

## **PrairieCat Administrative Council**

### **Agenda**

**April 10, 2026**

The Council will meet on Friday, April 10, 2026, 10:30 am – 1:00 pm in person at the Princeton Public Library, 698 E. Peru St, Princeton, IL. The meeting will also be available online via Zoom. [Register to attend the meeting](https://support.prairiecat.info/events/prairiecat-administrative-council-meeting-2026-04-10) (https://support.prairiecat.info/events/prairiecat-administrative-council-meeting-2026-04-10).

1. Call to order, welcome and introductions
2. Introduction of visitors and public comments
3. Review agenda for addition/changes
4. Consent agenda (pp. 3-21)
  - 4.1. Approve minutes for March 6, 2026, PrairieCat Administrative Council meeting
  - 4.2. Approve financial report for February 2026
  - 4.3. Approve check registers
  - 4.4. Statistical reports
5. Membership update
  - 5.1. Update on new and upgrading members
  - 5.2. Update on current training and engagement projects
    - 5.2.1. Public Library Representation (Tier List), FY27 (pp. 22-25)
    - 5.2.2. Membership Eligibility report (eligibility to move up or down) (pp. 26-35)
    - 5.2.3. Report of percentage of budget vs. fees, FY27
6. Administrative issues
  - 6.1. Review and recommendation to Delegates Assembly, FY27 budget and fees (pp. 36-37)
  - 6.2. Review and recommendation to Delegates Assembly, Mitinet agreement for bibliographic services (pp. 38-44)
  - 6.3. Activity Plan (workplan) review (pp. 45-53)
  - 6.4. Discussion, investigation of ILS options available currently, possible RFI process (pp. 54-57)
  - 6.5. Review of Delegates Assembly agenda for April 29, 2026 (pp. 58-59)



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- 6.6. Zoom call with Ashley Barey, VP of Product Management, Clarivate, regarding recent support issues and disruptions (11:30).
7. Ad Hoc Committee updates
  - 7.1. Resource Sharing Committee – No report
  - 7.2. Finance Committee – Report from March 19, 2026
8. Review of meeting, what worked and what did not
9. Public comments
10. Adjournment
11. Next meeting - Friday, May 8, 2026, at the Byron Public Library District

**PrairieCat Administrative Council  
Minutes  
March 6, 2026**

The Council met on Friday, March 6, 2026, 10:30 am – 1:00 pm in person at the Sandwich Public Library, 925 S Main St, Sandwich, IL. The meeting was also available online via Zoom. [Register to attend the meeting](https://support.prairiecat.info/events/prairiecat-administrative-council-meeting-2026-03-06) (https://support.prairiecat.info/events/prairiecat-administrative-council-meeting-2026-03-06).

1. Call to order, welcome and introductions

Present at Sandwich Public Library: Carolyn Coulter (PrairieCat), Julie Wayland (PR), Kimberly Brozovich (RP), Chelsey Knippel (PrairieCat), Barbara Posinger (SA), Jenna Diedrich (GA), Megan Gove (TF), Lauren Offerman (TC), Kelly McCully (BD), Stephanie Nissen (RU), Penny Bryant (PT), Beth Ryan (JO),

Present via Zoom: Elizabeth Smith (PrairieCat)

Absent: Michelle Krooswyk (NL)

Gove (Chair-TF) called the meeting to order at 10:32 am.

2. Introduction of visitors and public comments

There were no visitors or public comments.

3. Review agenda for addition/changes

Coulter (PrairieCat) added a discussion about Resource Sharing Summit under the Membership Update (5.3), an action item to approve the appointment of a new Administrative Council Treasurer (6.4) and a discussion about the next Administrative Council meeting (6.8).

4. Consent agenda

- 4.1. Approve minutes for February 6, 2026, PrairieCat Administrative Council meeting
- 4.2. Approve financial report for January 2026
- 4.3. Approve check registers
- 4.4. Statistical reports

**MOTION #1**

**Posinger (SA) moved and Nissen (RU) seconded to approve the consent agenda as presented. There was no discussion on the motion.**

**\*Motion carried by vocal affirmation**

**Ayes: 9**

**Nays: 0**

**Abstentions: 0**

5. Membership update

5.1. Update on new and upgrading members

Smith (PrairieCat) stated that Putnam County Schools, a Fully Participating member, is working on adding their elementary school and are moving through the process quickly. They should be able to go live with the elementary school by the start of the 2026-2027 school year. Annawan-Alba, a Union List member, had requested a quote to upgrade to a circulating membership, however their Board decided not to pursue upgrading at this time. PrairieCat encouraged Annawan-Alba to consider joining RAILS Find More Illinois program.

5.2. Update on current training and engagement projects

Smith (PrairieCat) explained there are a few upcoming events. There will be a New Director's Welcome on March 10<sup>th</sup> in the morning and a Union List Members meeting in the afternoon of that same day. PrairieCat is working on scheduling a spring virtual Member Update for May. Once that date is confirmed we will send out information. We have finalized the dates for PUG Day 2026. It will be virtually on Thursday, September 24<sup>th</sup> and Friday, September 25<sup>th</sup>. Smith will be sending out an announcement of the PUG Day dates to the membership, along with the form for Program Proposals.

Smith also stated that PrairieCat met with Innovative and learned that they will be doing the upgrade to Account Portal on May 5<sup>th</sup>. We will have about two more months on My Bookshelf. This is good news for the membership since we want to ensure Innovative takes its time to get the updates in place. We continue to keep tabs on the Innovative libraries who did remain on Account Portal as they are working through a few updates between now and then.

### 5.3. Resource Sharing Summit

Coulter (PrairieCat) stated that May 5<sup>th</sup> has been set for this year's Resource Sharing Summit. PrairieCat staff and Brozovich (RP) met with Amanda Standerfer earlier this week. Standerfer will be the facilitator for this event. There will be a speaker from Rosecrance in the afternoon discussing dealing with patrons with mental health challenges. In the morning, our lawyer, Anne Skrodzki, will be discussing building a patron behavior policy. She will be sitting on a panel afterwards with around three to four other libraries to discuss patron behavior policies, how they were built and how they might need to be refined. We will need volunteers to sit on the panel. Rock Island Public Library has recently updated their policy, so someone from that library will be on the panel. If anyone has recently worked on their policy or if you know someone who would be a good candidate for the panel, please reach out to PrairieCat staff.

## 6. Administrative issues

### 6.1. Review FY27 pay scale

Knippel (PrairieCat) shared the FY27 pay scale. She explained that the pay scale increased by 2.2% as per HR Source's recommendation for our pay scale adjustment on 7/1/2026. The Council agreed to recommend the FY27 pay scale as presented to the Delegates Assembly for approval.

### 6.2. Compliance Review and Delegates Assembly attendance review

Smith (PrairieCat) explained that the PrairieCat Administrative Council biannually reviews member compliance. PrairieCat requires that member libraries maintain compliance with

our policies around item entry certification, item entry, OCLC membership, and resource sharing. At least one member of library staff needs to be certified to perform item entry. In addition, it is required that libraries add their new items to the PrairieCat database on a current basis, to share items within the consortium, and to maintain OCLC membership.

Smith continued, stating that In Fall 2025, two compliance letters were sent to Dakota CUSD 201 and Pecatonica CUSD 321. After several conversations about their options, Dakota CUSD 201 decided to withdraw their Union List membership from PrairieCat effective July 1, 2026. This was approved at the October Delegates Assembly meeting. The district librarian at Pecatonica CUSD 321 promptly responded to the compliance letter and explained she oversees the three school libraries and is also teaching k-12 research and literacy skills. She made a plan to prioritize finishing the Item Entry Certification training and is halfway through the coursework.

Upon review of FY26 statistics (July 1, 2025 – December 31, 2025), four Union List members are out of compliance with item entry requirements. Smith has been in contact with these members before and their reasons for adding 0-1 items include limited collection budgets and limited staff time. We recommend more outreach to these libraries in case there is any other support we can provide.

Lanark Public Library has a new librarian that needs to complete the item entry certification training by the next compliance review. We recommend a reminder and outreach. The Council agreed.

Smith explained that another component of compliance is the Delegates Assembly meeting attendance. The non-attendance fines are still in place; however, we did remove the in-person requirement. Libraries must still be represented at two of the meetings or they will be fined. Smith noted that PrairieCat changed the format of the Delegates Assembly meetings this fiscal year, holding the meeting in multiple in-person locations. There are still some libraries who only attend virtually and some who are having trouble attending at all. Gove (TG) asked how this compares to last year's in person attendance.

Smith shared the FY25 and FY26 in-person attendance comparison. The in-person attendance numbers have increased this year and the Zoom attendees for the meetings has decreased.

- 6.3. Appointment of nominating committee for upcoming Administrative Council elections  
Coulter (PrairieCat) asked for two volunteers to work with her on recruiting candidates for the FY27 election which will be held in May. Gove (TF) and Nissen (RU) volunteered.

- 6.4. ACTION: Appoint new Administrative Council Treasurer

Coulter (PrairieCat) stated that with the resignation of Ryan (JO) from the Administrative Council, we will need to appoint a new Administrative Council Treasurer. Offerman (TC) offered to take the role of Treasurer.

**MOTION #2**

**Ryan (JO) moved and Diedrich (GA) seconded to approve the appointment of Offerman (TC) as the Administrative Council Treasurer. There was no discussion on the motion.**

**\*Motion carried by vocal affirmation**

**Ayes: 10**

**Nays: 0**

**Abstentions: 0**

- 6.5. ACTION: Appoint new member of Finance Committee

Coulter (PrairieCat) explained that at the previous meeting it was discussed to appoint Jason Shirley from Byron Public Library to the Finance Committee. Coulter has reached out to Shirley and he has agreed to join the Finance Committee.

**MOTION #2**

**Posinger (SA) moved and Nissen (RU) seconded to approve the appointment of Shirley (BY) to the Finance Committee. There was no discussion on the motion.**

**\*Motion carried by vocal affirmation**

**Ayes: 10**

**Nays: 0**

**Abstentions: 0**

**6.6. ACTION:** Accept legal engagement agreement with Klein, Thorpe and Jenkins

Coulter (PrairieCat) explained that many libraries have received FOIA requests for engagement letters or engagement agreements with their law firms. PrairieCat has not yet received this FOIA, but Coulter started looking back in the files for any agreement we have with Klein, Thorpe and Jenkins. She did not find anything in the PrairieCat files and when reaching out to the lawyer, she was told there was never a written agreement between their firm and PrairieCat. As a best practice, Coulter worked with Klein, Thrope and Jenkins to draw up the presented legal engagement agreement.

**MOTION #4**

**McCully (BD) moved and Offerman (TC) seconded to accept the legal engagement agreement with Klein, Thorpe and Jenkins. There was no discussion on the motion.**

**\*Motion carried by vocal affirmation**

**Ayes: 10**

**Nays: 0**

**Abstentions: 0**

**6.7. Discussion, recent system disruptions and Innovative communications**

Coulter (PrairieCat) expressed her dissatisfaction with Innovative's communications, customer support, and recent system disruptions. The Council reviewed a draft complaint letter. Coulter recommended this governing body to send the formal complaint to Innovative's Senior Vice President. The Council agreed.

**6.8. Discussion, April Administrative Council meeting**

Gove (TF) stated that the April Administrative Council meeting is currently scheduled for

April 3, which is Good Friday and PLA. She asked how many people would be at this meeting and several stated they would not be able to attend. The Council agreed to reschedule the meeting for Friday, April 10<sup>th</sup> at Princeton Public Library.

7. Ad Hoc Committee updates

7.1. Resource Sharing Committee – No report

7.2. Finance Committee – No report

8. Review of meeting, what worked and what did not

The meeting went well.

9. Public comments

There were no public comments.

10. Adjournment

The meeting adjourned at 11:09 am.

11. Next meeting - Friday, April 3, 2026, at the Princeton Public Library



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- 6.6. Zoom call with Ashley Barey, VP of Product Management, Clarivate, regarding recent support issues and disruptions (11:30).
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FY2026 PrairieCat Administrative Council MOTIONS July 2025 - June 2026				M – Motion made by      Y - Yes      Abstain - Abs      A - Absent 2nd – Motion seconded by      N - No      NA - No Answer      NP - Not present										
Meeting Date:3/6/2026	Vote Summary													
MOTION	Aye	Nay	Abstention	Kim Brozovich (RP)	Penny Bryant (PT)	Jenna Diedrich (GA)	Megan Gove (TF)	Lauren Offerman (TC)	Michelle Krooswyk (NL)	Kelly McCully (BD)	Stephanie Nissen (RU)	Barbara Posinger (SA)	Beth Ryan (JO)	Julie Wayland (PR)
to approve the consent agenda.	9	0	0	Y	Y	Y	Y	Y	A	Y	2ND Y	M Y	Y	NP
to approve the appointment of Offerman (TC) as the Administrative Council Treasurer.	10	0	0	Y	Y	2ND Y	Y	Y	A	Y	Y	Y	M Y	Y
to approve the appointment of Shirley (BY) to the Finance Committee.	10	0	0	Y	Y	Y	Y	Y	A	Y	2ND Y	M Y	Y	Y
to accept legal engagement agreement with Klein, Thorpe, Jenkins.	10	0	0	Y	Y	Y	Y	2ND Y	A	M Y	Y	Y	Y	Y



**Date: 4/10/2026**

**To: PrairieCat Administrative Council**

**From: Elena Mendoza, RAILS Staff Accountant**

**Subject: PrairieCat Financial Report – February 2026**

Please find attached the PrairieCat Financial Reports for the month of February 2026. The attached statements include the Cash Report, Balance Sheet, Statement of Revenues and Expenses, and Check Register for the period of February 24 through March 17.

