



**PrairieCat MARC Libraries Meeting
AGENDA
April 11th, 2019**

**PrairieCat MARC members and MARC trainees
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April 11, 2019**

The PC MARC & MARC-trainees will meet Thursday, April 11, 2019 @ 11:15am-1pm via GoTo Training after the PC Tech Committee meeting, following a short break.

To register for GoTo, please visit: Registration URL:

Registration URL: <https://attendee.gototraining.com/r/8581578694569121537>

Training ID: 542-616-076

Participants can use their computer's microphone and speakers (VoIP) or telephone.

Long Distance: +1 (510) 365-3231

Access Code: 727-696-360

- I. Welcome
- II. Roll call for attendance
- III. Review agenda for additions/correction
- IV. Approval of minutes from: February 14, 2019
- V. Results of survey/poll for in-person working meeting
- VI. OCLC field export options: additional Fields to delete: Followup
- VII. Access Point Standardization --Working with foreign headings and resources used, i.e.: Bilindex Thesaurus
- VIII. Locally created bibliographic records
 - a. Guidelines
 - b. Templates
 - i. 001/OCLC No. = Library's two-letter code and incrementing numbers with leading zeros. Total of 8 numbers to be follow

OCLC's formatting, ie.: RL00000001, RL00000002, ...
RL00000012.

- ii. Locally assigned 099 call number of "LOCAL RECORD – XXXX" (XXXX being the library's 4-character delivery code)
- iii. Any standard numbers, if applicable
- iv. Author
- v. Title
- vi. Publication Info
- vii. 500 Note of "LOCAL RECORD – XXXX" (XXXX being the library's 4-character delivery code)
- viii. 900 tag with staff initials, 2-letter library code, date, for example:
ec/RL 2/15/2019
- ix. 945 tag |b OCLC DO NOT SET

OCLC No.	001			RL0000000#
➤ Standard No.	020			
Locally Assigned LC-type Call Number	099			LOCAL RECORD - RLBB
➤ Author	100			
➤ Title	245			
➤ Publication Info.	260			
➤ Description	300			
Note	500			LOCAL RECORD - RLBB
➤ Misc.	900			ec/RL [date]
Misc.	945			bOCLC DO NOT SET

- IX. Review of TSUG manual and Larger Print materials
- X. Review of preloaded audio guidelines – tabled until September 2019 In-person meeting
- XI. Review of preloaded video guidelines – tabled until September 2019 In-person meeting
- XII. Review of preloaded Playaway LaunchPad tablets guidelines – tabled until September 2019 In-person meeting
- XIII. Review of audio-enabled book (i.e.,VOX books) – tabled until September 2019 In-person meeting
- XIV. 2019 In-person meeting Wednesday, September 11th 10a-3p . Location?

XV. Q&A (All)

XVI. **Next meeting is Thursday, June 13, 2019, via GoToTraining, 11:15 am – 1 pm.**