

**PrairieCat Technical Services Committee  
Draft Minutes  
February 12, 2026**

**ATTENDANCE:**

**MEMBERS PRESENT:** Bonny (PC), Brozovich (RP), Chapman (RL), Dean (WL), Evans (SY), Finnerty (NC), Groth (EM), Landis (PC), Lemke (DK), Sangston (MA), Slanicky (PC), Tedder (PC), Zanelli (PC).

**MEMBERS ABSENT:** Linnell (WL), Nissen (RU), Schriener (RU)

**GUESTS:** Berkley (MX), Brechler (LP), Brown (FR), Burdelik (NL), Eychaner (CH), Fane (LP), Fine (PR), Grega (CC), Hancock (LP), Hotchkiss (LP), Jinkins (CH), Johnson (LP), Jones (RP), Kozinski (DK), Lawruk (SE), McSweeney (HD), Mladic (LP), Molinari (MK), Navarro (TC), Ni (KR), Spychalski (OR), Swanson (CC), Thomas (RP), Totton Schwarz (WO), Walwyn (NL).

1. **Call to order/welcome** – Tedder (PC) began the meeting and welcomed everyone.
2. **Roll call for attendance**
3. **Review agenda for addition/changes** – No changes were made to the agenda.
4. **Approve minutes for June 12, 2025, Technical Services Committee meeting**

The following motion was made:

- **Motion to approve the minutes with corrections:** Brozovich (RP)
- **Seconded by:** Groth (EM)
- **Vote result:** Motion passed with no opposition

**5. Pending products/updates and discussion**

**5.1. Discussion, Mitinet/BestMARC**

PrairieCat staff are in contact with Mitinet working on a replacement for MARCive and are still working on details. There should be a final agreement by February 28, 2026.

**6. New topics**

**6.1. Discussion, Sierra update 6.4**

Sierra was updated to version 6.4 in November 2025. One new feature is the addition of a “previous” button in the record creation wizard. To use, press <Alt> + <p>. No problems with Sierra version 6.4 were reported by anyone present at the meeting.

## **6.2. Discussion, Training server refresh & upgrade 6.5**

Innovative will upgrade the training server to Sierra version 6.5 on the evening of Tuesday, December 17, 2026, starting at 9:00 pm. The upgrade will take an estimated two hours and the server will be down during this time. The training server will be refreshed to mirror all data on the production server. The training server is only refreshed about every five years because of a charge associated with it.

## **6.3. Discussion, Circulation Committee meeting**

The next Circulation Committee meeting will be on Tuesday, February 24, 2026, at 1:00 pm. It is recommended that as many people as possible attend. There will be a discussion on the version 6.5 enhancement to control patron checkout limits by format. This enhancement could present some challenges for some of our libraries depending on which way it is decided to work with the enhancement. Landis (PC) will cover it in detail and a PowerPoint presentation will be made available before the meeting.

## **6.4. Discussion, TSUG contact list/L2 Calendar**

The TSUG contact list will no longer be maintained. Libraries are encouraged to use the L2 Library Directory and Lending Calendar (L2), the statewide calendar and membership database for library staff and trustees. It is essential that each library keeps its L2 staff list up to date, include the Job Categories and Responsibilities for every staff member. This ensures that PrairieCat staff and other members can reach the appropriate contacts for Technical Services, Circulation, or any other areas as needed.

## **6.5. ACTION: Approve bootleg/unauthorized video releases policy to TSUG Policy & Procedures Manual**

A new policy to approve bootleg/unauthorized videos has been proposed for the TSUG Policy and Procedures Manual. PrairieCat staff will make the final determination on whether an item is a bootleg/unauthorized version. See the February 12, 2026, meeting packet for more information.

The following motion was made to accept the new bootleg/unauthorized video policy:

- **Motion to approve:** Dean (WL)
- **Seconded by:** Shippy (MX)

- **Vote result:** Motion passed with no opposition

#### **6.6. ACTION: Approve Artificial Intelligence policy addition to TSUG Policy & Procedures Manual**

A new Artificial Intelligence (AI) policy has been proposed for the TSUG Policy & Procedures Manual. See the February 12, 2026, meeting packet for more information.