As of February 28, of the total cash balance of \$1,609,149, \$843,357 was undesignated working cash, \$754,978 was designated for reserves, and \$10,814 was eCommerce receipts payable to the membership. The cash balance decreased \$59,598 during February primarily due to the monthly payroll and payroll-related expenses (\$82,170), the monthly LIMRiCC health insurance premiums (\$20,411), and the December through February credit card payments (\$8,658), as well as several other smaller vendor expenses. These expenses were partially offset by the receipt of the twelve remaining invoiced third quarter member fees (\$36,286) and the receipt of all but one remaining invoiced annual Vega mobile app fees from participating members (\$6,674), and the February eCommerce receipts payable to the membership (\$6,333).

The balance of working cash was sufficient to fund 4.9 months of budgeted FY2026 operating expenses, and the reserve designation balance would fund an additional 4.4 months of budgeted operating expenses. In addition, the \$481,500 principal of PrairieCat's CDs would be sufficient to fund an additional 2.8 months of budgeted operating expenses.

Total revenues through February of \$1,411,701 were \$2,398 above budget, primarily due to higher than budgeted total reimbursement revenues (\$3,628). This was due to the above budget reimbursement revenue from participating members for the Vega mobile app and the data-scoping revenue for Putnam County CUSD #535 Elementary School. These above budget revenues were partially offset by lower than budgeted continuing education event grants and by credit card cash rewards (\$1,068).

Total year-to-date interest as of the end of February was \$23,077. This was \$257 below the year-to-date budget of \$23,334. At their March meeting, the Federal Reserve held its target borrowing rate between 3.50% and 3.75% for the second consecutive time. Decisions about interest rates are being driven by uncertainty about oil prices, the rapidly shifting economy, and persistent inflation. The projections they shared in December 2025 for calendar year 2026 and 2027 interest rates remained unchanged at 3.4% and 3.1%, respectively. Their next meeting is scheduled for April 19. The average February interest rates

for the IL Funds and iPrime money market accounts were 3.796% and 3.549%, respectively, slightly down from the January averages of 3.827% and 3.584%.

Total expenses through February of \$1,382,775 were \$2,754 below the year-to-date budgeted amount of \$1,385,529. This is primarily due to under budget Contractual Services expenses (\$18,903), Personnel costs (\$6,770), Professional Services (\$5,230), Travel and Continuing Education costs (\$4,260), Supplies, Postage and Printing costs (\$1,594), Miscellaneous – eCommerce Fees (\$1,452), Telephone and Telecommunication costs (\$1,356), and Vehicle expenses (\$1,035).

Contractual Services expenses were under budget primarily due to the way that the Innovative Interfaces Sierra, Vega Discover, hosting, and phone alerts system subscriptions are required to be recorded under the Governmental Accounting Standards Board's Statement No. 96 for Subscription Based IT Arrangements (SBITAs). Under this statement, PrairieCat records monthly amortization expense of the total amount of each contractual agreement as well as interest expense over the subscription terms, at the present value of the total subscription payments. Formerly, the Sierra, Vega Discover, hosting, and phone alerts system subscription expenses were charged to information service costs and other contractual services.

Personnel expenses were under budget in nearly all personnel categories. These personnel costs were partially offset by the blended increases in budgeted health insurance rates that did not take effect until calendar year 2026.

Professional Services costs were below budget primarily due to lower than budgeted needs for consulting and legal services through February, which were partially offset by above budget accounting services and payroll service fees. The fiscal year 2025 audit service invoices were paid near the beginning of the fiscal year but are budgeted evenly throughout the fiscal year. Annual increases in payroll service fees and tax form processing costs were higher than anticipated.

Travel and Continuing Education costs were overall below budget through February but are expected to increase slightly as conferences and in-person member and governance meetings continue. These below budget costs were partially offset by above budget conferences and continuing education meeting expenses, primarily due to PrairieCat's Users Group Day (PUG Day), which occurred in the first half of the fiscal year but were budgeted evenly throughout the fiscal year.

Supplies, Postage and Printing costs were under budget, mostly due to lower than budgeted costs of and need for computer equipment and software, and office supplies and equipment through February. Fees for eCommerce processing were below budget through February, primarily due to the transition from Encore to Vega, which involved discontinuing the older MerchantE processor account earlier this fiscal year, leaving a single integrated MerchantE processor account with Vega. Additional under budgeted expenses were due to lower than budgeted costs of and needs for fuel, vehicle repairs and maintenance, vehicle insurance, and vehicle leasing and rent through February. Fuel prices have rapidly

increased since February, with this expense anticipated to end the year much closer to the budgeted amount.

These below budget expenses were partially offset by above budget interest expense related to the SBITAs discussed above.

**PRAIRIECAT  
CASH REPORT  
FOR THE PERIOD ENDING February 28, 2026**

Beginning Cash Balance	\$ 1,668,747.23
Cash Received	
Payments from Member Libraries, etc.	44,649.81
Interest - BankORION	310.48
Interest - Illinois Funds	956.02
Interest - PTMA	14.28
eCommerce Receipts Payable	6,333.09
Total Cash Received	<u>52,263.68</u>
Expenses Paid	
Checks and Vendor ACH Payments	20,718.85
Payroll and Retirement Contributions	82,170.33
ACH Credit Card Payments	8,657.53
Miscellaneous (Lockbox & Misc. Bank Fees, eCommerce Fees, etc.)	315.28
Total Disbursements	<u>111,861.99</u>
Ending Cash Balance	<u><u>\$ 1,609,148.92</u></u>

**CASH DETAILS:**

Member Library Deposit Accounts/Prepayments	\$ -
eCommerce Cash Receipts Payable	10,814.45
Reserve Designation	754,977.89
Working Cash	843,356.58

**TOTAL CASH** \$ 1,609,148.92

**PAYPAL FUNDS DETAILS:**

February PayPal Receipts in Transit to Bank	\$262.87
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**CD INVESTMENT DETAILS:**

BankORION: 13-month CD Principal @ 4.05% Interest 8/29/2024 - 9/29/2026	\$ 250,000.00
PTMA: KS StateBank: 24-month CD Principal @ 3.969% Interest 8/27/2025 - 8/27/2027	\$ 231,500.00
Accrued Investment Income as of February 2026	\$ 9,725.58

**TOTAL CURRENT CD INVESTMENT VALUE** \$ 491,225.58

Invested in Capital Assets Balance as of February 2026	\$0.00
Invested Subscription IT Arrangement Capital Assets Balance Net of Related Debt as of February 2026	\$10,480.12
Unrestricted Fund Balance as of February 2026	\$2,021,033.39

FY26 operating expenses excluding planned reserve designation:	\$ 2,069,730.67
Working Cash % of operating expenses:	40.75%

**PrairieCat**  
Balance Sheet  
As of 2/28/2026

	Balance End of Month
<b>Assets</b>	
Cash & cash equivalents	
Cash - Bank Orion	1,274,566.15
Cash - Illinois Funds	329,324.72
Cash - PTMA	5,258.05
PayPal Funds	262.87
Total Cash & cash equivalents	1,609,411.79
Investments	486,568.53
Accounts receivables	1,256.16
Accrued investment income	4,657.05
Prepaid expenses	306,351.06
Capital Assets, net	
Computers	287,558.00
Vehicles	12,450.50
Subscription Based IT Arrangements	1,524,718.00
Accumulated Depreciation	(300,008.50)
Accumulated Amortization - Subscription Based IT Arrangement	(801,192.15)
Total Capital Assets, net	723,525.85
Other assets	
Deferred Outflows - Pension	361,366.25
Deferred Outflows - OPEB	25.00
Total Other assets	361,391.25
<b>Total Assets</b>	<b>3,493,161.69</b>
<b>Liabilities</b>	
eCommerce receipts payable	11,077.32
Payroll	
Pension Payable	11,580.05
Total Payroll	11,580.05
Deferred revenue	215,100.35
Compensated absences	31,528.73
Net pension liability	422,504.00
Post-employment benefits	42,094.00
Other long-term obligations	
Deferred Inflows - Pension	8,375.00
Deferred Inflows - OPEB	6,343.00
Subscription Based IT Arrangements Payable	713,045.73
Total Other long-term obligations	727,763.73
<b>Total Liabilities</b>	<b>1,461,648.18</b>
<b>Net Assets</b>	
Beginning net assets	2,002,587.17
Current YTD net income	28,926.34
<b>Total Net Assets</b>	<b>2,031,513.51</b>
<b>Total Liabilities and Net Assets</b>	<b>3,493,161.69</b>

**PrairieCat**

Statement of Revenues and Expenses - FY26 is 66.67% Completed  
From 2/1/2026 Through 2/28/2026

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
<b>REVENUES</b>						
Fees for Services and Materials						
Union List Member Revenue	2,690.96	21,527.68	21,528.00	99.99%	32,292.00	66.66%
Fully Participating and Basic Online Member Revenue	117,674.62	941,396.96	941,400.00	99.99%	1,412,098.67	66.66%
ILL Barcode Revenue	300.00	2,100.00	2,000.00	105.00%	3,000.00	70.00%
Fully Participating & Basic Online - Reserve Contribution	3,244.80	25,958.42	25,958.55	99.99%	38,937.10	66.66%
Union List - Reserve Contribution	284.04	2,272.32	2,272.50	99.99%	3,409.00	66.65%
<b>Total Fees for Services and Materials</b>	<u>124,194.42</u>	<u>993,255.38</u>	<u>993,159.05</u>	<u>100.01%</u>	<u>1,489,736.77</u>	<u>66.67%</u>
Reimbursements						
Reimbursements	1,669.16	15,853.28	14,535.50	109.06%	21,803.00	72.71%
Reimbursements - PUG Day/DA Fees	0.00	3,152.00	3,750.00	84.05%	3,750.00	84.05%
Reimbursements - Mobile App	2,850.00	24,057.74	21,150.00	113.74%	31,725.00	75.83%
<b>Total Reimbursements</b>	<u>4,519.16</u>	<u>43,063.02</u>	<u>39,435.50</u>	<u>109.20%</u>	<u>57,278.00</u>	<u>75.18%</u>
Investment Income	2,823.55	23,076.52	23,334.00	98.89%	35,000.00	65.93%
Other						
Other Grants	0.00	0.00	1,334.00	0.00%	2,000.00	0.00%
Other Grants - LLSAP Support Grant	43,921.83	351,374.66	351,375.00	99.99%	527,062.00	66.66%
Other Revenue	706.98	931.81	666.00	139.91%	1,000.00	93.18%
<b>Total Other</b>	<u>44,628.81</u>	<u>352,306.47</u>	<u>353,375.00</u>	<u>99.70%</u>	<u>530,062.00</u>	<u>66.47%</u>
<b>Total REVENUES</b>	<u>176,165.94</u>	<u>1,411,701.39</u>	<u>1,409,303.55</u>	<u>100.17%</u>	<u>2,112,076.77</u>	<u>66.84%</u>
<b>EXPENSES</b>						
Personnel						
Other Professionals	59,820.28	509,556.01	511,276.00	99.66%	781,955.70	65.16%
Support Services	9,039.03	75,992.09	77,427.00	98.14%	118,420.00	64.17%
Social Security Taxes	4,885.57	42,367.20	44,964.00	94.22%	68,763.99	61.61%
Unemployment Insurance	0.00	0.00	2,334.00	0.00%	3,500.00	0.00%
Worker's Compensation	168.50	1,286.00	1,346.00	95.54%	2,020.00	63.66%
Retirement Benefits	7,684.72	65,584.64	66,352.00	98.84%	101,483.06	64.62%
Health, Dental And Life Insurance	15,121.34	106,263.14	102,760.50	103.40%	154,141.00	68.93%
Other Fringe Benefits	0.00	180.00	666.00	27.02%	1,000.00	18.00%
Tuition Reimbursements	0.00	0.00	333.00	0.00%	500.00	0.00%
Staff Professional Memberships	0.00	125.00	666.00	18.76%	1,000.00	12.50%
<b>Total Personnel</b>	<u>96,719.44</u>	<u>801,354.08</u>	<u>808,124.50</u>	<u>99.16%</u>	<u>1,232,783.75</u>	<u>65.00%</u>
Buildings and Grounds						
Property Insurance	278.75	2,230.00	2,134.00	104.49%	3,200.00	69.68%
<b>Total Buildings and Grounds</b>	<u>278.75</u>	<u>2,230.00</u>	<u>2,134.00</u>	<u>104.50%</u>	<u>3,200.00</u>	<u>69.69%</u>
Vehicle Expenses						
Fuel	33.27	254.97	666.00	38.28%	1,000.00	25.49%

