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## **PrairieCat Finance Committee Agenda March 20, 2024**

The Committee will meet on Thursday, March 20, 2024, 10:30 am – 12:00 pm in person at the Sycamore Public Library, 103 East State Street, Sycamore, IL 60178-1440. The meeting will also be available online via Zoom.

[Register to Attend the Meeting: \(https://support.prairiecat.info/events/prairiecat-finance-committee-meeting-2025-03-20\)](https://support.prairiecat.info/events/prairiecat-finance-committee-meeting-2025-03-20)

**We require an in-person quorum for this meeting.**

1. Call to order, introductions
2. Introduction of guests and public comments
3. Approve minutes from December 19, 2024, meeting (pp. 2-4)
4. Review and discussion, budget considering proposed changes to reserves structure and hosting fees (pp. 5-13)
5. Review and discussion, Innovative mobile app demonstration and pricing (pp. 14-26)
6. Update, in-person quorum and potential changes to remote meeting rules
7. Adjournment

Next meeting: June 19, 2025, 10:30 am – 12:00 pm at the DeKalb Public Library, 309 Oak Street, DeKalb, IL and online via Zoom

**PrairieCat Finance Committee  
Minutes  
December 19, 2024**

The Committee met on Thursday, December 19, 2024, 10:30 am – 12:00 pm in person at the Dekalb Public Library, 309 Oak Street, Dekalb, IL 60115-3369. The meeting will also be available online via Zoom.

[Register to attend the meeting \(https://support.prairiecat.info/events/prairiecat-finance-committee-meeting-2024-12-19\)](https://support.prairiecat.info/events/prairiecat-finance-committee-meeting-2024-12-19)

**We require an in-person quorum for this meeting.**

1. Call to order, introductions

Present at Dekalb: Carolyn Coulter (PrairieCat), Bryon Lear (MX) Beth Ryan (Chair-JO), Megan Gove (TF), Michael Skwara (HC), Lauren Offerman (TC), Angela Campbell (RP), Kim Halsey (SY)

Present via Zoom: Chelsey Knippel (PrairieCat), Elizabeth Smith (PrairieCat)

Absent: Maria Meachum (WL), Nick Weber (WO),

Ryan (JO) called the meeting to order at 10:33 am

2. Introduction of guests and public comments

There were no guests or public comments.

3. Approve minutes from September 19, 2024, meeting

**Motion #1: Offerman (TC) moved and Gove (TF) seconded to approve the September 19, 2024 meeting minutes as presented. There was no discussion on the motion. Motion carried by vocal affirmation.**

4. Review and discussion, draft budget considering proposed changes to reserves structure and hosting fees

Coulter (PrairieCat) discussed the Rate History by library report. To view your specific library's history, check out the spreadsheet that is posted in the additional files under the Finance Committee Meeting Event on the PrairieCat website.

Coulter presented the draft FY26 budget. She explained that this budget has a 3% staff salary increase for all staff is included, as well as a 1% merit increase. The 3% amount is based on estimations from HR Source on average salary increases. These increases are only applied to those staff members who did not receive a salary adjustment due to the benchmarking survey, since those adjustments are more than the 4% increases. As discussed last year, our benchmarking survey showed that we needed to adjust some staff salaries up. All those that were not at midpoint were adjusted to midpoint in this fiscal year, and one staff member who has significant years of service was placed that the top of the pay scale for their job. The per-library fee for both fully participating and basic online circulating members has been increased. In addition, the hosting charge was combined with the per library charge, and both charges were adjusted up 5% in FY26. Reserves costs were calculated at 2% of total expenditures. Union List per library and capital reserve fees have been recalibrated to reflect the rate of 25% of the Fully Participating rates, as detailed in the General Policy Manual. This was calculated on the per-library fee and does not include the hosting fees that are incorporated for circulating members. An in-person PUG Day is reflected, as was instructed by Administrative Council. This decision was based on feedback we have received from members via Strategic Planning surveys that reflect a desire to alternate between in-person and remote events. Increases to health insurance that we experienced in FY25 are reflected, as well as an estimate of a 10% increase in the last six months of FY26. This budget also includes short term disability insurance. Other insurance increases are reflected based on FY25 numbers. This budget reflects our IMRF rate of 11.29%, a decrease from our current FY25 rate of 11.9%. This budget reflects the RAILS grant award amount for FY26. The budget shows a Reserves expenditure for replacement laptops and associated hardware and software that will be needed in FY26.

Coulter continued stating that the draft budget is missing two expenses. The first is Marcive,

who does our authority control work and our MARC record cleanup is going out of business at the end of December 2024. There are two companies we are looking at for this work. Auto-Graphics is one company, and we are still waiting on a quote from them. The other is Backstage. We have gotten a quote from them, and it is about double what we are currently paying. There is also about a \$5,700 setup cost, but that cost would come out of this year's budget. RAILS has a good deal with Auto-Graphics so we are hopeful they might give us a good deal as well. The other expense that is not included in the draft FY26 budget is the cost of the mobile app.

5. Review and discussion, Innovative mobile app demonstration and pricing

Coulter (PrairieCat) explained that way PrairieCat has handled the mobile app is that it is an opt-in service. PrairieCat gets charged for the app then we turn around and charge the libraries. As our contract with Capira expires in October of 2025, we have been looking at demonstrations and pricing from other app vendors. Coulter is requesting these vendors send quotes based on the opt-in option we currently use and a costing model where PrairieCat would give this service to all circulating members and the cost would be rolled into the fees. This is something that would have to be approved by the membership, however, we would like to have the pricing if that is the way we decide to go.

Coulter stated that PrairieCat has seen app demonstrations from Innovative, Bibliocommons and Communico. We have a demonstration with our current vendor, Capira, on January 9, 2025. We have received pricing from Bibliocommons and Communico. We had pricing from Innovative, but it included renegotiating our current contract which we are not willing to do. They are working on getting us new pricing. The User Experience Committee likes the Innovative and Communico apps best so far. We will keep you updated as we move forward.

6. Adjournment

The meeting adjourned at 11:01 am.

Next meeting: March 20, 2025, 10:30 am – 12:00 pm at the Sycamore Public Library, 103 East State Street, Sycamore, IL 60178-1440 and online via Zoom



Date: 3/20/2025

To: PrairieCat Finance Committee

From: Carolyn Coulter, Director

Re: FY26 budget

**Executive Summary:**

Below is the proposed budget for FY26. This includes a 3% staff salary increase (COLA) and 1% merit increase but also reflects the salary re-alignments we discussed last year due to our benchmarking survey outcomes. As we discussed, these scenarios reflect a combined per library fee and hosting fee, with each receiving a 5% increase over last year. Reserves were calculated at 2% of expenditures.

**Detailed description:**

Attached you will find the FY26 budget.

- A 3% staff salary increase for all staff is included, as well as a 1% merit increase. The 3% amount is based on estimations from HR Source on average salary increases. These increases are only applied to those staff members who did not receive a salary adjustment due to the benchmarking survey, since those adjustments are more than the 4% increases.
- As discussed last year, our benchmarking survey showed that we needed to adjust some staff salaries up. All those that were not at midpoint were adjusted to midpoint in this fiscal year, and one staff member who has significant years of service was placed that the top of the pay scale for their job.
- The per-library fee for both fully participating and basic online circulating members has been increased. In addition, the hosting charge was combined with the per library charge, and both charges were adjusted up 5% in FY26.
- Reserves costs were calculated at 2% of total expenditures
- Union List per library and capital reserve fees have been recalibrated to reflect the rate of 25% of the Fully Participating rates, as detailed in the General Policy Manual. This was calculated on the per-library fee and does not include the hosting fees that are incorporated for circulating members.
- An in-person PUG Day is reflected, as was instructed by Administrative Council. This decision was based on feedback we have received from members via Strategic Planning surveys that reflect a desire to alternate between in-person and remote events.
- Increases to health insurance that we experienced in FY25 are reflected, as well as an estimate of a 10% increase in the last six months of FY26. This budget also includes short term disability insurance. Other insurance increases are reflected based on FY25

numbers. These have been adjusted slightly since the last budget draft, based on input from our accountants.

- This budget reflects our IMRF rate of 11.29%, a decrease from our current FY25 rate of 11.9%.
- This budget reflects the RAILS grant award amount for FY26
- The budget shows a Reserves expenditure for replacement laptops and associated hardware and software that will be needed in FY26.
- Revenues derived from interest income have been adjusted down a bit per advice from our accountants given current market projections.
- This budget reflects new costs for the replacement mobile app. The costs are again shown as being reimbursed by the participating members.

