

PrairieCat Administrative Council

Agenda

April 4, 2025

The Council will meet on Friday, April 4, 2025, 10:30 am – 1:00 pm in person at the DeKalb Public Library, 309 Oak Street, DeKalb, IL The meeting will also be available online via Zoom.

[Register to attend the meeting](https://support.prairiecat.info/events/prairiecat-administrative-council-meeting-2025-04-04) (https://support.prairiecat.info/events/prairiecat-administrative-council-meeting-2025-04-04).

1. Call to order, welcome and introductions
2. Introduction of visitors and public comments
3. Review agenda for addition/changes
4. Consent agenda (pp. 3-17)
 - 4.1. Approve minutes for March 7, 2025, PrairieCat Administrative Council meeting
 - 4.2. Approve financial report for February 2025
 - 4.3. Approve check registers
 - 4.4. Statistical reports
5. Membership update
 - 5.1. Update on new and upgrading members
 - 5.2. Update on current training and engagement projects
 - 5.2.1. Public Library Representation (Tier list), FY26 (pp. 18-20)
 - 5.2.2. Membership eligibility report (eligibility to move up or down) (pp. 21-31)
6. Administrative issues
 - 6.1. Review and approval, FY25-FY27 Strategic Plan (pp. 32-44)
 - 6.2. Appoint nominating committee members (p. 45)
 - 6.3. Review and recommendation to Delegates Assembly, FY26 budget and fees (pp. 46-53)
 - 6.4. Review and discussion, Mobile app recommendation (pp. 54-63)
 - 6.5. Review, Delegates Assembly agenda (pp. 64-65)
7. Ad Hoc Committee updates
 - 7.1. Resource Sharing Committee – no report



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- 7.2. Finance Committee – report from 4/20/2025
8. Review of meeting, what worked and what did not
9. Public comments
10. Adjournment
11. Next meeting - Friday, May 9, 2025, at the Princeton Public Library

**PrairieCat Administrative Council
Minutes
March 7, 2025**

The Council met on Friday, March 7, 2025, 10:30 am – 1:00 pm in person at the LaSalle Public Library, 305 Marquette St, La Salle, IL. The meeting will also be available online via Zoom.

[Register to attend the meeting](https://support.prairiecat.info/events/prairiecat-administrative-council-meeting-2025-02-07) (https://support.prairiecat.info/events/prairiecat-administrative-council-meeting-2025-02-07).

1. Call to order, welcome and introductions

Present at LaSalle Public Library: Carolyn Coulter (PrairieCat), Elizabeth Smith (PrairieCat), Kimberly Brozovich (RP), Beth Ryan (JO), Megan Gove (TF), Jenna Diedrich (GA), Chelsey Knippel (PrairieCat), Kelly McCully (BD), Julie Wayland (PR), Ashley Huffines (FP), Laura Watson (HC)

Present via Zoom: Barbara Posinger (SA),

Absent: Michelle Krooswyk (NL), Emily Faulkner (DK), Shelby O’Hara (PrairieCat)

Krooswyk (Chair-NL) called the meeting to order at 10:29 am.

2. Introduction of visitors and public comments

There were no public comments. Shelby O’Hara, PrairieCat’s User Experience Specialist, introduced herself.

3. Review agenda for addition/changes

There were no revisions.

4. Consent agenda

4.1. Approve minutes for February 7, 2025, PrairieCat Administrative Council meeting

4.2. Approve financial report for January 2025

4.3. Approve check registers

4.4. Statistical reports

MOTION #1

Ryan (JO) moved and Diedrich (GA) seconded to approve the consent agenda as presented. There was no discussion on the motion.

***Motion carried by vocal affirmation**

Ayes: 9

Nays: 0

Abstentions: 0

5. Membership update

5.1. Update on new and upgrading members

Smith (PrairieCat) stated that the PrairieCat staff continues to work on the upgrade of Mills and Petrie. Wauconda Public Library had reached out to us for a quote to join and we had sent those numbers to them. They reached out to us to let us know they will be joining CCS instead, which geographically makes the most sense.

5.2. Update on current training and engagement projects

Smith (PrairieCat) stated that PrairieCat staff is working on adding Vega Discover site admin and homepage builder courses in TalentLMS. Next week, there will be a Q&A session where we will discuss site admin, which will allow members to have more control over their own Vega sites. They will be able to customize links, change the logo and add users. In a couple more weeks we will launch the homepage builder, which is adding the showcases and customizing sites with events or banners at the top. For libraries who wish to have one or two admins for their sites, they will need to take the courses on TalentLMS, once completed, PrairieCat staff will create the user accounts with the appropriate permissions.

5.2.1. Compliance review

Smith (PrairieCat) explained that the Administrative Council biannually reviews

member compliance. PrairieCat Bylaws state that “Each Member Library shall comply with such other reasonable rules and regulations as may be established by PRAIRIECAT for the administration of the ILS as well as all policies of PRAIRIECAT that have been established by the Delegates Assembly and/or Administrative Council.” PrairieCat requires that member libraries maintain compliance with our policies around item entry certification, item entry, OCLC membership, and resource sharing. At least one member of library staff needs to be certified to perform item entry. In addition, it is required that libraries add their new items to the PrairieCat database on a current basis, to share items within the consortium, and to maintain OCLC membership. The Administrative Council values member participation in PrairieCat and wants to ensure members are using services at the appropriate level for their library. Smith stated that Upon review of FY25 statistics (July 1 – Dec 31, 2024), several Union Listing members were out of compliance with item entry requirements. I contacted the libraries to see if there were any extenuating circumstances and most of them cited staffing issues and lack of new items because of limited collection budgets. I recommend no action be taken besides additional support and follow-up. Please note, at the last compliance review in Fall 2024 that Kirkland Public Library was out of compliance due to adding item entry. After sending a compliance letter, the library has added the backlog of items and is actively working on training for new staff.

6. Administrative issues

6.1. ACTION: Review and approval, Emergency Finance Contingency Plan

Coulter (PrairieCat) stated that RAILS requires that all recipients of LLSAP Support grants maintain a Financial Sustainability Plan. Our current plan was last revised in 2020. Given the changes that PrairieCat has undergone in the last five years, and considering events currently ongoing in governmental spending, it was deemed prudent that we revisit the plan and update it to reflect PrairieCat currently. Coulter shared PrairieCat’s Emergency Finance Contingency Plan.

MOTION #2

Huffines (FP) moved and McCully (BD) seconded to approve the Emergency Finance Contingency Plan. There was no discussion on the motion.

***Motion carried by vocal affirmation**

Ayes: 9

Nays: 0

Abstentions: 0

6.2. Review pay scale FY26

Knippel (PrairieCat) shared the FY26 pay scale stating that HR Source has recommended a 2.4% increase to the pay scale for calendar year 2025, PrairieCat's Fiscal Year 26. The Council agreed to send the pay scale to Delegates Assembly for approval.

6.3. Discussion, mobile app review progress and UX committee recommendations

Coulter (PrairieCat) explained that the User Experience Committee demoed four potential mobile application vendors, Innovative, Capira, Communico and Biblioapps. Coulter will put together a formal memo for the next Administrative Council meeting since the User Experience Committee just met yesterday afternoon, March 6, 2025.

7. Ad Hoc Committee updates

7.1. Resource Sharing Committee – Status report, Resource Sharing Summit

Ryan (JO) stated that the Resource Sharing Committee met and discussed the change of the Committee from a Board Committee to a standing group, which allows the Committee to meet strictly via Zoom. The Committee then discussed topics for the upcoming Resource Sharing Summit. Smith (PrairieCat) explained that the Summit will be facilitated by Amanda Standerfer on April 11th at 10am at the Dekalb Public Library. Registration is open and we have about 30 people registered so far. The overall theme for the Summit is "Marketing Your Library Strategies for Success and Accessibility." We have several speakers lined up for the event.



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7.2. Finance Committee – no report

8. Review of meeting, what worked and what did not

The meeting went well.

9. Public comments

There were no public comments.

10. Adjournment

The meeting adjourned at 10:54 am.

11. Next meeting - Friday, April 4th, 2025, at DeKalb Public Library

FY2025 PrairieCat Administrative Council MOTIONS July 2024 - June 2025			M – Motion made by Y - Yes Abstain - Abs A - Absent 2nd – Motion seconded by N - No NA - No Answer NP - Not present												
Meeting Date:03/07/2025	Vote Summary			Votes											
MOTION	Aye	Nay	Abstention	Kim Brozovich (RP)	Jenna Diedrich (GA)	Emily Faulkner (DK)	Megan Gove (TF)	Ashley Huffines (FP)	Michelle Krooswyk (NL)	Kelly McCully (BD)	Barbara Posinger (SA)	Beth Ryan (JO)	Julie Wayland (PR)	Laura Watson (HC)	
to approve the consent agenda as presented.	9	0	0	Y	2ND Y	A	Y	Y	A	Y	Y	M Y	Y	Y	
to approve the Emergency Finance Contingency Plan	9	0	0	Y	Y	A	Y	M Y	A	2ND Y	Y	Y	Y	Y	



Date: 4/4/2025
To: PrairieCat Administrative Council
From: Elena Mendoza, RAILS Staff Accountant
Subject: PrairieCat Financial Report – February 2025

Please find attached the PrairieCat Financial Reports for the month of February 2025. The attached statements include the Cash Report, Balance Sheet, Statement of Revenues and Expenses, and Check Register for the period of February 22 through March 21.

As of February 28, of the total cash balance of \$1,540,502, \$794,945 was undesignated working cash, \$734,259 was designated for capital reserves, and \$11,298 was eCommerce receipts payable to the membership. Cash decreased by \$47,634 during February primarily due to the monthly payroll and payroll-related expenses, the monthly LIMRiCC health insurance premiums, as well as several other vendor expenses. These expenses were partially offset by the receipt of all but three remaining invoiced third quarter member fees, bringing PrairieCat to a total of 98% of the quarterly fees received to date.

The balance of working cash was sufficient to fund 4.7 months of budgeted FY2025 operating expenses, and the capital reserves amount could fund an additional 4.3 months of budgeted operating expenses. In addition, the \$452,200 principal of PrairieCat's CDs would be sufficient to fund an additional 2.7 months of budgeted operating expenses.

Total revenues through February of \$1,364,913 were \$8,972 above budget primarily due to above budget investment income through February as well as the one-time capital reserve contribution billed to Mills & Petrie Memorial Library (\$3,500) who are upgrading from Union List membership to Basic Online membership. These above budget revenues are partially offset by the lower than budgeted reimbursements for the annual Capira mobile application fees that are billed annually to participating members.

Total year-to-date interest as of the end of February was \$28,657, which was \$10,657 above the year-to-date budgeted amount of \$18,000 and \$887 above the year-to-date interest earned as of one year ago (February 2024). At their March meeting, the Federal Reserve held interest rates for the second consecutive time. They anticipate two .25% interest rate cuts for this calendar year. Their projections for calendar years 2025 and 2026 interest rates remain at 3.9% and 3.4%, respectively, and their next meeting is scheduled for May 7. The average February interest rates were 4.504% and 4.235% for the IL

Funds and iPrime money market (ISC) accounts, respectively, slightly decreasing from the January average interest rates of 4.556% and 4.315%.

Total expenses through February of \$1,032,738 were \$316,929 below budget primarily due to under budget Contractual Services expenses (\$284,972), Personnel Costs (\$28,076), Supplies, Postage and Printing costs (\$6,823), and Travel and Continuing Education costs (\$6,596).