**PrairieCat**

Statement of Revenues and Expenses - FY26 is 66.67% Completed

From 2/1/2026 Through 2/28/2026

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Repairs And Maintenance	219.60	319.55	666.00	47.98%	1,000.00	31.95%
Vehicle Insurance	124.08	992.64	1,000.00	99.26%	1,500.00	66.17%
Vehicles Leasing And Rent	0.00	0.00	333.00	0.00%	500.00	0.00%
Other Vehicle Expenses	0.00	296.30	233.00	127.16%	350.00	84.65%
<b>Total Vehicle Expenses</b>	<b>376.95</b>	<b>1,863.46</b>	<b>2,898.00</b>	<b>64.30%</b>	<b>4,350.00</b>	<b>42.84%</b>
<b>Travel and Continuing Education</b>						
In-State Travel	0.00	4,877.77	5,334.00	91.44%	8,000.00	60.97%
Registrations And Meeting, Other Fees	487.20	2,597.59	6,934.00	37.46%	10,400.00	24.97%
Conferences And Continuing Education Meetings	0.00	13,867.12	13,334.00	103.99%	20,000.00	69.33%
<b>Total Travel and Continuing Education</b>	<b>487.20</b>	<b>21,342.48</b>	<b>25,602.00</b>	<b>83.36%</b>	<b>38,400.00</b>	<b>55.58%</b>
Public Relations	0.00	1,444.76	1,334.00	108.30%	2,000.00	72.23%
Commercial Insurance	617.74	4,941.92	5,334.00	92.64%	8,000.00	61.77%
<b>Supplies, Postage and Printing</b>						
Computers, Software And Supplies	2,754.82	25,633.67	26,769.90	95.75%	40,155.80	63.83%
General Office Supplies And Equipment	299.63	515.95	1,000.00	51.59%	1,500.00	34.39%
Postage	10.90	26.50	0.00	0.00%	0.00	0.00%
<b>Total Supplies, Postage and Printing</b>	<b>3,065.35</b>	<b>26,176.12</b>	<b>27,769.90</b>	<b>94.26%</b>	<b>41,655.80</b>	<b>62.84%</b>
Telephone and Telecommunications	1,036.11	5,977.99	7,334.00	81.51%	11,000.00	54.34%
<b>Equipment Repair and Maintenance</b>						
Equipment Repair And Maintenance Agreements	81.66	603.12	1,000.00	60.31%	1,500.00	40.20%
<b>Total Equipment Repair and Maintenance</b>	<b>81.66</b>	<b>603.12</b>	<b>1,000.00</b>	<b>60.31%</b>	<b>1,500.00</b>	<b>40.21%</b>
<b>Professional Services</b>						
Legal	0.00	710.50	2,000.00	35.52%	3,000.00	23.68%
Accounting	0.00	5,300.00	4,666.00	113.58%	7,000.00	75.71%
Consulting	0.00	4,680.00	10,000.00	46.80%	15,000.00	31.20%
Payroll Service Fees	636.58	6,079.38	5,334.00	113.97%	8,000.00	75.99%
<b>Total Professional Services</b>	<b>636.58</b>	<b>16,769.88</b>	<b>22,000.00</b>	<b>76.23%</b>	<b>33,000.00</b>	<b>50.82%</b>
<b>Contractual Services</b>						
Information Service Costs	17,240.42	154,813.75	416,220.00	37.19%	624,329.92	24.79%
Outside Printing Services	0.00	0.00	1,334.00	0.00%	2,000.00	0.00%
Other Contractual Services	260.75	2,085.96	58,444.50	3.56%	87,667.00	2.37%
Amortization - Subscription Based IT Arrangements	37,524.50	300,195.96	0.00	0.00%	0.00	0.00%
<b>Total Contractual Services</b>	<b>55,025.67</b>	<b>457,095.67</b>	<b>475,998.50</b>	<b>96.03%</b>	<b>713,996.92</b>	<b>64.02%</b>
Professional Association Membership Dues	110.00	1,558.88	1,334.00	116.85%	2,000.00	77.94%
SBITA Interest	4,546.42	38,321.40	0.00	0.00%	0.00	0.00%
Miscellaneous	87.75	881.68	1,000.00	88.16%	1,500.00	58.77%

**PrairieCat**

Statement of Revenues and Expenses - FY26 is 66.67% Completed  
From 2/1/2026 Through 2/28/2026

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Miscellaneous - eCommerce Fees	336.73	2,213.61	3,666.00	60.38%	5,500.00	40.24%
Total EXPENSES	<u>163,406.35</u>	<u>1,382,775.05</u>	<u>1,385,528.90</u>	<u>99.80%</u>	<u>2,098,886.47</u>	<u>65.88%</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>12,759.59</u>	<u>28,926.34</u>	<u>23,774.65</u>	<u>121.66%</u>	<u>13,190.30</u>	<u>219.30%</u>

**PrairieCat**  
Check/Voucher Register  
1000 - Cash - Bank Orion  
From 2/24/2026 Through 3/17/2026

Vendor Name	Effective Date	Check Amount
WEX Bank	2/24/2026	33.27
Paycom Payroll LLC	2/26/2026	318.29
Paycom Payroll LLC	2/26/2026	21,567.38
Paycom Payroll LLC	2/26/2026	8,947.23
MissionSquare	2/27/2026	1,567.23
First Bankcard	2/27/2026	1,794.73
Bank Orion	2/28/2026	56.75
MEGAN GOVE	3/4/2026	666.08
MerchantE	3/4/2026	264.91
Bank Orion	3/9/2026	20.00
INNOVATIVE INTERFACES INCORPORATED	3/11/2026	2,000.00
LIMRICC	3/11/2026	20,455.94
Illinois Municipal Retirement Fund	3/11/2026	11,580.00
Paycom Payroll LLC	3/12/2026	498.19
Paycom Payroll LLC	3/12/2026	21,567.38
Paycom Payroll LLC	3/12/2026	8,947.21
MissionSquare	3/13/2026	<u>1,567.23</u>
Report Total		<u><u>101,851.82</u></u>





Date: 4/10/2026

To: PrairieCat Administrative Council

From: Carolyn Coulter, Director

Re: Tier List, FY27

**Executive Summary:**

Please find below the Tier List for FY27 based on the proposed FY27 budget. There was no movement in tiers for any library.

PrairieCat Administrative Council  
Public Library Representation Tiers (based on budget drafts)

	FY2026 (final)	FY2027	
North Suburban LD (LP)	\$62,043.00	\$65,720.00	
Moline PL (MX)	\$45,386.00	\$47,949.00	
DeKalb PL (DK)	\$42,430.00	\$44,702.00	
Woodstock PL (WO)	\$41,021.00	\$43,279.00	
New Lenox PLD (NL)	\$41,206.00	\$44,106.00	
Rock Island PL (RP)	\$36,087.00	\$38,052.00	
Homer TPLD (HD)	\$36,475.00	\$40,269.00	
Freeport PL (FP)	\$26,621.00	\$26,552.00	
Three Rivers PLD (Channahon/Minooka) (TC)	\$26,867.00	\$28,182.00	Tier 1
Sycamore PL (SY)	\$26,780.00	\$28,104.00	\$457,277.00
Ida PL (BL)	\$25,339.00	\$26,694.00	32.74%
Mokena CPLD (MK)	\$23,284.00	\$23,668.00	12
Yorkville PL (YK)	\$23,093.00	\$25,004.00	
Ella Johnson MPLD (EJ)	\$22,382.00	\$24,269.00	
Cherry Valley PLD (CH)	\$21,125.00	\$22,189.00	
Reddick PLD (Ottawa) (RL)	\$21,825.00	\$23,557.00	
Bourbonnais PLD (BD)	\$21,088.00	\$22,236.00	
Kankakee PL (KK)	\$18,430.00	\$19,249.00	
East Moline PL (EM)	\$19,092.00	\$20,244.00	Tier 2
Coal City PLD (CC)	\$19,967.00	\$20,931.00	\$473,855.00
Morris Area PLD (MR)	\$18,671.00	\$19,201.00	33.93%
Marengo-Union	\$16,414.00	\$16,881.00	26
Geneseo PLD (GP)	\$17,277.00	\$17,573.00	
Manhattan-Elwood PLD (MT)	\$21,494.00	\$23,155.00	
Plano CLD (PD)	\$17,908.00	\$19,072.00	
Manteno PLD (MN)	\$15,174.00	\$16,683.00	
Byron PLD (BY)	\$16,131.00	\$16,542.00	
Peotone PLD (PE)	\$15,790.00	\$16,246.00	
Princeton PL (PR)	\$15,858.00	\$16,322.00	
Bradley PLD (BR)	\$14,469.00	\$14,957.00	
Talcott Free LD (TF)	\$15,502.00	\$16,139.00	
Wilmington PLD (WL)	\$15,146.00	\$15,530.00	

PrairieCat Administrative Council  
Public Library Representation Tiers (based on budget drafts)

	<b>FY2026 (final)</b>	<b>FY2027</b>	
Fossil Ridge PLD (Braidwood) (FR)	\$14,950.00	\$15,639.00	
Nippersink PLD (NP)	\$14,810.00	\$15,288.00	
Johnsburg PL (JO)	\$14,040.00	\$14,689.00	
Somonauk PLD (SN)	\$13,772.00	\$14,145.00	
Peru PL (PU)	\$13,431.00	\$13,738.00	
Flagg-Rochelle PLD (FL)	\$13,780.00	\$14,376.00	
LaSalle PL (LS)	\$12,870.00	\$12,986.00	
Harvard Diggins Library (HR)	\$13,043.00	\$13,523.00	
North Chicago PL (NC)	\$12,132.00	\$12,796.00	
River Valley DL (RD)	\$12,148.00	\$12,105.00	
Sandwich PLD (SA)	\$12,036.00	\$12,301.00	
Seneca PLD (SE)	\$12,355.00	\$13,104.00	
Streator PL (SR)	\$11,700.00	\$12,224.00	
Robert R. Jones PLD (CV)	\$11,482.00	\$12,065.00	
Julia Hull DL (Stillman Valley) (JH)	\$11,641.00	\$12,182.00	
Silvis PL (SL)	\$10,733.00	\$11,133.00	
Graves-Hume PLD (Mendota) (GV)	\$11,301.00	\$11,531.00	
Putnam County PLD (UE)	\$10,209.00	\$10,657.00	
Cortland CL (CN)	\$9,971.00	\$10,013.00	
Colona DPL (CL)	\$10,502.00	\$10,889.00	
Sherrard PLD (SD)	\$10,656.00	\$10,877.00	
Galena PLD (GA)	\$10,348.00	\$10,680.00	
Oregon PLD (OR)	\$10,125.00	\$10,423.00	
Odell PL (OD)	\$10,158.00	\$10,334.00	
Genoa PLD (GE)	\$9,457.00	\$9,711.00	
South Beloit PL (SB)	\$8,806.00	\$9,086.00	
Limestone TLD (LI)	\$9,228.00	\$9,643.00	
East Dubuque DL (EP)	\$8,604.00	\$8,756.00	
Pecatonica PLD (PT)	\$8,964.00	\$9,418.00	
Hinckley PLD (HK)	\$8,456.00	\$8,549.00	
Western DL (Orion) (WD)	\$8,505.00	\$8,654.00	
Oglesby PLD (OG)	\$6,728.00	\$6,798.00	
Richard A. Mautino ML (MA)	\$7,805.00	\$7,978.00	

PrairieCat Administrative Council  
Public Library Representation Tiers (based on budget drafts)

	<b>FY2026 (final)</b>	<b>FY2027</b>	
Charles B. Phillips PLD (Newark) (CP)	\$7,987.00	\$8,149.00	
Lena CDL (LE)	\$8,618.00	\$8,675.00	
Erie PLD (ER)	\$8,117.00	\$8,306.00	
Clinton Township PL (CT)	\$7,275.00	\$7,229.00	
Robert W. Rowe PLD (Sheridan) (RO)	\$7,785.00	\$7,924.00	
Cordova DL (CO)	\$6,990.00	\$7,002.00	
Schmaling MPLD (SC)	\$7,568.00	\$7,968.00	
Franklin Grove PL (FG)	\$7,127.00	\$7,287.00	
Mt. Morris PL (MM)	\$6,809.00	\$6,912.00	
Malta TPL (ML)	\$6,767.00	\$6,813.00	
Marseilles PL (MB)	\$6,754.00	\$6,962.00	
Pearl City PLD (PP)	\$6,606.00	\$6,708.00	
Elizabeth TL (EL)	\$6,575.00	\$6,588.00	
Polo PLD (PO)	\$6,541.00	\$6,735.00	
Maple Park PLD (MP)	\$4,884.00	\$4,940.00	
Earlville PLD (EA)	\$6,469.00	\$6,617.00	
Mt. Carroll PL	\$5,485.00	\$5,714.00	
Stockton TPL (SK)	\$5,890.00	\$5,824.00	
Bertolet MLD (BM)	\$5,376.00	\$5,457.00	
Henry C Adams ML (HE)	\$5,446.00	\$5,645.00	
Warren Township PL (WR)	\$5,368.00	\$5,451.00	
Andalusia TL (AN)	\$5,116.00	\$5,225.00	33.33%
Creston-Dement PLD (CR)	\$5,098.00	\$5,093.00	\$465,401.00
Mills & Petrie Memorial Library and Gymnasium (MI)	\$5,121.00	\$4,879.00	
Hanover TL (HN)	\$4,613.00	\$4,587.00	Tier 3
Walnut PLD (WA)	\$5,314.00	\$5,532.00	55
Grant Park PL (GR)	\$4,523.00	\$4,596.00	
Lostant Community Public Library	\$4,072.00	\$4,167.00	
	\$1,339,415.00	\$1,396,533.00	\$1,396,533.00

Date: 4/10/2026

To: PrairieCat Administrative Council

From: Elizabeth Smith, Member Services Administrator

Re: Membership Level Eligibility Report, Percentage of Fees

**Executive Summary:**

The Administrative Council annually reviews Membership Levels and Eligibility as outlined in governance documents. For details, see General Policy Manual, Membership Levels, Fee Structure, and Eligibility page 22 and General Policy Manual, Membership Levels, Fee Structure, and Eligibility, Appendix A.

For public libraries, the report details the 3-year average of total operating expenditures as reported in the most recent IPLARs. The PrairieCat fees as a percentage of that is also shown. All the libraries that spend more than 5% of their operating expenditures on PrairieCat fees are eligible for a lower level of PrairieCat membership, yet are choosing the higher level for the services it provides. All Fully Participating members that are required to be in that membership level spend less than 5% of their operating expenditures on PrairieCat fees, with an average of 2%.