Below, please find the attached budget, staff budget, Appendix A and Union List charges.

		FY25	FY26		Percentage of revenues or Expenditures
		w/ 3% increase OK reserves	3% increase/staff realignment, 2% reserves		
<b>REVENUES</b>					<b>Percentage of Revenues</b>
4050	Other Grants-RAILS CE Grant	\$2,000.00	\$2,000.00	RAILS CE grant for PUG Day	0.10%
4051	Revenue from LLSAP RAILS grant	\$515,237.39	\$527,062.00	RAILS award (FY20) \$559,731.16; (FY21): \$533,080.90; (FY22) \$559,218; (FY23) \$564,277; (FY24) \$565,262; (FY25) \$568,723 (in FY25: Accounting services: 51,721.76 and phone dialer 1764.00; (FY26): \$580.140, Accounting services \$53,078)	25.33%
4062	Union List Member Revenue	\$31,658.00	\$33,241.00	from spreadsheet annual UL billing to BR (add 5% FY26)	1.56%
<b>4063</b>	<b>Fully Participating &amp; Basic Online Member Revenue</b>	<b>\$1,277,724.10</b>	<b>\$1,411,149.67</b>	percentage increase 10.44% FY25 to FY26	<b>62.82%</b>
4064	ILL Barcode Revenue	\$3,000.00	\$3,000.00		0.15%
4065	Cataloging Revenue	\$0.00	\$0.00		0.00%
4066	Continuing Education Revenue	\$0.00	\$0.00		0.00%
4067	Fully Participating & Basic Online - Reserves Contribution	60,839.00	<b>38,656.40</b>	percentage decrease -36.29% FY25 to FY25	2.99%
4068	Union List - R Contribution	5,495.00	<b>3,509.00</b>	percentage decrease -46.8% FY25 to FY26	0.27%
4070	Reimbursements	\$21,065.64	\$21,803.00	reimburse for express lane and marc report	1.04%
4071	Reimbursements - Hosting fee	\$53,185.00	\$0.00	rolled into per library fee	2.61%
4073	Reimbursements - PUG Day/DA Fee	\$0	\$3,750	lunch reimbursement	0.00%
4072	Reimbursements - eRead Illinois	\$0.00	\$0.00		0.00%
4074	Reimbursements - mobile app	\$35,707.50	\$46,050.00	mobile app reimbursement, includes install of \$15,000	1.76%
4080	Investment Income	\$27,000.00	\$35,000.00	based on FY25 numbers, also considering lowered rates in coming FY	1.33%
4090	Other Revenue	\$1,000.00	\$1,000.00		0.05%
					0.00%
	<b>TOTAL REVENUE</b>	<b>\$2,033,911.63</b>	<b>\$2,126,221.07</b>	percentage increase 4.09% FY25 to FY26	<b>100.00%</b>
<b>EXPENDITURES</b>					<b>Percentage of Expenditures</b>
5131	eResources - eRead Illinois	\$0.00	\$0.00		0.00%
5010	other professionals	\$623,547.93	\$778,041.76	3%	30.51% changes to alignment of staff due to accounting rules
5010	other professionals merit	\$6,235.48	\$3,313.94	1%	0.31% changes to alignment of staff due to accounting rules
5010	other professionals longevity	\$0.00	\$600.00		0.00%
5020	support services	\$211,887.00	\$117,520.00	3%	10.37% changes to alignment of staff due to accounting rules
5020	support services merit	\$2,118.87	\$0.00	1%	0.10% changes to alignment of staff due to accounting rules
5020	support services longevity	\$0.00	\$900.00		0.00%
5030	Payroll taxes, SS taxes, fringe benefits	\$63,910.77	\$68,510.47		3.13%

5030	Payroll taxes, SS taxes, fringe benefits Merit	\$639.11	\$253.52		0.03%
5040	Unemployment Insurance	\$3,500.00	\$3,500.00		0.17%
5050	Worker's Compensation insurance	\$2,100.00	\$2,020.00	adjusted up FY25 costs	0.10%
5060	Retirement benefits	\$99,416.76	\$101,108.92	11.29% employer contribution	4.86%
5060	Retirement benefits Merit	\$994.17	\$374.14		0.05%
5070	Health, Dental, Life, Disability	\$184,624.44	\$154,141.00	12% increase FY26, Disability included, (disability: \$4,953 (FY26) for ST. LT included in IMRF)	9.03%
5080	other fringe benefits	\$1,000.00	\$1,000.00	wellness plan, retirement gifts	0.05%
5083	Tuition reimbursements	\$500.00	\$500.00		0.02%
5084	Staff professional memberships	\$1,000.00	\$1,000.00	individual memberships to orgs	0.05%
5140	Rent/Lease	\$0.00	\$0.00	BR, CV all costs	0.00%
5160	Property Insurance	\$2,800.00	\$3,200.00	Inland Marine Insurance (\$1,680) Property (\$1,368)	0.14%
5200	Fuel	\$1,500.00	\$1,000.00		0.07%
5210	Repairs and maintenance	\$2,000.00	\$1,000.00	Maintenance of vehicles, tires, replacement of vehicle parts, vehicle repairs, vehicle cleaning, and oil changes	0.10%
5220	Vehicle Insurance	\$2,000.00	\$1,500.00	auto: one car	0.10%
5230	Vehicle leasing and rent	\$500.00	\$500.00		0.02%
5240	Other vehicle expenses	\$350.00	\$350.00	Ipases, driver's license checks	0.02%
5250	In-State Travel	\$7,000.00	\$8,000.00	based on FY25 expenditures	0.34%
5260	Out-of-State Travel	\$6,000.00	\$0.00	ALA, ILA, IUG, ARSL (FY26, no out of state travel/conferences)	0.29%
5270	Registration & Meetings, Other fees	\$9,000.00	\$10,400.00	DA (\$4,000), AC (\$3,000), Staff Conferences (\$1,000), Udemy training registration (\$1400)	0.44%
5280	Conferences and Continuing Education Meetings	\$5,000.00	\$20,000.00	PUG day in person	0.24%
5290	Public Relations	\$1,000.00	\$2,000.00	PrairieCat branded items	0.05%
5300	Liability Insurance	\$10,000.00	\$8,000.00	D and O, Cyber; General Liability (\$8000)	0.49%
5310	Computer, Software & Supplies	\$11,902.50	\$13,000.00	LMS, certs; CMS and libguides	0.58%
5310	Computer, Software & Supplies	\$0.00	\$14,155.80	From Reserves for laptop and software replacements	
5310	Computer, Software & Supplies	\$19,209.75	\$13,000.00	IT equipment and software (NetNotify; windows 365 (email, shared storage, apps), other software	0.94%
5320	General Office Supplies and Equipment	\$2,000.00	\$1,500.00	chairs, misc office supplies	0.10%
5380	Telephone & Telecommunications	\$8,165.22	\$11,000.00	reimburse telco working from home (including ATT hotspot), Zoom costs	0.40%
5400	Equipment Repair & Maintenance Agreements	\$2,000.00	\$1,500.00	maintenance on servers, FW maintenance	0.10%
5410	Legal	\$3,500.00	\$3,000.00	reduced due to prior years expenditures	0.17%
5420	Accounting	\$7,000.00	\$7,000.00	Audit contract (5K), actuary for retiree benefits study (2K).	0.34%



