

PrairieCat Delegates Assembly

Agenda

July 29, 2026

The Delegates Assembly will meet on Wednesday, July 29, 2026, 10:30 am – 12:00 pm in person at the New Lenox Public Library District, Freeport Public Library, Princeton Public Library, Ida Public Library, and the RAILS Coal Valley Service Center. The meeting will also be available online via Zoom. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

[Register to attend the meeting](https://support.prairiecat.info/events/prairiecat-delegates-assembly-meeting-2026-07-29) (<https://support.prairiecat.info/events/prairiecat-delegates-assembly-meeting-2026-07-29>).

1. Call to order and welcome
2. Introduction and welcome new delegates or alternates
3. Introduction of guests
4. Review of agenda for additions/changes
5. Consent agenda (pp. 3-20)
 - 5.1. Approve minutes for April 29, 2026, PrairieCat Delegates Assembly meeting
 - 5.2. Central Site report including financial and statistical reports
 - 5.3. Quarterly PrairieCat staff report
6. Administrative Council report
 - 6.1. Finance Committee report – report from 6/18/2026
 - 6.2. Resource Sharing Committee report – no report
7. PrairieCat membership update, training and outreach report
8. ACTION: Approve Trinity College of Nursing and Health Sciences/UnityPoint Health library departure from PrairieCat due to closure of library (p. 21)
9. Presentation: Updates from Suzanna Jones, Illinois State Library, regarding IRIS: Illinois' Reliable Information Sources database project



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10. PrairieCat 20th Anniversary (short presentation)
11. Public comments via previously submitted email (see above), in person or online
12. Adjournment
13. Next regularly scheduled meeting, October 28, 2026

PrairieCat Delegates Assembly Minutes April 29, 2026

The Delegates Assembly met on Wednesday, April 29, 2026, 10:30 am – 12:00 pm in person at the Senica's Oak Ridge Golf Club, 658 US6, La Salle, IL. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

[Register to attend the meeting:](https://support.prairiecat.info/events/prairiecat-delegates-assembly-meeting-2026-04-29) (<https://support.prairiecat.info/events/prairiecat-delegates-assembly-meeting-2026-04-29>).

1. Call to order and welcome

Present at Senica's Oak Ridge Golf Club: Ann Whitaker-Reid, Michele Thurston, Linda Schreiber, Kelly McCully, Lynette Heiden, April Hoste, Karen Lonergan, Chalyn Fornero-Green, Melanie Berg, Emily Faulkner, Paige Frechmann, Bianca Sierra, Deb Kolenko, Stephen Bero, Becky Duncan, Julie Voss, Rene Leyva, Emily Schaub, Jenna Diedrich, Jennifer Barton, Renee Martinez, Karen Sutera, Laura Watson, Thomas Webb, Mindy Long, Daisy Mechler, Devin Wood, Joanna Kluever, Jourdan Wendt, Kimberly Udstrand, Janet Clark, Ashley Hopper, Kimberly Martin, Dennis Latimer, Heide Trettenero, Jill Kohlert, Karen Barowsky, Mary Cheatwood, Shalyn Rodriguez, Dana Fanslow, Jen Finnerty, Jon Mark Bolthouse, Katie Rider, Pennie Miller, Penny Bryant, Resa Mai, Deanna Howard, Stephanie Blazina, Roy Arey, Carolyn Coulter, Jason Jensen, Chelsey Knippel, Melissa Landis, Matt Maturo, Shelby O'Hara, John Slanicky, Elizabeth Smith, Sandy Tedder, Ed Zanelli, Julie Wayland, Laura Crisp, Marilyn Calbow, Carmela Rodriguez, Laura Youngstrum, Betsy Sobin, Pubali Kundu, Leslie Johnson, Angela Campbell, Kim Brozovich, Stephanie Nissen, Jacqueline Peterson, Barbara Posinger, Yana Serdyuk, Jennifer Shugrue, Tori Drews, Amy Fry, Brenda Weinberg, Melissa Badger, Kim Halsey, Megan Gove, Lauren Offerman, Jaclyn Trujillo, Valerie Woodley, Michelle Bailey, Timothy Kilbreath, Nicholas Weber, Shelley Augustine



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Present via Zoom: Elizabeth Green, Amy Walsh, Sue Stevens, Leah Bill, Amy Runkle, Janice May, Sarah Flanagan, Renee Kozeal, Bryon Lear, Julie Harte, Anna Allison, Cassidy Steinke, Courtney Regan, Melissa Weidman, Maria Meachum, Allison Beasley, Britni Hartman

Gove (Chair-TF) started the meeting at 10:33 am. Gove welcomed everyone.

2. Introduction and welcome new delegates or alternates

Daisy Mechler introduced herself as the Alternate for Ida Public Library. Devin Wood introduced herself as the Delegate from Johnsburg Public Library District. Leslie Johnson introduced herself as the Alternate for Robert W. Rowe Public Library District. Thomas Webb introduced himself as the Alternate for Homer Township Public Library District. Emily Schaub introduced herself as the Delegate for Freeport Public Library. Tim Kilbreath introduced himself as the Alternate from Winnebago Public Library District. Katie Rider introduced herself as the Delegate for Odell Public Library. Courtney Regen introduced herself as the Alternate for Manteno Public Library District.