Contractual Services expenses were under budget primarily due to not having yet recorded the Innovative Sierra, hosting, and phone alerts system subscriptions monthly entries through February. PrairieCat has received the revised invoice from Innovative Interfaces, which added additional review files to the five-year Innovative Interfaces maintenance contract. This amendment and the previous replacement of the iTiva phone system with Innovative's phone alerts will change the subscription asset, liability, and amortization expense recorded during the subscription term. Due to these amendments and the nuances of the Governmental Accounting Standards Board's Statement No. 96 for Subscription-Based Information Technology Arrangements (SBITAs) for various situations and agreement changes, we contacted PrairieCat's auditors at the end of January, to ensure that both amendments are being treated appropriately. The entries to reflect those two amendments will be reflected in the March financials. This budget to actual difference is also due to the way that the Innovative Interfaces Sierra, Vega Discover, hosting, and phone alerts system subscriptions are required to be recorded under this same accounting standard. The goal of this statement is to recognize that the signing of these agreements constitutes a purchase of the right to use the asset over the period of time in the agreement. Since these contracts are paid in annual increments over the term of the agreements, these assets are accounted for as though they are being purchased under a financing arrangement with an interest expense component. They are capitalized similarly to other assets and depreciated (amortized) over the term of the agreement. Formerly, the Sierra, Vega Discover, hosting, and phone alerts system subscription expenses were charged to information service costs and other contractual services.

Personnel expenses were under budget primarily due to blended increases in budgeted health insurance rates that did not take effect until calendar year 2025 as well as not having yet incurred unemployment insurance and staff tuition costs through February and being under budget in nearly all other personnel costs. Supplies, postage and printing costs were under budget due to a lower than anticipated need for computers, software, and supplies throughout February. Travel and continuing education costs were below budget through February but are expected to rise as staff mileage reimbursements, conferences, and in-person member and governance meetings continue to occur throughout the remainder of the fiscal year.

These below budget costs were partially offset by above budget consulting costs, primarily due to the late receipt of the vendor invoice for the fiscal year 2024 fourth quarter website support and development (\$2,340), the unbudgeted website accessibility review (\$2,000), and the second half of the payment for the Director's compensation survey (\$1,000).

**PRAIRIECAT
CASH REPORT
FOR THE PERIOD ENDING February 28, 2025**

Beginning Cash Balance	\$ 1,588,136.83
Cash Received	
Payments from Member Libraries, etc.	42,867.99
Interest - BankORION	297.28
Interest - Illinois Funds	865.30
Interest - PMA	168.12
eCommerce Receipts Payable	5,169.41
Total Cash Received	<u>49,368.10</u>
Expenses Paid	
Checks and Vendor ACH Payments	18,015.04
Payroll and Retirement Contributions	77,433.99
ACH Credit Card Payments	1,109.19
Miscellaneous (Lockbox & Misc. Bank Fees, eCommerce Fees, etc.)	444.22
Total Disbursements	<u>97,002.44</u>
Ending Cash Balance	<u><u>\$ 1,540,502.49</u></u>

CASH DETAILS:

Member Library Deposit Accounts/Prepayments	\$ -
eCommerce Cash Receipts Payable	11,297.78
Capital Reserve Designation	734,259.09
Working Cash	794,945.62

TOTAL CASH \$ 1,540,502.49

PAYPAL FUNDS DETAILS:

February PayPal Receipts in Transit to Bank	\$732.68
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CD INVESTMENT DETAILS:

Cornerstone Bank: 24-month CD Principal @ 5.112% Interest 8/30/2023 - 8/27/2025	\$ 226,050.00
Financial Federal Bank: 24-month CD Principal @ 5.250% Interest 8/30/2023 - 8/27/2025	\$ 226,150.00
Accrued Investment Income as of February 2025	\$ 36,497.75

TOTAL CURRENT CD INVESTMENT VALUE \$ 488,697.75

Invested in Capital Assets Balance as of February 2025	\$0.00
Invested Subscription IT Arrangement Capital Assets Balance as of February 2025	\$1,310,874.49
Unrestricted Fund Balance as of February 2025	\$975,592.36

FY25 operating expenses excluding planned capital reserve designation:	\$ 2,033,911.63
Working Cash % of operating expenses:	39.08%

PrairieCat
Balance Sheet
As of 2/28/2025

	Balance End of Month
Assets	
Cash & cash equivalents	
Cash - Bank Orion	1,237,178.74
Cash - Illinois Funds	251,398.48
Cash - PMA	51,925.27
PayPal Funds	<u>732.68</u>
Total Cash & cash equivalents	1,541,235.17
Investments	452,200.00
Accounts receivables	7,777.50
Accrued investment income	36,497.75
Prepaid expenses	559,105.04
Capital Assets, net	
Computers	287,558.00
Vehicles	12,450.50
Subscription Based IT Arrangements	2,076,142.00
Accumulated Depreciation	(300,008.50)
Accumulated Amortization - Subscription Based IT Arrangement	<u>(765,267.51)</u>
Total Capital Assets, net	1,310,874.49
Other Assets	
Deferred Outflows - Pension	434,543.03
Deferred Outflows - OPEB	<u>29.00</u>
Total Other Assets	434,572.03
Total Assets	<u><u>4,342,261.98</u></u>
Liabilities	
eCommerce Receipts Payable	12,030.46
Payroll	
Pension Payable	<u>10,222.47</u>
Total Payroll	10,222.47
Deferred revenue	203,997.84
Compensated absences	32,000.99
Net Pension Liability	417,319.00
Post-Employment Benefits	41,274.00
Other long-term obligations	
Deferred Inflows - Pension	9,911.00
Deferred Inflows - OPEB	6,547.00
Subscription Based IT Arrangements Payable	<u>1,322,492.37</u>
Total Other long-term obligations	1,338,950.37
Total Liabilities	<u><u>2,055,795.13</u></u>
Net Assets	
Beginning Net Assets	1,954,292.17
Current YTD Net Income	<u>332,174.68</u>
Total Net Assets	<u><u>2,286,466.85</u></u>
Total Liabilities and Net Assets	<u><u>4,342,261.98</u></u>

PrairieCat

Statement of Revenues and Expenses - FY25 is 66.67% Completed
From 2/1/2025 Through 2/28/2025

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
REVENUES						
Fees for Services and Materials						
Union List Member Revenue	2,638.13	21,105.04	21,105.00	100.00%	31,658.00	66.66%
Fully Participating and Basic Online Member Revenue	106,476.58	851,812.66	851,816.00	99.99%	1,277,724.10	66.66%
ILL Barcode Revenue	200.00	1,800.00	2,000.00	90.00%	3,000.00	60.00%
Fully Participating & Basic Online - CR Contribution	5,069.92	44,059.38	40,560.00	108.62%	60,839.00	72.41%
Union List - CR Contribution	457.92	3,663.36	3,664.00	99.98%	5,495.00	66.66%
Total Fees for Services and Materials	114,842.55	922,440.44	919,145.00	100.36%	1,378,716.10	66.91%
Reimbursements						
Reimbursements	1,636.43	13,091.44	14,044.00	93.21%	21,065.64	62.14%
Reimbursements - Hosting Fee	4,432.08	35,456.62	35,456.00	100.00%	53,185.00	66.66%
Reimbursements - Capira Mobile App	2,557.33	20,447.87	23,806.00	85.89%	35,707.50	57.26%
Total Reimbursements	8,625.84	68,995.93	73,306.00	94.12%	109,958.14	62.75%
Investment Income	3,265.35	28,656.62	18,000.00	159.20%	27,000.00	106.13%
Other						
Other Grants	0.00	0.00	1,332.00	0.00%	2,000.00	0.00%
Other Grants - RAILS Grants for Members	43,083.45	344,667.59	343,492.00	100.34%	515,237.39	66.89%
Other Revenue	0.99	151.98	666.00	22.81%	1,000.00	15.19%
Total Other	43,084.44	344,819.57	345,490.00	99.81%	518,237.39	66.54%
Total REVENUES	169,818.18	1,364,912.56	1,355,941.00	100.66%	2,033,911.63	67.11%
EXPENSES						
Personnel						
Other Professionals	48,611.32	415,585.49	411,782.00	100.92%	629,783.41	65.98%
Support Services	15,760.51	133,964.51	139,927.00	95.73%	214,005.87	62.59%
Social Security Taxes	4,616.80	39,524.43	42,204.00	93.65%	64,549.88	61.23%
Unemployment Insurance	0.00	0.00	2,334.00	0.00%	3,500.00	0.00%
Worker's Compensation	168.33	1,195.64	1,400.00	85.40%	2,100.00	56.93%
Retirement Benefits	7,267.60	64,414.88	65,653.00	98.11%	100,410.93	64.15%
Health, Dental And Life Insurance	12,180.12	104,836.01	123,082.00	85.17%	184,624.44	56.78%
Other Fringe Benefits	0.00	180.00	666.00	27.02%	1,000.00	18.00%
Tuition Reimbursements	0.00	0.00	333.00	0.00%	500.00	0.00%
Staff Professional Memberships	0.00	270.00	666.00	40.54%	1,000.00	27.00%
Total Personnel	88,604.68	759,970.96	788,047.00	96.44%	1,201,474.53	63.25%
Buildings and Grounds						
Property Insurance	252.83	2,022.64	1,866.00	108.39%	2,800.00	72.23%
Total Buildings and Grounds	252.83	2,022.64	1,866.00	108.39%	2,800.00	72.24%
Vehicle Expenses						
Fuel	64.68	415.77	1,000.00	41.57%	1,500.00	27.71%
Repairs And Maintenance	0.00	498.47	1,333.00	37.39%	2,000.00	24.92%

PrairieCat

Statement of Revenues and Expenses - FY25 is 66.67% Completed

From 2/1/2025 Through 2/28/2025

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Vehicle Insurance	114.67	917.36	1,333.00	68.81%	2,000.00	45.86%
Vehicles Leasing And Rent	0.00	0.00	333.00	0.00%	500.00	0.00%
Other Vehicle Expenses	112.80	127.20	233.00	54.59%	350.00	36.34%
Total Vehicle Expenses	292.15	1,958.80	4,232.00	46.29%	6,350.00	30.85%
Travel and Continuing Education						
In-State Travel	0.00	4,919.78	4,666.00	105.43%	7,000.00	70.28%
Out-Of-State Travel	0.00	768.66	4,000.00	19.21%	6,000.00	12.81%
Registrations And Meeting, Other Fees	367.61	2,783.14	6,000.00	46.38%	9,000.00	30.92%
Conferences And Continuing Education Meetings	0.00	1,763.89	3,334.00	52.90%	5,000.00	35.27%
Public Relations	0.00	1,834.54	666.00	275.45%	1,000.00	183.45%
Total Travel and Continuing Education	367.61	12,070.01	18,666.00	64.66%	28,000.00	43.11%
Commercial Insurance	620.33	4,962.64	6,666.00	74.44%	10,000.00	49.62%
Supplies, Postage and Printing						
Computers, Software And Supplies	1,558.26	14,460.20	20,742.00	69.71%	31,112.25	46.47%
General Office Supplies And Equipment	0.00	684.89	1,333.00	51.37%	2,000.00	34.24%
Postage	0.00	106.70	0.00	0.00%	0.00	0.00%
Total Supplies, Postage and Printing	1,558.26	15,251.79	22,075.00	69.09%	33,112.25	46.06%
Telephone and Telecommunications	793.26	6,126.12	5,444.00	112.52%	8,165.22	75.02%
Equipment Repair and Maintenance						
Equipment Repair And Maintenance Agreements	70.83	494.57	1,333.00	37.10%	2,000.00	24.72%
Total Equipment Repair and Maintenance	70.83	494.57	1,333.00	37.10%	2,000.00	24.73%
Professional Services						
Legal	465.50	2,557.00	2,334.00	109.55%	3,500.00	73.05%
Accounting	0.00	6,750.00	4,666.00	144.66%	7,000.00	96.42%
Consulting	0.00	14,407.50	7,334.00	196.44%	11,000.00	130.97%
Payroll Service Fees	612.98	5,732.00	6,000.00	95.53%	9,000.00	63.68%
Total Professional Services	1,078.48	29,446.50	20,334.00	144.81%	30,500.00	96.55%
Contractual Services						
Information Service Costs	16,398.42	129,994.78	415,250.00	31.30%	622,875.64	20.87%
Outside Printing Services	0.00	0.00	1,333.00	0.00%	2,000.00	0.00%
Other Contractual Services	261.67	2,093.32	58,422.00	3.58%	87,633.99	2.38%
Amortization - Subscription Based IT Arrangements	7,243.17	57,945.32	0.00	0.00%	0.00	0.00%
Total Contractual Services	23,903.26	190,033.42	475,005.00	40.01%	712,509.63	26.67%
Professional Association Membership Dues	105.00	1,285.00	1,333.00	96.39%	2,000.00	64.25%
SBITA Interest	1,708.08	5,124.24	0.00	0.00%	0.00	0.00%
Miscellaneous	84.25	804.50	1,000.00	80.45%	1,500.00	53.63%

