may want to disable or cancel this check (as \$q was not added to MARC until 2013). | Ignore unless it was your original or level "3" record, then fix in OCLC and replace. |
| 028-01: Check Ind 2 | 028 (Publisher number) has Indicator 2 = '0' (No note, no added entry) or '2' (No note, no added entry); if you want the number in the 028 to be indexed, then change the 2nd indicator to '1' (Note, added entry) or '3' (No note, added entry). | Change 2nd indicator to "1". |
| 041-01: Do not string lang. codes | 041 (Language code) subfields are repeatable (since 2001); so each language code should be entered in its own subfield, e.g., \$aeng\$afre\$aspa. Trailing codes entered in the old format (e.g., 'frespa' in \$aengfrespa) may not validate correctly. | Normally add subfield "a" in between languages. F1 to confirm proper coding. |
| 050-01: Subfield \$b does not match 260\$c | When the LC Call Number (050, or Local 090) contains a date (YYYY) in subfield \$b, it should match the date of publication in 260 \$c. Exceptions to this are Conference proceedings, and the Date of Situation for maps. Note that this check permits a variance of +/- one year between the dates being compared. | Ignore unless it was your original or level "3" record, then fix in OCLC and replace. |

| Brief Message: | Notes: | Action: |
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| 082-01: Ind1=# is Obsolete | 082 first indicator = # is OBSOLETE. WAS: No edition information recorded; valid 1979-1987. | May ignore but recommended to confirm call number and add 2 with edition number of DDC you referenced in addition to adding/editing indicators: 1st indicator =0 2nd indicator =4 |
| 082-01: Mandatory Subf 2 missing | Subfield \$2 is defined as a Mandatory subfield for Tag 082 in the current record type, but this subfield is not present in the field. Help? If you are not sure what subfield codes should be used (or not used) in this field, press <F1> for a list. | |
| 084-01: Subf \$2 value is Invalid | This subfield should contain a code that identifies the source of the classification scheme used in the field. Code from: Classification Scheme Source Codes | Delete field. |
| 100-02:Subf \$e value not appropriate | 100: Subfield \$e contains a term defined in RDA Appendix I; but this term is not appropriate for use in a 1XX unless used with another Appendix I term that is appropriate in 1XX. Press <F7> to see a list of RDA terms that are appropriate for use in a 1XX. If the term is correct, then change the 1XX to a 7XX. (To configure 'appropriate' 1XX terms, go to the RDA page of the options.) | Ignore unless one can provide more accurate/appropriate qualifier. |
| 100-01: Subf \$e is missing | In the 100 (main entry), a subfield \$e (relator term) should be present in both AACR and RDA records. A relator term describes the relationship between an agent (person, corporate body, family) and a work. For a list of RDA relators valid in the current context, add a subfield \$e to the end of the field and press <F7>. (To disable this reminder, goto the RDA page of the options) | Ignore unless it was your original or level "3" record, then fix in OCLC and replace. |
| 245-01: \$hRDA: do not use GMD | 245 subfield \$h (GMD) is not appropriate in an RDA record (040 \$e='rda'); it is replaced by appropriately coded 336 (Content type), 337 (Media type), and 338 (Carrier type) fields. | Ignore. PrairieCat policy to add/retain GMDs. |

