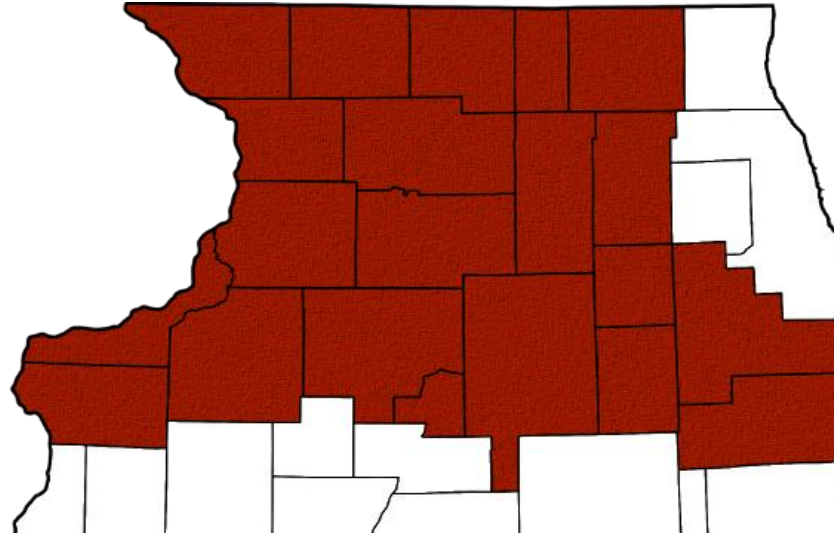




**Delegates Assembly
Welcome**



What is PrairieCat?

PrairieCat is one hundred thirty-six libraries who share an integrated library automation system.

By sharing the cost of central site equipment, computer and database maintenance staff, and telecommunications, libraries of all sizes (including public, academic, school and special) have found it possible to join the consortium and to realize the advantages of automated resource sharing.



Mission Statement

PrairieCat engages members in sharing resources effectively and equitably, expanding the quality and quantity of information accessible to our library users.



What does PrairieCat do?

PrairieCat Manages Sierra and Encore for member libraries. That includes:

- Communicating with Innovative and other vendors
- Troubleshooting problems
- Assisting with cataloging
- Updating Circulation settings
- Training members
- Managing notices and alerts
- Communicating and resolving issues
- Managing catalog add-ons