For school libraries, the report details the 3-year average of enrollment. Membership eligibility for schools is based on the following from GPM Appendix A:

- *School libraries with a housing count (students) of 1400 or more are eligible for Basic Online or Fully Participating membership.*
- *School libraries with a housing count (students) of 1399 or fewer are eligible for Union Listing membership, Basic Online or Fully Participating membership.*
- *If a school district consists of multiple member schools and is already using a shared circulation system, admission to PrairieCat at union list level is allowed despite student body size.*

**Recommendation:**

All public libraries, with one exception, are at the appropriate membership level based on their eligibility. Some libraries have chosen a higher level of membership.

Polo Public Library District is a Basic Online member, the 3-year average of operating expenditures is \$206,808, which is about \$6,000 over the threshold for Basic Online membership. However, their 2025 IPLAR operating expenditures have decreased to \$196,408. The preliminary data from the 2026 IPLAR operating expenditures shows Polo at \$189,545. Since their operating expenditures seems to be trending down, the recommendation is to leave them at the Basic Online membership level.

All school libraries are at the appropriate membership level based on their eligibility.

Public Libraries

Sierra Code	Library	Current Level	2023 IPLAR total operating expenditures	2024 IPLAR total operating expenditures	2025 IPLAR total operating expenditures	3 year average	FY26 PrairieCat Fees	Fees as % of Expenditures	NOTES
	<b>Eligibility</b>								
	<b>Union List or Above - \$0-\$99,999</b>								
	<b>Basic Online or Above - \$100,000 - \$199,999</b>								
	<b>Fully Participating - \$200,000+</b>								
	<b>Blue text = libraries that would be eligible to move down</b>								
	<b>Sorted by Library Name</b>								
AN	Andalusia Township Library	BO	\$ 59,775	\$ 69,376.00	\$71,878.00	\$ 67,010	\$ 5,116	7.63%	eligible for UL
AA	Annawan-Alba Township Library	UL	\$ 66,688	\$ 69,136.00	\$75,936.00	\$ 70,587	\$ 1,050	1.49%	
BM	Bertolet Memorial Library District	BO	\$ 127,631	\$ 148,349.00	\$178,106.00	\$ 151,362	\$ 5,376	3.55%	
BD	Bourbonnais Public Library District	FP	\$ 1,062,378	\$ 1,213,005.00	\$1,101,184.00	\$ 1,125,522	\$ 21,088	1.87%	
BR	Bradley Public Library District	FP	\$ 862,163	\$ 851,131.00	\$944,346.00	\$ 885,880	\$ 14,469	1.63%	
BY	Byron Public Library District	FP	\$ 868,990	\$ 954,748.00	\$1,005,929.00	\$ 943,222	\$ 16,131	1.71%	
CP	Charles B. Phillips Public Library District	FP	\$ 136,364	\$ 151,287.00	\$185,462.00	\$ 157,704	\$ 7,987	5.06%	eligible for BO
CH	Cherry Valley Public Library District	FP	\$ 1,108,511	\$ 1,063,174.00	\$1,071,277.00	\$ 1,080,987	\$ 21,125	1.95%	
CT	Clinton Township Public Library	FP	\$ 117,930	\$ 121,497.00	\$111,720.00	\$ 117,049	\$ 7,275	6.22%	eligible for BO
CC	Coal City Public Library District	FP	\$ 1,089,475	\$ 1,255,502.00	\$1,351,319.00	\$ 1,232,099	\$ 19,967	1.62%	
CL	Colona District Public Library	FP	\$ 246,531	\$ 265,328.00	\$285,912.00	\$ 265,924	\$ 10,502	3.95%	
CO	Cordova District Library	FP	\$ 271,720	\$ 325,089.00	\$366,137.00	\$ 320,982	\$ 6,990	2.18%	
CN	Cortland Community Library	FP	\$ 250,148	\$ 276,248.00	\$283,522.00	\$ 269,973	\$ 9,971	3.69%	
CR	Creston-Dement Public Library District	BO	\$ 110,429	\$ 209,768.00	\$186,077.00	\$ 168,758	\$ 5,098	3.02%	
DK	DeKalb Public Library	FP	\$ 2,275,453	\$ 2,639,157.00	\$2,820,807.00	\$ 2,578,472	\$ 42,430	1.65%	
EA	Earlville Public Library District	BO	\$ 160,684	\$ 210,281.00	\$189,433.00	\$ 186,799	\$ 6,469	3.46%	
EP	East Dubuque District Library	FP	\$ 216,365	\$ 223,225.00	\$248,770.00	\$ 229,453	\$ 8,604	3.75%	
EM	East Moline Public Library	FP	\$ 790,609	\$ 867,949.00	\$880,664.00	\$ 846,407	\$ 19,092	2.26%	
EL	Elizabeth Township Public Library	FP	\$ 89,908	\$ 76,778.00	\$80,302.00	\$ 82,329	\$ 6,575	7.99%	eligible for UL or BO
EJ	Ella Johnson Memorial Public Library District	FP	\$ 770,906	\$ 925,636.00	\$1,019,254.00	\$ 905,265	\$ 22,382	2.47%	
ER	Erie Public Library District	FP	\$ 156,387	\$ 177,683.00	\$177,307.00	\$ 170,459	\$ 8,117	4.76%	eligible for BO
FL	Flagg-Rochelle Public Library District	FP	\$ 461,274	\$ 436,642.00	\$412,613.00	\$ 436,843	\$ 13,780	3.15%	
FO	Forreston Public Library	UL	\$ 46,643	\$ 44,121.00	\$45,027.00	\$ 45,264	\$ 1,050	2.32%	
FR	Fossil Ridge Public Library District	FP	\$ 821,121	\$ 771,668.00	\$872,983.00	\$ 821,924	\$ 14,950	1.82%	
FG	Franklin Grove Public Library	FP	\$ 204,114	\$ 219,985.00	\$225,752.00	\$ 216,617	\$ 7,127	3.29%	
FP	Freeport Public Library	FP	\$ 1,009,221	\$ 1,138,061.00	\$1,151,625.00	\$ 1,099,636	\$ 26,621	2.42%	
GA	Galena Public Library District	FP	\$ 400,066	\$ 391,897.00	\$405,665.00	\$ 399,209	\$ 10,348	2.59%	
GP	Geneseo Public Library District	FP	\$ 726,307	\$ 644,290.00	\$680,159.00	\$ 683,585	\$ 17,277	2.53%	
GE	Genoa Public Library District	FP	\$ 276,043	\$ 310,108.00	\$314,406.00	\$ 300,186	\$ 9,457	3.15%	
GR	Grant Park Public Library	BO	\$ 30,251	\$ 30,556.00	\$36,852.00	\$ 32,553	\$ 4,523	13.89%	eligible for UL
GV	Graves-Hume Public Library District	FP	\$ 294,624	\$ 335,360.00	\$315,238.00	\$ 315,074	\$ 11,301	3.59%	
HN	Hanover Township Library	BO	\$ 56,436	\$ 57,060.00	\$60,160.00	\$ 57,885	\$ 4,613	7.97%	eligible for UL
HR	Harvard Diggins Library	FP	\$ 422,418	\$ 417,874.00	\$465,415.00	\$ 435,236	\$ 13,043	3.00%	
HE	Henry C. Adams Memorial Library	BO	\$ 50,344	\$ 59,150.00	\$60,120.00	\$ 56,538	\$ 5,446	9.63%	eligible for UL
HK	Hinckley Public Library District	FP	\$ 199,364	\$ 218,850.00	\$233,797.00	\$ 217,337	\$ 8,456	3.89%	
HD	Homer Township Public Library District	FP	\$ 1,872,252	\$ 1,996,634.00	\$2,118,780.00	\$ 1,995,889	\$ 36,475	1.83%	
BL	Ida Public Library	FP	\$ 871,975	\$ 939,398.00	\$1,011,329.00	\$ 940,901	\$ 25,229	2.68%	
JO	Johnsburg Public Library District	FP	\$ 632,178	\$ 684,601.00	\$749,339.00	\$ 688,706	\$ 14,040	2.04%	
JH	Julia Hull District Library	FP	\$ 262,125	\$ 284,617.00	\$323,857.00	\$ 290,200	\$ 11,641	4.01%	
KK	Kankakee Public Library	FP	\$ 1,963,520	\$ 2,172,272.00	\$1,769,566.00	\$ 1,968,453	\$ 18,430	0.94%	
KI	Kirkland Public Library	UL	\$ 62,032	\$ 63,885.00	\$80,847.00	\$ 68,921	\$ 1,050	1.52%	
LN	Lanark Public Library	UL	\$ 49,138	\$ 46,324.00	\$68,151.00	\$ 54,538	\$ 1,050	1.93%	
LS	LaSalle Public Library	FP	\$ 466,274	\$ 457,025.00	\$522,746.00	\$ 482,015	\$ 12,870	2.67%	
LE	Lena Community District Library	FP	\$ 153,662	\$ 155,489.00	\$162,671.00	\$ 157,274	\$ 8,618	5.48%	eligible for BO
LI	Limestone Township Library District	FP	\$ 277,230	\$ 274,615.00	\$282,076.00	\$ 277,974	\$ 9,228	3.32%	
LO	Lostant Community Library	BO	\$ 40,065	\$ 51,804.00	\$34,333.00	\$ 42,067	\$ 4,072	9.68%	eligible for UL
ML	Malta Township Public Library	FP	\$ 145,478	\$ 161,015.00	\$173,025.00	\$ 159,839	\$ 6,767	4.23%	eligible for BO
MT	Manhattan-Elwood Public Library District	FP	\$ 880,419	\$ 1,068,697.00	\$1,061,436.00	\$ 1,003,517	\$ 21,494	2.14%	
MN	Manteno Public Library District	FP	\$ 543,028	\$ 581,052.00	\$544,208.00	\$ 556,096	\$ 15,174	2.73%	