| Brief Message: | Notes: | Action: |
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| 260-01: Field is not used for RDA | 260 (Publication, Distribution, etc.) should not be used in an RDA record (040 \$e rda). Move Publication, etc., data to a 264 field or fields (Production, Publication, Distribution, Manufacture, and Copyright Notice) with the appropriate second indicator value: '0' (Production), '1' (Publication), '2' (Distribution), '3' (Manufacture), or '4' (Copyright notice). | Change to 264(s) with proper 2nd indicator(s) depending on information provided on item in hand. |
| 264-01: Field is not used for AACR | 264 field(s) (Production, Publication, Distribution, Manufacture, and Copyright Notice) are not appropriate in an AACR record (040 \$e aacr, or no 040 \$e) for a multi-part monograph, serial, or integrating resource, except for changed publication data (Indicator 1 = '2' or '3') in updated records; move 'earliest' Publication, etc. data to a combined 260 (Publication, Distribution, etc.) field. | Convert to RDA: <ul style="list-style-type: none"> • Leader>18/Desc.Cat.: change from "a" to "i" • 040 tag: add ±e rda • Add appropriate 3XX tags |
| 264-01: Needs ending punct. | 264 ends with a period, a closing parenthesis, a closing bracket, a question mark, or a hyphen when \$c is present--LC PCC PS 1.7.1 | Insert ending punctuation. |
| 264-01: _4 does not end in punct. | 264 Indicator 2 = 4 (Copyright notice date) does not end with an ending mark of punctuation--LC PCC PS 1.7.1 | 264 _4 (copyright date) NO PERIOD. |
| 300-01: \$1 really still CIP? | 300 subfield \$a (Extent) does not contain 'p. cm' or 'pages cm', but 000/17 (Leader/Encoding level) is '8' (CIP), so this record might still need CIP upgrading. Find the item; check all fields for accuracy; add phys. desc. info.; delete 263; change Rec stat to 'p' and Enc lvl to your level; add your institution code as 040\$d. | i.e.: remove 263 tag; change 17/Encod. Lev. From "8" to "I" Should not be getting this message in MARC Report as these CIP records are to be updated/replaced in OCLC. Do NOT manually change "Rec stat" nor manually add institution code in 040\$d. This is done automatically in OCLC when record is replaced |

| Brief Message: | Notes: | Action: |
|---------------------------------------|---|--|
| 300-01: Remove "." after "cm" or "mm" | 300 (Physical description field): 'cm' and 'mm' are symbols, not abbreviations; current understanding of ISBD is: 300 does not end with an ending mark of punctuation except when a 4XX field is also present, or when the punctuation is a closing parenthesis, or is part of the data (e.g., for an abbreviation)--LC PCC PS 1.7.1. You may disable this message if you are copy cataloging AACR records. | Do as instructed. "cm" is considered a symbol, not an abbreviation. |
| 300-01: \$a check SMD--BK | 300 subfield \$a (Extent) might not be entered correctly for this book or manuscript. See AACR2R 2.5 for instructions. | Check to see if "p." is missing the "." or "pages" is spelled out in RDA format. Should be "p." or "pages". |
| 336-01: but 010 \$e not 'rda' | 336 (Content Type) is not used in AACR/MARC. It is required in an RDA/MARC record, but this record does not appear to be an RDA record (040 \$e is not 'rda'). If you are intentionally creating a 'hybrid' record, indicate your intention by adding 040\$e aac after \$e rda. | <p>Convert to RDA:</p> <ul style="list-style-type: none"> • Leader>18/Desc.Cat.: change from "a" to "i" <ul style="list-style-type: none"> • 040 tag: add ±e rda • Add appropriate 3XX tags |
| 337-01: but 010 \$e not 'rda' | 337 (MediaType) is not used in AACR/MARC. It is required in an RDA/MARC record, but this record does not appear to be an RDA record (040 \$e is not 'rda'). If you are intentionally creating a 'hybrid' record, indicate your intention by adding 040\$e aac after \$e rda. | <p>Convert to RDA:</p> <ul style="list-style-type: none"> • Leader>18/Desc.Cat.: change from "a" to "i" <ul style="list-style-type: none"> • 040 tag: add ±e rda • Add appropriate 3XX tags |

