



**Resource Sharing Committee  
Agenda  
Wednesday, January 26th, 2022, 1:00-2:00 pm**

**Online via Zoom**

**Please use the link below to register online via Zoom:**

**<https://railslibraries.zoom.us/meeting/register/tJUocuuvrzopEtCH0uSZmV7NNr9t-tmngWqn>**

The council will meet virtually due to the coronavirus pandemic in accordance with rules and procedures contained in section 7(e) of the OMA as (1) there is a state-issued disaster declaration related to public health concerns in place over all or part of the jurisdiction of the public body; (2) the head of the public body determines that an in-person meeting is not practical or prudent because of the disaster

**PUBLIC COMMENT:** Members of the public will be able to chat or speak during the virtual Zoom meeting during the public comment. Public comments may be submitted via email to Carolyn.Coulter@railslibraries.info at least two hours before the meeting.

1. Call to order, welcome and introductions
2. Introduction of Visitors and Public Comments
3. Review agenda for additions/changes
4. Approval, minutes from 11/12/2021 (Summit Debrief) and 1/13/2022 (pp. 2-5)
5. Discussion and recap, PrairieCat Plus prioritization and next steps (pp. 6-7)
6. Discussion, allowing fine free libraries to add a 28-day bill notice
7. Public comments
8. Adjournment

Next meeting: Wednesday, April 27, 2022, 1:00-2:00 pm, Senica's Oak Ridge Golf Club and/or online via Zoom



**Resource Sharing Committee  
Minutes  
Friday, Nov. 12, 2021, 1:00-2:00 pm**

**Online via Zoom**

**Please use the link below to register online via Zoom:**

<https://railslibraries.zoom.us/j/97488239840?pwd=aXZtTjMrZlVHVi9pMHhGUTIkbEMrZz09>

PUBLIC COMMENT: Members of the public will be able to chat or speak during the virtual Zoom meeting during the public comment. Public comments may be submitted via email to Carolyn.Coulter@railslibraries.info at least two hours before the meeting.

1. Call to order, welcome and introductions  
Ruhnke (Chair-PU) called the meeting to order at 1:03 pm. The committee introduced themselves.

Present via Zoom: Debbie Griggs (TC), Melissa Landis (PrairieCat), John Slanicky (PrairieCat), Cristy Stuegia (LS), Carolyn Coulter (PrairieCat), Charm Ruhnke (Chair-PU), Chelsey DeSplinter (PrairieCat), Magda Bonny (PrairieCat), Kim Brozovich (RP), Pennie Miller (PP), Dana Fine (PR), Rici Dale (RL)

2. Introduction of Visitors and Public Comments  
Amanda Standerfer with Standerfer Consulting joined the meeting.
3. Review agenda for additions/changes  
There were no revisions.
4. Approval, minutes from 10/27/2021

**Motion #1: Stuegia (LS) moved and Miller (PP) seconded to approve the April 28, 2021 minutes as presented. There was no discussion on the motion. Motion carries by vocal affirmation.**

**Abstentions:**

5. Discussion and debrief, Resource Sharing summit for FY22  
Ruhnke (PU) said that a good starting point would be coming up with a statement or two that describes what PrairieCat Plus. Coulter (PrairieCat) agreed and said that was the biggest hurdle at the Summit. Coming up with a two sentence description will be a good step forward. Landis (PrairieCat) suggested: PrairieCat Plus is a suite of additional services available to member libraries that allows participating libraries to provide enhanced services to their patrons.

The Committee agrees to move forward with Landis's suggestion.

Ruhnke (PU) asked what the next step should be. Standerfer suggested working in smaller groups to come up with offerings for PrairieCat Plus. Coulter likes this idea, but we need to come up with framework. Dale (RL) likes the idea of categories, such as Technology and Marketing. A library has their membership level and on top of that they can choose their PrairieCat Plus participation on top

of that. Miller (PP) agrees with Dale's idea. Coulter stated that this is a great idea. So now do we break out into smaller groups, like Amanda suggested, to come up with a few categories for us to start with. Ruhnke suggested coming up with four categories. Coulter said there are already four categories that were brought up at the Summit: marketing tools, physical materials, digital materials, research tools. Coulter would pull out services from the physical materials category and make it its own category. Miller would make it Consulting Services and inside that category you could have IT, consultants, web design. Coulter mentioned she has brought it up to RAILS to consider offering a service for temporary staffing fills while libraries try to hire full time staff replacements.

Fine (PR) said maybe another aspect of consultants could be someone that can travel and do computer/smartphone training meetings/programs on-site for library patrons.

Miller asked if it would be easier for everyone to pull the suggestions out of the Summit and place those in the established categories. Ruhnke said she would like to reach out to other libraries and gather other suggestions.

Coulter will create a Basecamp for each of the categories and invite everyone to join. That way there is one place to track all ideas.

Ruhnke asked everyone to place some thoughts in Basecamp by the next meeting in mid-December.

6. Public comments

There were no public comments.

7. Adjournment

The meeting adjourned at 2:02pm.

