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PrairieCat Technical Services User Group
Agenda
November 12, 2026

The Technical Services User Group will meet on Thursday, November 12, 2026, from 9:30 AM to 11 AM via Zoom.

Register to attend the meeting (https://support.prairiecat.info/events/prairiecat-technical-services-committee-meeting-2026-11-12)

1. Call to order/welcome
2. Roll call of committee members for attendance
3. Review agenda for addition/changes -
4. Approve minutes for November 5, 2026, Technical Services Committee meeting
5. New topics
   - 5.1. Informational: Vega Discover Update
     - 5.1.1. Fines and Fee Display
     - 5.1.2. Accessibility Fixes
     - 5.1.3. Enhanced Traffic Protection
     - 5.1.4. MEEP 2026 Winners
   - 5.2. Informational: Sierra Production Server upgraded to version 6.6
   - 5.3. Informational: PrairieCat Committee Restructuring
6. Pending products/updates and discussion
   - 6.1. Serials holdings project
7. Technical Services Policy and Procedure Manual
8. Technical Services Focus
9. BYPT "Bring Your Problems Time"
10. Ideas for "Did you know?"
11. Adjournment
12. Next meeting – February 11, 2027 @ 9:30 AM

MARC/MARC-trainee Catalogers meeting to follow Technical Services Committee meeting. (Zoom session will be open @ 11:00 AM but meeting will start at 11:15 AM)

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PrairieCat Technical Services Committee
Draft Minutes
November 5, 2026

1. **Roll call for attendance**

MEMBERS PRESENT: Bonny (PC), Brozovich (RP), Chapman (RL), Elsner (HC), Evans (SY), Fane (LP), Groth (EM), Landis (PC), Lemke (DK), Nissen (RU), Schriner (KK), Slanicky (PC), Tedder (PC), Zanelli (PC).

MEMBERS ABSENT: Dean (WL), Finnerty (NC),

GUESTS: Hancock (LP), McSweeney (HD), Navarro (TC), Waligorski (NL).

2. **Call to order/welcome**
   The meeting was called to order following confirmation of a quorum, with nine committee members present. The chair thanked members for accommodating the rescheduled meeting and noted that the primary purpose was to discuss proposed changes to the Technical Services meetings and expectations moving forward. Committee members were reminded that only elected committee members are eligible to make motions and vote.

3. **Review agenda for additions/changes**

   No additions or changes were made to the agenda.

4. **Approve minutes for August 13, 2026, Technical Services Committee meeting**

   The following motion was made:
   - **Motion to approve the minutes as written:** Evans (SY)
   - **Seconded by:** Groth (EM)
   - **Vote result:** Motion passed with no opposition

5. **New Topics**

   5.1 Changes to the PrairieCat Technical Services Committee meetings
   The chair reviewed the recent survey results, which indicated a strong interest in re-establishing a Technical Services Users Group. The proposed structure will transition regular committee meetings to broader Technical Services Users Group

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meetings, open to a wider membership, while retaining the elected Technical Services Committee for formal decision making and voting. Input from the broader membership may also be gathered through occasional surveys before the committee votes on relevant issues.

5.1.1 Review proposed quarterly meeting frequency and the FY27 schedule

Survey responses supported changing the meeting frequency from bimonthly to quarterly. Meetings will continue to be held on the second Thursday of the month.

The proposed FY27 meeting dates are:

- November 12, 2026
- February 11, 2027
- May 13, 2027

The following motion was made:

- **Motion to approve quarterly meetings and the proposed FY27 schedule:** Chapman (RL)
- **Seconded by:** Evans (SY)
- **Vote result:** Motion passed with no opposition

5.1.2 Discuss annual participation requirements.

The Technical Services Committee approved a new annual participation requirement for PrairieCat member libraries. Each library must have at least one staff member with a Technical Services login to participate in at least one Technical Services User Group meeting per fiscal year (July through June). Participation may be through Zoom or in person (when an in-person option is offered).

- If the library's usual representative is unable to attend, another staff member with a Technical Services login may participate on the library's behalf.

- Implementation will begin in FY28. Although the requirement has been approved, compliance tracking and enforcement will be delayed until FY28 to give libraries advance notice and time to plan for participation.