Public Libraries

Sierra Code	Library	Current Level	2023 IPLAR total operating expenditures	2024 IPLAR total operating expenditures	2025 IPLAR total operating expenditures	3 year average	FY26 PrairieCat Fees	Fees as % of Expenditures	NOTES
MP	Maple Park Public Library District	BO	\$ 49,946	\$ 54,923.00	\$61,407.00	\$ 55,425	\$ 4,884	8.81%	eligible for UL
MU	Marengo-Union Public Library District	FP	\$ 617,434	\$ 642,429.00	\$641,149.00	\$ 633,671	\$ 16,873	2.66%	
MB	Marseilles Public Library	BO	\$ 127,419	\$ 114,924.00	\$168,434.00	\$ 136,926	\$ 6,754	4.93%	
MI	Mills & Petrie Memorial Library and Gymnasium	BO	\$ 45,921	\$ 50,596.00	\$53,901.00	\$ 50,139	\$ 5,121	10.21%	upgraded to BO FY26; eligible for UL
MG	Mineral-Gold Public Library District	UL	\$ 49,506	\$ 52,595.00	\$53,480.00	\$ 51,860	\$ 1,050	2.02%	
MK	Mokena Community Public Library District	FP	\$ 2,132,233	\$ 2,199,460.00	\$2,520,213.00	\$ 2,283,969	\$ 23,284	1.02%	
MX	Moline Public Library	FP	\$ 2,958,432	\$ 3,026,404.00	\$2,964,692.00	\$ 2,983,176	\$ 45,386	1.52%	
HI	Moore Memorial Library District	UL	\$ 43,840	\$ 42,442.00	\$29,015.00	\$ 38,432	\$ 1,050	2.73%	
MR	Morris Area Public Library District	FP	\$ 874,118	\$ 1,060,455.00	\$1,009,668.00	\$ 981,414	\$ 18,671	1.90%	
MO	Mount Carroll District Library	BO	\$ 118,353	\$ 117,465.00	\$145,944.00	\$ 127,254	\$ 5,485	4.31%	upgraded to BO FY23
MM	Mount Morris Public Library	BO	\$ 126,356	\$ 131,764.00	\$145,862.00	\$ 134,661	\$ 6,809	5.06%	
NL	New Lenox Public Library District	FP	\$ 2,842,473	\$ 2,753,079.00	\$2,860,166.00	\$ 2,818,573	\$ 41,206	1.46%	
KR	Nippersink Public Library District	FP	\$ 629,111	\$ 656,219.00	\$792,202.00	\$ 692,511	\$ 14,810	2.14%	
NC	North Chicago Public Library	FP		\$ 767,536.00	\$811,675.00	\$ 789,606	\$ 12,132	1.54%	Go Live FY23
NS	North Suburban Public Library District	FP	\$ 3,661,477	\$ 4,197,392.00	\$4,121,638.00	\$ 3,993,502	\$ 62,043	1.55%	
OD	Odell Public Library	FP	\$ 149,686	\$ 148,710.00	\$161,000.00	\$ 153,132	\$ 10,158	6.63%	eligible for BO
OG	Oglesby Public Library District	BO	\$ 132,620	\$ 167,829.00	\$180,680.00	\$ 160,376	\$ 6,728	4.20%	downgraded FY25
OR	Oregon Public Library District	FP	\$ 301,051	\$ 340,251.00	\$350,153.00	\$ 330,485	\$ 10,125	3.06%	
PK	Pankhurst Memorial Library	UL	\$ 41,097	\$ 49,901.00	\$49,763.00	\$ 46,920	\$ 1,050	2.24%	
PP	Pearl City Public Library District	FP	\$ 82,838	\$ 91,634.00	\$111,523.00	\$ 95,332	\$ 6,606	6.93%	eligible for UL or BO
PT	Pecatonica Public Library District	FP	\$ 235,133	\$ 273,944.00	\$248,021.00	\$ 252,366	\$ 8,964	3.55%	
PE	Peotone Public Library District	FP	\$ 516,947	\$ 613,082.00	\$646,283.00	\$ 592,104	\$ 15,790	2.67%	
PU	Peru Public Library	FP	\$ 831,815	\$ 690,909.00	\$698,436.00	\$ 740,387	\$ 13,431	1.81%	
PD	Plano Community Library District	FP	\$ 726,957	\$ 837,584.00	\$875,338.00	\$ 813,293	\$ 17,908	2.20%	
PO	Polo Public Library District	BO	\$ 212,360	\$ 211,656.00	\$196,408.00	\$ 206,808	\$ 6,541	3.16%	close to FP level
PR	Princeton Public Library	FP	\$ 566,420	\$ 590,510.00	\$497,732.00	\$ 551,554	\$ 15,858	2.88%	
UE	Putnam County Public Library District	FP	\$ 455,751	\$ 476,867.00	\$491,375.00	\$ 474,664	\$ 10,209	2.15%	
RA	Raymond A Sapp Memorial Township Library	UL	\$ 67,497	\$ 63,894.00	\$51,490.00	\$ 60,960	\$ 1,050	1.72%	
RL	Reddick Public Library District	FP	\$ 1,065,988	\$ 1,097,049.00	\$1,139,989.00	\$ 1,101,009	\$ 21,825	1.98%	
MA	Richard A. Mautino Memorial Library	BO	\$ 129,911	\$ 154,412.00	\$207,935.00	\$ 164,086	\$ 7,805	4.76%	
RD	River Valley District Library	FP	\$ 445,662	\$ 510,890.00	\$497,067.00	\$ 484,540	\$ 12,148	2.51%	
CV	Robert R. Jones Public Library District	FP	\$ 283,285	\$ 283,639.00	\$291,794.00	\$ 286,239	\$ 11,482	4.01%	
RO	Robert W. Rowe Public Library District	FP	\$ 201,401	\$ 178,462.00	\$188,945.00	\$ 189,603	\$ 7,785	4.11%	eligible for BO
RP	Rock Island Public Library	FP	\$ 2,597,281	\$ 2,653,854.00	\$2,955,704.00	\$ 2,735,613	\$ 36,087	1.32%	
SA	Sandwich Public Library District	FP	\$ 620,259	\$ 421,464.00	\$462,422.00	\$ 501,382	\$ 12,036	2.40%	
SC	Schmaling Memorial Public Library District	BO	\$ 136,013	\$ 155,036.00	\$144,644.00	\$ 145,231	\$ 7,568	5.21%	
SE	Seneca Public Library District	FP	\$ 655,673	\$ 714,645.00	\$732,314.00	\$ 700,877	\$ 12,355	1.76%	
SH	Sheffield Public Library	UL	\$ 27,984	\$ 32,283.00	\$36,568.00	\$ 32,278	\$ 1,050	3.25%	
SD	Sherrard Public Library District	FP	\$ 264,971	\$ 311,292.00	\$307,909.00	\$ 294,724	\$ 10,656	3.62%	
SL	Silvis Public Library	FP	\$ 327,498	\$ 360,241.00	\$567,001.00	\$ 418,247	\$ 10,733	2.57%	
SN	Somonauk Public Library District	FP	\$ 435,404	\$ 387,528.00	\$513,039.00	\$ 445,324	\$ 13,772	3.09%	
SB	South Beloit Public Library	FP	\$ 190,875	\$ 228,275.00	\$238,100.00	\$ 219,083	\$ 8,806	4.02%	
SK	Stockton Township Public Library	BO	\$ 77,125	\$ 33,055.00	\$122,251.00	\$ 77,477	\$ 5,890	7.60%	eligible for UL
SR	Streator Public Library	FP	\$ 337,763	\$ 389,112.00	\$730,774.00	\$ 485,883	\$ 11,700	2.41%	
SY	Sycamore Public Library	FP	\$ 1,325,582	\$ 1,453,911.00	\$866,688.00	\$ 1,215,394	\$ 26,780	2.20%	
TF	Talcott Free Library District	FP	\$ 523,407	\$ 595,717.00	\$729,539.00	\$ 616,221	\$ 15,502	2.52%	
TC	Three Rivers Public Library District	FP	\$ 1,706,444	\$ 1,679,044.00	\$2,117,355.00	\$ 1,834,281	\$ 26,867	1.46%	
WA	Walnut Public Library District	BO	\$ 97,816	\$ 114,465.00	\$122,894.00	\$ 111,725	\$ 5,314	4.76%	
WR	Warren Township Public Library	BO	\$ 67,904	\$ 76,682.00	\$85,251.00	\$ 76,612	\$ 5,368	7.01%	eligible for UL
WD	Western District Library	FP	\$ 240,756	\$ 262,788.00	\$357,445.00	\$ 286,996	\$ 8,505	2.96%	
WL	Wilmington Public Library District	FP	\$ 841,835	\$ 911,212.00	\$944,351.00	\$ 899,133	\$ 15,146	1.68%	
WP	Winnebago Public Library	FP		\$ 338,076.00	\$350,506.00	\$ 344,291	\$ 13,433	3.90%	
WO	Woodstock Public Library	FP	\$ 1,837,500	\$ 1,851,700.00	\$2,092,200.00	\$ 1,927,133	\$ 41,021	2.13%	
YT	York Township Public Library	UL	\$ 80,140	\$ 70,141.00	\$91,857.00	\$ 80,713	\$ 1,050	1.30%	

The difference between BO and FP in FY27 is \$1438. They would go from \$6735 (BO) to \$7873 (FP)

Public Libraries

Sierra Code	Library	Current Level	2023 IPLAR total operating expenditures	2024 IPLAR total operating expenditures	2025 IPLAR total operating expenditures	3 year average		FY26 PrairieCat Fees	Fees as % of Expenditures	NOTES	
YK	Yorkville Public Library	FP	\$ 1,584,914	\$ 1,831,079.00	\$1,763,419.00	\$ 1,726,471		\$ 23,093	1.34%		
						\$ 63,310,585		\$ 1,363,698	2.15%		

Fully Participating Public Libraries

Sierra Code	Library	Current Level	2023 IPLAR total operating expenditures	2024 IPLAR total operating expenditures	2025 IPLAR total operating expenditures	3 year average	FY26 PrairieCat Fees	Fees as % of Expenditures	NOTES
BD	Bourbonnais Public Library District	FP	\$ 1,062,378	\$ 1,213,005.00	\$1,101,184.00	\$ 1,125,522	\$ 21,088	1.87%	
BR	Bradley Public Library District	FP	\$ 862,163	\$ 851,131.00	\$944,346.00	\$ 885,880	\$ 14,469	1.63%	
BY	Byron Public Library District	FP	\$ 868,990	\$ 954,748.00	\$1,005,929.00	\$ 943,222	\$ 16,131	1.71%	
CP	Charles B. Phillips Public Library District	FP	\$ 136,364	\$ 151,287.00	\$185,462.00	\$ 157,704	\$ 7,987	5.06%	eligible for BO
CH	Cherry Valley Public Library District	FP	\$ 1,108,511	\$ 1,063,174.00	\$1,071,277.00	\$ 1,080,987	\$ 21,125	1.95%	
CT	Clinton Township Public Library	FP	\$ 117,930	\$ 121,497.00	\$111,720.00	\$ 117,049	\$ 7,275	6.22%	eligible for BO
CC	Coal City Public Library District	FP	\$ 1,089,475	\$ 1,255,502.00	\$1,351,319.00	\$ 1,232,099	\$ 19,967	1.62%	
CL	Colona District Public Library	FP	\$ 246,531	\$ 265,328.00	\$285,912.00	\$ 265,924	\$ 10,502	3.95%	
CO	Cordova District Library	FP	\$ 271,720	\$ 325,089.00	\$366,137.00	\$ 320,982	\$ 6,990	2.18%	
CN	Cortland Community Library	FP	\$ 250,148	\$ 276,248.00	\$283,522.00	\$ 269,973	\$ 9,971	3.69%	
DK	DeKalb Public Library	FP	\$ 2,275,453	\$ 2,639,157.00	\$2,820,807.00	\$ 2,578,472	\$ 42,430	1.65%	
EP	East Dubuque District Library	FP	\$ 216,365	\$ 223,225.00	\$248,770.00	\$ 229,453	\$ 8,604	3.75%	
EM	East Moline Public Library	FP	\$ 790,609	\$ 867,949.00	\$880,664.00	\$ 846,407	\$ 19,092	2.26%	
EL	Elizabeth Township Public Library	FP	\$ 89,908	\$ 76,778.00	\$80,302.00	\$ 82,329	\$ 6,575	7.99%	eligible for UL or BO
EJ	Ella Johnson Memorial Public Library District	FP	\$ 770,906	\$ 925,636.00	\$1,019,254.00	\$ 905,265	\$ 22,382	2.47%	
ER	Erie Public Library District	FP	\$ 156,387	\$ 177,683.00	\$177,307.00	\$ 170,459	\$ 8,117	4.76%	eligible for BO
FL	Flagg-Rochelle Public Library District	FP	\$ 461,274	\$ 436,642.00	\$412,613.00	\$ 436,843	\$ 13,780	3.15%	
FR	Fossil Ridge Public Library District	FP	\$ 821,121	\$ 771,668.00	\$872,983.00	\$ 821,924	\$ 14,950	1.82%	
FG	Franklin Grove Public Library	FP	\$ 204,114	\$ 219,985.00	\$225,752.00	\$ 216,617	\$ 7,127	3.29%	
FP	Freeport Public Library	FP	\$ 1,009,221	\$ 1,138,061.00	\$1,151,625.00	\$ 1,099,636	\$ 26,621	2.42%	
GA	Galena Public Library District	FP	\$ 400,066	\$ 391,897.00	\$405,665.00	\$ 399,209	\$ 10,348	2.59%	
GP	Geneseo Public Library District	FP	\$ 726,307	\$ 644,290.00	\$680,159.00	\$ 683,585	\$ 17,277	2.53%	
GE	Genoa Public Library District	FP	\$ 276,043	\$ 310,108.00	\$314,406.00	\$ 300,186	\$ 9,457	3.15%	
GV	Graves-Hume Public Library District	FP	\$ 294,624	\$ 335,360.00	\$315,238.00	\$ 315,074	\$ 11,301	3.59%	
HR	Harvard Diggins Library	FP	\$ 422,418	\$ 417,874.00	\$465,415.00	\$ 435,236	\$ 13,043	3.00%	
HK	Hinckley Public Library District	FP	\$ 199,364	\$ 218,850.00	\$233,797.00	\$ 217,337	\$ 8,456	3.89%	
HD	Homer Township Public Library District	FP	\$ 1,872,252	\$ 1,996,634.00	\$2,118,780.00	\$ 1,995,889	\$ 36,475	1.83%	
BL	Ida Public Library	FP	\$ 871,975	\$ 939,398.00	\$1,011,329.00	\$ 940,901	\$ 25,229	2.68%	
JO	Johnsburg Public Library District	FP	\$ 632,178	\$ 684,601.00	\$749,339.00	\$ 688,706	\$ 14,040	2.04%	
JH	Julia Hull District Library	FP	\$ 262,125	\$ 284,617.00	\$323,857.00	\$ 290,200	\$ 11,641	4.01%	
KK	Kankakee Public Library	FP	\$ 1,963,520	\$ 2,172,272.00	\$1,769,566.00	\$ 1,968,453	\$ 18,430	0.94%	
LS	LaSalle Public Library	FP	\$ 466,274	\$ 457,025.00	\$522,746.00	\$ 482,015	\$ 12,870	2.67%	
LE	Lena Community District Library	FP	\$ 153,662	\$ 155,489.00	\$162,671.00	\$ 157,274	\$ 8,618	5.48%	eligible for BO
LI	Limestone Township Library District	FP	\$ 277,230	\$ 274,615.00	\$282,076.00	\$ 277,974	\$ 9,228	3.32%	
ML	Malta Township Public Library	FP	\$ 145,478	\$ 161,015.00	\$173,025.00	\$ 159,839	\$ 6,767	4.23%	eligible for BO
MT	Manhattan-Elwood Public Library District	FP	\$ 880,419	\$ 1,068,697.00	\$1,061,436.00	\$ 1,003,517	\$ 21,494	2.14%	
MN	Manteno Public Library District	FP	\$ 543,028	\$ 581,052.00	\$544,208.00	\$ 556,096	\$ 15,174	2.73%	
MU	Marengo-Union Public Library District	FP	\$ 617,434	\$ 642,429.00	\$641,149.00	\$ 633,671	\$ 16,873	2.66%	
MK	Mokena Community Public Library District	FP	\$ 2,132,233	\$ 2,199,460.00	\$2,520,213.00	\$ 2,283,969	\$ 23,284	1.02%	
MX	Moline Public Library	FP	\$ 2,958,432	\$ 3,026,404.00	\$2,964,692.00	\$ 2,983,176	\$ 45,386	1.52%	
MR	Morris Area Public Library District	FP	\$ 874,118	\$ 1,060,455.00	\$1,009,668.00	\$ 981,414	\$ 18,671	1.90%	
NL	New Lenox Public Library District	FP	\$ 2,842,473	\$ 2,753,079.00	\$2,860,166.00	\$ 2,818,573	\$ 41,206	1.46%	
KR	Nippersink Public Library District	FP	\$ 629,111	\$ 656,219.00	\$792,202.00	\$ 692,511	\$ 14,810	2.14%	
NC	North Chicago Public Library	FP		\$ 767,536.00	\$811,675.00	\$ 789,606	\$ 12,132	1.54%	Go Live FY23
NS	North Suburban Public Library District	FP	\$ 3,661,477	\$ 4,197,392.00	\$4,121,638.00	\$ 3,993,502	\$ 62,043	1.55%	
OD	Odell Public Library	FP	\$ 149,686	\$ 148,710.00	\$161,000.00	\$ 153,132	\$ 10,158	6.63%	eligible for BO
OR	Oregon Public Library District	FP	\$ 301,051	\$ 340,251.00	\$350,153.00	\$ 330,485	\$ 10,125	3.06%	

