



**PrairieCat Administrative Council  
Agenda  
June 4, 2021**

The Council will meet on Friday, June 4th, 2021, 10 am – 3 pm  
Via Zoom online. Please visit [L2](#) to register or click on the link below:  
<https://railslibraries.zoom.us/meeting/register/tJAtf-qgrz4oG9c2a3Xrx04LCMLuP71Gyy2h>

The Council will meet virtually due to the coronavirus pandemic in  
accordance with SB 2135.

**PUBLIC COMMENT:** Members of the public will be able to chat or speak during the virtual Zoom meeting during the public comment. Public comments may be submitted via email to [Carolyn.Coulter@railslibraries.info](mailto:Carolyn.Coulter@railslibraries.info) at least two hours before the meeting.

Public can also dial in at: +1 312 626 6799 Meeting ID: 958 7769 7742

- I. Call to order, Welcome and Introductions
- II. Introduction of Visitors and Public Comments
- III. Review Agenda for Additions/Changes
- IV. Consent Agenda
  - a. Approve minutes for May 7th, 2021 PrairieCat Administrative Council meeting
  - b. Approve financial report for April 2021
  - c. Approve check register for 4/28/21 to 5/27/21
  - d. Statistical reports
  - e. Approval of meeting dates, FY22
- V. Membership Update
- VI. Administrative Issues
  - a. Welcome new Administrative Council members, and recognition of departing members
  - b. ACTION: Election of Administrative Council officers
  - c. ACTION: Appointment of check signers
  - d. ACTION: changes to Employee Handbook
  - e. ACTION: changes to Technical Service Policy Manual
  - f. Discussion, ILL barcode policy
  - g. Discussion, in-person meetings going forward
- VII. Ad Hoc Committee Updates
  - a. Resource Sharing Committee – no report
  - b. Finance Committee – Report from no report
- VIII. Vote to Adjourn to closed session pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body
- IX. Review of Meeting – what worked and what didn't
- X. Public Comments
- XI. Adjournment
- XII. Next Meeting – Friday, July 2, 2021, at Cherry Valley Public Library, 755 East State Street, Cherry Valley, IL and online via Zoom