

PrairieCat Preloaded Tablets Cataloging Guidelines

I. Chief Source of Information

When cataloging preloaded tablets such as Playaway Launchpad, select the information affixed to the preloaded video player itself.

II. Choice of Record Type

Leader/06 (OCLC Type) should be coded as “m” for Computer file (Computer Files)

Leader/06 (OCLC Type) should be coded as “g” for Projected medium (Visual Materials)

III. Bibliographic Level

Playaway devices are monographic in nature; therefore, Leader/07 (BLvl) should be coded as “m” for monograph.

IV. Fixed Fields (006 / 007 / 008)

006 Field

Add no 006 field if cataloged as “Computer Files”.

Add a 006 field to reflect the electronic resource aspects of the material.

- Code 006/00 (Type) as “m” for computer file,
- Code 006/06 (Form of Item) as “q” for direct electronic. (Storage on a directly accessible tangible recording medium, e.g. disc, tape, Playaway device, flashdrive, portable hard drive, etc. Do **not** use code *q* for items that do not require the use of a computer (e.g., music compact discs and videodiscs))
- Code 006/09 (Type of Computer File) as “i” for Interactive multimedia. (Item supports navigation through and manipulation of many kinds of media (audio, video, etc.) in which the user has a high level of control, allowing an almost conversational interaction with the computer.)
- Code 006/09 (Type of Computer File) as “m” for Combination (A combination of two or more of the above types of files, such as computer models and numeric data files, or computer programs and text files.)
- Code 006/09 (Type of Computer File) as “z” for other (None of the other defined codes are appropriate).
- Code the remaining fields, 006/05 (Audn) and 006/11 (GPub), as appropriate for the resource you are cataloging.

Example:

006 m jq i

006 m q m

006 m bq z

007 Fields

For Playaway devices, add **two** 007 fields to describe the physical characteristics of the material as both a videorecording and an electronic resource. (add only one 007 if cataloged as “Computer Files”).

Sample 007 for **electronic** resource aspects:

007 c #b s #d c #e z #f a #h m #i n #j u #k u #l n

007/00 (OCLC ≠a) **c** (electronic resource) for category of material
007/01 (OCLC ≠b) **s** (Standalone device) for specific material designation

007/03 (OCLC ≠d) **b** (black-and-white), **c** (multicolor), or **m** (mixed), (or other for whatever is appropriate) for color

007/04 (OCLC ≠e) **z** (other) for dimensions

007/05 (OCLC ≠f) **a** (sound on medium)

007/07 (OCLC ≠h) **u** (unknown) for file formats

007/07 (OCLC ≠h) **m** (multiple file formats) for file formats

007/08 (OCLC ≠i) **n** (not applicable) for quality assurance target(s)

007/09 (OCLC ≠j) **u** (unknown) for antecedent/source

007/10 (OCLC ≠k) **u** (unknown) for level of compression

007/11 (OCLC ≠l) **n** (not applicable) for reformatting quality

Sample 007 for **video** aspects:

007 v ≠b z ≠d c ≠e z ≠f a ≠g z ≠h z ≠i s

007/00 (OCLC ≠a) **v** (videorecording) for category of material

007/01 (OCLC ≠b) **z** (other) for specific material designation

007/03 (OCLC ≠d) **b** (black-and-white), **c** (multicolor), or **m** (mixed), (or other for whatever is appropriate) for color

007/04 (OCLC ≠e) **z** (other) for videoformat

007/05 (OCLC ≠f) **a** (sound on medium) for sound on medium or separate

007/06 (OCLC ≠g) **z** (other) for medium for sound

007/07 (OCLC ≠h) **z** (other) for dimensions

007/08 (OCLC ≠i) **s** (stereophonic) for configuration of playback channels

008 Field

Code the 008 field as appropriate for a videorecording (**computer file**), with the following exception: Code 008/23 (Form) as “**q**” for direct electronic.

When Playaway Launchpad is cataloged as a “Visual Materials” Type = g “Projected medium” (Leader/06) and TMat =v “videorecording” (008/33), Form (008/29) is typically left blank (vs. q “direct electronic”).

When Playaway Launchpad is cataloged as a “Computer Files” Type = m “computer file” (Leader/06) and File =m “combination” (008/26) OR File =i “interactive”, OR File =b “computer program”, “Form = q “direct electronic” (008/29).

OCLC’s Bibliographic Formats and Standards

q: Direct electronic. Storage on a directly accessible tangible recording medium, e.g. disc, tape, Playaway device, flashdrive, portable hard drive, etc. Do **not** use code **q** for items that do not require the use of a computer (e.g., music compact discs and videodiscs).

V. Title and Statement of Responsibility

Transcribe the title proper, any parallel titles and other title information, and statements of responsibility from the selected chief source of information, into the 245 field. As with any electronic resource, give the source of title in a 500 note.

Example:

245 00 Best of Elmo #h [electronic resource].
500 ## Title from label.

Include other title information and variations of titles that may appear on other sources of information related to the resource in 246 fields.

VI. General Material Designation (GMD)

Preloaded videos should be assigned a general material designation (GMD) of “**electronic resource**” #h [electronic resource]. (PrairieCat database only!) When creating an original record in OCLC, no GMD will be assigned.