5430	Consulting	\$11,000.00	\$15,000.00	RS summit (2.5K), web server support and enhancements (\$8,000) , misc consulting	0.54%
5435	Payroll services fees	\$9,000.00	\$8,000.00		0.44%
5450	Information Service Costs	\$587,168.14	\$577,604.92	Innovative software maintenance, VEGA Discover, MARCIVE, OCLC fees (see info services spreadsheet), IPA, added review files (2024 amendment)	
5450	Information Service Costs	\$35,707.50	\$46,050.00	special projects- mobile app (reimbursed by participants)	1.75%
5470	Outside Printing services	\$2,000.00	\$2,000.00		0.10%
5480	Other Contractual Services	\$87,633.99	\$87,667.00	innovative hosting (81667), web server hosting and maintenance (\$6,000)	4.29%
5490	Depreciation	\$0.00	\$0.00	depreciation on cars	0.00%
5500	Professional Association Membership Dues	\$2,000.00	\$2,000.00	IUG (\$200), WIIUG (\$100), HRSource (\$1,040), ARSL (\$150), ILA (\$200)	0.10%
5510	Miscellaneous	\$1,500.00	\$1,500.00		0.07%
5520	Miscellaneous - E-Commerce Fees	\$5,500.00	\$5,500.00		0.27%
	<b>TOTAL EXPENDITURES</b>	<b>\$2,043,911.63</b>	<b>\$2,098,211.47</b>	2.21% increase FY25 to FY26	
	<b>TOTAL EXPENDITURES LESS DEPRECIATION</b>	<b>\$2,043,911.63</b>	<b>\$2,098,211.47</b>		<b>71.27%</b>
	<b>Exclusion of Depreciation from Cash Expenditures</b>				
	<b>Change in net position</b>	<b>-\$10,000.00</b>	<b>\$28,009.60</b>		
	<b>To Reserves (Overage)</b>	<b>-\$10,000.00</b>	<b>\$28,009.60</b>		
	<b>In Kind from RAIL Grant for Accounting</b>	<b>\$51,721.76</b>	<b>\$53,078.00</b>		
	<b>In Kind from RAILS Grant for Phone dialer</b>	<b>\$1,764.00</b>	<b>\$0.00</b>		

Position	FY25 Annual Salary	Raise to Midpoint	FY26 3% COLA	FY25 annual with COLA	Medicare/SS COLA annual	Ret. Annual	TTL with COLA	1% Merit Annual	Medicare/SS Merit Annual	Retirement Merit Annual	Total, Merit	Annual, COLA and Merit	Top of Range	Per Pay Period	Per Hour	BONUS
Director	\$127,605.40		\$3,828.16	\$131,433.56	\$10,054.67	\$14,838.85	\$156,327.08	\$1,276.05	\$97.62	\$144.07	\$1,517.74	\$132,709.62		\$5,104.22		
Member Services Administrator	\$71,228.22	\$76,625.00	\$0.00	\$76,625.00	\$5,861.81	\$8,650.96	\$91,137.78	\$0.00	\$0.00	\$0.00	\$0.00	\$76,625.00		\$2,947.12		
Library Systems and Data Coordinator	\$77,519.27		\$2,325.58	\$79,844.85	\$6,108.13	\$9,014.48	\$94,967.46	\$775.19	\$59.30	\$87.52	\$922.01	\$80,620.04	\$76,933.00	\$2,958.96		\$3,687.04
Systems Administrator	\$73,158.35	\$76,625.00	\$0.00	\$76,625.00	\$5,861.81	\$8,650.96	\$91,137.78	\$0.00	\$0.00	\$0.00	\$0.00	\$76,625.00		\$2,947.12		
Systems Supervisor	\$79,062.62	\$83,770.00	\$0.00	\$83,770.00	\$6,408.41	\$9,457.63	\$99,636.04	\$0.00	\$0.00	\$0.00	\$0.00	\$83,770.00		\$3,221.92		
Circulation and Data Coordinator	\$59,374.52	\$64,111.00	\$0.00	\$64,111.00	\$4,904.49	\$7,238.13	\$76,253.62	\$0.00	\$0.00	\$0.00	\$0.00	\$64,111.00		\$2,465.81		
Cataloging and Database Coordinator	\$68,868.80	\$76,933.00	\$0.00	\$76,933.00	\$5,885.37	\$8,685.74	\$91,504.11	\$0.00	\$0.00	\$0.00	\$0.00	\$76,933.00		\$2,958.96		
Library Services Supervisor	\$77,519.27		\$2,325.58	\$79,844.85	\$6,108.13	\$9,014.48	\$94,967.46	\$775.19	\$59.30	\$87.52	\$922.01	\$80,620.04		\$3,100.77		
UX specialist	\$48,750.00		\$1,462.50	\$50,212.50	\$3,841.26	\$5,668.99	\$59,722.75	\$487.50	\$37.29	\$55.04	\$579.83	\$50,700.00		\$1,950.00	\$26.00	
HR and Business Office Coordinator	\$52,053.89	\$58,642.00	\$0.00	\$58,642.00	\$4,486.11	\$6,620.68	\$69,748.79	\$0.00	\$0.00	\$0.00	\$0.00	\$58,642.00		\$2,255.46	\$30.07	
TTL Professional Senior Systems Specialist	\$52,053.89	\$58,642.00	\$0.00	\$58,642.00	\$4,486.11	\$6,620.68	\$69,748.79	\$0.00	\$0.00	\$0.00	\$0.00	\$58,642.00		\$2,255.46	\$30.07	
Senior Data Specialist	\$52,053.89	\$58,878.00	\$0.00	\$58,878.00	\$4,504.17	\$6,647.33	\$70,029.49	\$0.00	\$0.00	\$0.00	\$0.00	\$58,878.00		\$2,264.54	\$30.19	
TTL Support				\$117,520.00	\$8,990.28	\$13,268.01		\$0.00	\$0.00	\$0.00	\$0.00	\$117,520.00				
GRAND TOTAL					\$68,510.47	\$101,108.92		\$3,313.94	\$253.52	\$374.14						