Next meeting: TBD

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220 W. 23rd Avenue  
Coal Valley, IL 61240  
(309) 799-3155  
<http://support.prairiecat.info>



**Resource Sharing Committee  
Minutes  
Thursday, January 13<sup>th</sup>, 2022, 12:00-1:00 pm**

**Online via Zoom**

**Please use the link below to join online via Zoom:**

<https://railslibraries.zoom.us/j/96116422612?pwd=MkdIUTViWDRhdW1hWGhDZ1JmK25FUT09>

PUBLIC COMMENT: Members of the public will be able to chat or speak during the virtual Zoom meeting during the public comment. Public comments may be submitted via email to Carolyn.Coulter@railslibraries.info at least two hours before the meeting.

1. Call to order, welcome and introductions

Ruhnke (Chair-PU) called the meeting to order at 1:03 pm. The committee introduced themselves.

Present via Zoom: Melissa Landis (PrairieCat), John Slanicky (PrairieCat), Carolyn Coulter (PrairieCat), Charm Ruhnke (Chair-PU), Chelsey DeSplinter (PrairieCat), Magda Bonny (PrairieCat), Kim Brozovich (RP), Dana Fine (PR), Rici Dale (RL), Elizabeth Smith (PrairieCat), Pennie Miller (PP),

Absent: Debbie Griggs (TC), Cristy Stupegia (LS), Patti Smith (RO), Lynne Noffke (LI)

2. Introduction of Visitors and Public Comments

There were no visitors or public comments.

3. Review agenda for additions/changes

There were no revisions

4. Discussion and debrief, Basecamp discussion regarding PrairieCat Plus options

Ruhnke (PU) asked how to prioritize the start of PrairieCat Plus. Do we prioritize one category, or do we look at all categories and prioritize within each of those categories? Coulter (PrairieCat) has received quite a bit of positive feedback on the Consulting Services category. Ruhnke agreed that the consulting services had a lot of interest during the Resource Summit. Legal consultants could really be utilized by the membership. Coulter also expressed the membership need for IT support services.

Ruhnke stated that topic under consulting services would need set parameters to fairly distribute these services. Coulter stated we would need to get some quotes for the hours and figure out how many hours we can afford and how to divide those hours. Ruhnke asked if Coulter or another PrairieCat staff member would be responsible for fielding questions/requests for hours. Coulter suggested, for legal consultants, getting an RFP and asking what their per hour cost would be up to a certain amount of hours. From there, individuals would pay the discounted per hour amount when they have legal concerns. This might reduce the necessity of PrairieCat Staff involvement. Miller (PP) stated in this case the billing would go straight to the individual library instead of having to go through PrairieCat. Miller likes this idea.

Ruhnke said that in the past, RAILS expressed difficulties with vendors because they will only offer the discounts to new members not current members. Miller had a membership with Swank and when RAILS negotiated a deal/discount, they went back and gave her the discounted rate. Coulter thinks research tools might be a more challenging category that we should start with. Dale (RL) said we should start slow but is fine with starting with whatever most members think would be good for the Consortium.

Fine (PR) said we should think through each category and figure out which would be the easiest and smoothest rollout to the membership. Something that the membership would be excited about but at the same time would not create an extreme amount of work for PrairieCat or the Committee. Ruhnke asked which would be the simplest. Fine suggested Physical Materials and Digital Materials. Physical Materials would be the easiest for PrairieCat to handle. Brozovich (RP) agrees that Physical Materials and Digital Materials would be the easiest.

The Committee agreed to start with Consulting Services and Physical Materials.

5. Public comments

There were no public comments.

6. Adjournment

The meeting adjourned at 12:54 pm.

Next meeting: Wednesday, January 26<sup>th</sup>, 1:00PM-3:00PM, online via Zoom.

Registration link:

<https://railslibraries.zoom.us/meeting/register/tJUocuvvrzopEtCH0uSZmV7NNr9t-tmnqWqn>

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## **Suggestions for PrairieCat Plus from Basecamp:**

### **Physical Materials:**

- wi-fi hotspots
- e-readers
- playaways
- streaming players (like roku)

### **Marketing and Engagement Tools:**

- Patron Engagement suite (Vega)
- Online calendar and room reservation
- Camera-ready graphics
- LibraryAware
- LibCal
- SignUP by Demco
- Spaces and DBs by Demco
- Research marketing tools

### **Digital Materials**

- Digital newspapers
- Digital magazines
- eRead Illinois
- Kanopy
- Freegal
- Biblioboard (I know this is RAILS but didn't want us to forget it existed)
- Hoopla
- Freeding
- Freegal Music
- Tumblebooks (we do this one as a partner with our school district)
- ContentDM or similar online digital repository

### **Research Tools**

- Brainfuse or similar

Mango or similar

Ancestry

Chilton's

Consumer Reports

MyHeritage

**Consulting Services**

IT support services

Digitization services

Strategic Planning services

Web design services

Human Resources consultants

Legal consultants

Building Project consultants

Professional Development services

Staff In-Service consultants