The following motion was made to accept the new Artificial Intelligence (AI) policy:

- **Motion to approve:** Evans (SY)
- **Seconded by:** Finnerty (NC)
- **Vote result:** Motion passed with no opposition

#### **6.7. Discussion, Amazon vendor records**

PrairieCat is aware that Amazon is now offering MARC records. At this time PrairieCat will not be accepting/loading MARC records from Amazon. We recognize that member libraries have reported a decrease in the availability of bibliographic records, including fully cataloged WorldCat records and vendor records, following the closure of Baker & Taylor. As our acquisition libraries transition to other vendors, we expect to see an improvement in record availability. If sufficient improvement is not observed after this transition period, PrairieCat may revisit the consideration of Amazon vendor records at that time.

### **7. Member events**

#### **7.1. IUG**

The 2026 IUG (Innovative Users Group) will be in Chicago on April 13-15, 2026. There will be a pre-conference session on April 12, 2026. Landis (PC) and Tedder (PC) will be attending the conference.

### **8. BYPT “Bring Your Problems Time”**

#### **8.1. Web Dewey**

RAILS will no longer be offering a group discount for Web Dewey. PrairieCat staff are looking at the possibility of getting a Web Dewey discount for the PrairieCat membership. There is a free website called [www.librarything.com](http://www.librarything.com) that is free and can be

used for checking Dewey Decimal numbers. You can also open a Help Desk ticket to have PrairieCat staff verify a Dewey Decimal number for you.

## **8.2. Rounding up prices on items**

With pennies being discontinued, it was asked if prices of items could be rounded up. It is OK to round up the price of an item, and several libraries are already doing this.

## **8.3. ISBN numbers for paperback and hardcovers on same OCLC record**

Tedder brought up this topic as we are seeing an uptick in records being reported with requests to make changes to bibliographic records.

Records may include ISBNs for multiple formats such as paperback, hardcover, and e-book, often entered from the verso page even when the item is not in hand. This can result in unverified or mismatched ISBNs.

Discrepancies may arise when staff later review a different format. Flagged ISBNs (|z) may indicate they are invalid, not unique, or belong to another format.

Not all mismatches are errors. Some ISBNs may need to be moved to separate records. The team will review, verify formats, and update records so each reflects the correct ISBN.

### **When reporting issues, include:**

- Scans and pagination
- Images such as cover, title page, and last page
- Spine measurement if possible

More guidance will be provided in upcoming MARC training.

An example of this is the title *Catch me if you can* by Tessa Bailey. The paperback is 21 cm., and the hardcover is 24 cm. PrairieCat policy states that if the height is more than 2 cm., it must be on a different OCLC record. If you see a record that needs correcting, email the owning libraries and ask them to check their items and if their item needs to be transferred to another record, they can either reply to the email or open a Help Desk ticket to have the item transferred.

## **9. Ideas for “Did You Know?”**



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PrairieCat staff are always looking for new ideas for “Did You Know?” Old ones can be recycled if a reminder is needed. Email suggestions to Tedder (PC) at [sandy.tedder@prairiecat.org](mailto:sandy.tedder@prairiecat.org) or Landis (PC) at [melissa.landis@prairiecat.org](mailto:melissa.landis@prairiecat.org).

## **10. Review of meeting, what worked and what did not**

There were no comments or suggestions.

## **11. Questions, comments, etc.**

### **11.1 New shelf labels**

A member library mentioned that they are getting new shelf labels with the first letter of the author’s last name for their fiction shelves.

Wilmington is getting a study pod, which is a small room with a table and chair to use for studying.

## **12. Adjournment**

## **13. Next meeting – April 9, 2026, via Zoom @ 9:00 AM**

**MARC/MARC-Trainee Catalogers meeting to follow Technical Services Committee meeting. (Zoom session will be open @ 11:00 AM but meeting will start at 11:15 AM)**