PrairieCat

Statement of Revenues and Expenses - FY25 is 66.67% Completed
From 2/1/2025 Through 2/28/2025

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Miscellaneous - eCommerce Fees	359.97	3,186.69	3,666.00	86.92%	5,500.00	57.93%
Total EXPENSES	<u>119,798.99</u>	<u>1,032,737.88</u>	<u>1,349,667.00</u>	<u>76.52%</u>	<u>2,043,911.63</u>	<u>50.53%</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>50,019.19</u>	<u>332,174.68</u>	<u>6,274.00</u>	<u>5,294.46%</u>	<u>(10,000.00)</u>	<u>(3,321.74)%</u>

PrairieCat
Check/Voucher Register
1000 - Cash - Bank Orion
From 2/22/2025 Through 3/21/2025

Vendor Name	Effective Date	Check Amount
WEX Bank	2/24/2025	64.68
Klein, Thorpe and Jenkins, Ltd.	2/26/2025	465.50
Paycom Payroll LLC	2/27/2025	306.49
Paycom Payroll LLC	2/27/2025	20,804.40
Paycom Payroll LLC	2/27/2025	8,496.33
Bank Orion	2/28/2025	54.25
ICMA Retirement Corporation	2/28/2025	1,443.17
MerchantE	3/4/2025	264.30
MerchantE	3/4/2025	59.90
INNOVATIVE INTERFACES INCORPORATED	3/5/2025	600.00
First Bankcard	3/5/2025	1,215.98
Illinois Municipal Retirement Fund	3/7/2025	10,222.10
Bank Orion	3/10/2025	20.00
Johnsburg Public Library District	3/12/2025	400.00
LIMRICC	3/12/2025	16,433.26
Paycom Payroll LLC	3/13/2025	480.34
Paycom Payroll LLC	3/13/2025	20,804.41
Paycom Payroll LLC	3/13/2025	8,496.31
ICMA Retirement Corporation	3/14/2025	1,443.17
JASON JENSEN	3/19/2025	<u>1,670.14</u>
Report Total		<u><u>93,744.73</u></u>

	July 2023	July 2024	Aug 2023	Aug 2024	Sept 2023	Sept 2024	Oct 2023	Oct 2024	Nov 2023	Nov 2024	Dec 2023	Dec 2024	Jan 2024	Jan 2025	Feb 2024	Feb 2025	FY24 Totals	FY25 Totals to date
General																		
Bibliographic records	1,218,077	1,216,828	1,217,302	1,216,401	1,216,208	1,215,783	1,216,495	1,214,175	1,216,364	1,214,175	1,216,365	1,213,801	1,222,886	1,213,922	1,222,565	1,213,171	1,216,394	1,213,922
Item records	5,130,722	5,132,031	5,129,098	5,127,833	5,123,012	5,122,725	5,125,136	5,111,539	5,124,224	5,111,539	5,127,210	5,110,110	5,155,545	5,108,957	5,149,712	5,101,264	5,131,528	5,108,957
Patron records	335,278	347,042	341,166	352,809	342,997	357,587	347,210	364,435	349,926	364,435	352,763	366,030	358,333	367,855	361,629	366,248	347,572	367,855
Total circulation	444,070	466,283	416,179	401,094	386,250	380,458	397,018	399,870	380,267	367,890	333,404	329,139	393,151	390,410	386,659	368,694	4,771,368	3,103,838
ILL transactions on LLSAP	52,525	56,019	56,782	58,113	57,359	56,804	56,523	59,435	55,202	52,555	48,482	48,049	58,226	65,801	58,046	58,140	660,524	454,916
Reciprocal borrowing	49,484	53,251	47,347	45,776	44,004	43,843	44,064	46,961	42,949	42,821	37,062	36,893	45,596	46,870	44,333	46,815	545,042	363,230
Training, Outreach and Engagement																		
Training events	6	2	10	4	6	14	7	5	6	2	7	3	5	6	6	8	84	44
Training participants	80	4	74	12	20	42	23	13	23	4	22	7	25	12	25	31	448	125
Training contact hours	132	3	92	17	38	43	45	20	48	6	31	10	62	15	45	149	796	263
TalentLMS Course Completions	228	223	265	349	283	372	237	251	247	140	141	163	313	285	265	203	2,950	1,986
Site visits	2	7	1	1	1	-	1	3	2	2	3	1	3	2	1	1	21	17
Member Meetings/Events	5	5	13	6	9	6	10	7	7	3	7	2	11	3	7	1	100	33
Meeting/Event participants	150	153	172	124	348	658	210	151	55	28	60	25	188	130	146	24	1,816	1,293
Meeting/Event contact hours	393	306	230	164	1,740	4,609	343	254	53	31	75	25	310	241	187	31	4,140	5,659
Troubleshooting																		
HelpDesk Calls Opened	186	295	307	352	242	270	301	275	276	246	268	199	281	218	401	213	3,457	2,068
HelpDesk Calls Closed	227	302	298	344	231	273	285	256	256	237	336	227	313	208	341	220	3,507	2,067
Database Enrichment																		
Bibload records loaded - PC staff	1,701	1,414	1,537	1,518	1,793	1,535	1,817	1,679	1,914	1,053	1,753	1,173	1,322	1,635	1,412	1,366	19,477	11,373
Bibload records loaded - MARC catalogers	2,093	2,895	2,955	2,209	2,708	2,154	2,491	2,569	2,100	1,964	1,525	1,468	1,928	2,310	2,548	1,832	27,073	17,401
Cleanup/overlays/merges - PC staff	1,189	1,563	748	537	988	794	840	516	847	187	724	679	1,686	540	2,909	463	14,797	5,279
Cleanup/overlays/merges - MARC catalogers	864	765	852	1,303	1,291	1,059	1,087	1,167	902	116	586	656	789	997	908	686	11,532	6,749
Enhancements/corrections - PC staff	8	29	12	27	37	28	39	21	56	8	93	46	26	33	35	12	464	204
Enhancements/corrections - MARC catalogers	105	120	182	48	190	157	134	122	120	-	105	95	102	182	109	85	1,487	809
Original catalogings - PC staff	11	72	11	50	53	62	77	71	65	96	62	100	58	58	62	36	722	545
Original catalogings - MARC catalogers	45	24	29	30	18	29	43	26	32	4	14	9	35	40	38	42	356	204
Special projects (Call number conversion, ICode1 conversion, Reclamation, etc)	57,887	31,857	11,635	33,449	45,667	48,798	46,694	47,820	12,309	46,462	31,555	36,443	25,804	30,363	72,374	70,855	506,580	346,047
To see the full statistical spreadsheet, visit: https://support.prairiecat.info/gov																		

PrairieCat Administrative Council
Public Library Representation Tiers (based on budget drafts)

	FY2025	FY2026	
North Suburban LD (LP)	\$61,213.00	\$62,271.00	
Moline PL (MX)	\$44,339.00	\$45,545.00	
DeKalb PL (DK)	\$41,391.00	\$42,573.00	
Woodstock PL (WO)	\$39,707.00	\$41,162.00	
New Lenox PLD (NL)	\$39,257.00	\$41,345.00	
Rock Island PL (RP)	\$35,379.00	\$36,209.00	
Homer TPLD (HD)	\$33,444.00	\$36,588.00	
Freeport PL (FP)	\$26,662.00	\$26,708.00	
Three Rivers PLD (Channahon/Minooka) (TC)	\$26,117.00	\$26,950.00	Tier 1
Sycamore PL (SY)	\$26,036.00	\$26,854.00	\$434,866.00
Ida PL (BL)	\$23,673.00	\$25,305.00	32.38%
Mokena CPLD (MK)	\$23,071.00	\$23,356.00	12
Yorkville PL (YK)	\$21,873.00	\$23,163.00	
Ella Johnson MPLD (EJ)	\$21,294.00	\$22,447.00	
Cherry Valley PLD (CH)	\$20,764.00	\$21,191.00	
Reddick PLD (Ottawa) (RL)	\$20,506.00	\$21,890.00	
Bourbonnais PLD (BD)	\$20,355.00	\$21,145.00	
Kankakee PL (KK)	\$18,588.00	\$18,487.00	
East Moline PL (EM)	\$18,299.00	\$19,147.00	Tier 2
Coal City PLD (CC)	\$19,377.00	\$20,027.00	\$452,899.00
Morris Area PLD (MR)	\$18,101.00	\$18,722.00	33.73%
Marengo-Union	\$17,120.00	\$16,461.00	26
Geneseo PLD (GP)	\$17,300.00	\$17,328.00	
Manhattan-Elwood PLD (MT)	\$20,215.00	\$21,555.00	
Plano CLD (PD)	\$17,311.00	\$17,959.00	
Manteno PLD (MN)	\$16,024.00	\$15,217.00	
Byron PLD (BY)	\$15,906.00	\$16,177.00	
Peotone PLD (PE)	\$15,536.00	\$15,835.00	
Princeton PL (PR)	\$15,292.00	\$15,906.00	
Bradley PLD (BR)	\$14,267.00	\$14,507.00	
Talcott Free LD (TF)	\$15,053.00	\$15,544.00	
Wilmington PLD (WL)	\$14,935.00	\$15,187.00	

PrairieCat Administrative Council
Public Library Representation Tiers (based on budget drafts)

	FY2025	FY2026	
Fossil Ridge PLD (Braidwood) (FR)	\$14,582.00	\$14,989.00	
Nippersink PLD (NP)	\$14,133.00	\$14,850.00	
Johnsburg PL (JO)	\$13,812.00	\$14,077.00	
Somonauk PLD (SN)	\$13,670.00	\$13,808.00	
Peru PL (PU)	\$13,508.00	\$13,465.00	
Flagg-Rochelle PLD (FL)	\$13,230.00	\$13,815.00	
LaSalle PL (LS)	\$12,782.00	\$12,906.00	
Harvard Diggins Library (HR)	\$12,765.00	\$13,078.00	
North Chicago PL (NC)	\$11,556.00	\$12,164.00	
River Valley DL (RD)	\$11,990.00	\$12,179.00	
Sandwich PLD (SA)	\$11,788.00	\$12,065.00	
Seneca PLD (SE)	\$11,812.00	\$12,391.00	
Streator PL (SR)	\$11,356.00	\$11,729.00	
Robert R. Jones PLD (CV)	\$11,091.00	\$11,510.00	
Julia Hull DL (Stillman Valley) (JH)	\$11,167.00	\$11,668.00	
Silvis PL (SL)	\$10,446.00	\$10,754.00	
Graves-Hume PLD (Mendota) (GV)	\$11,118.00	\$11,328.00	
Putnam County PLD (UE)	\$10,130.00	\$10,231.00	
Cortland CL (CN)	\$10,037.00	\$9,992.00	
Colona DPL (CL)	\$10,207.00	\$10,524.00	
Sherrard PLD (SD)	\$10,525.00	\$10,679.00	
Galena PLD (GA)	\$10,088.00	\$10,370.00	
Oregon PLD (OR)	\$9,818.00	\$10,144.00	
Odell PL (OD)	\$9,890.00	\$10,180.00	
Genoa PLD (GE)	\$9,211.00	\$9,476.00	
South Beloit PL (SB)	\$8,510.00	\$8,822.00	
Limestone TLD (LI)	\$8,831.00	\$9,246.00	
East Dubuque DL (EP)	\$8,476.00	\$8,620.00	
Pecatonica PLD (PT)	\$8,650.00	\$8,980.00	
Hinckley PLD (HK)	\$8,462.00	\$8,471.00	
Western DL (Orion) (WD)	\$8,261.00	\$8,519.00	
Oglesby PLD (OG)	\$6,602.00	\$6,741.00	
Richard A. Mautino ML (MA)	\$7,689.00	\$7,825.00	