Pearl City PLD (PP)	\$6,434.00	6,255	\$447.80	380	\$373.14	13,641	\$933.48	\$4,459.00	\$401.00	\$0.00	\$6,614.00	\$180.00	2.80%	\$6,614.42	(\$0.42)
Pecatonica PL (PT)	\$8,572.00	24,189	\$1,731.73	1,217	\$1,193.67	17,459	\$1,194.76	\$4,459.00	\$401.00	\$0.00	\$8,980.00	\$408.00	4.76%	\$8,980.16	(\$0.16)
Peotone PL (PE)	\$15,321.00	48,056	\$3,440.39	3,484	\$3,418.14	60,154	\$4,116.57	\$4,459.00	\$401.00	\$0.00	\$15,835.00	\$514.00	3.35%	\$15,835.10	(\$0.10)
Peru PL (PU)	\$13,333.00	48,110	\$3,444.21	2,667	\$2,616.58	37,175	\$2,544.04	\$4,459.00	\$401.00	\$0.00	\$13,465.00	\$132.00	0.99%	\$13,464.83	\$0.17
Plano Community PL (PD)	\$17,060.00	63,712	\$4,561.17	4,580	\$4,493.09	59,104	\$4,044.72	\$4,459.00	\$401.00	\$0.00	\$17,959.00	\$899.00	5.27%	\$17,958.98	\$0.02
Plano CUSD (PX)	\$11,277.00	29,738	\$2,128.99	3,332	\$3,269.34	29,095	\$1,991.10	\$4,459.00	\$401.00	\$0.00	\$12,249.00	\$972.00	8.62%	\$12,249.43	(\$0.43)
Polo PLD (PO)	\$6,322.00	14,768	\$1,057.25	1,113	\$1,091.96	14,615	\$1,000.13	\$3,123.00	\$280.70	\$0.00	\$6,553.00	\$231.00	3.65%	\$6,553.05	(\$0.05)
Princeton PL (PR)	\$15,081.00	45,934	\$3,288.45	2,673	\$2,622.47	75,039	\$5,135.21	\$4,459.00	\$401.00	\$0.00	\$15,906.00	\$825.00	5.47%	\$15,906.13	(\$0.13)
Princeton Township HS (PF)	\$4,512.00	2,640	\$189.00	603	\$591.60	6,521	\$446.23	\$3,123.00	\$280.70	\$0.00	\$4,631.00	\$119.00	2.64%	\$4,630.53	\$0.47
Prophetstown-Lyndon-Tampico Schools (TW)	\$7,071.00	20,841	\$1,492.05	966	\$948.07	19,867	\$1,359.55	\$3,123.00	\$280.70	\$0.00	\$7,203.00	\$132.00	1.87%	\$7,203.36	(\$0.36)
Putnam County Schools (UC)	\$6,248.00	5,471	\$391.70	574	\$563.15	12,417	\$849.74	\$4,459.00	\$401.00	\$0.00	\$6,665.00	\$417.00	6.67%	\$6,664.59	\$0.41
Putnam County PL (UE)	\$10,023.00	28,429	\$2,035.26	1,318	\$1,293.08	29,852	\$2,042.90	\$4,459.00	\$401.00	\$0.00	\$10,231.00	\$208.00	2.08%	\$10,231.24	(\$0.24)
Reddick PL (Ottawa) (RL)	\$20,191.00	109,552	\$7,842.92	4,845	\$4,753.74	64,787	\$4,433.58	\$4,459.00	\$401.00	\$0.00	\$21,890.00	\$1,699.00	8.41%	\$21,890.23	(\$0.23)
Richard A Mautino PL (MA)	\$7,602.00	14,803	\$1,059.73	1,111	\$1,090.00	33,189	\$2,271.22	\$3,123.00	\$280.70	\$0.00	\$7,825.00	\$223.00	2.93%	\$7,824.65	\$0.35
River Valley DL (RD)	\$11,845.00	41,594	\$2,977.77	1,550	\$1,521.03	41,206	\$2,819.85	\$4,459.00	\$401.00	\$0.00	\$12,179.00	\$334.00	2.82%	\$12,178.65	\$0.35
Robert R Jones DL (CV)	\$10,965.00	24,484	\$1,752.81	2,202	\$2,160.70	39,982	\$2,736.11	\$4,459.00	\$401.00	\$0.00	\$11,510.00	\$545.00	4.97%	\$11,509.62	\$0.38
Robert Rowe PL (Sheridan) (RO)	\$7,514.00	12,666	\$906.79	800	\$785.20	18,196	\$1,245.22	\$4,459.00	\$401.00	\$0.00	\$7,797.00	\$283.00	3.77%	\$7,797.21	(\$0.21)
Rock Island PL (RP)	\$34,766.00	135,600	\$9,707.69	12,304	\$12,071.08	139,840	\$9,569.77	\$4,459.00	\$401.00	\$0.00	\$36,209.00	\$1,443.00	4.15%	\$36,208.54	\$0.46
Rockford University (RU)	\$14,636.00	1,601	\$114.62	1,181	\$1,159.00	134,834	\$9,227.17	\$4,459.00	\$401.00	\$0.00	\$15,361.00	\$725.00	4.95%	\$15,360.79	\$0.21
Sandwich PLD (SA)	\$11,648.00	28,375	\$2,031.39	2,438	\$2,392.24	40,648	\$2,781.66	\$4,459.00	\$401.00	\$0.00	\$12,065.00	\$417.00	3.58%	\$12,065.29	(\$0.29)
Schmaling ML (SC)	\$7,156.00	22,335	\$1,599.00	836	\$820.20	25,766	\$1,763.24	\$3,123.00	\$280.70	\$0.00	\$7,586.00	\$430.00	6.01%	\$7,586.14	(\$0.14)
Seneca PL (SE)	\$11,672.00	19,303	\$1,381.92	1,514	\$1,485.71	68,145	\$4,663.38	\$4,459.00	\$401.00	\$0.00	\$12,391.00	\$719.00	6.16%	\$12,391.00	(\$0.00)
Serena Schools (CF)	\$5,734.00	10,890	\$779.65	684	\$671.40	17,247	\$1,180.30	\$3,123.00	\$280.70	\$0.00	\$6,035.00	\$301.00	5.25%	\$6,035.04	(\$0.04)
Sherrard PL (SD)	\$10,410.00	32,541	\$2,329.61	1,403	\$1,376.80	30,877	\$2,113.00	\$4,459.00	\$401.00	\$0.00	\$10,679.00	\$269.00	2.58%	\$10,679.42	(\$0.42)
Silvis PL (SL)	\$10,333.00	30,762	\$2,202.30	2,672	\$2,621.49	15,639	\$1,070.23	\$4,459.00	\$401.00	\$0.00	\$10,754.00	\$421.00	4.07%	\$10,754.02	(\$0.02)
Somonauk PL (SN)	\$13,492.00	41,750	\$2,988.92	2,893	\$2,838.31	45,604	\$3,120.82	\$4,459.00	\$401.00	\$0.00	\$13,808.00	\$316.00	2.34%	\$13,808.05	(\$0.05)
South Beloit PLD (SB)	\$8,435.00	20,337	\$1,455.94	1,230	\$1,207.08	18,977	\$1,298.64	\$4,459.00	\$401.00	\$0.00	\$8,822.00	\$387.00	4.59%	\$8,821.66	\$0.34
Stockton TL (SK)	\$5,796.00	11,626	\$832.31	466	\$457.52	17,650	\$1,207.87	\$3,123.00	\$280.70	\$0.00	\$5,901.00	\$105.00	1.81%	\$5,901.41	(\$0.41)
Streator PL (SR)	\$11,225.00	23,939	\$1,713.81	2,293	\$2,249.33	42,467	\$2,906.14	\$4,459.00	\$401.00	\$0.00	\$11,729.00	\$504.00	4.49%	\$11,729.28	(\$0.28)
Sycamore PL (SY)	\$25,610.00	145,240	\$10,397.83	6,112	\$5,996.13	81,973	\$5,609.70	\$4,459.00	\$401.00	\$0.00	\$26,864.00	\$1,254.00	4.90%	\$26,863.66	\$0.34
Talcott Free PL (TF)	\$14,847.00	57,499	\$4,116.40	3,232	\$3,171.23	49,634	\$3,396.61	\$4,459.00	\$401.00	\$0.00	\$15,544.00	\$697.00	4.69%	\$15,544.24	(\$0.24)
Three Rivers PL (Channahon/Minooka) (TC)	\$25,689.00	107,644	\$7,706.32	9,010	\$8,839.67	81,007	\$5,543.62	\$4,459.00	\$401.00	\$0.00	\$26,950.00	\$1,261.00	4.91%	\$26,949.61	\$0.39
United Township HS (E. Moline) (UT)	\$10,606.00	22,900	\$1,639.43	2,718	\$2,666.95	33,034	\$2,260.66	\$4,459.00	\$401.00	\$0.00	\$11,427.00	\$821.00	7.74%	\$11,427.03	(\$0.03)
Walnut PLD (WA)	\$5,122.00	8,319	\$595.56	461	\$452.29	12,727	\$870.98	\$3,123.00	\$280.70	\$0.00	\$5,323.00	\$201.00	3.92%	\$5,322.53	\$0.47
Warren Township PL (WR)	\$5,205.00	8,737	\$625.49	434	\$425.80	13,473	\$922.03	\$3,123.00	\$280.70	\$0.00	\$5,377.00	\$172.00	3.30%	\$5,377.01	(\$0.01)
Western Dist PL (Orion) (WD)	\$8,192.00	20,419	\$1,461.79	1,246	\$1,222.45	14,244	\$974.77	\$4,459.00	\$401.00	\$0.00	\$8,519.00	\$327.00	3.99%	\$8,519.00	(\$0.00)
Wilmington PL (WL)	\$14,732.00	54,354	\$3,891.27	3,282	\$3,220.28	46,981	\$3,215.08	\$4,459.00	\$401.00	\$0.00	\$15,187.00	\$455.00	3.09%	\$15,186.63	\$0.37
Winnebago PL (WP)	\$14,744.00	23,401	\$1,675.30	3,732	\$3,661.45	47,793	\$3,270.64	\$4,459.00	\$401.00	\$0.00	\$13,467.00	-\$1,277.00	-8.66%	\$13,467.39	(\$0.39)
Woodstock PL (WO)	\$39,007.00	167,731	\$12,008.02	13,254	\$13,003.45	164,988	\$11,290.71	\$4,459.00	\$401.00	\$0.00	\$41,162.00	\$2,155.00	5.52%	\$41,162.18	(\$0.18)
Yorkville PL (YK)	\$21,530.00	83,203	\$5,956.57	7,110	\$6,975.92	78,476	\$5,370.41	\$4,459.00	\$401.00	\$0.00	\$23,163.00	\$1,633.00	7.58%	\$23,162.90	\$0.10
<b>TOTALS</b>	<b>\$1,391,743.00</b>	<b>4,568,858</b>	<b>\$327,088.22</b>	<b>333,391</b>	<b>\$327,088.22</b>	<b>4,779,648</b>	<b>\$327,088.22</b>	<b>\$429,885.00</b>	<b>\$38,656.40</b>	<b>\$0.00</b>	<b>\$1,449,806.00</b>	<b>\$58,063.00</b>	<b>3.69%</b>	<b>\$1,449,806.07</b>	<b>(\$0.07)</b>
								<b>\$1,411,149.67</b>							
<b>*Actual amount to be billed to library</b>															
<b>65%/35% split</b>		<b>Circs</b>		<b>Users</b>		<b>Items</b>		<b>Per library</b>	<b>Reserves</b>	<b>Hosting</b>					
Hampton School District		8,015	\$573.80	951	\$933.43	11,562	\$791.23	\$1,560.65	\$140.35	\$0.00	\$3,999.46				
United Township HS		14,885	\$1,065.63	1,767	\$1,733.51	21,472	\$1,469.43	\$2,898.35	\$260.65	\$0.00	\$7,427.57				
		22,900	\$1,639.43	2,718	\$2,666.95	33,034	\$2,260.66	\$4,459.00	\$401.00	\$0.00	\$11,427.03				