3. Introduction of guests

There were no guests.

4. Review of agenda for additions/changes

There were no revisions.

5. Consent agenda

5.1. Approve minutes for January 28, 2026, PrairieCat Delegates Assembly meeting

5.2. Central Site report including financial and statistical reports

5.3. Quarterly PrairieCat staff report

5.4. FY27 Meeting dates

Motion #1: Bailey (WD) moved and Posinger (SA) seconded to approve the consent agenda as presented. There was no discussion on the motion. Motion carries by vocal affirmation.

Ayes: 87

Nays: 0

Abstentions: 0

6. Administrative Council report

6.1. Finance Committee report – report from 3/19/2026

Offerman (TC) stated that the Finance Committee met on March 19th and discussed the draft FY27 budget. We have become aware that the budget we reviewed increased by .02% due to insurance costs. The Committee also discussed the Mitinet bibliographic services proposal. We recommended both go to the Delegates Assembly for approval.

6.2. Resource Sharing Committee report – No report

7. PrairieCat membership update, training and outreach report

Smith (PrairieCat) gave a snapshot of the current PrairieCat membership. PrairieCat has 138 member libraries, 81 Fully Participating, 23 Basic Online and 34 Union Listing libraries. Of those 138, there are 104 public libraries, 31 school libraries, 2 academic and 1 special medical library. The end users have access to 1.2 million unique titles and more than 5 million items through the shared catalog. We have 380,000 cardholders in the PrairieCat system and approximately 56,000 ILL transactions.

Smith shared the FY27 Delegates Assembly meeting dates, stating that the Delegates Assembly meets quarterly. The first three meetings will be held at multiple in-person sites throughout the PrairieCat service area. Please be sure to pay attention to the locations when registering. The April meeting will be held in one, in-person location with a luncheon to follow. Delegates Assembly attendance is a requirement for the Fully Participating and Basic Online members and the four Union List representatives. Please be sure to review the Delegates and Alternates list for your library to ensure it is up to date.

Smith highlighted the upcoming PrairieCat events. There will be two PrairieCat Ask Me Anything

with PrairieCat Director. One will be in May and the other will be in June. A PrairieCat Member Update is scheduled for May 14th online via Zoom. We are partnering with RAILS to host a Book Doctor Workshop by Demco at the Moline Public Library on June 10th. PUG Day has been set for September 24th and 25th. This will be a virtual event. Program details and registration information will be sent out in June.

Smith continued stating that PrairieCat is sunsetting the Encore catalog effective July 2026. Innovative will not be developing or supporting this product and it will not meet the digital accessibility guidelines. eRead Illinois renewal is coming up. We sent out some messaging about this recently, but as a reminder, eRead is a service that is managed by RAILS hosted on the Palace Project platform. 100% of your library's fees go towards purchasing content for the shared collection. We are participating as a group to receive a discount and PrairieCat will be completing the renewal on your behalf. Each library will only need to complete the renewal form. PrairieCat has some updated support information for the Mobile App. We have also added new content management system videos for the mobile app. All of the Mobile App documentation can be found on the PrairieCat website. We hold quarterly Mobile App Check-In and Q&A session via Zoom. The Vega Discover My Bookshelf will become My Account Portal next week. Innovative went live with My Account Portal a couple of months ago. It did not go well. PrairieCat requested to revert our Discover back to My Bookshelf while Innovative worked out the bugs. The update to Account Portal should be occurring in the overnight hours of May 6th. This update will look like a dashboard view with a sidebar that includes overview, account information, checkouts, requests bills, fines, bookmarks, and saved searches. This update will be mobile responsive. Account linking is another feature that is paired with Account Portal, however, PrairieCat has decided wait to turn that on until we have made it successfully through the Account Portal upgrade. We will send out communication when we are turning on account linking.

8. ACTION: Approve PrairieCat FY27 budget and fees.

Coulter (PrairieCat) reviewed the FY27 budget and fees stating this is the same budget that was reviewed by Delegates Assembly at their January meeting except for a slight change in the insurance which added another approximately \$500 to the insurance. This addition

resulted in a .02% increase to the overall budget. The per-library fee for both fully participating and basic online circulating members has been increased, as was the hosting contribution. Both fees were adjusted by 3% in FY27. Reserves were calculated at 1% of total expenditure. This reduced the overall percentage of increase across all libraries from 5.04% (at a rate of 2% of reserves) to 3.24%. Union List per library and reserve fees have been recalibrated to reflect the rate of 25% of the Fully Participating rates, as detailed in the General Policy Manual. This was calculated on the per-library fee and does not include the hosting fees that are incorporated for circulating members. A remote PUG Day is reflected, as was instructed by Administrative Council. This decision was based on feedback we have received from members via Strategic Planning surveys that reflect a desire to alternate between in-person and remote events. Increases to health insurance that we will incur in FY26 are reflected at 14.32%. We have included an additional 15% increase in the last six months of FY27, as an estimation of the following year's increase in premiums. This budget also includes short-term disability insurance. Other insurance increases are reflected based on FY25 and FY26 numbers, considering an average increase based on previous years. This budget reflects our IMRF rate for FY27, which declined to 11.16% from the FY26 rate of 11.29%. This budget also reflects the RAILS grant amount. We have been notified that our grant amount for FY27 will be \$588,629.53. Accounting services, which will be charged against this amount, will come to \$54,142.75, leaving the amount of \$534,486.78 in revenues for FY27. This budget also shows Reserves expenditure for a replacement vehicle that will be needed in FY27. Our current van is 10 years old and has over 78,000 miles on it currently. This budget also reflects the sunseting of Encore in FY27 and thus saving the Encore hosting fees (approx. \$9,150.00). Aside from the cost savings in eliminating this platform, Innovative has made it clear that they are sunseting this product and will not be developing it or making it accessible in the future. The budget and fees reflect a 3% COLA increase and 1% merit increase for all staff. Campbell (RP) asked how PrairieCat plans to approach the purchase of the new vehicle. Coulter stated that there is a state blanket contract for vehicles with a dealership out of Springfield that we will likely leverage. When you use a state blanket you can go without gathering bids. Harman (SC) asked if the fees in the budget include the mobile app charge. Coulter explained that the mobile app fees are not included in the budget because this is still an opt-in service. The cost of the mobile