PrairieCat Administrative Council
Public Library Representation Tiers (based on budget drafts)

	FY2025	FY2026	
Charles B. Phillips PLD (Newark) (CP)	\$7,815.00	\$8,001.00	
Lena CDL (LE)	\$8,312.00	\$8,633.00	
Erie PLD (ER)	\$7,848.00	\$8,132.00	
Clinton Township PL (CT)	\$7,357.00	\$7,285.00	
Robert W. Rowe PLD (Sheridan) (RO)	\$7,570.00	\$7,797.00	
Cordova DL (CO)	\$6,954.00	\$6,999.00	
Schmaling MPLD (SC)	\$7,233.00	\$7,586.00	
Franklin Grove PL (FG)	\$6,925.00	\$7,138.00	
Mt. Morris PL (MM)	\$6,700.00	\$6,825.00	
Malta TPL (ML)	\$6,653.00	\$6,775.00	
Marseilles PL (MB)	\$6,570.00	\$6,769.00	
Pearl City PLD (PP)	\$6,468.00	\$6,614.00	
Elizabeth TL (EL)	\$6,425.00	\$6,582.00	
Polo PLD (PO)	\$6,383.00	\$6,553.00	
Maple Park PLD (MP)	\$6,192.00	\$4,890.00	
Earlville PLD (EA)	\$6,285.00	\$6,483.00	
Mt. Carroll PL	\$4,945.00	\$5,493.00	
Stockton TPL (SK)	\$5,845.00	\$5,901.00	
Bertolet MLD (BM)	\$5,310.00	\$5,385.00	
Henry C Adams ML (HE)	\$5,278.00	\$5,455.00	
Warren Township PL (WR)	\$5,243.00	\$5,377.00	
Andalusia TL (AN)	\$4,975.00	\$5,124.00	33.89%
Creston-Dement PLD (CR)	\$5,066.00	\$5,106.00	\$455,131.00
Mills and Petrie		\$5,092.00	
Hanover TL (HN)	\$4,577.00	\$4,618.00	Tier 3
Walnut PLD (WA)	\$5,158.00	\$5,323.00	55
Grant Park PL (GR)	\$4,450.00	\$4,528.00	
Lostant Community Public Library	\$3,917.00	\$4,075.00	
	\$1,301,052.00	\$1,342,896.00	\$1,342,896.00

Public Libraries - All Membership Levels

Sierra Code	Library	Current Level	FY2023 IPLAR total operating expenditures	FY2024 IPLAR total operating expenditures	FY2025 IPLAR total operating expenditures	3 year average	FY25 PrairieCat Fees	Fees as % of Budget	NOTES
	Eligibility								
	Union List or Above - \$0-\$99,999								
	Basic Online or Above - \$100,000 - \$199,999								
	Fully Participating - \$200,000+								
	Blue text = libraries that would be eligible to move down								
	Sorted by Library Name								
AN	Andalusia Township Library	BO	\$ 59,775	\$ 69,376.00	\$71,878.00	\$ 67,010	\$ 4,942	7.38%	eligible for UL
AA	Annawan-Alba Township Library	UL	\$ 66,688	\$ 69,136.00	\$75,936.00	\$ 70,587	\$ 1,062	1.50%	
BM	Bertolet Memorial Library District	BO	\$ 127,631	\$ 148,349.00	\$178,106.00	\$ 151,362	\$ 5,271	3.48%	
BD	Bourbonnais Public Library District	FP	\$ 1,062,378	\$ 1,213,005.00	\$1,101,184.00	\$ 1,125,522	\$ 20,043	1.78%	
BR	Bradley Public Library District	FP	\$ 862,163	\$ 851,131.00	\$944,346.00	\$ 885,880	\$ 14,077	1.59%	
BY	Byron Public Library District	FP	\$ 868,990	\$ 954,748.00	\$1,005,929.00	\$ 943,222	\$ 15,684	1.66%	
CP	Charles B. Phillips Public Library District	FP	\$ 136,364	\$ 151,287.00	\$185,462.00	\$ 157,704	\$ 7,754	4.92%	eligible for BO
CH	Cherry Valley Public Library District	FP	\$ 1,108,511	\$ 1,063,174.00	\$1,071,277.00	\$ 1,080,987	\$ 20,444	1.89%	
CT	Clinton Township Public Library	FP	\$ 117,930	\$ 121,497.00	\$111,720.00	\$ 117,049	\$ 7,306	6.24%	eligible for BO
CC	Coal City Public Library District	FP	\$ 1,089,475	\$ 1,255,502.00	\$1,351,319.00	\$ 1,232,099	\$ 19,084	1.55%	
CL	Colona District Public Library	FP	\$ 246,531	\$ 265,328.00	\$285,912.00	\$ 265,924	\$ 10,099	3.80%	
CO	Cordova District Library	FP	\$ 271,720	\$ 325,089.00	\$366,137.00	\$ 320,982	\$ 6,910	2.15%	
CN	Cortland Community Library	FP	\$ 250,148	\$ 276,248.00	\$283,522.00	\$ 269,973	\$ 9,931	3.68%	
CR	Creston-Dement Public Library District	BO	\$ 110,429	\$ 209,768.00	\$186,077.00	\$ 168,758	\$ 5,032	2.98%	
DK	DeKalb Public Library	FP	\$ 2,275,453	\$ 2,639,157.00	\$2,820,807.00	\$ 2,578,472	\$ 40,658	1.58%	
EA	Earlville Public Library District	BO	\$ 160,684	\$ 210,281.00	\$189,433.00	\$ 186,799	\$ 6,226	3.33%	
EP	East Dubuque District Library	FP	\$ 216,365	\$ 223,225.00	\$248,770.00	\$ 229,453	\$ 8,402	3.66%	
EM	East Moline Public Library	FP	\$ 790,609	\$ 867,949.00	\$880,664.00	\$ 846,407	\$ 18,028	2.13%	
EL	Elizabeth Township Public Library	FP	\$ 89,908	\$ 76,778.00	\$80,302.00	\$ 82,329	\$ 6,393	7.77%	eligible for UL or BO
EJ	Ella Johnson Memorial Public Library District	FP	\$ 770,906	\$ 925,636.00	\$1,019,254.00	\$ 905,265	\$ 20,964	2.32%	
ER	Erie Public Library District	FP	\$ 156,387	\$ 177,683.00	\$177,307.00	\$ 170,459	\$ 7,787	4.57%	eligible for BO
FL	Flagg-Rochelle Public Library District	FP	\$ 461,274	\$ 436,642.00	\$412,613.00	\$ 436,843	\$ 13,061	2.99%	
FO	Forreston Public Library	UL	\$ 46,643	\$ 44,121.00	\$45,027.00	\$ 45,264	\$ 1,062	2.35%	
FR	Fossil Ridge Public Library District	FP	\$ 821,121	\$ 771,668.00	\$872,983.00	\$ 821,924	\$ 14,385	1.75%	
FG	Franklin Grove Public Library	FP	\$ 204,114	\$ 219,985.00	\$225,752.00	\$ 216,617	\$ 6,882	3.18%	
FP	Freeport Public Library	FP	\$ 1,009,221	\$ 1,138,061.00	\$1,151,625.00	\$ 1,099,636	\$ 26,223	2.38%	
GA	Galena Public Library District	FP	\$ 400,066	\$ 391,897.00	\$405,665.00	\$ 399,209	\$ 9,982	2.50%	
GP	Geneseo Public Library District	FP	\$ 726,307	\$ 644,290.00	\$680,159.00	\$ 683,585	\$ 17,049	2.49%	
GE	Genoa Public Library District	FP	\$ 276,043	\$ 310,108.00	\$314,406.00	\$ 300,186	\$ 9,122	3.04%	
GR	Grant Park Public Library	BO	\$ 30,251	\$ 30,556.00	\$36,852.00	\$ 32,553	\$ 4,428	13.60%	eligible for UL
GV	Graves-Hume Public Library District	FP	\$ 294,624	\$ 335,360.00	\$315,238.00	\$ 315,074	\$ 10,991	3.49%	
HN	Hanover Township Library	BO	\$ 56,436	\$ 57,060.00	\$60,160.00	\$ 57,885	\$ 4,553	7.87%	eligible for UL
HV	Harvard Diggins Library	FP	\$ 422,418	\$ 417,874.00	\$465,415.00	\$ 435,236	\$ 12,605	2.90%	
HE	Henry C. Adams Memorial Library	BO	\$ 50,344	\$ 59,150.00	\$60,120.00	\$ 56,538	\$ 5,239	9.27%	eligible for UL
HK	Hinckley Public Library District	FP	\$ 199,364	\$ 218,850.00	\$233,797.00	\$ 217,337	\$ 8,388	3.86%	
HD	Homer Township Public Library District	FP	\$ 1,872,252	\$ 1,996,634.00	\$2,118,780.00	\$ 1,995,889	\$ 32,869	1.65%	
ID	Ida Public Library	FP	\$ 871,975	\$ 939,398.00	\$1,011,329.00	\$ 940,901	\$ 23,295	2.48%	
JO	Johnsburg Public Library District	FP	\$ 632,178	\$ 684,601.00	\$749,339.00	\$ 688,706	\$ 13,631	1.98%	
JH	Julia Hull District Library	FP	\$ 262,125	\$ 284,617.00	\$323,857.00	\$ 290,200	\$ 11,040	3.80%	
KK	Kankakee Public Library	FP	\$ 1,963,520	\$ 2,172,272.00	\$1,769,566.00	\$ 1,968,453	\$ 18,311	0.93%	
KI	Kirkland Public Library	UL	\$ 62,032	\$ 63,885.00	\$80,847.00	\$ 68,921	\$ 1,062	1.54%	

