



**PrairieCat MARC members and MARC trainees
AGENDA**

June 9, 2022

The PC MARC & MARC-trainees will meet **Thursday, June 9, 2022 @ 11:15am-1pm** via Zoom after the PC Tech Committee meeting, following a short break.

Register in advance for this meeting:

<https://railslibraries.zoom.us/meeting/register/tJ0tf-Cprz0oE9FE2tC25P-H7nJ2xo1dBYy2>

After registering, you will receive a confirmation email containing information about joining the meeting.

- I. Welcome
- II. Roll call for attendance
- III. Review agenda for additions/correction
- IV. Approval of minutes from October 14, 2021.
- V. New Topics
 - a. RVM headings and others
 - b. Use of serial records
- VI. Q&A (All)
- VII. **Next meeting is Thursday August 11, 2022 via Zoom, after TSUG meeting approximately 11:15 am – 1 pm.**



**PrairieCat MARC Members and MARC Trainees
DRAFT MINUTES
October 14, 2021**

ATTENDANCE: Bonny (PC), Brozovich (RP), Chapman (RL), DeBord (YK), Fane (LP), Fine (PR), Landis (PC), McSweeney (HD), Mladic (RU), Shippy (MZ), Slanicky (PC), Tedder (PC), Totton-Schwarz (WO), Zanelli (PC).

GUESTS: Groth (EM), Hickey (SY), Kessler (CC), Yerk (CH),

ABSENT: Conderman (MS), West (RD)

- I. Welcome
- II. Roll call for attendance
- III. Review agenda for additions/corrections – No changes or additions were made to the agenda.
- IV. Approval of minutes from: February 11, 2021 –

<p>NAME (xx) moved and NAME (xx) seconded to approve the minutes from the February 11, 2021 minutes as written. Motion passed.</p>
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- V. Pending Projects/Updates
 - a. **NACO Workshop Update-** The NACO training consisted of two webinars per week with about eight hours of videos per week. Training was done by Paul Frank. Training was not only for PrairieCat members, but was also attended by students from other countries. PrairieCat libraries will submit NACO records for review to Paul Frank. PrairieCat is part of a tunnel, which means we don't have a minimum amount of records required annually.
 - b. **Cataloging II Manual Revised-** Tedder (PC) has completed revising the Cataloging II manual.
 - c. **MARC Manual Being Revised** – Tedder (PC) is working on revising the MARC manual.

VI. New Topics

- a. **OCLC's Quality of Assurance** – Follow OCLC's quality assurance guidelines. Do not assume what you have in hand is correct and what is in the OCLC record is wrong. Err on the side of caution.
- b. **ISBNs**
 - i. **979 ISBNs** – The ISBNs beginning with 979 do not have a corresponding 10-digit ISBN.
 - ii. **Reordering of ISBNs** – The ISBNs in OCLC are being re-ordered to group the 13-digit ISBNs together and the 10-digit ISBNs together. Do not reorder them.
 - iii. **Qualifiers** – Qualifiers need to be added to both 10 and 13-digit ISBNs. Frequently qualifiers are only being added to the 13-digit ISBNs.
 - iv. **ISBNs for Other Formats** – ISBNs for other formats are being entered in the master OCLC bib record. If you can verify it does not belong, i.e., Large print on a reg print record, 18 cm paperback on a 23 cm hardback, etc., do NOT remove from the master record. Add |z to the non-matching ISBNs on the master OCLC record and remove them in MARC Report before loading into Sierra.
- c. **Processing of .dat Files** – Verify that the PrairieCat validation table has been installed and is being utilized.
 - i. **Material Types** – Material types are not being adjusted appropriately.
 - ii. **6XX_4 Tags** – The 6XX_4 tags are not getting stripped out in MARC Report before being loading into Sierra.
 - iii. **|z ISBN** – the |z ISBNs are not getting stripped out in MARC Report before being loading into Sierra.

VII. On-Order Records

- a. **When to Overlay**- See the chart in today's meeting packet for when to overlay on-order records.
- b. **Overlays of On-Order Records** – On-order records need to be overlaid in a timely fashion. Let PrairieCat staff know if you need help overlaying on-order records.

VIII. **Series Statements** – Check OCLC to see if the series is controlled. See today's meeting packet for more information on series.

IX. Q&A (All)

- a. Connexion Upgrade** – It was asked if anyone had any problems with the Connexion upgrade. Tedder (PC) has not had any problems with it. Some users have had problems with macros and text strings. When it is minimized, sometimes clicking on the task bar to bring it back does not work and you have to use the Windows key + the up arrow.

X. Next meeting is Thursday, Feb. 10, 2022 via Zoom, 11:15 am – 1 pm.