



**PrairieCat Administrative Council
Agenda
February 8, 2019**

The Council will meet on Friday, February 8, 2019,
10 am – 3 pm
in person at the Freeport Public Library, 100 E. Douglas Street,
Freeport, IL

The meeting will also be available via Level 3 Conference call at
800-747-5150, access code 6234314#

- I. Call to order, Welcome and Introductions
- II. Introduction of Visitors and Public Comments
- III. Review Agenda for Additions/Changes
- IV. Consent Agenda
 - a. Approve minutes for January 4, 2019 PrairieCat Administrative Council meeting (pp. 2-5)
 - b. Approve financial report for December 2018 (pp. 6-10)
 - c. Approve check register for 12/21/18 to 1/17/19 (pp. 11-13)
 - d. Statistical reports, December 2018 (p. 14)
- V. Membership Update
 - a. Update on upgrading libraries and potential members
 - b. Northern8 project update (Amanda Augsburger)
 - c. Compliance report (Amanda Augsburger) (pp. 15-18)
- VI. Administrative Issues
 - a. ACTION: Approve line item budget transfers (p. 19)
 - b. Discussion, NIC/N8 4th quarter PrairieCat fees
 - c. Discussion, Innovative contract revisions/corrections (pp. 20-62)
 - d. Staff hire report (p. 63)
 - e. Training Plan review (Amanda Augsburger) (pp. 64-65)
 - f. Discussion, inclement weather and Delegates Assembly meeting procedures
- VII. Ad Hoc Committee Updates
 - a. Resource Sharing Committee – No report
 - b. Finance Committee – Report from 1/15/2019
- VIII. Review of Meeting – what worked and what didn't
- IX. Public Comments
- X. Adjournment
- XI. Next Meeting – Friday, March 1, 2019, Byron Public Library, Byron, IL