Sierra Code	Library	Current Level	FY2023 IPLAR total operating expenditures	FY2024 IPLAR total operating expenditures	FY2025 IPLAR total operating expenditures	3 year average	FY25 PrairieCat Fees	Fees as % of Budget	NOTES
LN	Lanark Public Library	UL	\$ 49,138	\$ 46,324.00	\$68,151.00	\$ 54,538	\$ 1,062	1.95%	
LS	LaSalle Public Library	FP	\$ 466,274	\$ 457,025.00	\$522,746.00	\$ 482,015	\$ 12,622	2.62%	
LE	Lena Community District Library	FP	\$ 153,662	\$ 155,489.00	\$162,671.00	\$ 157,274	\$ 8,242	5.24%	eligible for BO
LI	Limestone Township Library District	FP	\$ 277,230	\$ 274,615.00	\$282,076.00	\$ 277,974	\$ 8,750	3.15%	
LO	Lostant Community Library	BO	\$ 40,065	\$ 51,804.00	\$34,333.00	\$ 42,067	\$ 3,906	9.29%	eligible for UL
ML	Malta Township Public Library	FP	\$ 145,478	\$ 161,015.00	\$173,025.00	\$ 159,839	\$ 6,615	4.14%	eligible for BO
MT	Manhattan-Elwood Public Library District	FP	\$ 880,419	\$ 1,068,697.00	\$1,061,436.00	\$ 1,003,517	\$ 19,906	1.98%	
MN	Manteno Public Library District	FP	\$ 543,028	\$ 581,052.00	\$544,208.00	\$ 556,096	\$ 15,799	2.84%	
MP	Maple Park Public Library District	FP	\$ 49,946	\$ 54,923.00	\$61,407.00	\$ 55,425	\$ 6,164	11.12%	eligible for UL or BO
MU	Marengo-Union Public Library District	FP	\$ 617,434	\$ 642,429.00	\$641,149.00	\$ 633,671	\$ 16,873	2.66%	
MB	Marseilles Public Library	BO	\$ 127,419	\$ 114,924.00	\$168,434.00	\$ 136,926	\$ 6,506	4.75%	
MI	Mills & Petrie Memorial Library and Gymnasium	UL	\$ 45,921	\$ 50,596.00	\$53,901.00	\$ 50,139	\$ 1,062	2.12%	upgrading to BO FY26
MG	Mineral-Gold Public Library District	UL	\$ 49,506	\$ 52,595.00	\$53,480.00	\$ 51,860	\$ 1,062	2.05%	
MK	Mokena Community Public Library District	FP	\$ 2,132,233	\$ 2,199,460.00	\$2,520,213.00	\$ 2,283,969	\$ 22,705	0.99%	
MX	Moline Public Library	FP	\$ 2,958,432	\$ 3,026,404.00	\$2,964,692.00	\$ 2,983,176	\$ 43,547	1.46%	
HI	Moore Memorial Library District	UL	\$ 43,840	\$ 42,442.00	\$29,015.00	\$ 38,432	\$ 1,062	2.76%	
MR	Morris Area Public Library District	FP	\$ 874,118	\$ 1,060,455.00	\$1,009,668.00	\$ 981,414	\$ 17,835	1.82%	
MO	Mount Carroll District Library	BO	\$ 118,353	\$ 117,465.00	\$145,944.00	\$ 127,254	\$ 4,913	3.86%	upgraded from UL June 2023
MM	Mount Morris Public Library	BO	\$ 126,356	\$ 131,764.00	\$145,862.00	\$ 134,661	\$ 6,633	4.93%	
NL	New Lenox Public Library District	FP	\$ 2,842,473	\$ 2,753,079.00	\$2,860,166.00	\$ 2,818,573	\$ 38,566	1.37%	
NP	Nippersink Public Library District	FP	\$ 629,111	\$ 656,219.00	\$792,202.00	\$ 692,511	\$ 13,946	2.01%	
NC	North Chicago Public Library	FP		\$ 767,536.00	\$811,675.00	\$ 789,606	\$ 11,420	1.45%	Go Live FY23
NS	North Suburban Public Library District	FP	\$ 3,661,477	\$ 4,197,392.00	\$4,121,638.00	\$ 3,993,502	\$ 60,082	1.50%	
OD	Odell Public Library	FP	\$ 149,686	\$ 148,710.00	\$161,000.00	\$ 153,132	\$ 9,788	6.39%	eligible for BO
OG	Oglesby Public Library District	BO	\$ 132,620	\$ 167,829.00	\$180,680.00	\$ 160,376	\$ 6,537	4.08%	downgraded FY25
OR	Oregon Public Library District	FP	\$ 301,051	\$ 340,251.00	\$350,153.00	\$ 330,485	\$ 9,718	2.94%	
PK	Pankhurst Memorial Library	UL	\$ 41,097	\$ 49,901.00	\$49,763.00	\$ 46,920	\$ 1,062	2.26%	
PP	Pearl City Public Library District	FP	\$ 82,838	\$ 91,634.00	\$111,523.00	\$ 95,332	\$ 6,434	6.75%	eligible for UL or BO
PT	Pecatonica Public Library District	FP	\$ 235,133	\$ 273,944.00	\$248,021.00	\$ 252,366	\$ 8,572	3.40%	
PE	Peotone Public Library District	FP	\$ 516,947	\$ 613,082.00	\$646,283.00	\$ 592,104	\$ 15,321	2.59%	
PU	Peru Public Library	FP	\$ 831,815	\$ 690,909.00	\$698,436.00	\$ 740,387	\$ 13,333	1.80%	
PD	Plano Community Library District	FP	\$ 726,957	\$ 837,584.00	\$875,338.00	\$ 813,293	\$ 17,060	2.10%	
PO	Polo Public Library District	BO	\$ 212,360	\$ 211,656.00	\$196,408.00	\$ 206,808	\$ 6,322	3.06%	close to FP level
PR	Princeton Public Library	FP	\$ 566,420	\$ 590,510.00	\$497,732.00	\$ 551,554	\$ 15,081	2.73%	
UE	Putnam County Public Library District	FP	\$ 455,751	\$ 476,867.00	\$491,375.00	\$ 474,664	\$ 10,023	2.11%	
RA	Raymond A Sapp Memorial Township Library	UL	\$ 67,497	\$ 63,894.00	\$51,490.00	\$ 60,960	\$ 1,062	1.74%	
RL	Reddick Public Library District	FP	\$ 1,065,988	\$ 1,097,049.00	\$1,139,989.00	\$ 1,101,009	\$ 20,191	1.83%	
MA	Richard A. Mautino Memorial Library	BO	\$ 129,911	\$ 154,412.00	\$207,935.00	\$ 164,086	\$ 7,602	4.63%	
RD	River Valley District Library	FP	\$ 445,662	\$ 510,890.00	\$497,067.00	\$ 484,540	\$ 11,845	2.44%	
CV	Robert R. Jones Public Library District	FP	\$ 283,285	\$ 283,639.00	\$291,794.00	\$ 286,239	\$ 10,965	3.83%	
RO	Robert W. Rowe Public Library District	FP	\$ 201,401	\$ 178,462.00	\$188,945.00	\$ 189,603	\$ 7,514	3.96%	eligible for BO
RP	Rock Island Public Library	FP	\$ 2,597,281	\$ 2,653,854.00	\$2,955,704.00	\$ 2,735,613	\$ 34,766	1.27%	
SA	Sandwich Public Library District	FP	\$ 620,259	\$ 421,464.00	\$462,422.00	\$ 501,382	\$ 11,648	2.32%	
SC	Schmaling Memorial Public Library District	BO	\$ 136,013	\$ 155,036.00	\$144,644.00	\$ 145,231	\$ 7,156	4.93%	
SE	Seneca Public Library District	FP	\$ 655,673	\$ 714,645.00	\$732,314.00	\$ 700,877	\$ 11,672	1.67%	
SH	Sheffield Public Library	UL	\$ 27,984	\$ 32,283.00	\$36,568.00	\$ 32,278	\$ 1,062	3.29%	
SD	Sherrard Public Library District	FP	\$ 264,971	\$ 311,292.00	\$307,909.00	\$ 294,724	\$ 10,410	3.53%	
SL	Silvis Public Library	FP	\$ 327,498	\$ 360,241.00	\$567,001.00	\$ 418,247	\$ 10,333	2.47%	

Sierra Code	Library	Current Level	FY2023 IPLAR total operating expenditures	FY2024 IPLAR total operating expenditures	FY2025 IPLAR total operating expenditures	3 year average		FY25 PrairieCat Fees	Fees as % of Budget	NOTES
SN	Somonauk Public Library District	FP	\$ 435,404	\$ 387,528.00	\$513,039.00	\$ 445,324		\$ 13,492	3.03%	
SB	South Beloit Public Library	FP	\$ 190,875	\$ 228,275.00	\$238,100.00	\$ 219,083		\$ 8,435	3.85%	
SK	Stockton Township Public Library	BO	\$ 77,125	\$ 33,055.00	\$122,251.00	\$ 77,477		\$ 5,796	7.48%	eligible for UL
SR	Streator Public Library	FP	\$ 337,763	\$ 389,112.00	\$730,774.00	\$ 485,883		\$ 11,225	2.31%	
SY	Sycamore Public Library	FP	\$ 1,325,582	\$ 1,453,911.00	\$866,688.00	\$ 1,215,394		\$ 25,610	2.11%	
TF	Talcott Free Library District	FP	\$ 523,407	\$ 595,717.00	\$729,539.00	\$ 616,221		\$ 14,847	2.41%	
TC	Three Rivers Public Library District	FP	\$ 1,706,444	\$ 1,679,044.00	\$2,117,355.00	\$ 1,834,281		\$ 25,689	1.40%	
WA	Walnut Public Library District	BO	\$ 97,816	\$ 114,465.00	\$122,894.00	\$ 111,725		\$ 5,122	4.58%	
WR	Warren Township Public Library	BO	\$ 67,904	\$ 76,682.00	\$85,251.00	\$ 76,612		\$ 5,205	6.79%	eligible for UL
WD	Western District Library	FP	\$ 240,756	\$ 262,788.00	\$357,445.00	\$ 286,996		\$ 8,192	2.85%	
WL	Wilmington Public Library District	FP	\$ 841,835	\$ 911,212.00	\$944,351.00	\$ 899,133		\$ 14,732	1.64%	
WP	Winnebago Public Library	FP		\$ 338,076.00	\$350,506.00	\$ 344,291		\$ 14,744	4.28%	
WO	Woodstock Public Library	FP	\$ 1,837,500	\$ 1,851,700.00	\$2,092,200.00	\$ 1,927,133		\$ 39,007	2.02%	
YT	York Township Public Library	UL	\$ 80,140	\$ 70,141.00	\$91,857.00	\$ 80,713		\$ 1,062	1.32%	
YK	Yorkville Public Library	FP	\$ 1,584,914	\$ 1,831,079.00	\$1,763,419.00	\$ 1,726,471		\$ 21,530	1.25%	
						\$ 63,310,585		\$ 1,309,713	2.07%	

