



PrairieCat Delegates Assembly

April 28, 2021

10:00 a.m. – 3:00 p.m.

Online via Zoom

Registration:

Minutes

The Delegates Assembly met on Wednesday, April 28, 2021, 10 a.m. – 3:00 p.m. via Zoom meeting software. Delegates must attend and vote via Zoom. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

Please visit L2 to register or click on the link below:

https://railslibraries.zoom.us/webinar/register/WN_cWNuv7kgSk-ff-Kn6PbqhA

Public can also dial in at: US: +1929-205-6099, Webinar ID: 981 3364 2457

The Council met virtually due to the coronavirus pandemic in accordance with SB 2135.

PUBLIC COMMENT: Public comments may be submitted via email to Carolyn.coulter@railslibraries.info at least two hours before the beginning of the meeting.

I. Call to order and welcome

Present via Zoom: Stephen Bertrand, Dixie DeBord, Shayne Phillips, Deborah Wunsch, Lynne Noffke, Molly DeBernardi, Megan Gove, Kimberly Martin, Jenna Diedrich, Tari Sangston, Cynthia Maxwell, Janice May, Brandon Holland, Rici Dale, Deanna Howard, Laura Crisp, Cathy Palmer, Melissa Landis, Paige Frechmann, Karen Lonergan, Jeannie Barry, Julie Voss, Jennifer Mullin, Brittany Gaulrapp, Tori Drews, Sarah Flanagan, Charm Ruhnke, April Hoste, Bryon Lear, Elizabeth Swatos, Karen Sutera, Melanie Gamlin, Amy Walsh, Renee Kozeal, Denise Tollensdorf, Kelly McCully, Michele Arms, Mary Petro, Debbie Griggs, Debbie Griggs, Nick Weber, Noreen Bormet, Amy Fry, Barbara Posinger, Emily Porter, Penny Bryant, Carolyn Mesick, Jay Kalman, Gwen Smith, Laura Watson, Claire Crawford, Katie Kettleon, Mary Cheatwood, Cynthia Cole, Lauren Offerman, Brandy Marsden, Leah Bill, Beth Ryan, Hilaree Lombardo, Joanna Kluever, Angela Campbell, Janet Clark, Julie Wayland, Nancy Ashbrook, Annette Davis, Jane Lenser, Patricia Smith, Andrew Hettinger, Sondra Terry, Valerie Woodley, Heather Black, Leann Bredberg, Brenda Weinberg, Carol McSweeney, Ellen Finrock, Ann Marie Jenkins, Julie Timm, Kelly James, Jason Jensen, Resa Mai, Rylie Roubal, Jamie Lockwood, Ashley Hopper, Linda Schreiber, Victoria Blackmer, Emily Faulkner, Michelle Krooswyk, Laurel M Reiss, Jeffrey Sullivan, Anna Allison, Ashley Huffines, Kim Brozovich, Jessica Dellorto, Jolene Franciskovich, Lynette Heiden, Jill Shevokas, Meridith Layne, Cristy Stuepegia, Julie Harte, Magda Bonny, Jan Ambrose, Laura Long, Jodie DePatis, Pennie Miller, Kim Scace, Jeffrey Munson, Beth Tepen, Jennifer Barton, Teri Schwenneker, Emily Kofoid, Carolyn Coulter, Elizabeth Smith, Chelsey DeSplinter, Dan Bostrom

Libraries represented: See vote and quorum sheet.

Bryant (Chair-PT) started the meeting at 10:02 am. Bryant welcomed everyone. The Delegates Assembly met virtually due to the public health emergency.

- II. Introductions and welcome new delegates or alternates
There were no new delegates or alternates.
- III. Introduction of Guests
Coulter (PrairieCat) introduced Dan Bostrom, Member Engagement Coordinator with RAILS.
- IV. Review of agenda for additions/changes
There were no revisions.
- V. Public Comments via Zoom Meeting
There were no public comments.
- VI. Consent Agenda
 - a. Approve minutes for January 27, 2021 PrairieCat Delegates Assembly meeting
 - b. Central Site report including financial and statistical reports
 - c. Approval of FY22 meeting dates

Motion #1: Ruhnke (PU) moved and Miller (PP) seconded to approve the consent agenda as presented. There was no discussion on the motion. Motion carries on a roll call.