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- Beginning in FY28, libraries that do not meet the annual participation requirement and do not have an approved exception will be subject to PrairieCat's existing noncompliance policy.

Having a Technical Services login carries the responsibility of staying informed about Technical Services news, updates, events, procedures, and decisions that may affect your library. Attending meetings is an important part of that responsibility. Meeting dates are established well in advance and have remained consistent for many years to help libraries plan accordingly.

We recognize that smaller libraries and schools with limited staffing may occasionally face challenges attending meetings. Requests for exceptions to the annual participation requirement must be submitted in advance for approval.

Representatives who are unable to attend a meeting are expected to review the meeting minutes to stay informed about topics discussed and decisions made. Meeting recordings may also be available as an additional resource, not a replacement for meeting minutes or participation in the group. PrairieCat staff will determine the best way to distribute them. They need to take into consideration storage capacity availability.

See the November 5, 2026, meeting packet for a copy of the **Request for approval to be excused from annual participation** form.

Requests for exceptions would need to be submitted in advance for review and approval. This would provide a way to address legitimate circumstances without eliminating the participation expectation for the membership.

It is proposed that we approve this expectation now but delay implementation of attendance compliance until FY28. This would give member libraries advance notice and an opportunity to plan for participation before the requirement is tracked.

Starting in FY28, this policy would be in effect and libraries that do not meet the requirement for attendance without an approved exception would be subject to PrairieCat's existing noncompliance policy.

Committee members in attendance felt this is a reasonable expectation for all member libraries and felt that the proposed FY28 implementation timeline and exception process are appropriate. There were no objections.

The following motion was made:

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- **Motion to approve the annual participation requirement and the Request for approval to be excused from annual participation with enforcement to begin in FY28:** Nissen (RU)
- **Seconded by:** Chapman (RL)
- **Vote result:** Motion passed with no opposition

6. **Adjournment**

   The meeting was adjourned at 10:25 am.

7. **Next meeting – Thursday, November 12, 2026, via Zoom @ 9:30 AM**

PrairieCat Technical Services Committee
FY2027

CUG and TSUG Representation: Elections will take place in May each year, concurrent with Administrative Council elections.
Tier 1 public libraries – 1 seats
Tier 2 public libraries – 1 seats
Tier 3 public libraries – 1 seats
Academic/Special/School libraries – 1 seat
At-Large members – 7 seats (Union List members are welcome to run for At-Large seats.)
Each member shall serve a term of three years. Members may serve only three consecutive elected terms.
Appointments to cover members departing before the end of their term do not count against the consecutive term limitation (*special election are not required. The Committee can appoint them for the rest of this fiscal year and then they will be on the ballot next year). In cases where we have no nominees to fill a seat, the size of the committee shall be adjusted until the next election cycle.

Seat	**Name**	**Email: techservcomm@prairiecat.simplelists.com**	**Library**	**Term Expires**
At Large	Elaine Chapman		Reddick PL (RL)	Jun 30, 2027
Tier 1 Public	Kristi Fane		North Suburban LD (LP/LR)	Jun 30, 2029
At Large	Lisa Elsner		Highland Community College (HC)	Jun 30, 2029
At Large	Tricia Dean		Wilmington PLD (WL)	Jun 30, 2029
Tier 2 Public	Alice Groth		East Moline PL (EM)	Jun 30, 2028
Tier 2 Public	Stephanie Schriner		Kankakee Public Library (KK)	Jun 30, 2028
At Large	Tracy Evans		Sycamore PL (SY)	Jun 30, 2028
Tier 1 Public	Kim Brozovich		Rock Island Public Library (RP)	Jun 30, 2027
Tier 3 Public	Jennifer Finnerty		North Chicago Public Library (NC)	Jun 30, 2028
At Large	Jennifer Lemke		DeKalb Public Library (DK)	Jun 30, 2028
Academic/Special /School	Stephanie Nissen		Rockford University (RU)	Jun 30, 2027

3 terms expiring 2027: Kim Brozovich, Elaine Chapman Stephanie Nissen
5 terms expiring 2028: Alice Groth, Stephanie Schriner, Tracy Evans, Jennifer Finnerty, Jennifer Lemke
3 terms expiring 2029: Kristi Fane, Lisa Elsner, Tricia Dean