

# PrairieCat Training Committee Focus Group

July 26, 2019

9:30 am – 12:30 pm

DeKalb PL in the Yusunas Meeting Room

## AGENDA

<b>Welcome and Intro</b> <i>10 minutes</i>	Carolyn– why are we here? (5 minutes) Amanda – Goals for our time together (10 minutes) Agenda for our time together, structure of discussion Introductions around the room?
<b>Review/Context/What have we agreed on?</b> <i>10 minutes</i>	<b>Review of Training Committee Meetings</b> <ul style="list-style-type: none"><li>• Philosophy of Training</li><li>• Methods of Training Delivery</li><li>• Training Plan</li><li>• Training Paths</li></ul>
<b>Empathy Map</b> <i>35 minutes</i>	<b>Goal:</b> Ensure our training plan is clear (what we are doing, who is doing it, how to access it, when to access it, and how we will know if we are successful)  Using an empathy map process, we will use our knowledge of our training plan to complete the exercise from the perspective of LIBRARY STAFF NAME, a new circulation staff person at XYZ PLD. <ul style="list-style-type: none"><li>• Who are we empathizing with?</li><li>• What do they need to do?</li><li>• What do they see?</li><li>• What do they say?</li><li>• What do they do?</li><li>• What do they hear?</li><li>• What do they think and feel? (Pains and Gains)</li></ul>
<b>Wrap-up and Next Steps</b> <i>5 minutes</i>	<ul style="list-style-type: none"><li>• What do we still need to work on?</li><li>• Next Steps</li></ul>



\*a project of Standerfer Consulting  
Amanda E. Standerfer

amanda@standerferconsulting.com  
www.fastforwardlibraries.com