app should be similar to last year's fees.

Motion #2: Faulkner (DK) moved and Nissen (RU) seconded to approve the FY27 budget and fees as presented. There was no discussion on the motion. Motion carries by vocal affirmation.

Ayes: 90

Nays: 0

Abstentions: 0

9. ACTION: Approve pay scale for FY27

Coulter (PrairieCat) presented the FY27 pay scale. This scale is based on a 2.2% increase as recommended by HR Source for the library sector.

Motion #3: McCully (BD) moved and Fanslow (KR) seconded to approve the FY27 pay scale as presented. There was no discussion on the motion. Motion carries by vocal affirmation.

Ayes: 90

Nays: 0

Abstentions: 0

10. ACTION: Approve three-year agreement with Mitinet for bibliographic services

Coulter (PrairieCat) explained that last year our long-time bibliographic services vendor retired from business. Over the last 6 months, our Library Services group has investigated existing alternatives to replace these services. Our staff have tested the tools that are provided by Mitinet and found them sufficient for our needs. Our Library Services Manager, Magda Bonny, has negotiated a three-year agreement at level pricing, with no annual increase.

Motion #4: Peterson (RY) moved and Schaub (FP) seconded to approve the three-year

agreement with Mitinet for bibliographic services. There was no discussion on the motion.

Motion carries by vocal affirmation.

Ayes: 90

Nays: 0

Abstentions: 0

11. Update and discussion, recent Innovative disruptions

Coulter (PrairieCat) discussed ongoing issues with Innovative, including a previous software upgrade mistake that broke their system and recent disruptions caused by data center outages in Chicago. After the Administrative Council wrote a formal letter to Innovative expressing concerns, they received a response promising improvements to their support processes. Coulter explained that before our contract expires at the end of FY27, we plan to issue an RFI to assess our options. While there is not much out there for us, we can explore the costs of the lateral move to Polaris or the new company Civica and their Spydus Integrated Library Management System.

12. Update, Innovative User's Group Conference

PrairieCat staff gave updates from the Innovative User's Group Conference. Tedder (PrairieCat) discussed advanced features, including upcoming improvements to item and volume records history, and the ability to perform admin tasks through a mobile app. Landis (PrairieCat) shared insights on data compilation and presentation by consortia, including a promising discussion about implementing the LX Starter email notice platform. O'Hara (PrairieCat) discussed improvements to the kids' catalog and Vega Discover customizations. Smith (PrairieCat) highlighted new features in Vega Discover that will help with collection statistics and reporting.

13. Staff introductions and staff longevity awards

Coulter (PrairieCat) introduced the PrairieCat staff to the Delegates. Knippel (PrairieCat) presented longevity awards to Coulter and Smith for their ten years of service to PrairieCat.



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14. Public comments via previously submitted email (see above), in person or online

There were no public comments,

15. Adjournment

The meeting adjourned at 11:33 am.

