



**PrairieCat Technical Services Committee
AGENDA
February 14, 2019**

The PC Technical Services Committee will meet Thursday, February 14th, 9:30a – 11:00a via GoTo Training. To register for GoTo, please visit: Registration URL:

Registration URL: <https://attendee.gototraining.com/r/6985348395294028801>

Training ID: 470-508-460

Participants can use their computer's microphone and speakers (VoIP) or telephone.
United States

Long Distance: +1 (510) 365-3332

Access Code: 886-632-267

Committee charge: This 11 member elected standing group discusses technical services topics. It is empowered to make decisions on procedure and some policy decisions, and to make recommendations to Administrative Council for higher level policy decisions.

It also reviews technical services procedures and works together to resolve technical services issues.

- I. Welcome
- II. Roll call for attendance
- III. Review agenda for additions/corrections
- IV. Approval of minutes from: October 18, 2018
- V. Introduction of new PrairieCat staff
- VI. FY19 Committee roster and meeting schedule, need new vice-chair/chair-elect
- VII. Pending Projects/Updates:
 - a. Matching class
 - b. Connexion I class
 - c. Call Number Conversion project
 - d. NIC Project
 - e. Scopes for adult and teen
 - f. Badging program / strategic plan initiatives

- VIII. Review of policy of formatting of volume records
 - a. Always check to see if existing volume record is present before creating
 - b. Blu-Ray + DVD is being reversed to DVD + Blu-ray
 - c. DISC is being entered as DISCS

- IX. Yearly bibliographic records for Weekly magazines.
 - a. Need to retain original title record?
 - b. Reminder to remove holdings records

- X. New Formats
 - a. Playaway, a dedicated audio media player
 - b. Playaway View, a dedicated video media
 - c. Playaway Launchpad, a pre-loaded learning tablet
 - i. Material type
 - ii. Format
 - iii. Description
 - d. VOX edition books, audio-enabled book
 - i. Material type

- XI. New material types
 - a. General feedback
 - b. Suggestions for round of additional material types
 - i. Preloaded tablets
 - ii. VOX/audio-enabled book
 - c. Combo-pack material type resolve the holds issue?

- XII. BYPT 'Bring Your Problems Time
- XIII. Other
- XIV. Review the TSUG manual
- XV. **Next meeting is Thursday, April 11, 2019, via GoToTraining, 9:30am – 11:00am.**

MARC/MARC-trainee Catalogers meeting (11:15-12:00) to follow Technical Services Committee meeting.