Public Libraries - Fully Participating Membership

Sierra Code	Library	Current Level	FY2023 IPLAR total operating expenditures	FY2024 IPLAR total operating expenditures	FY2025 IPLAR total operating expenditures	3 year average	FY25 PrairieCat Fees	Fees as % of Budget	NOTES
BD	Bourbonnais Public Library District	FP	\$ 1,062,378	\$ 1,213,005.00	\$1,101,184.00	\$ 1,125,522	\$ 20,043	1.78%	
BR	Bradley Public Library District	FP	\$ 862,163	\$ 851,131.00	\$944,346.00	\$ 885,880	\$ 14,077	1.59%	
BY	Byron Public Library District	FP	\$ 868,990	\$ 954,748.00	\$1,005,929.00	\$ 943,222	\$ 15,684	1.66%	
CP	Charles B. Phillips Public Library District	FP	\$ 136,364	\$ 151,287.00	\$185,462.00	\$ 157,704	\$ 7,754	4.92%	eligible for BO
CH	Cherry Valley Public Library District	FP	\$ 1,108,511	\$ 1,063,174.00	\$1,071,277.00	\$ 1,080,987	\$ 20,444	1.89%	
CT	Clinton Township Public Library	FP	\$ 117,930	\$ 121,497.00	\$111,720.00	\$ 117,049	\$ 7,306	6.24%	eligible for BO
CC	Coal City Public Library District	FP	\$ 1,089,475	\$ 1,255,502.00	\$1,351,319.00	\$ 1,232,099	\$ 19,084	1.55%	
CL	Colona District Public Library	FP	\$ 246,531	\$ 265,328.00	\$285,912.00	\$ 265,924	\$ 10,099	3.80%	
CO	Cordova District Library	FP	\$ 271,720	\$ 325,089.00	\$366,137.00	\$ 320,982	\$ 6,910	2.15%	
CN	Cortland Community Library	FP	\$ 250,148	\$ 276,248.00	\$283,522.00	\$ 269,973	\$ 9,931	3.68%	
DK	DeKalb Public Library	FP	\$ 2,275,453	\$ 2,639,157.00	\$2,820,807.00	\$ 2,578,472	\$ 40,658	1.58%	
EP	East Dubuque District Library	FP	\$ 216,365	\$ 223,225.00	\$248,770.00	\$ 229,453	\$ 8,402	3.66%	
EM	East Moline Public Library	FP	\$ 790,609	\$ 867,949.00	\$880,664.00	\$ 846,407	\$ 18,028	2.13%	
EL	Elizabeth Township Public Library	FP	\$ 89,908	\$ 76,778.00	\$80,302.00	\$ 82,329	\$ 6,393	7.77%	eligible for UL or BO
EJ	Ella Johnson Memorial Public Library District	FP	\$ 770,906	\$ 925,636.00	\$1,019,254.00	\$ 905,265	\$ 20,964	2.32%	
ER	Erie Public Library District	FP	\$ 156,387	\$ 177,683.00	\$177,307.00	\$ 170,459	\$ 7,787	4.57%	eligible for BO
FL	Flagg-Rochelle Public Library District	FP	\$ 461,274	\$ 436,642.00	\$412,613.00	\$ 436,843	\$ 13,061	2.99%	
FR	Fossil Ridge Public Library District	FP	\$ 821,121	\$ 771,668.00	\$872,983.00	\$ 821,924	\$ 14,385	1.75%	
FG	Franklin Grove Public Library	FP	\$ 204,114	\$ 219,985.00	\$225,752.00	\$ 216,617	\$ 6,882	3.18%	
FP	Freeport Public Library	FP	\$ 1,009,221	\$ 1,138,061.00	\$1,151,625.00	\$ 1,099,636	\$ 26,223	2.38%	
GA	Galena Public Library District	FP	\$ 400,066	\$ 391,897.00	\$405,665.00	\$ 399,209	\$ 9,982	2.50%	
GP	Geneseo Public Library District	FP	\$ 726,307	\$ 644,290.00	\$680,159.00	\$ 683,585	\$ 17,049	2.49%	
GE	Genoa Public Library District	FP	\$ 276,043	\$ 310,108.00	\$314,406.00	\$ 300,186	\$ 9,122	3.04%	
GV	Graves-Hume Public Library District	FP	\$ 294,624	\$ 335,360.00	\$315,238.00	\$ 315,074	\$ 10,991	3.49%	
HV	Harvard Diggins Library	FP	\$ 422,418	\$ 417,874.00	\$465,415.00	\$ 435,236	\$ 12,605	2.90%	
HK	Hinckley Public Library District	FP	\$ 199,364	\$ 218,850.00	\$233,797.00	\$ 217,337	\$ 8,388	3.86%	
HD	Homer Township Public Library District	FP	\$ 1,872,252	\$ 1,996,634.00	\$2,118,780.00	\$ 1,995,889	\$ 32,869	1.65%	
ID	Ida Public Library	FP	\$ 871,975	\$ 939,398.00	\$1,011,329.00	\$ 940,901	\$ 23,295	2.48%	
JO	Johnsburg Public Library District	FP	\$ 632,178	\$ 684,601.00	\$749,339.00	\$ 688,706	\$ 13,631	1.98%	
JH	Julia Hull District Library	FP	\$ 262,125	\$ 284,617.00	\$323,857.00	\$ 290,200	\$ 11,040	3.80%	
KK	Kankakee Public Library	FP	\$ 1,963,520	\$ 2,172,272.00	\$1,769,566.00	\$ 1,968,453	\$ 18,311	0.93%	
LS	LaSalle Public Library	FP	\$ 466,274	\$ 457,025.00	\$522,746.00	\$ 482,015	\$ 12,622	2.62%	
LE	Lena Community District Library	FP	\$ 153,662	\$ 155,489.00	\$162,671.00	\$ 157,274	\$ 8,242	5.24%	eligible for BO
LI	Limestone Township Library District	FP	\$ 277,230	\$ 274,615.00	\$282,076.00	\$ 277,974	\$ 8,750	3.15%	
ML	Malta Township Public Library	FP	\$ 145,478	\$ 161,015.00	\$173,025.00	\$ 159,839	\$ 6,615	4.14%	eligible for BO
MT	Manhattan-Elwood Public Library District	FP	\$ 880,419	\$ 1,068,697.00	\$1,061,436.00	\$ 1,003,517	\$ 19,906	1.98%	
MN	Manteno Public Library District	FP	\$ 543,028	\$ 581,052.00	\$544,208.00	\$ 556,096	\$ 15,799	2.84%	
MP	Maple Park Public Library District	FP	\$ 49,946	\$ 54,923.00	\$61,407.00	\$ 55,425	\$ 6,164	11.12%	eligible for UL or BO
MU	Marengo-Union Public Library District	FP	\$ 617,434	\$ 642,429.00	\$641,149.00	\$ 633,671	\$ 16,873	2.66%	
MK	Mokena Community Public Library District	FP	\$ 2,132,233	\$ 2,199,460.00	\$2,520,213.00	\$ 2,283,969	\$ 22,705	0.99%	
MX	Moline Public Library	FP	\$ 2,958,432	\$ 3,026,404.00	\$2,964,692.00	\$ 2,983,176	\$ 43,547	1.46%	
MR	Morris Area Public Library District	FP	\$ 874,118	\$ 1,060,455.00	\$1,009,668.00	\$ 981,414	\$ 17,835	1.82%	
NL	New Lenox Public Library District	FP	\$ 2,842,473	\$ 2,753,079.00	\$2,860,166.00	\$ 2,818,573	\$ 38,566	1.37%	
NP	Nippersink Public Library District	FP	\$ 629,111	\$ 656,219.00	\$792,202.00	\$ 692,511	\$ 13,946	2.01%	
NC	North Chicago Public Library	FP		\$ 767,536.00	\$811,675.00	\$ 789,606	\$ 11,420	1.45%	Go Live FY23
NS	North Suburban Public Library District	FP	\$ 3,661,477	\$ 4,197,392.00	\$4,121,638.00	\$ 3,993,502	\$ 60,082	1.50%	
OD	Odell Public Library	FP	\$ 149,686	\$ 148,710.00	\$161,000.00	\$ 153,132	\$ 9,788	6.39%	eligible for BO
OR	Oregon Public Library District	FP	\$ 301,051	\$ 340,251.00	\$350,153.00	\$ 330,485	\$ 9,718	2.94%	

Sierra Code	Library	Current Level	FY2023 IPLAR total operating expenditures	FY2024 IPLAR total operating expenditures	FY2025 IPLAR total operating expenditures	3 year average		FY25 PrairieCat Fees	Fees as % of Budget	NOTES
PP	Pearl City Public Library District	FP	\$ 82,838	\$ 91,634.00	\$111,523.00	\$ 95,332		\$ 6,434	6.75%	eligible for UL or BO
PT	Pecatonica Public Library District	FP	\$ 235,133	\$ 273,944.00	\$248,021.00	\$ 252,366		\$ 8,572	3.40%	
PE	Peotone Public Library District	FP	\$ 516,947	\$ 613,082.00	\$646,283.00	\$ 592,104		\$ 15,321	2.59%	
PU	Peru Public Library	FP	\$ 831,815	\$ 690,909.00	\$698,436.00	\$ 740,387		\$ 13,333	1.80%	
PD	Plano Community Library District	FP	\$ 726,957	\$ 837,584.00	\$875,338.00	\$ 813,293		\$ 17,060	2.10%	
PR	Princeton Public Library	FP	\$ 566,420	\$ 590,510.00	\$497,732.00	\$ 551,554		\$ 15,081	2.73%	
UE	Putnam County Public Library District	FP	\$ 455,751	\$ 476,867.00	\$491,375.00	\$ 474,664		\$ 10,023	2.11%	
RL	Reddick Public Library District	FP	\$ 1,065,988	\$ 1,097,049.00	\$1,139,989.00	\$ 1,101,009		\$ 20,191	1.83%	
RD	River Valley District Library	FP	\$ 445,662	\$ 510,890.00	\$497,067.00	\$ 484,540		\$ 11,845	2.44%	
CV	Robert R. Jones Public Library District	FP	\$ 283,285	\$ 283,639.00	\$291,794.00	\$ 286,239		\$ 10,965	3.83%	
RO	Robert W. Rowe Public Library District	FP	\$ 201,401	\$ 178,462.00	\$188,945.00	\$ 189,603		\$ 7,514	3.96%	eligible for BO
RP	Rock Island Public Library	FP	\$ 2,597,281	\$ 2,653,854.00	\$2,955,704.00	\$ 2,735,613		\$ 34,766	1.27%	
SA	Sandwich Public Library District	FP	\$ 620,259	\$ 421,464.00	\$462,422.00	\$ 501,382		\$ 11,648	2.32%	
SE	Seneca Public Library District	FP	\$ 655,673	\$ 714,645.00	\$732,314.00	\$ 700,877		\$ 11,672	1.67%	
SD	Sherrard Public Library District	FP	\$ 264,971	\$ 311,292.00	\$307,909.00	\$ 294,724		\$ 10,410	3.53%	
SL	Silvis Public Library	FP	\$ 327,498	\$ 360,241.00	\$567,001.00	\$ 418,247		\$ 10,333	2.47%	
SN	Somonauk Public Library District	FP	\$ 435,404	\$ 387,528.00	\$513,039.00	\$ 445,324		\$ 13,492	3.03%	
SB	South Beloit Public Library	FP	\$ 190,875	\$ 228,275.00	\$238,100.00	\$ 219,083		\$ 8,435	3.85%	
SR	Streator Public Library	FP	\$ 337,763	\$ 389,112.00	\$730,774.00	\$ 485,883		\$ 11,225	2.31%	
SY	Sycamore Public Library	FP	\$ 1,325,582	\$ 1,453,911.00	\$866,688.00	\$ 1,215,394		\$ 25,610	2.11%	
TF	Talcott Free Library District	FP	\$ 523,407	\$ 595,717.00	\$729,539.00	\$ 616,221		\$ 14,847	2.41%	
TC	Three Rivers Public Library District	FP	\$ 1,706,444	\$ 1,679,044.00	\$2,117,355.00	\$ 1,834,281		\$ 25,689	1.40%	
WD	Western District Library	FP	\$ 240,756	\$ 262,788.00	\$357,445.00	\$ 286,996		\$ 8,192	2.85%	
WL	Wilmington Public Library District	FP	\$ 841,835	\$ 911,212.00	\$944,351.00	\$ 899,133		\$ 14,732	1.64%	
WP	Winnebago Public Library	FP		\$ 338,076.00	\$350,506.00	\$ 344,291		\$ 14,744	4.28%	
WO	Woodstock Public Library	FP	\$ 1,837,500	\$ 1,851,700.00	\$2,092,200.00	\$ 1,927,133		\$ 39,007	2.02%	
YK	Yorkville Public Library	FP	\$ 1,584,914	\$ 1,831,079.00	\$1,763,419.00	\$ 1,726,471		\$ 21,530	1.25%	
						\$ 63,310,585		\$ 1,309,713	2.07%	

Public Libraries - Basic Online Membership

Sierra Code	Library	Current Level	FY2023 IPLAR total operating expenditures	FY2024 IPLAR total operating expenditures	FY2025 IPLAR total operating expenditures	3 year average		FY25 PrairieCat Fees	Fees as % of Budget	NOTES
AN	Andalusia Township Library	BO	\$ 59,775	\$ 69,376.00	\$71,878.00	\$ 67,010		\$ 4,942	7.38%	eligible for UL
BM	Bertolet Memorial Library District	BO	\$ 127,631	\$ 148,349.00	\$178,106.00	\$ 151,362		\$ 5,271	3.48%	
CR	Creston-Dement Public Library District	BO	\$ 110,429	\$ 209,768.00	\$186,077.00	\$ 168,758		\$ 5,032	2.98%	
EA	Earlville Public Library District	BO	\$ 160,684	\$ 210,281.00	\$189,433.00	\$ 186,799		\$ 6,226	3.33%	
GR	Grant Park Public Library	BO	\$ 30,251	\$ 30,556.00	\$36,852.00	\$ 32,553		\$ 4,428	13.60%	eligible for UL
HN	Hanover Township Library	BO	\$ 56,436	\$ 57,060.00	\$60,160.00	\$ 57,885		\$ 4,553	7.87%	eligible for UL
HE	Henry C. Adams Memorial Library	BO	\$ 50,344	\$ 59,150.00	\$60,120.00	\$ 56,538		\$ 5,239	9.27%	eligible for UL
LO	Lostant Community Library	BO	\$ 40,065	\$ 51,804.00	\$34,333.00	\$ 42,067		\$ 3,906	9.29%	eligible for UL
MB	Marseilles Public Library	BO	\$ 127,419	\$ 114,924.00	\$168,434.00	\$ 136,926		\$ 6,506	4.75%	
MO	Mount Carroll District Library	BO	\$ 118,353	\$ 117,465.00	\$145,944.00	\$ 127,254		\$ 4,913	3.86%	upgraded from UL June 2023
MM	Mount Morris Public Library	BO	\$ 126,356	\$ 131,764.00	\$145,862.00	\$ 134,661		\$ 6,633	4.93%	
OG	Oglesby Public Library District	BO	\$ 132,620	\$ 167,829.00	\$180,680.00	\$ 160,376		\$ 6,537	4.08%	downgraded FY25
PO	Polo Public Library District	BO	\$ 212,360	\$ 211,656.00	\$196,408.00	\$ 206,808		\$ 6,322	3.06%	close to FP level
MA	Richard A. Mautino Memorial Library	BO	\$ 129,911	\$ 154,412.00	\$207,935.00	\$ 164,086		\$ 7,602	4.63%	
SC	Schmaling Memorial Public Library District	BO	\$ 136,013	\$ 155,036.00	\$144,644.00	\$ 145,231		\$ 7,156	4.93%	
SK	Stockton Township Public Library	BO	\$ 77,125	\$ 33,055.00	\$122,251.00	\$ 77,477		\$ 5,796	7.48%	eligible for UL
WA	Walnut Public Library District	BO	\$ 97,816	\$ 114,465.00	\$122,894.00	\$ 111,725		\$ 5,122	4.58%	
WR	Warren Township Public Library	BO	\$ 67,904	\$ 76,682.00	\$85,251.00	\$ 76,612		\$ 5,205	6.79%	eligible for UL
						\$ 63,310,585		\$ 1,309,713	2.07%	