Next regularly scheduled meeting, July 29, 2026

Total voting members: 108		Quorum: 55	Total needed for 2/3 vote: 72											
	January 28, 2026	In person:74 Zoom:17 Total:91	Motion 1: to approve the consent agenda as presented			Motion 2: to approve PrairieCat FY27 budget and fees			Motion 3: to approve pay scale for FY27			Motion 4: to approve three-year agreement with Mitinet for bibliographic services		
			Move: Bailey (WD) Second: Posinger (SA)			Move: Faulkner (DK) Second: Nissen (RU)			Move: McCully (BD) Second: Fanslow (KR)			Move: Peterson (RY) Second: Schaub (FP)		
LLSAP Code	Agency (Yellow- attended via Zoom, Green-attended in person, gray-absent)	1 = in person NP= Not present for vote												
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
AN	Andalusia TL		1			1			1			1		
AA	Annawan-Alba TL		1			1			1			1		
BM	Bertolet ML		1			1			1			1		
BD	Bourbonnais PL		1			1			1			1		
BR	Bradley PL													
BY	Byron PLD													
CP	Charles B. Phillips PL		1			1			1			1		
CH	Cherry Valley PLD		1			1			1			1		
CT	Clinton Township PLD													
CC	Coal City PL		1			1			1			1		
CL	Colona PL		1			1			1			1		
CF	Community Unit SD #2		1			1			1			1		
CO	Cordova PL		1			1			1			1		
CN	Cortland Community Library													
CR	Creston-Dement PL		1			1			1			1		
DK	DeKalb PL		1			1			1			1		
EA	Earlville PL		1			1			1			1		
EP	East Dubuque DL		1			1			1			1		
EM	East Moline PL		1			1			1			1		
EL	Elizabeth TL		NP			1			1			1		
EJ	Ella Johnson ML		1			1			1			1		
ER	Erie PL		1			1			1			1		
FL	Flagg-Rochelle PLD		1			1			1			1		
FO	Forreston PL (UL rep)		1			1			1			1		
FR	Fossil Ridge PL		1			1			1			1		
FG	Franklin Grove PLD		1			1			1			1		
FP	Freeport PLD		1			1			1			1		
GA	Galena PLD		1			1			1			1		
GP	Geneseo PL													
GE	Genoa PLD		1			1			1			1		
GR	Grant Park PL		1			1			1			1		
GV	Graves-Hume PL (Mendota)													
HN	Hanover TL													
HR	Harvard Diggins Library		1			1			1			1		
HE	Henry C Adams ML (Prophetstown)													
HC	Highland Community College		1			1			1			1		
HK	Hinckley PLD													
HD	Homer Township Public Library		1			1			1			1		
BL	Ida PL		1			1			1			1		
JO	Johnsburg PL		1			1			1			1		
JC	Joliet HS District #204		1			1			1			1		
JH	Julia Hull PL		1			1			1			1		
KK	Kankakee Public Library		1			1			1			1		
LS	LaSalle PL		1			1			1			1		
LE	Lena CL													
LI	Limestone PL		1			1			1			1		
LO	Lostant CL		1			1			1			1		
ML	Malta PL		1			1			1			1		
MT	Manhattan PL		1			1			1			1		
MN	Manteno PL		1			1			1			1		
MP	Maple Park PL		1			1			1			1		
MU	Marengo-Union PLD		1			1			1			1		
MB	Marseilles PL		1			1			1			1		
MS	Meridian Schools		1			1			1			1		
MI	Mills & Petrie ML		1			1			1			1		

MG	Mineral-Gold PL (UL rep)													
MK	Mokena PL													
MX	Moline PL		1			1			1			1		
MR	Morris Area PL		1			1			1			1		
MO	Mount Carroll DL													
MM	Mount Morris PL		1			1			1			1		
NL	New Lenox PL		1			1			1			1		
KR	Nippersink PLD		1			1			1			1		
NC	North Chicago		NP			1			1			1		
LP	North Suburban PLD		1			1			1			1		
OD	Odell PL		1			1			1			1		
OG	Oglesby PL		1			1			1			1		
OR	Oregon PL		1			1			1			1		
PP	Pearl City PL		1			1			1			1		
PT	Pecatonica PL		1			1			1			1		
PE	Peotone PL													
PU	Peru PL		1			1			1			1		
PD	Plano Community PL		1			1			1			1		
PX	Plano CUSD#88		1			1			1			1		
PO	Polo PLD													
PR	Princeton PL		1			1			1			1		
PF	Princeton Twp HS		1			1			1			1		
TW	Prophetstown-Lyndon-Tampico SD		1			1			1			1		
UC	Putnam County Schools		1			1			1			1		
UE	Putnam County PL		1			1			1			1		
RL	Reddick PL (Ottawa)		1			1			1			1		
MA	Richard A Mautino (Spring Valley)		1			1			1			1		
RD	River Valley DL (Port Byron)		1			1			1			1		
CV	Robert R. Jones DL (Coal Valley)													
RO	Robert W. Rowe PL (Sheridan)		1			1			1			1		
RP	Rock Island PL		1			1			1			1		
RU	Rockford University		1			1			1			1		
RY	Rockridge High School (UL rep)		1			1			1			1		
SA	Sandwich PLD		1			1			1			1		
SC	Schmaling ML (Fulton)		1			1			1			1		
SE	Seneca PL		1			1			1			1		
SD	Sherrard PLD		1			1			1			1		
SL	Silvis PL		1			1			1			1		
SK	Stockton PL													
SN	Somonauk PL		1			1			1			1		
SB	South Beloit PL		NP			1			1			1		
SR	Streator PL		1			1			1			1		
SY	Sycamore PL		1			1			1			1		
TF	Talcott Free LD		1			1			1			1		
TC	Three Rivers PL		1			1			1			1		
UT	United Township HS													
WA	Walnut PL		1			1			1			1		
WR	Warren Township PL		1			1			1			1		
WD	Western Dist PL (Orion)		1			1			1			1		
WL	Wilmington PL		1			1			1			1		
WP	Winnebago PLD		1			1			1			1		
WO	Woodstock PL		1			1			1			1		
YK	Yorkville PL		1			1			1			1		
	Totals:	0	87	0	0	90	0	0	90	0	0	90	0	0

