



**PrairieCat Administrative Council  
Agenda**

**July 12, 2019**

The Council will meet on Friday, July 12, 2019,  
10 am – 3 pm

in person at the Pecatonica Public Library, 400 W. 11<sup>th</sup> Street, Pecatonica, IL  
The meeting will also be available via Level 3 Conference call at  
800-747-5150, access code 6234314#

- I. Call to order, Welcome and Introductions
- II. Introduction of Visitors and Public Comments
- III. Review Agenda for Additions/Changes
- IV. Consent Agenda
  - a. Approve minutes for June 7, 2019 PrairieCat Administrative Council meeting
  - b. Approve financial report for May 2019
  - c. Approve check register for 5/22/19 to 6/21/19
  - d. Statistical reports, May 2019
- V. Membership Update
  - a. Update on upgrading libraries and potential members
  - b. Final report, N8 project
- VI. Administrative Issues
  - a. ACTION: Approve OMA/FOIA officers
  - b. ACTION: Appoint committee members, Resource Sharing and Finance Committees
  - c. ACTION: Appoint committee member, RAILS Consortia Committee
  - d. ACTION: Approve marketing plan in lieu of charges, Innovative
  - e. ACTION: Approve FY20 pay scale (Elizabeth Smith)
  - f. Board manual review
  - g. Update, RFP for mobile application
  - h. Review charges to add 15 new users to ILS system
  - i. Review Delegates Assembly agenda
- VII. Ad Hoc Committee Updates
  - a. Resource Sharing Committee – No report
  - b. Finance Committee – Report from 6/20/2019
- VIII. Review of Meeting – what worked and what didn't
- IX. Public Comments
- X. Adjournment
- XI. Next Meeting – Friday, August 9, 2019, Byron Public Library, Byron, IL