Public Libraries - Union List Membership

Sierra Code	Library	Current Level	FY2023 IPLAR total operating expenditures	FY2024 IPLAR total operating expenditures	FY2025 IPLAR total operating expenditures	3 year average		FY25 PrairieCat Fees	Fees as % of Budget	NOTES
AA	Annawan-Alba Township Library	UL	\$ 66,688	\$ 69,136.00	\$75,936.00	\$ 70,587		\$ 1,062	1.50%	
FO	Forreston Public Library	UL	\$ 46,643	\$ 44,121.00	\$45,027.00	\$ 45,264		\$ 1,062	2.35%	
KI	Kirkland Public Library	UL	\$ 62,032	\$ 63,885.00	\$80,847.00	\$ 68,921		\$ 1,062	1.54%	
LN	Lanark Public Library	UL	\$ 49,138	\$ 46,324.00	\$68,151.00	\$ 54,538		\$ 1,062	1.95%	
MI	Mills & Petrie Memorial Library and Gymnasium	UL	\$ 45,921	\$ 50,596.00	\$53,901.00	\$ 50,139		\$ 1,062	2.12%	upgrading to BO FY26
MG	Mineral-Gold Public Library District	UL	\$ 49,506	\$ 52,595.00	\$53,480.00	\$ 51,860		\$ 1,062	2.05%	
HI	Moore Memorial Library District	UL	\$ 43,840	\$ 42,442.00	\$29,015.00	\$ 38,432		\$ 1,062	2.76%	
PK	Pankhurst Memorial Library	UL	\$ 41,097	\$ 49,901.00	\$49,763.00	\$ 46,920		\$ 1,062	2.26%	
RA	Raymond A Sapp Memorial Township Library	UL	\$ 67,497	\$ 63,894.00	\$51,490.00	\$ 60,960		\$ 1,062	1.74%	
SH	Sheffield Public Library	UL	\$ 27,984	\$ 32,283.00	\$36,568.00	\$ 32,278		\$ 1,062	3.29%	
YT	York Township Public Library	UL	\$ 80,140	\$ 70,141.00	\$91,857.00	\$ 80,713		\$ 1,062	1.32%	
						\$ 63,310,585		\$ 1,309,713	2.07%	

School Library Eligibility

All Membership Levels

Sierra Code	Library	Current Level	3 year average enrollment	
	Eligibility			
	Union List or Above - 0-1399 enrollment or multiple building & existing circulation system			
	Basic Online or above - 1400+ enrollment			
	eligible to move down			
AL	Alleman High School	UL	357	
BC	Boylan Central Catholic High School	UL	708	
BN	Bureau Valley Community Unit School District #340 (Bureau Valley Walnut)	ULB		
BS	Bureau Valley Community Unit School District #340 (Bureau Valley Junior High/Elementary)	ULB		
BV	Bureau Valley Community Unit School District #340 (High School)	UL	816	
BE	Byron CUSD 226 (Mary Morgan Elementary School)	ULB		
BF	Byron CUSD 226 (Byron Middle School)	ULB		
BG	Byron CUSD 226 (High School)	UL	1426	meets exception
CY	Chdwk/ Milldgvill CUSD 399 - Milledgeville High School	UL	156	
DA	Dakota CUSD 201 (Dakota Elementary School)	ULB		
DB	Dakota CUSD 201 (Jr/Sr High School)	UL	760	
EN	Eastland CUSD 308 (Elementary School)	UL		
EO	Eastland CUSD 308 (High School)	UL	627	
GK	Genoa-Kingston CUSD 424 - High School	UL	503	
GL	Galena Unit School District #120 (High School)	ULB		
GM	Galena Unit School District #120 (Galena Middle School)	ULB		
GN	Galena Unit School District #120 (Galena Primary School)	UL	782	
HA	Hampton School District 29	FPB	226	arrangement with United Township
HW	Hiawatha CUSD #426 (Jr/Sr High School)	UL	226	
JC	Joliet Township High SD #204 (Joliet Central High School)	FPB		
JW	Joliet Township High SD #204 (Joliet West High School)	FP	6636	
MD	Meridian CUSD #223 (Monroe Center Elementary School)	FPB		
ME	Meridian CUSD #223 (Highland Elementary School)	FPB		
MJ	Meridian CUSD #223 (Meridian Junior High School)	FPB		
MS	Meridian CUSD #223 (Stillman Valley High School)	FP	1459	
MV	Moline School District #40	UL	2083	meets exception
MY	Mazon-Verona-Kinsman Elementary SD 2C (Mazon-Verona-Kinsman Middle School)	ULB		
MZ	Mazon-Verona-Kinsman Elementary SD 2C (Mazon-Verona-Kinsman Elementary School)	UL	281	
PL	Pearl City CUSD 200 (Pearl City Junior/Senior High School)	UL	125	
PS	Pecatonica CUSD #321 (High School)	UL	259	
PV	Plano CUSD 88 (P.H. Miller School)	FPB		
PW	Plano CUSD 88 (Emily G. Johns Intermediate School)	FPB		
PX	Plano CUSD 88 (Plano High School)	FPB		

School Library Eligibility

Sierra Code	Library	Current Level	3 year average enrollment	
PY	Plano CUSD 88 (Centennial Elementary School)	FPB		
PZ	Plano CUSD 88 (Plano Middle School)	FP	2202	
PA	Polo CUSD #222 (Centennial Elementary School)	ULB		
PB	Polo CUSD #222 (Polo Community High School)	ULB		
PC	Polo CUSD #222 (Aplington Middle School)	UL	524	
PF	Princeton Township High SD 500	BO	518	eligible for UL
TX	Prophetstown-Lyndon-Tampico CUD 3 (Tampico Elementary School)	FPB		
TY	Prophetstown-Lyndon-Tampico CUD 3 (6-12 Campus)	FPB		
TZ	Prophetstown-Lyndon-Tampico CUD 3 (Prophetstown Elementary School)	FP	550	eligible for UL
UA	Putnam County SD 535 (County Primary School)	FPB		
UB	Putnam County SD 535 (Putnam County Junior High School)	FPB		
UC	Putnam County SD 535 (Putnam County High School)	FP	477	eligible for UL
RB	River Bend Community Unit District #2 (Fulton Elementary School)	ULB		
RH	River Bend Community Unit District #2 (Fulton High School)	ULB		
RM	River Bend Community Unit District #2 (River Bend Middle School)	UL	867	
RV	River Ridge CUSD #210	UL	422	
RW	Rochelle Township High School District # 212	UL	823	
RI	Rock Island/Milan School District #41 (High School)	UL	1655	meets exception
RY	Rockridge Community Unit School District #300 (High School)	UL	363	
SM	Scales Mound CUSD #211	UL	240	
CD	Serena Community Unit School District #2 (Harding Grade School)	BOB		
CE	Serena Community Unit School District #2 (Sheridan Grade School)	BOB		
CF	Serena Community Unit School District #2 (Serena High School)	BO	490	eligible for UL
UT	United Township High School District #30	FP	1647	
WC	Warren CUSD #205 (Jr/Sr High School)	UL	186	
WN	Winnebago CUSD 323 (High School)	UL	415	

School Library Eligibility
Circulating Membership Level

Sierra Code	Library	Current Level	3 year average enrollment	
HA	Hampton School District 29	FPB	226	arrangement with United Township
JC	Joliet Township High SD #204 (Joliet Central High School)	FPB		
JW	Joliet Township High SD #204 (Joliet West High School)	FP	6636	
MD	Meridian CUSD #223 (Monroe Center Elementary School)	FPB		
ME	Meridian CUSD #223 (Highland Elementary School)	FPB		
MJ	Meridian CUSD #223 (Meridian Junior High School)	FPB		
MS	Meridian CUSD #223 (Stillman Valley High School)	FP	1459	
PV	Plano CUSD 88 (P.H. Miller School)	FPB		
PW	Plano CUSD 88 (Emily G. Johns Intermediate School)	FPB		
PX	Plano CUSD 88 (Plano High School)	FPB		
PY	Plano CUSD 88 (Centennial Elementary School)	FPB		
PZ	Plano CUSD 88 (Plano Middle School)	FP	2202	
PF	Princeton Township High SD 500	BO	518	eligible for UL
TX	Prophetstown-Lyndon-Tampico CUD 3 (Tampico Elementary School)	FPB		
TY	Prophetstown-Lyndon-Tampico CUD 3 (6-12 Campus)	FPB		
TZ	Prophetstown-Lyndon-Tampico CUD 3 (Prophetstown Elementary School)	FP	550	eligible for UL
UA	Putnam County SD 535 (County Primary School)	FPB		
UB	Putnam County SD 535 (Putnam County Junior High School)	FPB		
UC	Putnam County SD 535 (Putnam County High School)	FP	477	eligible for UL
CD	Serena Community Unit School District #2 (Harding Grade School)	BOB		
CE	Serena Community Unit School District #2 (Sheridan Grade School)	BOB		
CF	Serena Community Unit School District #2 (Serena High School)	BO	490	eligible for UL
UT	United Township High School District #30	FP	1647	

School Library Eligibility

Union List Membership Level

Sierra Code	Library	Current Level	3 year average enrollment	
AL	Alleman High School	UL	357	
BC	Boylan Central Catholic High School	UL	708	
BN	Bureau Valley Community Unit School District #340 (Bureau Valley Walnut)	ULB		
BS	Bureau Valley Community Unit School District #340 (Bureau Valley Junior High/Elementary)	ULB		
BV	Bureau Valley Community Unit School District #340 (High School)	UL	816	
BE	Byron CUSD 226 (Mary Morgan Elementary School)	ULB		
BF	Byron CUSD 226 (Byron Middle School)	ULB		
BG	Byron CUSD 226 (High School)	UL	1426	meets exception
CY	Chdwk/ Milldgvill CUSD 399 - Milledgeville High School	UL	156	
DA	Dakota CUSD 201 (Dakota Elementary School)	ULB		
DB	Dakota CUSD 201 (Jr/Sr High School)	UL	760	
EN	Eastland CUSD 308 (Elementary School)	UL		
EO	Eastland CUSD 308 (High School)	UL	627	
GK	Genoa-Kingston CUSD 424 - High School	UL	503	
GL	Galena Unit School District #120 (High School)	ULB		
GM	Galena Unit School District #120 (Galena Middle School)	ULB		
GN	Galena Unit School District #120 (Galena Primary School)	UL	782	
HW	Hiawatha CUSD #426 (Jr/Sr High School)	UL	226	
MV	Moline School District #40	UL	2083	meets exception
MY	Mazon-Verona-Kinsman Elementary SD 2C (Mazon-Verona-Kinsman Middle School)	ULB		
MZ	Mazon-Verona-Kinsman Elementary SD 2C (Mazon-Verona-Kinsman Elementary School)	UL	281	
PL	Pearl City CUSD 200 (Pearl City Junior/Senior High School)	UL	125	
PS	Pecatonica CUSD #321 (High School)	UL	259	
PA	Polo CUSD #222 (Centennial Elementary School)	ULB		
PB	Polo CUSD #222 (Polo Community High School)	ULB		
PC	Polo CUSD #222 (Aplington Middle School)	UL	524	
RB	River Bend Community Unit District #2 (Fulton Elementary School)	ULB		
RH	River Bend Community Unit District #2 (Fulton High School)	ULB		
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RV	River Ridge CUSD #210	UL	422	
RW	Rochelle Township High School District # 212	UL	823	
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RY	Rockridge Community Unit School District #300 (High School)	UL	363	
SM	Scales Mound CUSD #211	UL	240	
WC	Warren CUSD #205 (Jr/Sr High School)	UL	186	
WN	Winnebago CUSD 323 (High School)	UL	415	



Date: 4/4/2025

To: PrairieCat Administrative Council

From: Carolyn Coulter, Director

Re: FY25-FY27 Strategic Plan

Executive Summary:

The Strategic Planning team, comprised of PrairieCat Staff as well as Administrative Council members Jenna Diedrich and Beth Ryan, present the following plan to Administrative Council for review.