**PRAIRIECAT
CASH REPORT
FOR THE PERIOD ENDING May 31, 2026**

Beginning Cash Balance	\$ 1,833,232.77
Cash Received	
Payments from Member Libraries, etc.	59,873.50
Interest - BankORION	333.18
Interest - Illinois Funds	1,051.80
Interest - PTMA	15.80
eCommerce Receipts Payable	4,264.43
Total Cash Received	<u>65,538.71</u>
Expenses Paid	
Checks and Vendor ACH Payments	448,607.73
Payroll and Retirement Contributions	76,380.21
ACH Credit Card Payments	7,419.66
Miscellaneous (Lockbox & Misc. Bank Fees, eCommerce Fees, etc.)	312.48
Total Disbursements	<u>532,720.08</u>
Ending Cash Balance	<u><u>\$ 1,366,051.40</u></u>

CASH DETAILS:

Member Library Deposit Accounts/Prepayments	\$ -
eCommerce Cash Receipts Payable	9,337.46
Reserve Designation	764,619.53
Working Cash	592,094.41
TOTAL CASH	<u><u>\$ 1,366,051.40</u></u>

PAYPAL FUNDS DETAILS:

May PayPal Receipts in Transit to Bank	\$338.78
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CD INVESTMENT DETAILS:

BankORION: 13-month CD Principal @ 4.05% Interest 8/29/2024 - 9/29/2026	\$ 250,000.00
PTMA: KS StateBank: 24-month CD Principal @ 3.969% Interest 8/27/2025 - 8/27/2027	\$ 231,500.00
CD Investment Income as of May 2026	\$ 14,571.88

TOTAL CURRENT CD INVESTMENT VALUE

\$ 496,071.88

Invested in Capital Assets Balance as of May 2026	\$0.00
Invested Subscription IT Arrangement Capital Assets Balance Net of Related Debt as of May 2026	\$3,531.34
Unrestricted Fund Balance as of May 2026	\$2,014,261.04
FY26 operating expenses excluding planned reserve designation:	\$ 2,069,730.67
Working Cash % of operating expenses:	28.61%

PrairieCat
Balance Sheet
As of 5/31/2026

	Balance End of Month
Assets	
Cash & cash equivalents	
Cash - Bank Orion	1,028,287.60
Cash - Illinois Funds	332,459.17
Cash - PTMA	5,304.63
PayPal Funds	338.78
Total Cash & cash equivalents	1,366,390.18
Investments	489,098.89
Accounts receivables	4,036.74
Other receivables	
Other Receivables	50.00
Total Other receivables	50.00
Accrued investment income	6,972.99
Prepaid expenses	555,075.19
Capital Assets, net	
Computers	287,558.00
Vehicles	12,450.50
Subscription Based IT Arrangements	1,524,718.00
Accumulated Depreciation	(300,008.50)
Accumulated Amortization - Subscription Based IT Arrangement	(913,765.65)
Total Capital Assets, net	610,952.35
Other assets	
Deferred Outflows - Pension	361,366.25
Deferred Outflows - OPEB	25.00
Total Other assets	361,391.25
Total Assets	3,393,967.59
Liabilities	
eCommerce receipts payable	9,676.24
Payroll	
Salaries Payable	21,567.42
PR Tax Withheld Payable	6,504.39
Pension Payable	17,370.19
Retirement Payable	1,567.23
PR Tax Expense Payable	2,442.76
Total Payroll	49,451.99
Deferred revenue	198,781.24
Compensated absences	31,528.73
Net pension liability	422,504.00
Post-employment benefits	42,094.00
Other long-term obligations	
Deferred Inflows - Pension	8,375.00
Deferred Inflows - OPEB	6,343.00
Subscription Based IT Arrangements Payable	607,421.01
Total Other long-term obligations	622,139.01
Total Liabilities	1,376,175.21
Net Assets	
Beginning net assets	2,002,587.17
Current YTD net income	15,205.21
Total Net Assets	2,017,792.38
Total Liabilities and Net Assets	3,393,967.59