Fully Participating Public Libraries

Sierra Code	Library	Current Level	2023 IPLAR total operating expenditures	2024 IPLAR total operating expenditures	2025 IPLAR total operating expenditures	3 year average	FY26 PrairieCat Fees	Fees as % of Expenditures	NOTES
PP	Pearl City Public Library District	FP	\$ 82,838	\$ 91,634.00	\$111,523.00	\$ 95,332	\$ 6,606	6.93%	eligible for UL or BO
PT	Pecatonica Public Library District	FP	\$ 235,133	\$ 273,944.00	\$248,021.00	\$ 252,366	\$ 8,964	3.55%	
PE	Peotone Public Library District	FP	\$ 516,947	\$ 613,082.00	\$646,283.00	\$ 592,104	\$ 15,790	2.67%	
PU	Peru Public Library	FP	\$ 831,815	\$ 690,909.00	\$698,436.00	\$ 740,387	\$ 13,431	1.81%	
PD	Plano Community Library District	FP	\$ 726,957	\$ 837,584.00	\$875,338.00	\$ 813,293	\$ 17,908	2.20%	
PR	Princeton Public Library	FP	\$ 566,420	\$ 590,510.00	\$497,732.00	\$ 551,554	\$ 15,858	2.88%	
UE	Putnam County Public Library District	FP	\$ 455,751	\$ 476,867.00	\$491,375.00	\$ 474,664	\$ 10,209	2.15%	
RL	Reddick Public Library District	FP	\$ 1,065,988	\$ 1,097,049.00	\$1,139,989.00	\$ 1,101,009	\$ 21,825	1.98%	
RD	River Valley District Library	FP	\$ 445,662	\$ 510,890.00	\$497,067.00	\$ 484,540	\$ 12,148	2.51%	
CV	Robert R. Jones Public Library District	FP	\$ 283,285	\$ 283,639.00	\$291,794.00	\$ 286,239	\$ 11,482	4.01%	
RO	Robert W. Rowe Public Library District	FP	\$ 201,401	\$ 178,462.00	\$188,945.00	\$ 189,603	\$ 7,785	4.11%	eligible for BO
RP	Rock Island Public Library	FP	\$ 2,597,281	\$ 2,653,854.00	\$2,955,704.00	\$ 2,735,613	\$ 36,087	1.32%	
SA	Sandwich Public Library District	FP	\$ 620,259	\$ 421,464.00	\$462,422.00	\$ 501,382	\$ 12,036	2.40%	
SE	Seneca Public Library District	FP	\$ 655,673	\$ 714,645.00	\$732,314.00	\$ 700,877	\$ 12,355	1.76%	
SD	Sherrard Public Library District	FP	\$ 264,971	\$ 311,292.00	\$307,909.00	\$ 294,724	\$ 10,656	3.62%	
SL	Silvis Public Library	FP	\$ 327,498	\$ 360,241.00	\$567,001.00	\$ 418,247	\$ 10,733	2.57%	
SN	Somonauk Public Library District	FP	\$ 435,404	\$ 387,528.00	\$513,039.00	\$ 445,324	\$ 13,772	3.09%	
SB	South Beloit Public Library	FP	\$ 190,875	\$ 228,275.00	\$238,100.00	\$ 219,083	\$ 8,806	4.02%	
SR	Streator Public Library	FP	\$ 337,763	\$ 389,112.00	\$730,774.00	\$ 485,883	\$ 11,700	2.41%	
SY	Sycamore Public Library	FP	\$ 1,325,582	\$ 1,453,911.00	\$866,688.00	\$ 1,215,394	\$ 26,780	2.20%	
TF	Talcott Free Library District	FP	\$ 523,407	\$ 595,717.00	\$729,539.00	\$ 616,221	\$ 15,502	2.52%	
TC	Three Rivers Public Library District	FP	\$ 1,706,444	\$ 1,679,044.00	\$2,117,355.00	\$ 1,834,281	\$ 26,867	1.46%	
WD	Western District Library	FP	\$ 240,756	\$ 262,788.00	\$357,445.00	\$ 286,996	\$ 8,505	2.96%	
WL	Wilmington Public Library District	FP	\$ 841,835	\$ 911,212.00	\$944,351.00	\$ 899,133	\$ 15,146	1.68%	
WP	Winnebago Public Library	FP		\$ 338,076.00	\$350,506.00	\$ 344,291	\$ 13,433	3.90%	
WO	Woodstock Public Library	FP	\$ 1,837,500	\$ 1,851,700.00	\$2,092,200.00	\$ 1,927,133	\$ 41,021	2.13%	
YK	Yorkville Public Library	FP	\$ 1,584,914	\$ 1,831,079.00	\$1,763,419.00	\$ 1,726,471	\$ 23,093	1.34%	
						\$ 63,310,585	\$ 1,363,698	2.15%	

Basic Online Public Libraries

Sierra Code	Library	Current Level	2023 IPLAR total operating expenditures	2024 IPLAR total operating expenditures	2025 IPLAR total operating expenditures	3 year average	FY26 PrairieCat Fees	Fees as % of Expenditures	NOTES	
AN	Andalusia Township Library	BO	\$ 59,775	\$ 69,376.00	\$71,878.00	\$ 67,010	\$ 5,116	7.63%	eligible for UL	
BM	Bertolet Memorial Library District	BO	\$ 127,631	\$ 148,349.00	\$178,106.00	\$ 151,362	\$ 5,376	3.55%		
CR	Creston-Dement Public Library District	BO	\$ 110,429	\$ 209,768.00	\$186,077.00	\$ 168,758	\$ 5,098	3.02%		
EA	Earlville Public Library District	BO	\$ 160,684	\$ 210,281.00	\$189,433.00	\$ 186,799	\$ 6,469	3.46%		
GR	Grant Park Public Library	BO	\$ 30,251	\$ 30,556.00	\$36,852.00	\$ 32,553	\$ 4,523	13.89%	eligible for UL	
HN	Hanover Township Library	BO	\$ 56,436	\$ 57,060.00	\$60,160.00	\$ 57,885	\$ 4,613	7.97%	eligible for UL	
HE	Henry C. Adams Memorial Library	BO	\$ 50,344	\$ 59,150.00	\$60,120.00	\$ 56,538	\$ 5,446	9.63%	eligible for UL	
LO	Lostant Community Library	BO	\$ 40,065	\$ 51,804.00	\$34,333.00	\$ 42,067	\$ 4,072	9.68%	eligible for UL	
MP	Maple Park Public Library District	BO	\$ 49,946	\$ 54,923.00	\$61,407.00	\$ 55,425	\$ 4,884	8.81%	eligible for UL	
MB	Marseilles Public Library	BO	\$ 127,419	\$ 114,924.00	\$168,434.00	\$ 136,926	\$ 6,754	4.93%		
MI	Mills & Petrie Memorial Library and Gymnasium	BO	\$ 45,921	\$ 50,596.00	\$53,901.00	\$ 50,139	\$ 5,121	10.21%	upgraded to BO FY26; eligible for UL	
MO	Mount Carroll District Library	BO	\$ 118,353	\$ 117,465.00	\$145,944.00	\$ 127,254	\$ 5,485	4.31%	upgraded to BO FY23	
MM	Mount Morris Public Library	BO	\$ 126,356	\$ 131,764.00	\$145,862.00	\$ 134,661	\$ 6,809	5.06%		
OG	Oglesby Public Library District	BO	\$ 132,620	\$ 167,829.00	\$180,680.00	\$ 160,376	\$ 6,728	4.20%	downgraded FY25	
PO	Polo Public Library District	BO	\$ 212,360	\$ 211,656.00	\$196,408.00	\$ 206,808	\$ 6,541	3.16%	close to FP level	The difference between BO and FP in FY27 is \$1438. They would go from \$6735 (BO) to \$7873 (FP)
MA	Richard A. Mautino Memorial Library	BO	\$ 129,911	\$ 154,412.00	\$207,935.00	\$ 164,086	\$ 7,805	4.76%		
SC	Schmaling Memorial Public Library District	BO	\$ 136,013	\$ 155,036.00	\$144,644.00	\$ 145,231	\$ 7,568	5.21%		
SK	Stockton Township Public Library	BO	\$ 77,125	\$ 33,055.00	\$122,251.00	\$ 77,477	\$ 5,890	7.60%	eligible for UL	
WA	Walnut Public Library District	BO	\$ 97,816	\$ 114,465.00	\$122,894.00	\$ 111,725	\$ 5,314	4.76%		
WR	Warren Township Public Library	BO	\$ 67,904	\$ 76,682.00	\$85,251.00	\$ 76,612	\$ 5,368	7.01%	eligible for UL	
						\$ 63,310,585	\$ 1,363,698	2.15%		

Union List Public Libraries

Sierra Code	Library	Current Level	2023 IPLAR total operating expenditures	2024 IPLAR total operating expenditures	2025 IPLAR total operating expenditures	3 year average		FY26 PrairieCat Fees	Fees as % of Expenditures	NOTES	
AA	Annawan-Alba Township Library	UL	\$ 66,688	\$ 69,136.00	\$75,936.00	\$ 70,587		\$ 1,050	1.49%		
FO	Forreston Public Library	UL	\$ 46,643	\$ 44,121.00	\$45,027.00	\$ 45,264		\$ 1,050	2.32%		
KI	Kirkland Public Library	UL	\$ 62,032	\$ 63,885.00	\$80,847.00	\$ 68,921		\$ 1,050	1.52%		
LN	Lanark Public Library	UL	\$ 49,138	\$ 46,324.00	\$68,151.00	\$ 54,538		\$ 1,050	1.93%		
MG	Mineral-Gold Public Library District	UL	\$ 49,506	\$ 52,595.00	\$53,480.00	\$ 51,860		\$ 1,050	2.02%		
HI	Moore Memorial Library District	UL	\$ 43,840	\$ 42,442.00	\$29,015.00	\$ 38,432		\$ 1,050	2.73%		
PK	Pankhurst Memorial Library	UL	\$ 41,097	\$ 49,901.00	\$49,763.00	\$ 46,920		\$ 1,050	2.24%		
RA	Raymond A Sapp Memorial Township Library	UL	\$ 67,497	\$ 63,894.00	\$51,490.00	\$ 60,960		\$ 1,050	1.72%		
SH	Sheffield Public Library	UL	\$ 27,984	\$ 32,283.00	\$36,568.00	\$ 32,278		\$ 1,050	3.25%		
YT	York Township Public Library	UL	\$ 80,140	\$ 70,141.00	\$91,857.00	\$ 80,713		\$ 1,050	1.30%		
						\$ 63,310,585		\$ 1,363,698	2.15%		

School Library Eligibility

Sierra Code	Library	Current Level	3 year average enrollment	
	<b>Eligibility</b>			
	Union List or Above - 0-1399 enrollment or multiple building & existing circulation system			
	Basic Online or above - 1400+ enrollment eligible to move down			
AL	<b>Alleman High School</b>	UL	254	
BC	<b>Boylan Central Catholic High School</b>	UL	607	
BN	Bureau Valley Community Unit School District #340 (Bureau Valley Walnut)	ULB		
BS	Bureau Valley Community Unit School District #340 (Bureau Valley Junior High/Elementary)	ULB		
BV	<b>Bureau Valley Community Unit School District #340 (High School)</b>	UL	727	
BE	Byron CUSD 226 (Mary Morgan Elementary School)	ULB		
BF	Byron CUSD 226 (Byron Middle School)	ULB		
BG	<b>Byron CUSD 226 (High School)</b>	UL	1436	meets exception
CY	Chdwk/ Milldgvill CUSD 399 - Milledgeville High School	UL	169	
DA	Dakota CUSD 201 (Dakota Elementary School)	ULB		
DB	<b>Dakota CUSD 201 (Jr/Sr High School)</b>	UL	745	withdrawing effective July 1, 2026
EN	Eastland CUSD 308 (Elementary School)	UL		
EO	<b>Eastland CUSD 308 (High School)</b>	UL	674	
GK	<b>Genoa-Kingston CUSD 424 - High School</b>	UL	466	
GL	Galena Unit School District #120 (High School)	ULB		
GM	Galena Unit School District #120 (Galena Middle School)	ULB		
GN	<b>Galena Unit School District #120 (Galena Primary School)</b>	UL	814	
HA	<b>Hampton School District 29</b>	FPB	220	arrangement with United Township
HW	<b>Hiawatha CUSD #426 (Jr/Sr High School)</b>	UL	207	
JC	Joliet Township High SD #204 (Joliet Central High School)	FPB		
JW	<b>Joliet Township High SD #204 (Joliet West High School)</b>	FP	6643	
MD	Meridian CUSD #223 (Monroe Center Elementary School)	FPB		
ME	Meridian CUSD #223 (Highland Elementary School)	FPB		
MJ	Meridian CUSD #223 (Meridian Junior High School)	FPB		
MS	<b>Meridian CUSD #223 (Stillman Valley High School)</b>	FP	1418	
MV	<b>Moline School District #40</b>	UL	2153	meets exception
MY	Mazon-Verona-Kinsman Elementary SD 2C (Mazon-Verona-Kinsman Middle School)	ULB		
MZ	<b>Mazon-Verona-Kinsman Elementary SD 2C (Mazon-Verona-Kinsman Elementary School)</b>	UL	271	
PL	<b>Pearl City CUSD 200 (Pearl City Junior/Senior High School)</b>	UL	134	