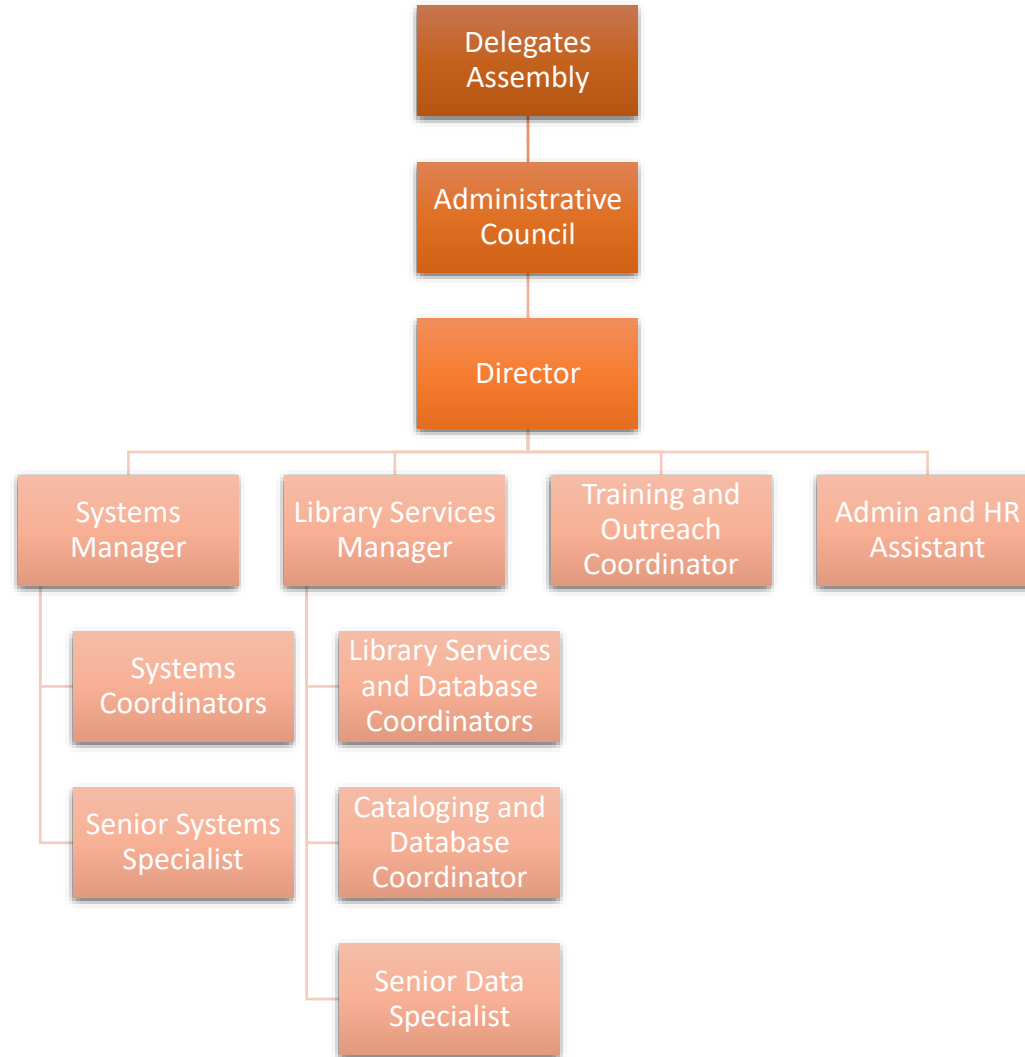
What doesn't PrairieCat do?

These are some of the library support services we get frequent questions about:

- Manage delivery services (RAILS)
- Provide Continuing Education Credits
- Manage L2 (RAILS)
- Facilitate Networking Groups
- Find More Illinois (RAILS)
- Explore More Illinois (RAILS)
- Overdrive/Ebooks (OMNI)



PrairieCat Organization



What is Delegates Assembly?

Delegates Assembly is the membership body that approves the budget, strategic plan, major purchases, and membership changes for the consortium.

The Assembly also provides input to help shape Administrative Council decisions.



When do Delegates meet?

The Assembly meets quarterly in **July, October, January, and April** each year. The PrairieCat fiscal year budget is passed at the April meeting.



Who is a delegate?

Each Fully Participating and Basic Online member library appoints its chief administrator or another staff member to act as the Delegate on the Delegates Assembly. The Delegate may also designate, in writing, an alternate to vote in their absence. The four Union List member representatives are also voting members of the Delegates Assembly.



Do delegates need to attend every Delegates Assembly meeting?

Delegates Assembly attendance is a membership requirement for Fully Participating members, Basic Online members, and the four Union List representatives.

If a Delegate or Alternate for a member does not attend at least two meetings in one year, and at least once in person, that member will be charged \$150.00 per PrairieCat bylaws. This rule is in place to assure that membership attends and we have sufficient quorum to carry out business.



How can delegates attend Delegate Assembly meetings?

Delegates can attend meetings in-person at Kishwaukee Community College or online through Zoom. Delegates should register through L2 using either the in-person calendar entry or the Zoom calendar entry.



What is Administrative Council?

- An eleven member board elected by the Delegates Assembly.
- The Council sets policy, receives and approves recommendations from standing groups, oversees fiscal operations, and makes recommendations to the Delegates Assembly for purchases.
- The Council meets monthly.
- The Council has two subcommittees: the Finance Committee and the Resource Sharing Committee.

