

**Bu PrairieCat MARC/MARC Trainees Catalogers Meeting
Draft Minutes
February 12, 2026**

ATTENDANCE: Berkley (MX), Bonny (PC), Brown (FR), Brozovich (RP), Burdelik (NL), Chapman (RL), Dean (WL), Evans (SY), Eychaner (CH), Fane (LP), Fine (PR), Finnerty (NCK), Grega (CC), Groth (EM), Hancock (LP), Hotchkiss (LP), Jinkins (CH), Johnson (LP), Landis (PC), McSweeney (HD), Metzger (BL), Mladic (LP), Molinari (LP), Ni (KR), Shippy (MX), Slanicky (PC), Swanson (CC), Tedder (PC), Tepen (UT), Thomas (RP), Totton Schwarz (WO), Walwyn (NL), Zanelli (PC).

1. Call to order/welcome

The meeting was called to order at 11:16 am

2. Roll call for attendance

The attendance was taken from the Zoom attendance report

3. Review agenda for additions/changes

Added section 6.3 “|v” in subject headings to the agenda

4. Approval of minutes

The following motion was made:

- **Motion to approve October 9, 2025, minutes as written by:** Dean (WL)
- **Seconded by:** Evans (SY)
- **Vote result:** Motion passed with no opposition

5. Pending products/updates and discussion

5.1. Discussion, MARC member requirements & monthly statistics compliance

All MARC members are required to submit monthly statistics for the cataloging they are doing, even if they are all zeroes. Some MARC members are still not submitting their MARC statistics. Continued non-compliance may result in being placed on probation and eventually getting their permissions being removed. PrairieCat staff will follow up with the non-compliant individuals. If you have already submitted statistics and realize that something is missing, add it to the next month’s statistics instead of trying to correct it in the previous month. These numbers are sent to the Admin Council each month and once the numbers are sent, they cannot be changed. Instructions for the cataloging statistics can be found on the PrairieCat support site under Policies and Procedures Documentation > Technical Services > MARC Members. Tedder (PC) can run statistical reports, but it is not possible to

identify if the records were loaded by PrairieCat staff or MARC library staff, so it is very important for everyone to turn in these statistics every month. Be sure to count emails sent to libraries to verify and clean up information.

Slanicky (PC) has contacted all of the MARC libraries to make sure their Connexion settings are set to delete the 029, 084, 648, 776, and 856 tags. United Township and Cherry Valley add online resources and need to make sure that they keep the 856 tag for these items only.

5.2. Discussion, Transliterated titles

This is as follow up from the last MARC meeting. Additional review and testing of the transliterated titles were conducted to see how they look on paging lists and notices. Transliterated titles are titles originally written in non-Latin characters, such as Russian and Japanese. The 245 field is linked to an 880 field that contains the original non-Latin script. Innovative was unable to give us information on the source of this information. The original script in the 880 field is not displayed on notices. Only the 245 title is displayed. The display on the paging list is unconfirmed. Nothing was reported by our member libraries about the transliterated title showing up on the paging lists, so we assume that it is working correctly. In Connexion there are two 245 fields. There is a separate line with a “|6” (pipe 6) in front of the 245. Every computer (staff, public, patron’s home computer) would need a special font for each non-Latin language used to be able to view and edit transliterated titles. For the few transliterated titles that we have in the database, it is not worth loading the special font on every computer. Remove the 880 field only if is not displaying correctly. Only remove it locally in MARC Report, NOT in Connexion.

5.3. Discussion, Mitinet/BestMARC

PrairieCat staff are in contact with Mitinet about replacing MARCive. There will be an update at the next MARC meeting on April 9, 2026.

6. New topics

6.1. Discussion, clarification and update: 611 field instructions

Since the 611 field is a valid subject heading, we will be reverting to retaining it. As with other subject headings, authorized and controlled headings should be used whenever possible. If you encounter a notification in MARC Report

indicating obsolete cataloging, please perform the appropriate updates to bring the record into compliance with current standards.

6.2. Discussion, Artificial Intelligence in cataloging

It was asked if Artificial Intelligence is used in cataloging, should it be noted in the record. AI can add call numbers (082) and subjects (6XX) in Connexion. Contact Tedder (PC) for instructions if you would like to use AI in Connexion.

The OCLC AI Enrichment macro will open with a dialog with AI-selected suggestions for the following fields:

- DDC (Dewey Decimal Classification) numbers
- LCC (Library of Congress Classification) numbers
- LCSH (Library of Congress Subject Headings)

A note can be added to the 588 field, Source of Description Note. It was decided to use a note in a 588 field with: **“Description includes content generated with the assistance of artificial intelligence and reviewed by a cataloger [date].”** A vote was not taken. The note is to be added to the master record in Connexion.

6.3 |v in subject headings

Effective February 2, 2026, the Library of Congress will cease adding form subdivisions (\$v) to the end of LC subject heading strings and expand its use of CLGFT headings. After discussing, it was decided to table this topic until the next meeting.

6.4 Records being loaded without MARC Report corrections

Records are being loaded without MARC Report corrections. Check guidelines or support site for Playaways, audio enabled, and Tonies. Be careful with GMDs and material types. Use the Edit view in Sierra to look at the full record. Tedder (PC) will review the alerts and messages in MARC Report to see if anything needs to be updated or added.

7. **BYPT “Bring Your Problems Time”** – No problems were presented.

8. **Review of meeting, what worked and what did not** – There were no comments or suggestions.



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9. Questions, comments, etc. – None.

10. Adjournment – the meeting was adjourned at 12:59 pm.

11. Next meeting – Thursday, April 9, 2026, via Zoom @ 11:15 AM