School Library Eligibility

Sierra Code	Library	Current Level	3 year average enrollment	
PS	<b>Pecatonica CUSD #321 (High School)</b>	UL	278	
PV	Plano CUSD 88 (P.H. Miller School)	FPB		
PW	Plano CUSD 88 (Emily G. Johns Intermediate School)	FPB		
PX	Plano CUSD 88 (Plano High School)	FPB		
PY	Plano CUSD 88 (Centennial Elementary School)	FPB		
PZ	<b>Plano CUSD 88 (Plano Middle School)</b>	FP	2309	
PA	Polo CUSD #222 (Centennial Elementary School)	ULB		
PB	Polo CUSD #222 (Polo Community High School)	ULB		
PC	<b>Polo CUSD #222 (Aplington Middle School)</b>	UL	512	
PF	<b>Princeton Township High SD 500</b>	BO	480	eligible for UL
TX	Prophetstown-Lyndon-Tampico CUD 3 (Tampico Elementary School)	FPB		
TY	Prophetstown-Lyndon-Tampico CUD 3 (6-12 Campus)	FPB		
TZ	<b>Prophetstown-Lyndon-Tampico CUD 3 (Prophetstown Elementary School)</b>	FP	691	eligible for UL
UA	Putnam County SD 535 (County Primary School)	FPB		
UB	Putnam County SD 535 (Putnam County Junior High School)	FPB		
UC	<b>Putnam County SD 535 (Putnam County High School)</b>	FP	580	eligible for UL
RB	River Bend Community Unit District #2 (Fulton Elementary School)	ULB		
RH	River Bend Community Unit District #2 (Fulton High School)	ULB		
RM	<b>River Bend Community Unit District #2 (River Bend Middle School)</b>	UL	887	
RV	<b>River Ridge CUSD #210</b>	UL	417	
RW	<b>Rochelle Township High School District # 212</b>	UL	820	
RI	<b>Rock Island/Milan School District #41 (High School)</b>	UL	1693	meets exception
RY	<b>Rockridge Community Unit School District #300 (High School)</b>	UL	332	
SM	<b>Scales Mound CUSD #211</b>	UL	246	
CD	Serena Community Unit School District #2 (Harding Grade School)	BOB		
CE	Serena Community Unit School District #2 (Sheridan Grade School)	BOB		
CF	<b>Serena Community Unit School District #2 (Serena High School)</b>	BO	448	eligible for UL
UT	<b>United Township High School District #30</b>	FP	1696	
WC	<b>Warren CUSD #205 (Jr/Sr High School)</b>	UL	185	
WN	<b>Winnebago CUSD 323 (High School)</b>	UL	402	



Date: 4/10/2026

To: PrairieCat Administrative Council

From: Carolyn Coulter, Director

Re: FY27 budget

**Executive Summary:**

Below is the proposed final budget for FY27. This is the same budget that was reviewed by Delegates Assembly at their January meeting. This budget includes a 3% staff salary increase (COLA) and 1% merit increase for all staff. The budget also shows an increase in the library fee and hosting fee of 3% increase over last year. Reserves were calculated at approximately 1% of expenditure to minimize the impact of the higher insurance costs on the overall percentage of increase for the year.

**Detailed description:**

Attached you will find the FY27 proposed final budget and fees.

The budget reflects:

- The per-library fee for both fully participating and basic online circulating members has been increased, as was the hosting contribution. Both fees were adjusted by 3% in FY27.
- Reserves were calculated at 1% of total expenditure. This reduced the overall percentage of increase across all libraries from 5.04% (at a rate of 2% of reserves) to 3.22%.
- Union List per library and reserve fees have been recalibrated to reflect the rate of 25% of the Fully Participating rates, as detailed in the General Policy Manual. This was calculated on the per-library fee and does not include the hosting fees that are incorporated for circulating members.
- A remote PUG Day is reflected, as was instructed by Administrative Council. This decision was based on feedback we have received from members via Strategic Planning surveys that reflect a desire to alternate between in-person and remote events.
- Increases to health insurance that we will incur in FY26 are reflected at 14.32%. We have included an additional 15% increase in the last six months of FY27, as an estimation of the following year's increase in premiums. This budget also includes short-term disability insurance. Other insurance increases are reflected based on FY25 and FY26 numbers, considering an average increase based on previous years.
- This budget reflects our IMRF rate for FY27, which declined to 11.16% from the FY26 rate of 11.29%.

- This budget also reflects the RAILS grant amount. We have been notified that our grant amount for FY27 will be \$588,629.53. Accounting services, which will be charged against this amount, will come to \$54,142.75, leaving the amount of \$534,486.78 in revenues for FY27.
- This budget also shows Reserves expenditure for a replacement vehicle that will be needed in FY27. Our current van is 10 years old and has over 78,000 miles on it currently.
- This budget also reflects the sunsetting of Encore in FY27 and thus saving the Encore hosting fees (approx. \$9,150.00). Aside from the cost savings in eliminating this platform, Innovative has made it clear that they are sunsetting this product and will not be developing it or making it accessible in the future.
- The budget and fees reflect a 3% COLA increase and 1% merit increase for all staff.

Below, please find attached the draft budget, Appendix A, and Union List charges.



Date: 4/10/2026

To: PrairieCat Administrative Council

From: Carolyn Coulter, Director

Re: Mitinet bibliographic services agreement

**Executive Summary:**

As you are probably aware, last year our long-time bibliographic services vendor retired from business. Over the last 6 months, our Library Services group has investigated existing alternatives to replace these services. Our staff have tested the tools that are provided by Mitinet and found them sufficient for our needs. Our Library Services Manager, Magda Bonny, has negotiated a three-year agreement at level pricing, with no annual increase. Please see below the agreement and quote.

# Mitinet Proposal for PrairieCat

## 2026-27

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FEBRUARY 19

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Mitinet Library Services

Authored by: Justin Hoelscher



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Prepared for: Magda Bonny – PrairieCat Library Services Supervisor

**PrairieCat**

**220 W 23rd Ave**

**Coal Valley, IL 61240**

**877-542-7257**

[magda.bonny@prairiecat.org](mailto:magda.bonny@prairiecat.org)

Overview:

**PrairieCat: 135+ public, school and academic libraries, 1.2M+ bibliographic records, ILS: Sierra**

MARC records have come in from many external sources over time containing errors and inconsistencies, and varying library staff through the years may have contributed cataloging data inconsistently. The existing system-wide database is a compilation of “legacy” data, and contains outdated content, incomplete records, structural errors and in many cases a substantial need of repair and standardization and content updates.

From a system-management standpoint, incoming pre-processing may also benefit from record screening, repair and enhancement in an effort to streamline cataloging workflows and improve data consistency and integrity.

Clean, properly formatted, up-to-date MARC data improves patrons’ access to more of a libraries’ resources, and supports local libraries getting more value out of existing materials in their library collections. As MARC metadata is made more consistent and reliable, librarians and catalogers find their collections easier to manage, and patrons have a more successful library experience.

Existing Issues, Proposed Solutions:

Using our AnalyzeMARC diagnostic tool, Mitinet has completed a detailed analysis of PrairieCat’s full Sierra Union Catalog in August of 2025 and the link to the final report is provided here:

[Mitinet - AnalyzeMARC Diagnostics Report](#)

Key AnalyzeMARC findings summarized:

- 1.2M+ records analyzed
- Over 4M total technical and syntax errors found
- Over 230k brief/incomplete records
- 20k missing award notes
- 43k Obsolete subject headings
- Over 52k Lexile Measures added/updated

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*Mitinet recommended solution: **BestMARC Global (top tier)***

**BestMARC Global:** BestMARC is Mitinet’s award-winning software-as-a-service, used to maintain MARC data integrity. BestMARC is an online, cloud-based platform to support high-level cataloging procedures and workflows. It may be used centrally or at the site level to repair update and enhance either existing metadata or incoming pre-processed MARC records (from vendor or any source), to ensure the quality and consistency of data already in the catalog or that is added to your Union Catalog going forward. BestMARC features unique Global Editing functionality that can be saved along with turn-key Enhancements options into customized Workflows and re-run with ease for efficient MARC data management. BestMARC features an unlimited-use MARC records source for any material type. BestMARC includes technical support, live web-training and product updates as they are published.

Examples of data management that BestMARC Global can perform:

- Fix material type, indicator and punctuation errors
- Fix capitalization
- Set minimum or missing pricing by collection
- Add missing physical description and system details
- Set language codes for foreign materials
- Address records with mixed material type
- Convert from AACR2 to RDA format
- Add missing key search fields such as summary notes, table of contents, author, ISBN, call number and publication information
- Add missing State and National award notes
- Globally update Sears, LC and Children’s LC subject headings; remove redundant headings
- Remove obsolete and politically sensitive subject headings
- Remove unwanted fields or terminology
- Add kid-friendly headings
- Perform matching for the following Reading Programs: Lexile®, Accelerated Reader®, Reading Counts® and Fountas & Pinnell® (add missing information, correct existing information, and remove duplicate information)
- Customizable Global Editing
- Regular Expressions

[BestMARC Comparison - Mitinet Library Services](#)

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2026-27 Mitinet proposed service for PrairieCat: **BestMARC Global**

*-BestMARC Global licensed usage on behalf of the full PrairieCat system based on 1.2M+ bibliographic records in your Sierra ILS system. The license includes five cataloging seats and a 12-month unlimited use subscription to the top cataloging tier of BestMARC. The subscription includes technical support, live web-training (unlimited sessions) and product updates as they are published. Mitinet does not provide a service contract. Terms of BestMARC are included here: [BestMARC - Terms of Use](#)*

**BestMARC Global 2026-27 quote: ~~\$12,830.00~~ \$10,200.00**

**BestMARC Global 2027-28 renewal cost: ~~\$11,011.00~~ \$10,200.00**

**BestMARC Global 2028-29 renewal cost: ~~\$11,011.00~~\$10,200.00**







**Justin Hoelscher**  
**MITINET Inc.**  
 justin@mitinet.com  
 800.824.6272 ext 5219  
 800-824-6272  
 www.mitinet.com

Quote for PrairieCat -1.2M+ bibliographic records				QUOTE		
Account: PrairieCat Address: 220 W 23rd Ave Coal Valley, IL 61240  Contact: Magda Bonny Phone: 877-542-7257 Ext. 6017 Email: magda.bonny@prairiecat.org Fax:				ID: QUO-18502-XLGS2W  Date: <b>3/6/2026</b> QUOTE Valid <b>Until</b> <b>5/15/2026</b>		
Product ID	Product	Quantity	List Price	Discount	Sub Total	
NK12LibGI	BestMARC Global	1	\$12,830.00	\$0.00	\$12,830.00	
Promo202	Mitinet Promo Discount	1	\$0.00	\$2,630.00	(\$2,630.00)	
Total					\$10,200.00	

<u>Send PO to :</u> Mitinet Inc. PO Box 505 Bethany, MO 64424-0505 USA  customerservice@mitinet.com Fax 660.425.3998	<u>Send Payment to :</u> Mitinet Inc. P.O. Box 505 Bethany, MO 64424-0505 USA  Federal Tax ID 20-2182346
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*Please contact me about scheduling a FREE Professional Development session.*



Date: 4/10/2026

To: PrairieCat Administrative Council

From: Carolyn Coulter, Director

Re: Activity Plan review

**Executive Summary:**

Please find below the updated Strategic Plan Activity plan review.



**PrairieCat**  
**Activity Plan**  
 FY2025-2027

**ENGAGEMENT**

**Goal 1: Members feel informed and connected through targeted communications.**

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Continue to develop website/newsletter/meeting reminders	Member services/Carolyn	Ongoing	
Send emails to all staff instead of just directors (send newsletter to PrairieCat ILL email addresses)	Member Services	ongoing	Investigating ILL email
Targeted newsletters to targeted groups	Member Services/Library Services	Ongoing	Under review with Engagement Committee, Need met with forums
Solicit input from schools for newsletter/find someone to write for newsletter from schools	Member services/Library Services	Fall, FY26	
Public facing communications and platforms are designed to meet digital accessibility standards	Member Services	Ongoing	Audit FY25

**Goal 2: Members have strong relationships through personal connections and peer networks.**

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
"Meetups" among staff groups: children's, youth, reference, technical services, etc.	Member services/Carolyn	ongoing	
Promote/use forums on website	All	ongoing	Forums implemented FY25, promotion ongoing
"Buddy system"/mentoring with new members and staff	All	FY26-27?	