PrairieCat Annual Billing for Union List Members

LLSAP Code	Agency	Phone	Staff Name	Staff Email	Base Fee FY26	Reserves Contribution	Total Due	
AA	Annawan-Alba Township Library	309-935-6483	Michele Thurston	thurstonm2003@gmail.com	\$949.75	\$100.25	\$1,050.00	
AL	Alleman High School	309-786-7793	Nancy Morris	ncmorris@qconline.com	\$949.75	\$100.25	\$1,050.00	
BC	Boylan Central Catholic High School	815-877-1088	Angela Long	along@boylan.org	\$949.75	\$100.25	\$1,050.00	
BV	Bureau Valley School District 340	815-445-4004	Mary Heing	mheing@bureauvalley.net	\$949.75	\$100.25	\$1,050.00	
BF	Byron CUSD #226	815.234.5491 ext. 241	Jill Smith	jsmith1@byron226.org	\$949.75	\$100.25	\$1,050.00	
CY	Chadwick-Milledgeville C.U.S.D. #399	815-225-7141 x245	Lisa Richter	lrichter@dist399.net	\$949.75	\$100.25	\$1,050.00	
DB	Dakota C.U.S.D. #201	815-449-2812 x184	Michele Shippy	mshippy@dakota201.com	\$949.75	\$100.25	\$1,050.00	
EO	Eastland C.U.S.D. #308	815-493-6341	Erin Cox (formerly	ecox@eastland308.com	\$949.75	\$100.25	\$1,050.00	
FO	Forreston Public Library	815-938-2624	Julie Voss	forrestonpubliclibrary@gmail.com	\$949.75	\$100.25	\$1,050.00	
GK	Genoa-Kingston C.U.S.D. #424	815-784-5111 x1140	Tara Wilkins	twilkins@gkschools.org	\$949.75	\$100.25	\$1,050.00	
GL	Galena Unit S.D. #120	815-777-0917	Anne Huber	huberan@gusd120.k12.il.us	\$949.75	\$100.25	\$1,050.00	
HI	Moore Memorial Library District	309-658-2666	Carrie Wisley	library.hillsdale@gmail.com	\$949.75	\$100.25	\$1,050.00	
HW	Hiawatha C.U.S.D. #426	815-522-3335 x24 or	Angie Messenger	angela.messenger@hiawatha426.org	\$949.75	\$100.25	\$1,050.00	
KI	Kirkland Public Library	815-522-6260	Linda Fett	kirklandlib@hotmail.com	\$949.75	\$100.25	\$1,050.00	
LN	Lanark Public Library	815-493-2166	Janie Dollinger	lanarklibrary1@gmail.com	\$949.75	\$100.25	\$1,050.00	
MG	Mineral Gold Public Library District	309-288-3971	Connie Baele	minerallibrary@mchsi.com	\$949.75	\$100.25	\$1,050.00	
MI	Mills & Petrie Memorial Library	815-453-2213	Linda Dallam	library@ashtonusa.com	\$949.75	\$100.25	\$1,050.00	
MV	Moline School District #40	309-743-8902	Carolyn Mesick	cmesick@molineschools.org	\$949.75	\$100.25	\$1,050.00	
MY	Mazon-Verona-Kinsman Elementary SD	815-448-2127	Ralph Rowe, Jr.	rrowejr@mvkmavericks.org	\$949.75	\$100.25	\$1,050.00	
PB	Polo C.U.S.D. #222	815-946-3314	Carrie Ukena	c.ukena@poloschools.net	\$949.75	\$100.25	\$1,050.00	
PK	Pankhurst Memorial Library	815-887-3925	Emily Goff	plamboy@gmail.com	\$949.75	\$100.25	\$1,050.00	
PL	Pearl City C.U.S.D. #200	815-443-2715	Randy Welp	rwelp@pcwolves.net	\$949.75	\$100.25	\$1,050.00	
PS	Pecatonica C.U.S.D. #321	815-239-2611x1330	Brenda Townsend	brendatownsend@pecschools.com	\$949.75	\$100.25	\$1,050.00	
RA	Raymond A. Sapp Memorial Library	815-699-2342	Vanessa Zimmerlein	rasapplib@gmail.com	\$949.75	\$100.25	\$1,050.00	
RH	River Bend Community Unit School District 2	815-589-3511	Amy Heyvaert	aheyvaert@riverbendschools.net	\$949.75	\$100.25	\$1,050.00	
RI	Rock Island School District #41	309-793-5949.75	Mary Mendelin	mary.mendelin@rimsd41.org	\$949.75	\$100.25	\$1,050.00	
RV	River Ridge C.U.S.D. #210	815-858-9005 x320	Judy Tippett	jtippett@riverridge210.org	\$949.75	\$100.25	\$1,050.00	
RW	Rochelle Twp. H.S. Dist. #212	815-562-4161 x4112	Ann Marie Jinkins	ajinkins@rthsd212.org	\$949.75	\$100.25	\$1,050.00	
RY	Rockridge School District #300	309-795-1736	Jacqy Peterson	jpeterson@rr300.org	\$949.75	\$100.25	\$1,050.00	
SH	Sheffield Public Library	815-454-2628	Sue Lanxon	sheffieldlib@yahoo.com	\$949.75	\$100.25	\$1,050.00	
SM	Scales Mound C.U.S.D. #211	815-845-2215x320	Hannah Wiegel	hannahwiegel@scalesmound.net	\$949.75	\$100.25	\$1,050.00	
TR	Trinity Medical Center	309-779-2603	Amanda Smolenski	amanda.smolenski@trinitycollegeqc.edu	\$949.75	\$100.25	\$1,050.00	
WC	Warren C.U.S.D. #205	815-745-2641	Sarah Harbach	sarah.harbach@205warren.net	\$949.75	\$100.25	\$1,050.00	
WN	Winnebago C.U.S.D. #323	815-335-2336 x117	Staci Thompson	ThompsonS@winnebagoschools.org	\$949.75	\$100.25	\$1,050.00	
YT	York Township Public Library	815-259-2480	Deeann Kramer	director@thomsonlibrary.org	\$949.75	\$100.25	\$1,050.00	
					\$33,241	\$3,509	\$36,750.00	



Date: 3/20/2025

To: PrairieCat Finance Committee

From: Carolyn Coulter, Director

Re: Mobile App analysis, decision and budget ramifications

**Summary:**

As you may know, the existing contract with OCLC/Capira for our mobile app expires in October of 2025. Currently, 57 member libraries participate in this project, and more have expressed interest once the new contract is in place. PrairieCat operates as an intermediary with these sites, paying for the costs and then charging the libraries to reimburse the consortium. In this way, the project has no impact on the consortium's expenditures.

Over the past months, the UX Committee has done several demonstrations and reviewed the written responses from vendors. We received responses from Innovative Interfaces, OCLC/Capira, Communico, and Bibliocommons. When requesting costs, however, we also desired to see what the impact to providing every circulating library with access would be, and how it would reflect in the FY26 budget.

Given the other elements of the FY26 budget that have caused a larger than usual increase in membership fees, it is suggested that we consider leaving the mobile app as an opt-in, reimbursement platform in FY26, and reevaluate in FY27. I have provided a draft budget and App A fee schedule reflecting the costs in the FY26 budget, and as you can see the impact is significant this year. I have configured this budget to reflect taking the \$15,000 in installation fees from the capital reserves budget in this scenario. If we move forward in FY27 with expansion to all circulating members, we will need to come up with a reimbursement solution for the existing members of the project who would have to shoulder these costs in FY26, as the new software is implemented.

I am also including the scoring done by the UX committee based on the demonstrations and written responses that we have received. As well, I have included the costing information received from all the vendors.

At their meeting on 3/6/2025, the UX committee voted to recommend that we proceed with the Innovative Interfaces proposal. The features as well as the costs for potential expansion to the entire consortium were their deciding factors. There is a great deal of enthusiasm among the members for extending this project to all the circulating membership.

## **Mobile App Scores at a Glance**

### **Innovative:**

Score Average: 18.44

Positive comments: Pricing. Consistency for patrons with Vega Discover rollups. Stable user interface.

Negative comments: No integrated card signup. Linked cards can't be revoked easily. Hesitancy about launching to patron/staff from experience during Vega rollout.