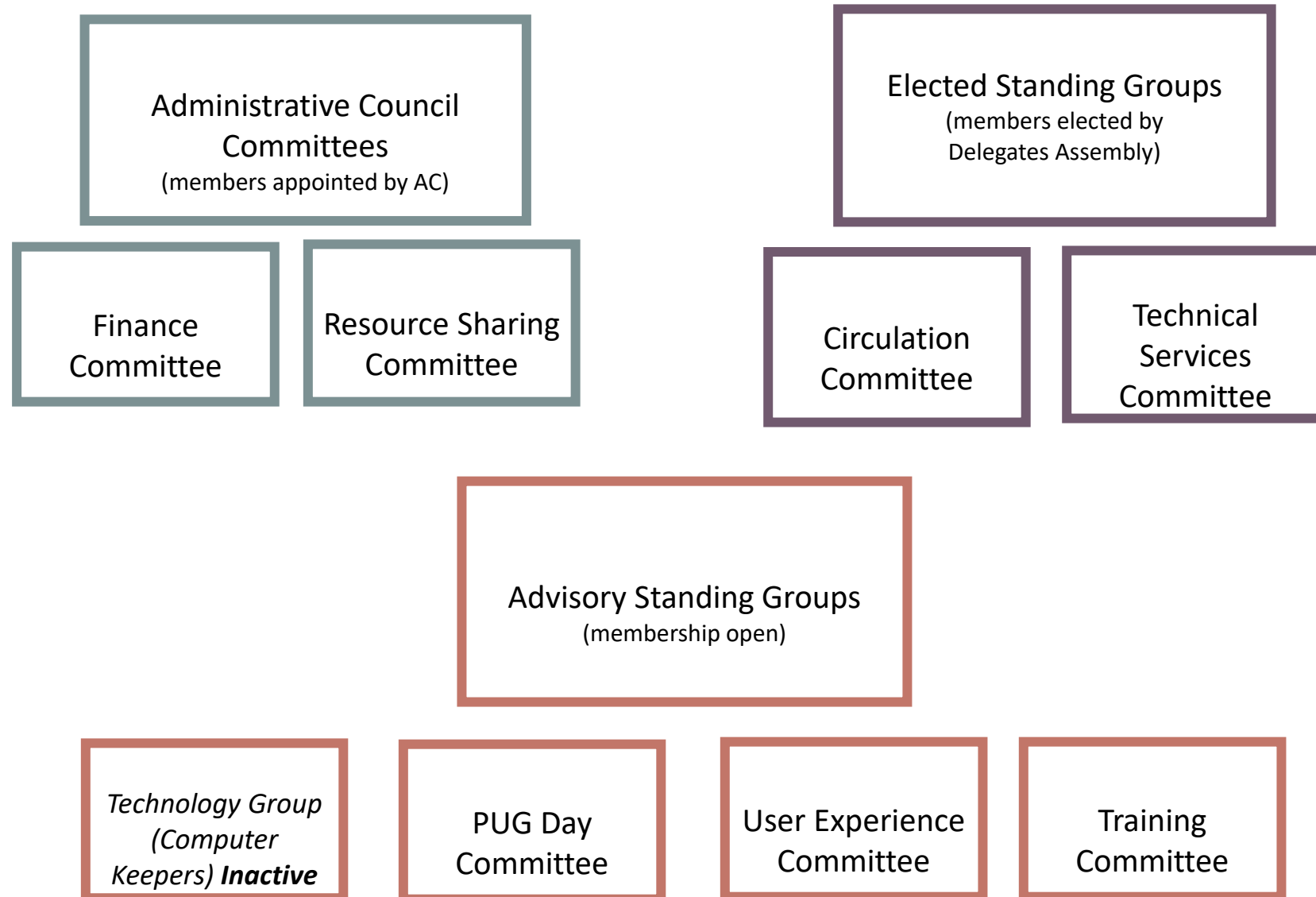


What other committee meetings can I attend?

- Administrative Council (*elected*)
- Finance Committee
- Resource Sharing
- Circulation Committee (*elected*)
- Technical Services Committee (*elected*)
- MARC/MARC trainee Committee
- Training & Enhancements Committee
- User Experience Committee
- Union List Representatives
- PUG Day Planning Committee



What other committee meetings can I attend? Cont...



**What other questions do you have
about PrairieCat or Delegates
Assembly?**