PrairieCat

Statement of Revenues and Expenses - FY26 is 91.67% Completed

From 5/1/2026 Through 5/31/2026

	Current Month	YTD Actual	YTD Budget - Original	Percent of YTD Budget	Total Budget - Original	Percent of Annual Budget
REVENUES						
Fees for Services and Materials						
Union List Member Revenue	2,690.96	29,600.56	29,601.00	99.99%	32,292.00	91.66%
Fully Participating and Basic Online Member Revenue	117,674.62	1,294,420.82	1,294,425.00	99.99%	1,412,098.67	91.66%
ILL Barcode Revenue	300.00	2,800.00	2,750.00	101.81%	3,000.00	93.33%
Fully Participating & Basic Online - Reserve Contribution	3,244.80	35,692.83	35,693.55	99.99%	38,937.10	91.66%
Union List - Reserve Contribution	284.04	3,124.44	3,124.50	99.99%	3,409.00	91.65%
Total Fees for Services and Materials	<u>124,194.42</u>	<u>1,365,638.65</u>	<u>1,365,594.05</u>	<u>100.00%</u>	<u>1,489,736.77</u>	<u>91.67%</u>
Reimbursements						
Reimbursements	1,707.26	20,898.86	19,986.50	104.56%	21,803.00	95.85%
Reimbursements - PUG Day/DA Fees	0.00	3,152.00	3,750.00	84.05%	3,750.00	84.05%
Reimbursements - Mobile App	2,850.00	32,607.74	29,082.00	112.12%	31,725.00	102.78%
Total Reimbursements	<u>4,557.26</u>	<u>56,658.60</u>	<u>52,818.50</u>	<u>107.27%</u>	<u>57,278.00</u>	<u>98.92%</u>
Investment Income	3,027.38	32,085.68	32,084.00	100.00%	35,000.00	91.67%
Other						
Other Grants	0.00	0.00	1,834.00	0.00%	2,000.00	0.00%
Other Grants - LLSAP Support Grant	43,921.83	483,140.16	483,141.00	99.99%	527,062.00	91.66%
Other Revenue	750.00	1,952.92	916.00	213.20%	1,000.00	195.29%
Total Other	<u>44,671.83</u>	<u>485,093.08</u>	<u>485,891.00</u>	<u>99.84%</u>	<u>530,062.00</u>	<u>91.52%</u>
Total REVENUES	<u>176,450.89</u>	<u>1,939,476.01</u>	<u>1,936,387.55</u>	<u>100.16%</u>	<u>2,112,076.77</u>	<u>91.83%</u>
EXPENSES						
Personnel						
Other Professionals	89,730.41	718,926.96	721,802.00	99.60%	781,955.70	91.93%
Support Services	13,558.54	107,628.67	109,309.00	98.46%	118,420.00	90.88%
Social Security Taxes	7,328.34	59,480.49	63,478.00	93.70%	68,763.99	86.49%
Unemployment Insurance	0.00	0.00	3,209.00	0.00%	3,500.00	0.00%
Worker's Compensation	168.50	1,791.50	1,851.00	96.78%	2,020.00	88.68%
Retirement Benefits	11,527.08	92,481.16	93,674.00	98.72%	101,483.06	91.12%
Health, Dental And Life Insurance	12,323.74	148,920.28	141,295.50	105.39%	154,141.00	96.61%
Other Fringe Benefits	0.00	618.30	916.00	67.50%	1,000.00	61.83%
Tuition Reimbursements	0.00	0.00	458.00	0.00%	500.00	0.00%
Staff Professional Memberships	11.67	160.01	916.00	17.46%	1,000.00	16.00%
Total Personnel	<u>134,648.28</u>	<u>1,130,007.37</u>	<u>1,136,908.50</u>	<u>99.39%</u>	<u>1,232,783.75</u>	<u>91.66%</u>
Buildings and Grounds						
Property Insurance	284.42	3,071.92	2,934.00	104.70%	3,200.00	95.99%
Total Buildings and Grounds	<u>284.42</u>	<u>3,071.92</u>	<u>2,934.00</u>	<u>104.70%</u>	<u>3,200.00</u>	<u>96.00%</u>
Vehicle Expenses						
Fuel	171.19	503.25	916.00	54.93%	1,000.00	50.32%

PrairieCat

Statement of Revenues and Expenses - FY26 is 91.67% Completed

From 5/1/2026 Through 5/31/2026

	Current Month	YTD Actual	YTD Budget - Original	Percent of YTD Budget	Total Budget - Original	Percent of Annual Budget
Repairs And Maintenance	0.00	319.55	916.00	34.88%	1,000.00	31.95%
Vehicle Insurance	127.17	1,368.01	1,375.00	99.49%	1,500.00	91.20%
Vehicles Leasing And Rent	0.00	0.00	458.00	0.00%	500.00	0.00%
Other Vehicle Expenses	0.00	296.30	320.00	92.59%	350.00	84.65%
Total Vehicle Expenses	298.36	2,487.11	3,985.00	62.41%	4,350.00	57.17%
Travel and Continuing Education						
In-State Travel	0.00	11,164.59	7,334.00	152.23%	8,000.00	139.55%
Registrations And Meeting, Other Fees	2,804.94	9,810.45	9,534.00	102.89%	10,400.00	94.33%
Conferences And Continuing Education Meetings	684.47	14,551.59	18,334.00	79.36%	20,000.00	72.75%
Total Travel and Continuing Education	3,489.41	35,526.63	35,202.00	100.92%	38,400.00	92.52%
Public Relations	0.00	1,444.76	1,834.00	78.77%	2,000.00	72.23%
Commercial Insurance	644.92	6,822.44	7,334.00	93.02%	8,000.00	85.28%
Supplies, Postage and Printing						
Computers, Software And Supplies	2,083.92	31,509.71	36,807.90	85.60%	40,155.80	78.46%
General Office Supplies And Equipment	142.11	677.05	1,375.00	49.24%	1,500.00	45.13%
Postage	0.00	26.50	0.00	0.00%	0.00	0.00%
Total Supplies, Postage and Printing	2,226.03	32,213.26	38,182.90	84.37%	41,655.80	77.33%
Telephone and Telecommunications	674.89	8,537.34	10,084.00	84.66%	11,000.00	77.61%
Equipment Repair and Maintenance						
Equipment Repair And Maintenance Agreements	81.66	848.10	1,375.00	61.68%	1,500.00	56.54%
Total Equipment Repair and Maintenance	81.66	848.10	1,375.00	61.68%	1,500.00	56.54%
Professional Services						
Legal	0.00	1,067.50	2,750.00	38.81%	3,000.00	35.58%
Accounting	0.00	5,300.00	6,416.00	82.60%	7,000.00	75.71%
Consulting	0.00	7,020.00	13,750.00	51.05%	15,000.00	46.80%
Payroll Service Fees	636.58	8,169.02	7,334.00	111.38%	8,000.00	102.11%
Total Professional Services	636.58	21,556.52	30,250.00	71.26%	33,000.00	65.32%
Contractual Services						
Information Service Costs	17,097.27	208,029.36	572,302.50	36.34%	624,329.92	33.32%
Outside Printing Services	0.00	0.00	1,834.00	0.00%	2,000.00	0.00%
Other Contractual Services	260.75	2,868.21	80,361.00	3.56%	87,667.00	3.27%
Amortization - Subscription Based IT Arrangements	37,524.50	412,769.46	0.00	0.00%	0.00	0.00%
Total Contractual Services	54,882.52	623,667.03	654,497.50	95.29%	713,996.92	87.35%
Professional Association Membership Dues	110.00	1,888.88	1,834.00	102.99%	2,000.00	94.44%
SBITA Interest	4,546.42	51,960.66	0.00	0.00%	0.00	0.00%
Miscellaneous	75.50	1,120.18	1,375.00	81.46%	1,500.00	74.67%