| Brief Message: | Notes: | Action: |
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| 338-01: but 010 \$e not 'rda' | 338 (Carrier Type) is not used in AACR/MARC. It is required in an RDA/MARC record, but this record does not appear to be an RDA record (040 \$e is not 'rda'). If you are intentionally creating a 'hybrid' record, indicate your intention by adding 040\$e aacr after \$e rda. | <p>Convert to RDA:</p> <ul style="list-style-type: none"> • Leader>18/Desc.Cat.: change from "a" to "i" <ul style="list-style-type: none"> • 040 tag: add ±e rda • Add appropriate 3XX tags |
| 380-01: Not used in bib records | 380 (Form of work) is used in an Authority record for a Work; it is not intended for use in a Bibliographic record unless you are using that record to represent a Work or Expression with no manifestation information (i.e, record contains only Work or Expression data). | <p>No action required at this time.</p> <p>380 (Form of work) is used in an Authority record for a Work; it is not intended for use in a Bibliographic record unless you are using that record to represent a Work or Expression with no manifestation information (i.e, record contains only Work or Expression data).</p> |
| 490-01: Ind 1 may need "1" + 8XX | 490 (Series statement) may require a series added entry (440 or 8XX). Check an authority file (LC, OCLC, Local) for an established series heading that you can use (440/8XX), or decide for yourself whether you need to establish a series added entry. | <p>Change 1st indicator to "1" and add appropriate 8XX tag.</p> <p>Should not be getting this message in MARC Report. 8XX tags need to added and checked for existing authorized heading and controlled in OCLC.</p> |
| 505-01: Change to Enhanced | The 505 (Formatted Contents note) appears to contain statements of responsibility, so it would be better to use the enhanced subfields (\$t\$r\$g) instead of the basic subfield (\$a). | <p>Add 2nd indicator = "0" and add t, r, g where appropriate.</p> <p>F1 to confirm proper coding.</p> |
| 511-01: Ind 1=# is Obsolete | 511 first indicator = blank is OBSOLETE. WAS: Undefined. NOW: use 0 (no display constant) or 1 (Cast:) instead. | <p>Add 1st indicator (typically "0").</p> |
| 611-01: Ind 1 = 0 is Old Cataloging | 611 I1 = 0 is valid but old cataloging, pre-AACR2. WAS: Inverted name. NOW: enter name in direct order instead. UPGRADE record to AACR2 and change 000 Desc to 'a'. | <p>Delete field.</p> |

| Brief Message: | Notes: | Action: |
|-----------------------------------|--|---|
| 648-01: Ind1=# is Obsolete | "According to the Validation table(s) currently loaded, this Ind value is Obsolete for records of this format" OCLC : "1st Indicator Undefined". | Delete field. |
| 655-01: Subf \$2 value is Invalid | This subfield should contain a code that identifies the source list from which the heading in a subject added entry field was assigned. Code from: Genre/Form Code and Term Source Codes (http://www.loc.gov/standards/sourcelist/genre-form.html). | Delete field. |
| 650-08:ind 2=7 but \$2 missing | 650 (Subject Added Entry): When the second indicator contains the value 7, a code indicating the source of the heading used in the field must be given in subfield \$2. | Delete. (If you are authorized, removed permanently in OCLC). |
| 700-02:Subf \$e value is not RDA | This subfield (\$e or \$j) contains a term that is not found in RDA Appendix I (Relationships between a resource and persons, families, and corporate bodies associated with the resource). Press <F7> to see a list of defined terms from Appendix I. If the flagged term is not a typo or other error, and you want to use it as a local term, you may add the term to your set of local terms (using the RDA options page). | Ignore unless one can provide more accurate/appropriate qualifier. |
| 700-01: Subf \$e is missing | In the 700 (Added entry), a subfield \$e (relator term) should be present in both AACR and RDA records. A relator term describes the relationship between an agent (person, corporate body, family) and a work. For a list of RDA relators valid in the current context, add a subfield \$e to the end of the field and press <F7>. (To disable this reminder, goto the RDA page of the options). | Ignore unless it was your original or level "3" record, then fix in OCLC and replace. |
| 700-01: Subf \$i is missing | In the 700 (Added entry), a subfield \$i (relationship information) should be present in both AACR and RDA records when a title subfield is present. Relationship information describes the relationship between an work, expression, manifestation, or item to another work, expression, manifestation, or item. For a list of relationship terms valid in the current context, add a subfield \$i to the beginning of the field and press <F7>. | No action required at this time. ** |