VII. Edition

Transcribe an edition statement if one appears in the chief source or in information provided by the publisher.

250 ## Second edition.

IX. Physical Description

Always include a 300 field for Playaway devices

Example:

300 ^^ 1 video media player (approximately 1 hr., 19 minutes.) : #b digital ; #c 20 x 13 cm + #e 1 power charging cord

300 ^^ 1 launchpad tablet : #b digital ; #c 20 x 13 cm + #e 1 power charging cord Recommended**

500 ^^ Powered by rechargeable battery ; container includes one power charging cord with both USB and AC adapters.

500 ^^ Earphones not required for audio playback.

500 ^^ Device does not have Internet connectivity.

X. Notes

A. Source of Title Proper note [Required]

Example:

500 ## Title from label.

D. Accompanying Material note [Optional]

Include a general note regarding the requirement of earphones and battery.

Examples:

500 ^^ Earphones not required for audio playback.

500 ^^ Powered by rechargeable battery ; container includes one power charging cord with both USB and AC adapters.

E. General Quoted note [Optional]

When a statement appears on the packaging which describes the device, enter this statement in a 500 quoted note.

Examples:

500 ## “Issued on Playaway Launchpad, a pre-loaded learning tablet.”--Container.

If a statement does not explicitly appear on the packaging or item, such a statement describing the characteristics of a Playaway *may* be entered in the record as a general unquoted note.

F. 538 System Details note.

500 ^^ Earphones not required for audio playback.

500 ^^ Device does not have Internet connectivity.

XI. Access Points

A. Name access

Provide access points as with any monographic work in print (or musical work in rare cases) for authors, editors, compilers, etc. as would make sense for an audio version of the work (i.e., no illustrators, etc.). In addition, provide access to the name(s) of narrator(s) noted in the 511 note field. If desired, access points may be generated for the publishers of the original recordings, the Playaway publishers, and the distributors of the Playaway.

Example:

710 2# Findaway World LLC.

B. Subject access

Provide subject access appropriate to the work.

Example:

650 ^0Reading readiness †v Interactive multimedia.

650 ^0Vocabulary †x Study and teaching (Primary) †v Interactive multimedia.

650 ^0Writing †x Study and teaching (Primary) †v Interactive multimedia.

650 ^0Literacy †x Study and teaching (Primary) †v Interactive multimedia.

650 0Tablet computers.

Optionally, provide the following genre heading if the Playaway content is an tablet.

Some libraries may choose to include a form term for ‘Playaway’ in a 655 field or another subject/genre field that works in their local catalog.

655 #0Playaway (preloaded tablet). Suggestions? More generic format?

XII. Material Type (Sierra)

When cataloging preloaded tablets such as Playaway Launchpad, Material type should be assigned “m SOFTWARE”. 949: |a*b2=m (add in Marc Report). **New material type of “pre-loaded tablet”?**

Validation table may conflict with Playaway tablet. Edit message to simply read: Review record. If Preloaded Video (Playaway View) Follow PC guidelines.

EXAMPLE:

LDR nim Ia
006 m h
008 070313r20062000ohunnn js f eng d
007 c #b z #d n #e z #f a
007 s #b z #d z #e u #f n #g z #h n #i n #j m #k z #l n #m e #n u
020 1598957880
020 9781598957884
028 00 1274 #b Playaway Digital Audio
100 1_ Paterson, Katherine.
245 10 Bridge to Terabithia #h [electronic resource] / #c Katherine Paterson.
250 Unabridged.
260 [Solon, Ohio] : #b Playaway Digital Audio : #b [manufactured and distributed by] Findaway World LLC, #c [2006]
300 1 sound media player (4 hr.) : #b digital ; #c 3 3/8 x 2 1/8 in.
500 One set of earphones and one AAA battery required for playback.
500 Title from Playaway label.
511 0_ Read by Robert Sean Leonard.
500 "Playaway, the first pre-loaded digital audio book"--Container.
500 Previously released by HarperAudio on cassettes in 2000 and on compact discs in 2005.
520 The life of a ten-year-old boy in rural Virginia expands when he becomes friends with a newcomer who subsequently meets an untimely death trying to reach their hideaway, Terabithia, during a storm.
521 Ages 10 and up.
586 Newbery Medal, 1978.
650 _0 Friendship #v Juvenile fiction.
650 _0 Death #v Juvenile fiction.
651 _0 Virginia #v Juvenile fiction.
650 _0 Schools #v Juvenile fiction.
650 _1 Friendship #v Fiction.
650 _1 Death #v Fiction.
651 _1 Virginia #v Fiction.
650 _1 Schools #v Fiction.
655 _7 Bildungsromans. #2 gsafd
655 _0 Videos.
655 _0 Children's videos.
655 _0 Playaways.
700 1_ Leonard, Robert Sean, #d 1969-
710 2_ HarperAudio.
710 2_ Playaway Digital Audio.
710 2_ Findaway World LLC.

**Excerpts taken from Guide to Cataloging Playaway Devices
Based on AACR2 Chapters 6 and 9
http://www.olacinc.org/drupal/capc_files/playawaysPDF.pdf**