PrairieCat

Statement of Revenues and Expenses - FY26 is 91.67% Completed
From 5/1/2026 Through 5/31/2026

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Miscellaneous - eCommerce Fees	291.08	3,118.60	5,041.00	61.86%	5,500.00	56.70%
Total EXPENSES	<u>202,890.07</u>	<u>1,924,270.80</u>	<u>1,930,836.90</u>	<u>99.66%</u>	<u>2,098,886.47</u>	<u>91.68%</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>(26,439.18)</u>	<u>15,205.21</u>	<u>5,550.65</u>	<u>273.93%</u>	<u>13,190.30</u>	<u>115.27%</u>

	July 2025	July 2024	Aug 2025	Aug 2024	Sept 2025	Sept 2024	Oct 2025	Oct 2024	Nov 2025	Nov 2024	Dec 2025	Dec 2024	Jan 2026	Jan 2025	Feb 2026	Feb 2025	Mar 2026	Mar 2025	Apr 2026	Apr 2025	May 2026	May 2025	FY26 Totals to date	FY25 Totals
General																								
Bibliographic records	1,211,596	1,216,808	1,212,647	1,216,401	1,212,476	1,215,783	1,211,127	1,214,175	1,211,189	1,214,175	1,210,987	1,213,801	1,210,429	1,213,922	1,210,124	1,213,171	1,209,983	1,212,477	1,210,485	1,211,957	1,211,028	1,211,160	1,211,028	1,211,136
Item records	5,092,517	5,132,031	5,097,375	5,127,833	5,090,098	5,122,725	5,073,855	5,111,539	5,071,633	5,111,539	5,068,535	5,110,110	5,057,746	5,108,957	5,047,536	5,101,264	5,044,840	5,101,604	5,040,493	5,098,609	5,043,318	5,090,155	5,043,318	5,092,082
Patron records	357,423	347,042	361,564	352,809	365,387	357,587	368,730	364,435	371,992	364,435	372,135	366,030	374,404	367,855	376,858	366,248	380,551	369,831	380,840	366,774	376,154	362,012	376,154	353,654
Total circulation	451,212	466,283	380,656	401,094	384,029	380,458	390,456	399,870	335,672	367,890	326,951	329,139	380,142	390,410	355,114	368,694	388,669	412,260	358,445	385,789	333,975	359,398	4,085,321	4,704,080
ILL transactions on ILSAP	59,159	55,019	55,498	58,113	58,546	56,804	59,455	59,435	48,252	52,555	47,807	48,049	50,649	65,801	54,566	58,140	57,629	60,613	52,006	59,384	47,423	53,227	602,498	683,352
Reciprocal borrowing	62,112	53,251	50,723	45,776	51,075	43,843	52,386	46,961	45,498	42,821	43,286	36,893	50,825	46,870	48,932	46,815	57,929	54,430	54,203	52,120	53,108	48,208	570,077	577,749
Training, Outreach and Engagement																								
Training events	5	2	17	4	3	14	2	5	5	2	3	6	6	6	8	8	6	3	2	10	4	9	60	69
Training participants	18	4	135	12	18	42	4	13	12	4	8	7	49	12	45	31	26	18	3	34	9	27	327	219
Training contact hours	21	3	134	17	20	43	5	20	11	6	6	10	90	15	71	149	51	15	3	46	9	39	420	388
TalentMS Course Completions	170	223	354	349	250	372	206	251	207	140	118	163	123	285	125	203	212	245	185	259	243	252	2,193	3,614
Site visits	4	7	1	1	2	-	5	3	2	3	-	1	5	2	1	1	2	4	-	5	3	5	26	33
Member Meetings/Events	3	5	3	6	6	6	7	7	2	3	4	2	5	3	5	1	5	7	4	7	2	8	46	63
Meeting/Event participants	141	153	23	124	302	658	219	151	24	28	74	25	130	130	205	24	43	65	167	206	55	87	1,383	1,752
Meeting/Event contact hours	237	308	22	164	1,738	4,609	301	254	24	31	75	25	235	241	314	31	65	96	286	510	61	87	3,361	6,508
Troubleshooting																								
HelpDesk Calls Opened	441	295	275	352	317	270	336	275	387	246	371	199	272	218	336	213	331	286	301	299	265	333	3,632	3,215
HelpDesk Calls Closed	440	302	298	344	286	273	341	256	353	237	364	227	325	208	326	220	281	292	301	279	308	311	3,623	3,225
Database Enrichment																								
Bibload records loaded - PC staff	1,654	1,414	1,072	1,518	1,461	1,535	1,540	1,679	1,104	1,053	1,316	1,173	1,273	1,635	1,470	1,386	1,263	1,386	1,465	1,198	1,356	1,132	14,974	16,440
Bibload records loaded - MARC catalogers	2,499	2,895	2,306	2,209	2,753	2,154	2,079	2,569	1,977	1,964	2,092	1,468	2,174	2,310	2,016	1,832	2,188	2,581	2,561	2,592	2,100	1,703	24,745	26,367
Cleanup/overlays/merges - PC staff	490	1,563	926	537	972	794	574	516	481	187	795	679	380	540	412	463	690	550	335	463	309	455	6,364	7,292
Cleanup/overlays/merges - MARC catalogers	890	765	941	1,303	721	1,059	883	1,167	722	116	728	656	854	997	749	686	809	949	886	716	789	439	8,972	12,731
Enhancements/corrections - PC staff	82	29	67	27	66	28	78	21	22	8	81	46	10	33	54	12	5	33	33	20	91	66	589	403
Enhancements/corrections - MARC catalogers	76	120	35	48	59	157	374	122	161	-	322	93	164	182	479	85	55	143	80	131	133	31	1,938	1,272
Original catalogings - PC staff	103	72	71	50	43	62	55	71	20	96	70	100	22	58	71	36	15	52	35	55	105	68	610	781
Original catalogings - MARC catalogers	27	24	30	30	47	29	22	26	15	4	20	9	25	40	26	42	22	9	36	28	23	38	293	332
Special projects (Call number conversion, ICode conversion, Reclamation, etc)	28,691	31,857	34,534	33,449	46,533	48,798	66,391	47,820	39,038	46,462	37,703	36,443	42,419	30,363	45,305	70,855	45,562	54,838	98,738	33,208	42,062	36,256	527,876	501,042
To see the full statistical spreadsheet, visit: https://support.prairiecat.info/gov																								



