



## V. Membership Update

### a. North Boone resignation acknowledgement letter

Coulter (PrairieCat) stated she has had several conversations with North Boone High School, and they have decided to cancel their membership with PrairieCat. They are currently a Union List member and will probably switch to barcodes. North Boone only borrows about five items a month, so it does not pay them to be members.

Coulter has been in communication with Mount Carroll Public Library. They are looking to upgrade their membership from Union List to Basic Online. Coulter has given them a proposal. Coulter has also been in contact with Durand School District 322, between Freeport and Rockford. They were a Union List member but pulled out in 2016. The new librarian is very interested in joining as a Union List member again. Coulter is waiting find out if they are currently an OCLC member.

Coulter explained she is part of a working group out of the Consortia Committee. This group is looking into the ongoing sustainability of the LLSAPs. One thing being discussed is investigating a statewide ILS. Coulter has reached out to Carson Block, a Library Technology Consultant. A meeting with Block is scheduled for later today to go over how to begin investigating options for a statewide ILS. Smith (RO) asked if Coulter could see a PrairieCat, Heartland, RAILS were all one. Coulter stated that's exactly what the Consortia Committee working group is looking into.

Ryan (JO) asked if PrairieCat has ever spoken with River East Library District. Coulter said not that she is aware of. Ryan said they are a tiny library with a small budget, but Johnsburg does get a lot of their patrons. Coulter would be happy to talk with them. Ryan will reach out and gage their level of interest in a PrairieCat membership.

## VI. Administrative Issues

### a. Discussion, draft Innovative contract

Coulter (PrairieCat) explained there are still a few areas in the Innovative contract to get straightened out. Our lawyers have expressed their opinions but have left it up to Coulter to make a decision. Coulter feels this should be decided by the membership, so she is bringing it to Administrative Council. The Clause says that, if we do not notify Innovative within 90 days of the end of the five-year term of the contract that we intend to terminate the contract, the contract will renew at the same terms for a year. Without the clause, if we failed to renew or notify them that we are terminating Innovative could feasibly raise our rates to whatever they demand. Coulter agrees with Innovative that this clause should remain in the contract but asked the opinion of the Council. Smith (RO) agrees the clause can stay. Ruhnke (PU) asked if this clause is in our current contract? Coulter said yes, it is. (NOTE: It is not in our current contract. Coulter was mistaken and later corrected her misstatement via email to the Administrative Council). Ryan (JO) stated that if we are looking to cancel with Innovative, we would be investigating well in advance. Ruhnke agrees. The consensus is to leave the Evergreen Clause in the contract.

Coulter said the other topic our lawyers always disagree with but Innovative will never remove is agreement in the contract that says PrairieCat is responsible for their members' behavior. However, Coulter believes PrairieCat is protected by the membership IGAs. When a member library signs the IGA they state the understanding that parts of PrairieCat's software is proprietary, and they should abide by the laws and rules of PrairieCat. This should help protect PrairieCat.

Coulter continued that the lawyers also suggested restating the early cancellation terms, saying we only pay for what we owe, not what the contract term. It is unlikely Innovative would change this phrasing. Ruhnke agreed stating usually if you break a contract, you pay what you owe along with additional penalty fees.

Coulter had them include the Vega Discover replacement of Encore clause, so that the Encore hosting charges are credited to PrairieCat when Vega is officially brought live. She is also asking for more flexibility to the database refresh portion in the contract.

b. Recap and discussion, Delegates Assembly 1/26/2022

Coulter (PrairieCat) asked if there was anything brought up at Delegates that anyone wanted to discuss.

Krooswyk (NL) asked if there has ever been a discussion about software that communicates between Sierra and a library's cash handling software. Faulkner (DK) believes her software works with Sierra, she uses Comprise. Coulter responded that yes, Comprise does work with Sierra. Coulter suggested adding cash handling software to the PrairieCat Plus offerings. Ruhnke (PU) will include it.

c. Discussion, In Person Meetings

Coulter asked the Council about meeting in person next month. The Council agrees to meet in person, some will still attend via Zoom.

VII. Ad Hoc Committee Updates

a. Resource Sharing Committee – report from 1/26/2022

Ruhnke (PU) stated the Resource Sharing Committee met after the Delegates Assembly. They narrowed down the group of offerings for PrairieCat Plus. Coulter sent out a survey to see what types of Consulting Services most libraries are interested in/in need of. It appears IT Support has been in the lead followed by Professional Development. The survey will stay up until next week and the Committee will analyze those results.

b. Finance Committee – no report

VIII. Review of Meeting – what worked and what didn't  
The meeting went well.

IX. Public Comments  
There were no public comments.

X. Adjournment  
The meeting adjourned at 10:49 am.

XI. Next Meeting – Friday, March 4, 2022, at Clarence Mitchell Library at Highland Community College and/or online via Zoom