



**Engagement Committee
Agenda
Wednesday, April 14, 2021 at 2 PM**

Zoom, registration link:

<https://railslibraries.zoom.us/meeting/register/tJYkc-qgpj8jE9Gg-TgfGghT4dvoEp9VBX00>

- I. Welcome and introductions
- II. Review charge of Engagement Committee
 - a. PUG Charge: The PUG Day Planning Team works together to finalize the venue, speakers, and schedule for PrairieCat's annual staff development day for the purpose of supporting the important work that libraries do every day. The team strives to ensure the content is balanced, relevant, and useful for PrairieCat library staff at all levels, being responsive to member needs and input.
 - b. Draft Charge: The Engagement Committee works to actively engage members at all levels, to create connections and advance the organization through activities like PrairieCat's annual conference PUG Day, peer networking opportunities, and more.
 - c. Meeting Frequency: Bi-monthly meetings in even-numbered months. August, October, February, April, June. 2nd Wednesday at 2:00 pm via Zoom.
- III. Review Strategic Plan Evaluation Framework and Survey Questions
- IV. PUG Days - Virtual Event
 - a. Confirmed Dates and Schedule
 - b. Marketing – Choose PUG and Color Scheme
 - c. Review Survey Results
 - d. Speakers / Sessions Discussion
 - e. Review Presenter Submission Forms
 - i. Program Proposal Form:
https://docs.google.com/forms/d/1jQTODHG6Uti1cSoQl6zbNLIikgM_sOWpXrp8vRy3a-M/edit?usp=sharing
- V. FY22 Meeting Scheduled:
Wednesday, June 9, 2021 at 2 pm via Zoom
Wednesday, Aug 11, 2021 at 2 pm via Zoom
Wednesday, Oct 13, 2021 at 2 pm via Zoom
Wednesday, Feb 9, 2022 at 2 pm via Zoom
Wednesday, April 13, 2022 at 2 pm via Zoom
Wednesday, June 8, 2022 at 2 pm via Zoom