PrairieCat has been busy with many activities over the course of the last quarter. Please see below for some highlights:

Member Services and UX:

- PrairieCat announced the program schedule for the virtual PUG Day event in September 2026. There are 15 sessions scheduled.
- PrairieCat staff launched the Vega Reports feature, which provides default dashboards of Vega Discover statistics including visitors, interactions, and marketing. Staff provided brief demos and created training materials.
- Staff attended the Innovative Users Group conference in April to learn about upcoming product enhancements, learn from colleagues, and advocate for the needs of the consortium.
- PrairieCat hosted several member events including a Mobile App Q&A, IPLAR Q&As, Union List Members Meeting, Member Update, and New Director Welcome events.
- The director hosted two “ask me anything” online sessions for member staff.
- Work is underway in writing an RFI for ILS services to survey the options currently available. Movement away from Sierra is not planned currently, but this exercise is seen as performing due diligence to gather information.
- A reorganization of our committee structure is also under investigation currently.
- An in-person staff meeting was held in June, during which professional pictures were taken for a website update.

Library Systems:

- We have conducted multiple training sessions, including one-on-one sessions via Zoom.
- Multiple courses delivered through TalentLMS are undergoing revisions to improve content accuracy and relevance.
- Five members completed the MARC training course and became MARC certified.
- **Database Maintenance and Cleanups**
Our team has processed numerous original cataloging requests, merged duplicate records, overlaid records, created volume entries, and linked items to their corresponding volume records. We have also managed the submission of records from various libraries through the PrairieCat bib-loading process, ensuring the accuracy and completeness of the database.
- **Database Standardization**
PrairieCat has obtained a three-year flat rate contract with Mitinet after the quote was voted on by the Delegates on April 29th, 2026. On July 1st, our collaboration will start.

Systems:

- Systems staff gave a presentation at the recent Delegates Assembly meeting on Cyber Security awareness
- Staff completed Single Sign On (SSO) implementation for system staff
- We continued working on Net Support Notify rollout
- We worked with member libraries to provide temporary SierraWeb access for special events in the communities
- Completed annual patron purge with a final count of 26,924 patrons removed.
- Staff started working with RAILS looking to automate the quarterly delivery counts.



Date: 7/29/2026

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: Trinity College of Nursing and Health Sciences departure from PrairieCat

Executive Summary:

On June 6th, 2026, we were notified that the Trinity College of Nursing and Health Sciences (a union listing member) was transferring to Augustana College on 7/1/2026 and closing their library permanently. They will therefore no longer be able to participate in PrairieCat. Since their notification did not come 180 days before the beginning of the fiscal year (as per our IGA and bylaws), they will be charged for FY27 union list fees. Even though the library will no longer exist, Delegates must formally approve their departure from the consortium.

Recommendation:

It is recommended to accept the withdrawal of Trinity College of Nursing and Health Services.