Encourage regional meetings	All	Implement late FY26-27	Attend existing regional meetings
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<b>Goal 3: Members are empowered, feel valued, and actively participate.</b>			
<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Scheduled site visits, prioritizing new directors and noncompliant libraries (those libraries who are not compliant with PrairieCat requirements)	Member services	ongoing	
Keep "library spotlight" in newsletter, expand participation	Member services	ongoing	Contact libraries monthly and include spotlight when someone volunteers
Target nonmember libraries, invite to meetings	Carolyn	ongoing	
Encourage PUG Day/member presentation	Carolyn/Member Services	ongoing	PUG Day 2025 – 11 sessions hosted by members
Survey new members after implementation of new services or software: what went well, what didn't?	Member Services	Ongoing, FY26-	Mobile app implementation survey completed FY26
Meetings and lists for nondirectors	All	Ongoing	
Improve engagement with small libraries, libraries with a small number of staff or solo librarians	Carolyn/Liz	Late FY26, 27	

## GOVERNANCE

**Goal 1:** PrairieCat is sustainable and continues to pursue organizational growth and independence.

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Formalize succession planning and documentation reviews	Carolyn/Chelsey/Liz/Jason/Magda	FY26	completed
Re-evaluate fee structure	Carolyn	ongoing	
Keep up multi-year budget forecasting	Carolyn	ongoing	
Review membership levels (FP/BO/UL) and what each level is entitled to (what each "gets")	Carolyn	FY26, 27	Ongoing, couldn't extend mobile app so tabled for now
Review UL participation and encourage potential upgrades or movement toward Find More Illinois if reasonable and prudent for them	Carolyn/Liz	FY26-27	Have had conversation with RAILS, have reached out to specific UL members, have provided multiple quotes
Review "barcode" participating libraries and encourage movement to Find More Illinois if reasonable and prudent for them	Carolyn/Liz	FY26-27	See above
Welcome new membership, encourage upgrades from Union List level	Carolyn	ongoing	Have provided multiple UL upgrade quotes in FY26
Create a task force to investigate ILS options for the consortium	Carolyn	Late FY26, 27	FY27
Evaluate staffing levels considering increased workloads due to software changes and implementations	Carolyn/Liz/Jason/Magda	FY26	Tabled, budget precludes addition of staff

**Goal 2:** PrairieCat has a learning culture supported by continuous improvement.

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Keep up training funding, invest in Udemy, others	Carolyn	ongoing	
"Suggestion box" form on website for anonymous comments and suggestions	Member Services	FY26	Under consideration
Cross training for staff (interdepartmental)	Liz/Jason/Magda	FY26 and ongoing	Coupled with succession planning
Staff is surveyed annually for workplace satisfaction	Member Services	FY26	First survey completed, reviewed by management

<b>Goal 3: PraireCat is innovative and creates an inspiring vision for members.</b>			
<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Create easy-to-follow workflow with as little disruption as possible (when rolling out new software/services)	Systems Dept/Library Services Dept	ongoing	
Staff should keep up with library innovations, pass on information to members, focus on being "influencers"	All	ongoing	
Create and promote "innovation" forum topic on website	Member Services	FY26	Forums continue to be promoted
Staff should welcome new innovations and be prepared for the changes	All	ongoing	
Director hosts open office sessions to take member feedback regarding organizational direction	Carolyn	FY26	Planning for May/June

## TRAINING

<b>Goal 1: Training opportunities are well advertised, and materials are easily accessible.</b>			
<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Include training changes in newsletter	Member Services	ongoing	Training Tips section in newsletter
Foster "refreshers" in LMS (develop refresher courses)	Library services	FY26-ongoing	
Feature training module in each newsletter	Member Services	ongoing	Training Tips section in newsletter
Review participation after 1 month registration in LMS	Library Services/Magda	ongoing	
Keep up newsletter/email notices/websites	Member Services	ongoing	

<b>Goal 2: A mix of training and continuing education is provided to enhance member knowledge.</b>			
<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Expand circulation training targeting supervisors	Library Services	FY26-27	
Staff keep virtual "office hours" concentrating on popular topics	Library Services/Member Services/Director	ongoing	Office hours held for Vega Discover customizations and mobile app implementation; Quarterly Mobile App office hours scheduled
Use Cataloging Maintenance Center training/cross promote RAILS trainings more	Library Services	ongoing	

<b>Goal 3: Training content and materials are regularly evaluated to ensure their quality and effectiveness.</b>			
<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Peer review/committee review of training before release	Training Committee	FY26	Set up structure FY26
Review by training committee every 2 years (for each class)	Training Committee	ongoing	
Review 1 module on a rotating	Training Committee	FY26 and ongoing	

schedule after publication			
Create training for mobile app/documentation	Member Services, UX Committee, Training Committee	FY26 after launch	
Add LMS questions to annual survey so we don't miss needs	Member Services	FY26 and ongoing	

## END USER EXPERIENCE: PATRON

**Goal 1:** Services are focused on meeting user needs and improving user engagement.

<u>Activity</u>	<u>Person/Group Responsible</u>	<u>Timeline</u>	<u>Update</u>
Develop ILS tips/topics members can use on their social media	Library Services	FY26	Vega Discover tips posted on social media
Continue to advocate for catalog enhancements important to PrairieCat	All	ongoing	Involved in MEEP and dev meetings; Joined WILIUG steering committee
Produce patron-facing training videos	Library Services/Member Services	FY27-28	Mobile App videos available on YouTube
Survey patrons regarding ease of catalog use, access and performance	All	FY26	Later in the year
Implement user roles in the catalog for improved user experience and branding	Member Services	FY26	Completed FY26; libraries have access to training in TalentLMS for user roles and homepage customizations

**Goal 2:** PrairieCat seeks opportunities to enhance services to further meet the needs of diverse users.

<u>Activity</u>	<u>Person/Group Responsible</u>	<u>Timeline</u>	<u>Update</u>
Update/enhance authorities with Diversity, Equity, and Inclusion in mind	Library Services	ongoing	
Seek patron feedback regarding accessibility	All	ongoing	

Provide an expanded number of foreign language interfaces to the catalog, communicate their availability to members	Member Services	FY27	Currently Spanish, Polish
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**Goal 3: PrairieCat pursues vendor relationships to offer expanded services to end users.**

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Provide mobile app for all circulating libraries (provided we can fund)	Carolyn/Member Services	FY26	Currently launching for opt in, budgeting for all suspended for now
Perform more vendor demos for new software	Carolyn	ongoing	Vega Web Builder session at PUG Day 2025
Keep up with beta involvement to ensure we have a "voice" in future development	Carolyn/All	Ongoing	Involved in MEEP, dev sessions
Provide more vendor feedback in online forums and enhancement tools, encourage libraries to participate more	All	ongoing	FY26 - Promoted IUG/WILIUG and IdeaExchange at member updates, PUG Day, website posts, and newsletter

## END USER EXPERIENCE: MEMBER STAFF

**Goal 1: Services are focused on meeting staff user needs and creating more efficient processes for day-to-day operations of the ILS**

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Keep up with ILS updates	Systems Dept	ongoing	
Survey for roadblocks caused by ILS configurations, address those that can be remedied	Library Services/Systems Dept/Member Services	ongoing	
Create advanced-level training, offer certifications	Library Services	FY27-28	
Improve communication to members regarding ILS changes and enhancements	Member Services/Systems Dept/Library Services	ongoing	Vega Discover and mobile app updates communicated

**Goal 2:** Staff users can easily access support resources, including helpdesk services. Helpdesk services respond in a timely and thorough fashion to submitted tickets.

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Monitor timeliness of helpdesk ticket responses and address any outstanding issues.	Managers	ongoing	
Provide feedback on ongoing issues to keep members “in the loop”.	Member services/Carolyn	Ongoing	Posted to support site
Maintain “known issues” on support website and keep up to date with presented information	Member services/Library Services	Ongoing	Posted to support site

**Goal 3:** Staff are provided with statistics and reports that they need to best operate.

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Survey for reporting needs and ascertain annually if needs are being met	Systems Dept/Library Services	Ongoing	Annual survey continues
Staff continues to provide IPLAR support, including “office hour” support for member libraries	All	Ongoing	Office hours for each IPLAR schedule

Below is the letter that we have received in response to our letter to Innovative last month:

March 16, 2026

**PrairieCat Governing Board**

220 W. 23rd Avenue  
Coal Valley, IL 61240

Dear PrairieCat Governing Board,

Thank you for taking the time to document your concerns in such detail. We take the issues you have raised extremely seriously, and we want to begin by sincerely apologizing for the disruption and inconvenience that these events have caused to PrairieCat, your member libraries, and the patrons you serve. The volume and nature of incidents described in your letter falls well below the standard of service we hold ourselves to, and we are committed to doing better.

**Upgrade Communication and Authorization**

We acknowledge that both the V. 6.3 and V. 6.4 upgrade incidents represent serious failures in our upgrade protocols. In the V. 6.3 instance, our technician upgraded the wrong server entirely — an unacceptable error. In the V. 6.4 instance, we proceeded without your explicit acknowledgment, at an especially difficult time given the proximity to the holiday. We understand the downstream impact this had on your staff and member libraries.

We have implemented the following policy changes:

- No upgrade to your production environment will proceed without explicit written acknowledgment from your team, regardless of scheduling or timing.
- Upgrade notifications will be issued with a minimum of five business days' advance notice.
- A pre-upgrade verification checklist will be completed and shared with your team prior to any production work, confirming the correct environment and scope.

**Chicago Data Center Stability**

We are aware that the Chicago data center experienced multiple outages between December 2025 and January 2026. These outages had cascading effects on Encore searching, Vega My Account access, indexing, hold information, notices, and data exchange — many of which were not caught proactively by our team.

We recognize that it was unacceptable for your staff to be the ones discovering these failures after the fact.

We have developed a formal post-downtime recovery checklist and further scripting that our support team will be required to execute following any server or data center

restoration. This checklist covers verification of indexing, notices, data exchange, hold sync, real-time item status streams, and other dependent processes.

In addition to the recovery checklist the Cloud team has taken the following actions:

- We are actively monitoring for the storage array issue that took down the environment so that we can get ahead of it before an outage occurs
- We have improved our recovery times and processes so if an outage occurs that we can get back up and running more quickly
- We have added additional redundancy to prevent outages
- We are actively working with Product Management and Engineering to add as many of the individual software components that could cause an issue bringing a system back up post an outage
- We have a script that will alert us if Encore indexing goes down again

## **Software Quality and the Vega Account Portal Roll Out**

We deeply regret that the February 6 Vega Account Portal upgrade caused significant disruption to your patrons and necessitated a rollback.

We will ensure that the May 5<sup>th</sup> release has closed all reported issues. In addition to the fixes we have put the following updates to our QA and release process:

- 1- We will release the Vega Preview environment in May to ensure all customers have a full month with impactful changes before we push them to live
- 2- We have aligned release processes and smoke testing to ensure that cross functional testing is robust
- 3- We have changed our release process for large features to follow the Vega Reports for Discover pattern. We started this process in Dec 2025.
  - a. Start with a design group
  - b. Produce the feature
  - c. Welcome 3-5 Early Access customers to test – always Sierra, Polaris, and a Consortia
  - d. Push to Preview Environment for all customers
  - e. Staged release

Furthermore April and December have been earmarked specifically for maintenance and problem report work so that we can have full months devoted to stability and fixes alongside our new process of processing specific S2/S3s every quarter.

We have increased the percentage of time we are taking to perform QA and fixed across the portfolio in 2026.

### **Vega Mobile Searching**

This bug has been fixed.

We have now instituted a more comprehensive testing process for the Vega Mobile app before Discover releases. We have also synced the releases allowing for better communication between the product and engineering teams.

### **Sierra Circulation Conversion Failure**

We have fixed this issue and will further more monitor the environment on New Year's Day to ensure that it runs smoothly in 2026.

### **Support Response Quality**

We are aware that the response provided to your support ticket regarding the Outlook/Microsoft email delivery delays.

We have been actively working with Microsoft to resolve these issues.

In the future we will be more proactive monitoring Microsoft changes to get ahead of changes in their policies.

### **Erroneous Notifications and Training Environment Issues**

The February 19 incident in which thousands of erroneous patron notifications were sent following the training server upgrade is particularly troubling. Notice jobs should never be enabled on a training environment without explicit authorization.

We have updated our training server upgrade procedures to prevent notice jobs from being activated post-upgrade, and we will continue to monitor the fallout from this incident in partnership with your team.

### **Next Steps**

We would welcome the opportunity to schedule a formal review call with your governing board and systems team to walk through each of these items in detail, present our remediation plan, and answer any questions you may have. We want to restore your confidence in our partnership and demonstrate through consistent action that we have heard your concerns.

Again, we sincerely apologize for the compounding impact of these issues on PrairieCat and its member libraries. You and your consortium deserve reliable, well-communicated, and professionally supported service, and we are committed to delivering that.

Sincerely,

**Yoel Goldenberg**

Sr Vice President, Product Management , Academia and Government  
Innovative Interfaces

**PrairieCat Delegates Assembly  
Agenda  
April 29, 2026**

The Delegates Assembly will meet on Wednesday, April 29, 2026, 10:30 am – 12:00 pm in person at the Senica’s Oak Ridge Golf Club, 658 US6, La Salle, IL. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

[Register to attend the meeting:](https://support.prairiecat.info/events/prairiecat-delegates-assembly-meeting-2026-04-29) (<https://support.prairiecat.info/events/prairiecat-delegates-assembly-meeting-2026-04-29>).

1. Call to order and welcome
2. Introduction and welcome new delegates or alternates
3. Introduction of guests
4. Review of agenda for additions/changes
5. Consent agenda
  - 5.1. Approve minutes for January 28, 2026, PrairieCat Delegates Assembly meeting
  - 5.2. Central Site report including financial and statistical reports
  - 5.3. Quarterly PrairieCat staff report
  - 5.4. FY27 Meeting dates
6. Administrative Council report
  - 6.1. Finance Committee report – report from 3/19/2026
  - 6.2. Resource Sharing Committee report – No report
7. PrairieCat membership update, training and outreach report
8. ACTION: Approve PrairieCat FY27 budget and fees.
9. ACTION: Approve pay scale for FY27
10. ACTION: Approve three-year agreement with Mitinet for bibliographic services
11. Update and discussion, recent Innovative disruptions
12. Update, Innovative User’s Group Conference



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13. Staff introductions and staff longevity awards
14. Public comments via previously submitted email (see above), in person or online
15. Adjournment

Next regularly scheduled meeting, July 29, 2026