Ayes: 91

Nays: 0

Abstentions: 0

- VII. Administrative Council Report
 - a. Finance Committee Report – Report from March 18, 2021
Coulter (PrairieCat) briefed the Delegates on the Finance Committee report. The Committee review and discussed the draft FY22 budget, which will be covered in more detail later in the meeting. An update on the progress with PrairieCat’s IMRF membership was also presented. The IMRF Board approved PrairieCat’s membership on March 26, 2021. Coulter has been working with IMRF to finalize the membership for the July 1, 2021 date.
 - b. Resource Sharing Committee Report – No report
- VIII. PrairieCat Membership Update, Training and Outreach report (Elizabeth Smith)
Smith (PrairieCat) shared that Marengo-Union Library District will be joining as a fully participating member. Their Go Live date is set for June 30, 2021. Putnam County Schools is adding their primary school and Lostant Community Library is also working on joining PrairieCat.

Smith stated she is always looking for content for the monthly newsletter. Any interest should be emailed to elizabeth.smith@railslibraries.info . PrairieCat is offering virtual site visits for anything from a new director to a refresher visit.

Smith shared the TalentLMS statistics:

- 599 Learner Accounts

- 371 Courses in Progress
- 42 Courses Available
- 3,298 Completed Courses since TalentLMS launched Feb. 2019

The Training Committee is meeting next week and working on Core Competencies Checklists, training tool libraries can use when training new staff or staff can use as a self-check. The Committee will also be reviewing and discussing the Supervisor/Instructor role, which would give supervisors the ability to view their employees training progress. Create Lists is in progress and should be on TalentLMS by July.

PUG Days is September 13-24, 2021 with the featured speakers presenting on Friday, September 24. The Engagement Committee is accepting program proposals for PUG Day. Anyone interested in presenting, should submit a form by the end of May using the Google form: <https://forms.gle/coQetUitj1o3T3nVA>.

Porter (BY) asked when there will be details on the speakers/specific times for PUG day? Smith replied the format will be 10:00am and 2:00pm time slots on Tuesdays and Thursdays, however that is not a guarantee yet. The Committee should have a final schedule by the end of June.

- IX. ACTION: Discussion and vote, PrairieCat FY22 Budget and Fees
Coulter (PrairieCat) summarized the FY22 budget stating the RAILS grant came through at an increase of \$26,137.10. The proposed budget shows member fees at a 1.14% aggregate increase for FY22. Coulter also stated she added a 10% increase to health insurance for the last 6 months of FY22 due to possible rate increases. This budget assumes a 2% staff salary increase in FY22 for PrairieCat employees.

Coulter stated decreases are seen in the PUG Day line, out of state travel, in-state travel, meetings and registrations. Other smaller line items, such as fuel, tuition reimbursement, staff professional memberships, and e-commerce fees were also reduced.

Motion #2: Gove (TF) moved and Blackmer (CV) seconded to approve FY22 Budget and Fees. There was no discussion on the motion. Motion carries on a roll call.

Ayes: 93

Nays: 0

Abstentions: 0

- I. Discussion and update, power plant closures and FAIRCOM support (Emily Porter, Byron Public Library)
Porter (BY) shared a video link to help explain the importance of nuclear energy. <https://www.facebook.com/fareedzakaria/videos/950101078862639>
Porter also recapped the situation with the Byron Nuclear Plant. The House of Representatives and the Senate of Illinois have moved The Climate Union Jobs Act out of committee and to the Assembly for consideration. This bill would subsidize the nuclear plants for five years and allow for an annual renewal, keeping the doors open. The Clean Union Jobs Act uses nuclear as a bridge to become 100% renewable. Porter explained that now the legislation is in the negotiation phase and then the final bill will go to vote. Once that happens, it would be a huge help if everyone could reach out to their legislation and explain the importance of Nuclear for the Coal City and Byron libraries, as well as, the

state as a whole.

- II. Presentation: My Library Is... (RAILS)
Bostrom (RAILS) presented on RAILS's My Library Is... Campaign and shared his presentation.
https://docs.google.com/presentation/d/1SFXwiElyB0FwhwNWRAFQ_96j1Wvxod6A6tOnjlziHrI/edit?usp=sharing

- I. Public Comments via previously submitted email (see above) or online
There were no public comments.

- II. Adjournment
The meeting adjourned at 11:07 am.

- III. Next regularly scheduled meeting, July 28, 2021, Online via Zoom or 220 W. 23rd Ave, Coal Valley, IL.