



**PrairieCat PUG Day Planning Team
Minutes
January 9, 2019**

The committee met on Wed., Jan. 9, 2:00 PM – 3:00 PM via GoToMeeting.

I. Welcome and introductions

Present via GoTo: Amanda Augsburger (PrairieCat), Magda Bonny (PrairieCat), Melissa Landis (PrairieCat), Nancy Ashbrook (EJ), Victoria Blackmer (CV), Rici Dale (RL), Nicole Johnson (NS), Patricia Smith (RO).

Absent: Dana Fine (PR), Lynette A. Heiden (CP), Elizabeth Smith (PrairieCat), Judy Hutchinson (PrairieCat).

II. Charge of Planning Team

- a. The PUG Day Planning Team works together to finalize the venue, speakers, and schedule for PrairieCat's annual staff development day for the purpose of supporting the important work that libraries do every day. The team strives to ensure the content is balanced, relevant, and useful for PrairieCat library staff at all levels, being responsive to member needs and input.

III. Confirm Plan for General Session

- a. Discuss Amanda Standerfer as session speaker
- b. Discuss honorarium

Amanda Augsburger presented the proposal from Amanda Standerfer and noted that although the proposal reads as though it is geared towards library supervisors, Amanda A. thought that Amanda S. knows the presentation is to be for all levels of library staff.

Rici Dale had previously suggested Dawn Mushill and she asked if Amanda A. had information regarding Ms. Mushill's speaking costs. Amanda A. had not yet had time to contact Ms. Mushill.

Melissa Landis said that Ms. Mushill had been a speaker at a KALA (Kankakee Area Library Association) event a few years ago and that she was a dynamic, effective speaker.

Rici Dale asked if committee members need to submit a written proposal to



suggest speakers, Amanda A. said that would not be necessary.

The committee's consensus was to use Amanda Standerfer for the the general session and contact Dawn Mushill for pricing to present at another session. Patti Smith emailed Dawn Mushill during the meeting and will let the committee know what she finds out.

Amanda A. said her deadline is to have prices for speakers narrowed down by 01/24/2019 so that she can write the RAILS grant, which is due 01/31/2019.

If any committee members have any ideas for other speakers within the next 2 weeks, please email Amanda.

Amanda A. explained the costs on Amanda Standerfer's proposal and the consensus among committee members was that the cost seemed fair.

IV. Other speakers

- a. Amanda's Update on tracking down speakers
- b. Anyone else's ideas going forward
- c. Grant application Due January 31

Amanda has contacted Ryan Dowd, DC Comics, and Andersen's Bookshop regarding additional sessions. Amanda will work on getting Ryan Dowd's assistant to present, which will be a less expensive option.

Nancy Ashbrook suggested Joanna Schultz present a session on increasing circulation (Ms. Schultz is from Effingham). Amanda A. asked Nancy A. to contact Ms. Schulz.

Patti Smith asked about USBORNE books. Amanda A. will discuss with Liz Smith but the committee has steered away from vendors in the past and will probably continue to do so.

Patti Smith suggested contacting the Illinois Soon to be Famous Author, because they are required to provide free publicity appearances. Amanda A. will look into this.



Nicole Johnson suggested a low tech maker session that would be applicable to smaller libraries—she could present with another library.

Nancy Ashbrook will contact Rockford's Chamber of Commerce to see if anyone could speak on leadership in the age of distraction or other topics.

Rici Dale suggested having an IMRF representative available for a session, Amanda will follow up on this.

Victoria Blackmer asked if any library/librarian would be able to do a session on being more inclusive in the community i.e. stepping out of the brick and mortar of the physical library in order to be more effective in the community served?

It was suggested that topic might work with a panel presentation format.

Rici Dale indicated that her Director goes weekly to the local juvenile detention and she might be willing to participate in a presentation.

V. Session Idea Discussion

- a. PrairieCat Session Ideas
- b. Other Session Ideas and assigning tasks

Amanda A. asked for ideas on PrairieCat/Sierra specific presentations. She indicated that searching should be offered as that is a popular session and Melissa Landis volunteered to present that session.

A Create Lists session was requested (with handouts!).

VI. PUG Day Agenda Theme

- a. Vote on Pugs & Color theme

Amanda will be sending a survey to everyone to vote on their choice of PUG Day mascot and color theme.

If anyone has anything to add, please contact Amanda Augsburger directly at

amanda.augsburger@railslibraries.info

Next meeting: Wednesday, February 13th at 2:00 p.m.