### **Capira/OCLC:**

Score Average: 16.83

Positive comments: Several multi-branch libraries and consortiums using currently. Customizable app user interface. Alerts/announcements.

Negative comments: Does not allow rollups. eMaterials will not show in general search. Do not allow for API integration at the library level, would have to link out to each Overdrive/eRead page. Add-on cost for self-checkout functionality. Previous support issues. Patron card registration not supported in app.

## **Communico:**

Score Average: 18.22

Positive comments: Several consortiums currently using. Patron card registration possible. Robust reporting, good API eMaterial integration for individual libraries. Push notifications.

Customizable user interface.

Negative comments: Requires marc loads at least quarterly. Expensive. Tightly integrated into their own environment. Payment through Stripe (separate account needed)

## **Biblioapps:**

Score Average: 14.83

Positive comments: Competitive UI and functionality. Digital wallet library card. Natural language search function.

Negative comments: No Vega integration. Records sync with ILS every hour. No advanced search. Link out payment. API integration only for Overdrive, no boundless/eRead unless records are entered into ILS. No patron card registration.



<b>BIBLIOCOMMONS</b>				
<b>Number of covered libraries</b>	<b>total cost per year</b>	<b>installation cost</b>	<b>Total first year cost</b>	<b>annual cost per library</b>
All except schools (93)	\$37,843.09	\$3,500.00	\$41,343.09	\$406.91
All including schools (103)	\$38,133.46	\$3,500.00	\$41,633.46	\$370.23

<b>COMMUNICO</b>					
<b>Number of covered libraries</b>	<b>total cost per year</b>	<b>installation cost</b>	<b>Total first year cost</b>	<b>annual cost per library</b>	<b>Notes (Three year contract)</b>
55 (we currently have 57)	\$31,500.00	\$15,750.00	\$47,250.00	\$572.73	There would be one standard homepage/app template for all libraries. Once a customer logs in the branding of the template would be updated
All 103 (including schools)	\$47,780.00	\$23,890.00	\$71,670.00	\$463.88	same as above

55 (we currently have 57)	\$42,250.00	\$21,125.00	\$63,375.00	\$768.18	Each library would have their own homepage/app template or would also be able to select the standard prairie cat template. Once a customer logs in the branding and homepage template would update with the individual template for the customers home library. Econtent would be available to the customers and we would use a bespoke individual connection for each library allowing them to only show their collections that they pay for. Self-check (non rfid) would be available in the app but as each library would have their own template a unique Sip/api connection could be used to identify the check out. Each individual library would have access to the Communico control panel
All 103 (including schools)	\$68,500.00	\$34,250.00	\$102,750.00	\$665.05	same as above

INNOVATIVE								
Note	included templates	Number of additional templates	base cost per year	cost for templates (x225)	Annual cost per library	installation cost	Total first year cost	Notes
all circulating libraries (103)	25	78	\$23,850.00	\$17,550.00	\$401.94	\$15,000.00	\$56,400.00	All libraries can be added at \$225/per template. This would also include our annual 2% in future, and this percentage will most likely go up when we renegotiate the contract in two years.
existing libraries (57)	25	32	\$23,850.00	\$7,200.00	\$544.74	\$15,000.00	\$46,050.00	
only public libraries (84)	25	59	\$23,850.00	\$13,275.00	\$441.96	\$15,000.00	\$52,125.00	

<b>CAPIRA/OCLC</b>					
<b>Number of covered libraries</b>	<b>total cost per year</b>	<b>installation cost</b>	<b>Total first year cost</b>	<b>annual cost per library</b>	<b>Notes:</b>
96	\$47,904.00	0	\$47,904.00	\$499.00	Self check addition cost: \$449.00/per library (currently have 5 using self check): \$2,245.00
					75-95 libraries participating: 5% discount

		FY25	FY26		Percentage of revenues or Expenditures									
		w/ 3% increase OK reserves	3% increase/staff realignment, 2% reserves											
<b>REVENUES</b>					<b>Percentage of Revenues</b>									
4050	Other Grants-RAILS CE Grant	\$2,000.00	\$2,000.00	RAILS CE grant for PUG Day	0.10%									
4051	Revenue from LLSAP RAILS grant	\$515,237.39	\$527,062.00	RAILS award (FY20) \$559,731.16; (FY21): \$533,080.90; (FY22) \$559,218; (FY23) \$564,277; (FY24) \$565,262; (FY25) \$568,723 (in FY25: Accounting services: 51,721.76 and phone dialer 1764.00; (FY26): \$580.140, Accounting services \$53,078)	25.33%									
4062	Union List Member Revenue	\$31,658.00	\$33,241.00	from spreadsheet annual UL billing to BR (add 5% FY26)	1.56%									
<b>4063</b>	<b>Fully Participating &amp; Basic Online Member Revenue</b>	<b>\$1,277,724.10</b>	<b>\$1,448,274.67</b>	percentage increase 13.35% FY25 to FY26	<b>62.82%</b>									
4064	ILL Barcode Revenue	\$3,000.00	\$3,000.00		0.15%									
4065	Cataloging Revenue	\$0.00	\$0.00		0.00%									
4066	Continuing Education Revenue	\$0.00	\$0.00		0.00%									
4067	Fully Participating & Basic Online - Reserves Contribution	60,839.00	<b>38,656.40</b>	percentage decrease -36.29% FY25 to FY25	2.99%									
4068	Union List - R Contribution	5,495.00	<b>3,509.00</b>	percentage decrease -46.8% FY25 to FY26	0.27%									
4070	Reimbursements	\$21,065.64	\$21,803.00	reimburse for express lane and marc report	1.04%									
4071	Reimbursements - Hosting fee	\$53,185.00	\$0.00	rolled into per library fee	2.61%									
4073	Reimbursements - PUG Day/DA Fee	\$0	\$3,750	lunch reimbursement	0.00%									
4072	Reimbursements - eRead Illinois	\$0.00	\$0.00		0.00%									
4074	Reimbursements - Capria mobile app	\$35,707.50	\$0.00	mobile app reimbursement	1.76%									
4080	Investment Income	\$27,000.00	\$35,000.00	based on FY25 numbers, also considering lowered rates in coming FY	1.33%									
4090	Other Revenue	\$1,000.00	\$1,000.00		0.05%									
					0.00%									
	<b>TOTAL REVENUE</b>	<b>\$2,033,911.63</b>	<b>\$2,117,296.07</b>	percentage increase 4.09% FY25 to FY26	<b>100.00%</b>									
<b>EXPENDITURES</b>					<b>Percentage of Expenditures</b>									
5131	eResources - eRead Illinois	\$0.00	\$0.00		0.00%									
5010	other professionals	\$623,547.93	\$778,041.76		30.51%	3%	changes to alignment of staff due to accounting rules							
5010	other professionals merit	\$6,235.48	\$3,313.94		0.31%	1%	changes to alignment of staff due to accounting rules							
5010	other professionals longevity	\$0.00	\$600.00		0.00%									
5020	support services	\$211,887.00	\$117,520.00		10.37%	3%	changes to alignment of staff due to accounting rules							
5020	support services merit	\$2,118.87	\$0.00		0.10%	1%	changes to alignment of staff due to accounting rules							
5020	support services longevity	\$0.00	\$900.00		0.00%									
5030	Payroll taxes, SS taxes, fringe benefits	\$63,910.77	\$68,510.47		3.13%									
5030	Payroll taxes, SS taxes, fringe benefits Merit	\$639.11	\$253.52		0.03%									
5040	Unemployment Insurance	\$3,500.00	\$3,500.00		0.17%									
5050	Worker's Compensation insurance	\$2,100.00	\$2,020.00	adjusted up FY25 costs	0.10%									
5060	Retirement benefits	\$99,416.76	\$101,108.92	11.29% employer contribution	4.86%									
5060	Retirement benefits Merit	\$994.17	\$374.14		0.05%									
5070	Health, Dental, Life, Disability	\$184,624.44	\$154,141.00	12% increase FY26, Disability included, (disability: \$4,953 (FY26) for ST. LT included in IMRF)	9.03%									

