



**Engagement Committee
Minutes
Wednesday, April 14, 2021 at 2 PM**

The committee met on Wed., Apr 14, 2021 2:00 PM via
Zoom, registration link:

<https://railslibraries.zoom.us/meeting/register/tJYkc-ggpj8jE9Gg-TgfGghT4dvoEp9VBX00>

I. Welcome and introductions

Present: Elizabeth Smith (PrairieCat), Chelsey DeSplinter (PrairieCat), Melissa Landis (PrairieCat), Rici Dale (RL), Victoria Blackmer (CV), Magda Bonny (PrairieCat), Dana Fine (PR), Patti Smith (RO)

Absent: Sarah Harbach (WC), Lynette A Heiden (BP), Britta Krabill (DK), Holly Roudis (MR), Sarah Haish (MR), Nancy Ashbrook (EJ), Karrah Kuykendall (RP),

II. Review charge of Engagement Committee

- a. PUG Charge: The PUG Day Planning Team works together to finalize the venue, speakers, and schedule for PrairieCat's annual staff development day for the purpose of supporting the important work that libraries do every day. The team strives to ensure the content is balanced, relevant, and useful for PrairieCat library staff at all levels, being responsive to member needs and input.
- b. Draft Charge: The Engagement Committee works to actively engage members at all levels, to create connections and advance the organization through activities like PrairieCat's annual conference PUG Day, peer networking opportunities, and more.
- c. Meeting Frequency: Bi-monthly meetings in even-numbered months. August, October, February, April, June. 2nd Wednesday at 2:00 pm via Zoom. The Committee agreed with the schedule presented.

III. Review Strategic Plan Evaluation Framework and Survey Questions

Liz presented the survey questions. Victoria Blackmer stated the last two questions would be more difficult for library staff members to answer who are not as involved with PrairieCat or RAILS. Lisa Powell-Williams asked if we should ask for a library position level and full or part time status on the survey to help differentiate between the staff levels and get a better idea of PrairieCat's reach.

Liz will reach out to the PrairieCat staff regarding a paper version of the survey that can be handed out to library staff that the electronic version might not reach. She will also add comment boxes to the survey questions to help gather specific details.



IV. PUG Days - Virtual Event

a. Confirmed Dates and Schedule

The Committee confirmed the dates and the schedule for PUG Days.

b. Marketing – Choose PUG and Color Scheme

The Committee chose PUG number six.

c. Review Survey Results

d. Speakers / Sessions Discussion

e. Review Presenter Submission Forms

i. Program Proposal Form:

https://docs.google.com/forms/d/1jQTODHG6Uti1cSoQl6zbNLIikgM_sOWpXrp8vRy3a-M/edit?usp=sharing

V. FY22 Meeting Scheduled:

Wednesday, June 9, 2021 at 2 pm via Zoom

Wednesday, Aug 11, 2021 at 2 pm via Zoom

Wednesday, Oct 13, 2021 at 2 pm via Zoom

Wednesday, Feb 9, 2022 at 2 pm via Zoom

Wednesday, April 13, 2022 at 2 pm via Zoom

Wednesday, June 8, 2022 at 2 pm via Zoom