



**PrairieCat PUG Day Planning Team
Agenda
February 10, 2021**

The committee will meet on Wed., Feb 10, 2021 2:00 PM via
Zoom, meeting link:

<https://raillibraries.zoom.us/join/91281148921>

- I. Welcome and introductions
- II. Charge of Planning Team
 - a. The PUG Day Planning Team works together to finalize the venue, speakers, and schedule for PrairieCat's annual staff development day for the purpose of supporting the important work that libraries do every day. The team strives to ensure the content is balanced, relevant, and useful for PrairieCat library staff at all levels, being responsive to member needs and input.
- III. Virtual Event
 - a. Budget
 - b. Format
 - c. Date(s)
 - d. Theme
 - e. Speakers / Sessions
- IV. Strategic Plan – Engagement Committee
- V. Next meeting: April 14, 2021 and June 9, 2021