5080	other fringe benefits	\$1,000.00	\$1,000.00	wellness plan, retirement gifts	0.05%									
5083	Tuition reimbursements	\$500.00	\$500.00		0.02%									
5084	Staff professional memberships	\$1,000.00	\$1,000.00	individual memberships to orgs	0.05%									
5140	Rent/Lease	\$0.00	\$0.00	BR, CV all costs	0.00%									
5160	Property Insurance	\$2,800.00	\$3,200.00	Inland Marine Insurance (\$1,680) Property (\$1,368)	0.14%									
5200	Fuel	\$1,500.00	\$1,000.00		0.07%									
5210	Repairs and maintenance	\$2,000.00	\$1,000.00	Maintenance of vehicles, tires, replacement of vehicle parts, vehicle repairs, vehicle cleaning, and oil changes	0.10%									
5220	Vehicle Insurance	\$2,000.00	\$1,500.00	auto: one car	0.10%									
5230	Vehicle leasing and rent	\$500.00	\$500.00		0.02%									
5240	Other vehicle expenses	\$350.00	\$350.00	Ipasses, driver's license checks	0.02%									
5250	In-State Travel	\$7,000.00	\$8,000.00	based on FY25 expenditures	0.34%									
5260	Out-of-State Travel	\$6,000.00	\$0.00	ALA, ILA, IUG, ARSL (FY26, no out of state travel/conferences)	0.29%									
5270	Registration & Meetings, Other fees	\$9,000.00	\$10,400.00	DA (\$4,000), AC (\$3,000), Staff Conferences (\$1,000), Udemy training registration (\$1400)	0.44%									
5280	Conferences and Continuing Education Meetings	\$5,000.00	\$20,000.00	PUG day in person	0.24%									
5290	Public Relations	\$1,000.00	\$2,000.00	PrairieCat branded items	0.05%									
5300	Liability Insurance	\$10,000.00	\$8,000.00	D and O, Cyber; General Liability (\$8000)	0.49%									
5310	Computer, Software & Supplies	\$11,902.50	\$13,000.00	LMS, certs; CMS and libguides	0.58%									
5310	Computer, Software & Supplies	\$0.00	\$14,155.80	From Reserves for laptop and software replacements										
5310	Computer, Software & Supplies	\$19,209.75	\$13,000.00	IT equipment and software (NetNotify; windows 365 (email, shared storage, apps), other software	0.94%									
5320	General Office Supplies and Equipment	\$2,000.00	\$1,500.00	chairs, misc office supplies	0.10%									
5380	Telephone & Telecommunications	\$8,165.22	\$11,000.00	reimburse telco working from home (including ATT hotspot), Zoom costs	0.40%									
5400	Equipment Repair & Maintenance Agreements	\$2,000.00	\$1,500.00	maintenance on servers, FW maintenance	0.10%									
5410	Legal	\$3,500.00	\$3,000.00	reduced due to prior years expenditures	0.17%									
5420	Accounting	\$7,000.00	\$7,000.00	Audit contract (5K), actuary for retiree benefits study (2K).	0.34%									
5430	Consulting	\$11,000.00	\$15,000.00	RS summit (2.5K), web server support and enhancements (\$8,000) , misc consulting	0.54%									
5435	Payroll services fees	\$9,000.00	\$8,000.00		0.44%									
5450	Information Service Costs	\$587,168.14	\$577,604.92	Innovative software maintenance, VEGA Discover, MARCIVE, OCLC fees (see info services spreadsheet), IPA, added review files (2024 amendment)										
5450	Information Service Costs	\$35,707.50	\$52,125.00	Mobile App for all libraries (84 templates), 15K install from reserves	1.75%									
5470	Outside Printing services	\$2,000.00	\$2,000.00		0.10%									
5480	Other Contractual Services	\$87,633.99	\$87,667.00	innovative hosting (81667), web server hosting and maintenance (\$6,000)	4.29%									
5490	Depreciation	\$0.00	\$0.00	depreciation on cars	0.00%									
5500	Professional Association Membership Dues	\$2,000.00	\$2,000.00	IUG (\$200), WIIUG (\$100), HRSsource (\$1,040), ARSL (\$150), ILA (\$200)	0.10%									
5510	Miscellaneous	\$1,500.00	\$1,500.00		0.07%									
5520	Miscellaneous - E-Commerce Fees	\$5,500.00	\$5,500.00		0.27%									
	<b>TOTAL EXPENDITURES</b>	<b>\$2,043,911.63</b>	<b>\$2,104,286.47</b>	2.95% increase FY25 to FY26										
	<b>TOTAL EXPENDITURES LESS DEPRECIATION</b>	<b>\$2,043,911.63</b>	<b>\$2,104,286.47</b>		<b>71.27%</b>									
	<b>Exclusion of Depreciation from Cash Expenditures</b>													

<b>Change in net position</b>		<b>-\$10,000.00</b>	<b>\$13,009.60</b>																
<b>To Reserves (Overage)</b>		<b>-\$10,000.00</b>	<b>\$13,009.60</b>																
In Kind from RAIL Grant for Accounting		\$51,721.76	\$53,078.00																
In Kind from RAILS Grant for Phone dialer		\$1,764.00	\$0.00																





Pearl City PLD (PP)	\$6,434.00	6,255	\$464.74	380	\$387.26	13,641	\$968.80	\$4,459.00	\$401.00	\$0.00	\$6,681.00	\$247.00	3.84%	\$6,680.80	\$0.20
Pecatonica PL (PT)	\$8,572.00	24,189	\$1,797.25	1,217	\$1,238.83	17,459	\$1,239.96	\$4,459.00	\$401.00	\$0.00	\$9,136.00	\$564.00	6.58%	\$9,136.04	(\$0.04)
Peotone PL (PE)	\$15,321.00	48,056	\$3,570.55	3,484	\$3,547.46	60,154	\$4,272.32	\$4,459.00	\$401.00	\$0.00	\$16,250.00	\$929.00	6.06%	\$16,250.33	(\$0.33)
Peru PL (PU)	\$13,333.00	48,110	\$3,574.52	2,667	\$2,715.58	37,175	\$2,640.29	\$4,459.00	\$401.00	\$0.00	\$13,790.00	\$457.00	3.43%	\$13,790.39	(\$0.39)
Plano Community PL (PD)	\$17,060.00	63,712	\$4,733.74	4,580	\$4,663.08	59,104	\$4,197.75	\$4,459.00	\$401.00	\$0.00	\$18,455.00	\$1,395.00	8.18%	\$18,454.57	\$0.43
Plano CUSD (PX)	\$11,277.00	29,738	\$2,209.54	3,332	\$3,393.03	29,095	\$2,066.43	\$4,459.00	\$401.00	\$0.00	\$12,529.00	\$1,252.00	11.10%	\$12,529.00	\$0.00
Polo PLD (PO)	\$6,322.00	14,768	\$1,097.25	1,113	\$1,133.27	14,615	\$1,037.97	\$3,123.00	\$280.70	\$0.00	\$6,672.00	\$350.00	5.54%	\$6,672.20	(\$0.20)
Princeton PL (PR)	\$15,081.00	45,934	\$3,412.87	2,673	\$2,721.69	75,039	\$5,329.49	\$4,459.00	\$401.00	\$0.00	\$16,324.00	\$1,243.00	8.24%	\$16,324.05	(\$0.05)
Princeton Township HS (PF)	\$4,512.00	2,640	\$196.15	603	\$613.98	6,521	\$463.11	\$3,123.00	\$280.70	\$0.00	\$4,677.00	\$165.00	3.66%	\$4,676.95	\$0.05
Prophetstown-Lyndon-Tampico Schools (TW)	\$7,071.00	20,841	\$1,548.50	966	\$983.93	19,867	\$1,410.98	\$3,123.00	\$280.70	\$0.00	\$7,347.00	\$276.00	3.90%	\$7,347.12	(\$0.12)
Putnam County Schools (UC)	\$6,248.00	5,471	\$406.52	574	\$584.46	12,417	\$881.89	\$4,459.00	\$401.00	\$0.00	\$6,733.00	\$485.00	7.76%	\$6,732.86	\$0.14
Putnam County PL (UE)	\$10,023.00	28,429	\$2,112.26	1,318	\$1,342.01	29,852	\$2,120.19	\$4,459.00	\$401.00	\$0.00	\$10,434.00	\$411.00	4.10%	\$10,434.45	(\$0.45)
Reddick PL (Ottawa) (RL)	\$20,191.00	109,552	\$8,139.64	4,845	\$4,933.59	64,787	\$4,601.32	\$4,459.00	\$401.00	\$0.00	\$22,535.00	\$2,344.00	11.61%	\$22,534.55	\$0.45
Richard A Mautino PL (MA)	\$7,602.00	14,803	\$1,099.83	1,111	\$1,131.24	33,189	\$2,357.15	\$3,123.00	\$280.70	\$0.00	\$7,992.00	\$390.00	5.13%	\$7,991.91	\$0.09
River Valley DL (RD)	\$11,845.00	41,594	\$3,090.43	1,550	\$1,578.57	41,206	\$2,926.54	\$4,459.00	\$401.00	\$0.00	\$12,456.00	\$611.00	5.16%	\$12,455.54	\$0.46
Robert R Jones DL (CV)	\$10,965.00	24,484	\$1,819.12	2,202	\$2,242.45	39,982	\$2,839.63	\$4,459.00	\$401.00	\$0.00	\$11,761.00	\$796.00	7.26%	\$11,761.20	(\$0.20)
Robert Rowe PL (Sheridan) (RO)	\$7,514.00	12,666	\$941.10	800	\$814.91	18,196	\$1,292.33	\$4,459.00	\$401.00	\$0.00	\$7,908.00	\$394.00	5.24%	\$7,908.34	(\$0.34)
Rock Island PL (RP)	\$34,766.00	135,600	\$10,074.97	12,304	\$12,527.77	139,840	\$9,931.83	\$4,459.00	\$401.00	\$0.00	\$37,395.00	\$2,629.00	7.56%	\$37,394.57	\$0.43
Rockford University (RU)	\$14,636.00	1,601	\$118.95	1,181	\$1,202.85	134,834	\$9,576.27	\$4,459.00	\$401.00	\$0.00	\$15,758.00	\$1,122.00	7.67%	\$15,758.07	(\$0.07)
Sandwich PLD (SA)	\$11,648.00	28,375	\$2,108.24	2,438	\$2,482.75	40,648	\$2,886.90	\$4,459.00	\$401.00	\$0.00	\$12,338.00	\$690.00	5.92%	\$12,337.90	\$0.10
Schmaling ML (SC)	\$7,156.00	22,335	\$1,659.50	836	\$851.23	25,766	\$1,829.95	\$3,123.00	\$280.70	\$0.00	\$7,744.00	\$588.00	8.22%	\$7,744.37	(\$0.37)
Seneca PL (SE)	\$11,672.00	19,303	\$1,434.20	1,514	\$1,541.92	68,145	\$4,839.81	\$4,459.00	\$401.00	\$0.00	\$12,676.00	\$1,004.00	8.60%	\$12,675.93	\$0.07
Serena Schools (CF)	\$5,734.00	10,890	\$809.14	684	\$696.80	17,247	\$1,224.95	\$3,123.00	\$280.70	\$0.00	\$6,135.00	\$401.00	6.99%	\$6,134.59	\$0.41
Sherrard PL (SD)	\$10,410.00	32,541	\$2,417.75	1,403	\$1,428.89	30,877	\$2,192.94	\$4,459.00	\$401.00	\$0.00	\$10,900.00	\$490.00	4.71%	\$10,899.59	\$0.41
Silvis PL (SL)	\$10,333.00	30,762	\$2,285.62	2,672	\$2,720.67	15,639	\$1,110.72	\$4,459.00	\$401.00	\$0.00	\$10,977.00	\$644.00	6.23%	\$10,977.01	(\$0.01)
Somonauk PL (SN)	\$13,492.00	41,750	\$3,102.00	2,893	\$2,945.69	45,604	\$3,238.89	\$4,459.00	\$401.00	\$0.00	\$14,147.00	\$655.00	4.85%	\$14,146.59	\$0.41
South Beloit PLD (SB)	\$8,435.00	20,337	\$1,511.03	1,230	\$1,252.74	18,977	\$1,347.77	\$4,459.00	\$401.00	\$0.00	\$8,972.00	\$537.00	6.37%	\$8,971.54	\$0.46
Stockton TL (SK)	\$5,796.00	11,626	\$863.80	466	\$474.83	17,650	\$1,253.57	\$3,123.00	\$280.70	\$0.00	\$5,996.00	\$200.00	3.45%	\$5,995.91	\$0.09
Streator PL (SR)	\$11,225.00	23,939	\$1,778.65	2,293	\$2,334.43	42,467	\$3,016.09	\$4,459.00	\$401.00	\$0.00	\$11,989.00	\$764.00	6.81%	\$11,989.17	(\$0.17)
Sycamore PL (SY)	\$25,610.00	145,240	\$10,791.21	6,112	\$6,222.99	81,973	\$5,821.94	\$4,459.00	\$401.00	\$0.00	\$27,696.00	\$2,086.00	8.15%	\$27,696.14	(\$0.14)
Talcott Free PL (TF)	\$14,847.00	57,499	\$4,272.14	3,232	\$3,291.21	49,634	\$3,525.11	\$4,459.00	\$401.00	\$0.00	\$15,948.00	\$1,101.00	7.42%	\$15,948.46	(\$0.46)
Three Rivers PL (Channahon/Minooka) (TC)	\$25,689.00	107,644	\$7,997.88	9,010	\$9,174.11	81,007	\$5,753.35	\$4,459.00	\$401.00	\$0.00	\$27,785.00	\$2,096.00	8.16%	\$27,785.35	(\$0.35)
United Township HS (E. Moline) (UT)	\$10,606.00	22,900	\$1,701.46	2,718	\$2,767.85	33,034	\$2,346.19	\$4,459.00	\$401.00	\$0.00	\$11,675.00	\$1,069.00	10.08%	\$11,675.49	(\$0.49)
Walnut PLD (WA)	\$5,122.00	8,319	\$618.10	461	\$469.40	12,727	\$903.93	\$3,123.00	\$280.70	\$0.00	\$5,395.00	\$273.00	5.33%	\$5,395.12	(\$0.12)
Warren Township PL (WR)	\$5,205.00	8,737	\$649.15	434	\$441.91	13,473	\$956.91	\$3,123.00	\$280.70	\$0.00	\$5,452.00	\$247.00	4.75%	\$5,451.67	\$0.33
Western Dist PL (Orion) (WD)	\$8,192.00	20,419	\$1,517.09	1,246	\$1,268.70	14,244	\$1,011.65	\$4,459.00	\$401.00	\$0.00	\$8,657.00	\$465.00	5.68%	\$8,657.44	(\$0.44)
Wilmington PL (WL)	\$14,732.00	54,354	\$4,038.49	3,282	\$3,342.12	46,981	\$3,336.71	\$4,459.00	\$401.00	\$0.00	\$15,577.00	\$845.00	5.74%	\$15,577.33	(\$0.33)
Winnebago PL (WP)	\$14,744.00	23,401	\$1,738.68	3,732	\$3,799.98	47,793	\$3,394.39	\$4,459.00	\$401.00	\$0.00	\$13,793.00	-\$951.00	-6.45%	\$13,793.04	(\$0.04)
Woodstock PL (WO)	\$39,007.00	167,731	\$12,462.33	13,254	\$13,495.42	164,988	\$11,717.88	\$4,459.00	\$401.00	\$0.00	\$42,536.00	\$3,529.00	9.05%	\$42,535.63	\$0.37
Yorkville PL (YK)	\$21,530.00	83,203	\$6,181.93	7,110	\$7,239.84	78,476	\$5,573.60	\$4,459.00	\$401.00	\$0.00	\$23,855.00	\$2,325.00	10.80%	\$23,855.37	(\$0.37)
<b>TOTALS</b>	<b>\$1,391,743.00</b>	<b>4,568,858</b>	<b>\$339,463.22</b>	<b>333,391</b>	<b>\$339,463.22</b>	<b>4,779,648</b>	<b>\$339,463.22</b>	<b>\$429,885.00</b>	<b>\$38,656.40</b>	<b>\$0.00</b>	<b>\$1,486,931.00</b>	<b>\$95,188.00</b>	<b>5.93%</b>	<b>\$1,486,931.07</b>	<b>(\$0.07)</b>
								<b>\$1,448,274.67</b>							
<b>*Actual amount to be billed to library</b>															
<b>65%/35% split</b>		<b>Circs</b>		<b>Users</b>		<b>Items</b>		<b>Per library</b>	<b>Reserves</b>	<b>Hosting</b>					
Hampton School District		8,015	\$595.51	951	\$968.75	11,562	\$821.16	\$1,560.65	\$140.35	\$0.00	\$4,086.42				
United Township HS		14,885	\$1,105.95	1,767	\$1,799.10	21,472	\$1,525.02	\$2,898.35	\$260.65	\$0.00	\$7,589.07				
		22,900	\$1,701.46	2,718	\$2,767.85	33,034	\$2,346.19	\$4,459.00	\$401.00	\$0.00	\$11,675.49				