Detailed description:

To create a cohesive, actionable plan, the Planning Team reviewed the progress towards previous plan goals, conducted a survey of member libraries and surveyed our standing groups and committees. In addition, a planning session was held with staff.

The membership survey was key for understanding current member training needs as well as thoughts about PrairieCat leadership, governance, culture, and overall member satisfaction. The survey was completed by 80 consortium members. 87.5% of participants represented public library members, and 82.5% represented libraries that are full participants in PrairieCat's services. 51.25% of respondents were directors, the remainder of respondents being from various positions within the libraries.

At the September in-person staff meeting, staff reviewed the current strategic directions and goals. Staff focused on possible revised activities to achieve the plan goals, and the most popular ideas were compiled. Using these activity ideas, members of PrairieCat committees were surveyed to rank suggestions, as well as suggest new activities for goals that they had.

Results from the staff and committee surveys were combined with the results from the member survey. Ideas/activities were then ranked, and a new strategic plan was formulated. The Strategic Planning team then reviewed the new plan and is now passing it on to Administrative Council for approval. It will need to be reviewed and approved at the upcoming Delegates Assembly meeting in April 2025



**Strategic Plan
FY25-FY27**

Introduction & Background

PrairieCat is an integrated library automation system serving 138 multi-type library members of the Reaching Across Illinois Library System (RAILS) across 22 counties in northern Illinois. Founded in 2010 as a legal entity, PrairieCat contracts with RAILS libraries to provide automation of resource sharing through a shared catalog. This online catalog contains records for over 1 million library materials and provides seamless access to member libraries and their patrons for circulation of items, inventory and holds management, and access to patron accounts. Three PrairieCat membership levels are provided to accommodate libraries of all types and sizes: Fully Participating, Basic Online, and Union List. PrairieCat currently has 12 full time staff that support member libraries.

This plan represents the overall strategy for PrairieCat over the next three years and is presented to the Delegates Assembly for approval in April, 2025. Upon approval, PrairieCat staff will finalize an activity plan to support the overall strategy and evolve while working toward goals. Staff will regularly review progress toward meeting plan goals using an evaluation framework and report to the Administrative Council on a regular basis.

The planning process was inclusive and affirmed that PrairieCat is on the right path with this refreshed strategic plan. PrairieCat remains committed to their membership and their core services. PrairieCat is excited about the focus this plan will bring through 2027. We hope this plan inspires growth and innovation during the next three years that lead to increased member connectivity and growth.

The Planning Team included:

- Carolyn Coulter, PrairieCat
- Chelsey Knippel, PrairieCat
- Beth Ryan, Johnsburg Public Library
- Elizabeth Smith, PrairieCat
- Jenna Diedrich, Galena Public Library

The Planning Team met during the strategic planning to ensure momentum and give input on various aspects of the process. The Planning Team and the Administrative Council both played a vital role in developing the final plan documents.

Planning Process & Data Highlights

To create a cohesive, actionable plan, the Planning Team reviewed the progress towards previous plan goals, conducted a survey of member libraries, surveyed our standing groups and committees, and held a planning session with staff. The survey was key for understanding current member training needs, thoughts about PrairieCat leadership, governance, and culture, and overall member satisfaction.

The survey was completed by 80 consortium members. 87.5% of participants represented public library members, and 82.5% represented libraries that are full participants in PrairieCat's services. 51.25% of respondents were directors, the remainder of respondents being from various positions within the libraries.

At the September in-person staff meeting, staff reviewed the current strategic directions and goals. Staff focused on possible revised activities to achieve the plan goals, and the most popular ideas were compiled. Using these activity ideas, members of PrairieCat committees were surveyed to rank suggestions, as well as suggest new activities for goals that they had.

Results from the staff and committee surveys were combined with the results from the member survey. Ideas/activities were then ranked, and a new strategic plan was formulated. The Strategic Planning team then reviewed the new plan and passed it on to Administrative Council for approval.

Vision

To satisfy individual and library needs through equitably shared resources.

Our vision remains unchanged and states our commitment to resource sharing through our members.

Mission

We engage members in sharing resources effectively and equitably, expanding the quality and quantity of information accessible to our library users.

Our mission is how we carry out our work to achieve our vision. The vision and mission statements work in tandem to reinforce our core message and strategic directions. Our mission simplifies our work to communicate the focus of our operations.

Strategic Directions

This plan is divided into four strategic directions:

Engagement | Governance | Training | End User Experience

During all information gathering regardless of format, the emphasis has been on key ways PrairieCat should move forward to prioritize and improve member engagement, overall governance, training for members, and the user experiences of both libraries and their end users. Key learning from these discussions include:

- Creating meaningful connections between PrairieCat and member libraries as well as between members themselves is a continued priority.
- Deepening the understanding of the services PrairieCat offers all stakeholders both virtually and in-person will help the organization grow, while transparency and responsiveness of leadership will guide the organization to more sustainable and independent operations.
- Expanded training opportunities for members will provide library staff with skills that improve their patrons' end user experiences both within the library and virtually through web and mobile interfaces.

Goals, Activities, Measures

The following graphic summarizes the strategic plan, followed by additional detail for each strategic direction, including potential activities for each goal and possible metrics. PrairieCat staff will draft the activity plan that will serve as an implementation guide. Regular activity updates will be presented at future Administrative Council and Delegates Assembly meetings.

ENGAGEMENT

Members are actively engaged at all levels, which creates connections and advances the organization.

PrairieCat’s members want to feel that they matter to our organization and bring value to the overall consortium. Increased participation at all levels of membership is possible when we focus on inclusive communication, personal connections, and networking between members. Flexibility and relationship building are priorities while we seek to expand membership engagement and improve services at all levels.

Goals	Possible Activities
1) Members feel informed and connected through targeted communications.	<ul style="list-style-type: none"> • Continue to develop website/newsletter/meeting reminders • Send email to all staff instead of just directors (send newsletter to PrairieCat ILL email addresses) • Targeted newsletters to targeted groups • Solicit input from schools for newsletter/find someone to write for newsletter from schools • Public facing communications and platforms are designed to meet digital accessibility standards
2) Members have strong relationships through personal connections and peer networks.	<ul style="list-style-type: none"> • "Meetups" among staff groups: children's, youth, reference, technical services, etc. • Promote/use forums on website • "Buddy system"/mentoring with new members and staff • Encourage regional meetings
3) Members are empowered, feel valued, and actively participate.	<ul style="list-style-type: none"> • Scheduled site visits, prioritizing new directors and noncompliant libraries (those libraries who are not compliant with PrairieCat requirements) • Keep "library spotlight" in newsletter, expand participation • Target nonmember libraries, invite to meetings

	<ul style="list-style-type: none"> • Encourage PUG Day/member presentation • Survey new members after implementation of new services or software: what went well, what didn't? • Meetings and lists for nondirectors • Improve engagement with small libraries, libraries with a small number of staff or solo librarians
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Potential Measures of Success

<ul style="list-style-type: none"> • Member surveys indicate increased overall satisfaction with PrairieCat communications • Member survey feedback indicates increase in those feeling valued and empowered 	<ul style="list-style-type: none"> • Increased level of participation in networking, mentoring, forums • Increased social media post engagement, use of forums
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GOVERNANCE

Leadership is transparent, responsive, innovative, and accountable.

Our organization seeks to provide easy access to information for all levels of membership in a responsive and professional manner. We aim to balance sustainability and growth with an eye to transparency and improvement. Innovation for members, development for staff, and continued communication with RAILS are all objectives for this strategic direction.

Goals	Possible Activities
<p>1) PrairieCat is sustainable and continues to pursue organizational growth and independence.</p>	<ul style="list-style-type: none"> • Formalize succession planning and documentation reviews • Re-evaluate fee structure • Keep up multi-year budget forecasting • Review membership levels (FP/BO/UL) and what each level is entitled to (what each "gets") • Review UL participation and encourage potential upgrades or movement toward Find More Illinois if reasonable and prudent for them • Review "barcode" participating libraries and encourage movement to Find More Illinois if reasonable and prudent for them • Welcome new membership, encourage upgrades from Union List level • Create a task force to investigate ILS options for the consortium • Evaluate staffing levels considering increased workloads due to software changes and implementations
<p>2) PrairieCat has a learning culture supported by continuous improvement.</p>	<ul style="list-style-type: none"> • Keep up training funding, invest in Udemy, others

	<ul style="list-style-type: none"> • "Suggestion box" form on website for anonymous comments and suggestions • Cross training for staff (inter-departmental) • Staff is surveyed annually for workplace satisfaction
<p>3) PrairieCat is innovative and creates an inspiring vision for members.</p>	<ul style="list-style-type: none"> • Create easy-to-follow workflow with as little disruption as possible (when rolling out new software/services) • Staff should keep up with library innovations, pass on information to members, focus on being "influencers" • Create and promote "innovation" forum topic on website • Staff should welcome new innovations and be prepared for the changes • Director hosts open office sessions to take member feedback regarding organizational direction

Potential Measures of Success

- Annual satisfaction survey reflects Increased overall member satisfaction
 - Stable staff turnover
 - Staff surveys indicate high satisfaction
 - Increased access to professional development opportunities
-

TRAINING

Learning opportunities equip members to provide excellent service to end users.

Through a lens of continuous improvement, PrairieCat provides accessible training with a variety of virtual and in-person offerings. We will regularly survey members to ascertain the most needed topics for training and continuing education while offering opportunities for member-driven sharing around best practices. Regular evaluation of trainings will ensure we provide the most helpful offerings to the various library types we serve.

Goals	Possible Activities
1) Training opportunities are well advertised, and materials are easily accessible.	<ul style="list-style-type: none"> • Include training changes in newsletter • Foster "refreshers" in LMS (develop refresher courses) • Feature training module in each newsletter • Review participation after 1 month registration in LMS • Keep up newsletter/email notices/websites
2) A mix of training and continuing education is provided to enhance member knowledge.	<ul style="list-style-type: none"> • Expand circulation training targeting supervisors • Staff keep virtual "office hours" concentrating on popular topics • Use Cataloging Maintenance Center training/cross promote RAILS trainings more
3) Training content and materials are regularly evaluated to ensure their quality and effectiveness.	<ul style="list-style-type: none"> • Peer review/committee review of training before release • Review by training committee every 2 years (for each class) • Review 1 module on a rotating schedule after publication • Create training for mobile app/documentation • Add LMS questions to annual survey so we don't miss needs

Potential Measures of Success

- | | |
|--|---|
| <ul style="list-style-type: none"> • Members report high satisfaction with training topics, formats, and quality • Increased number of members attend trainings and continuing education | <ul style="list-style-type: none"> • Members report increased knowledge and comfort level with new topics learned through trainings and continuing education |
|--|---|

END USER EXPERIENCE: PATRON

Members are supported in their efforts to provide exceptional service to end users.

Each goal and activity PrairieCat undertakes has the patron end user’s experience in mind. Ease of end user engagement with the catalog interface is a top priority for our library members. Finding improved ways for all users to discover and access materials are among our most important objectives.

Goals	Possible Activities
1) Services are focused on meeting user needs and improving user engagement.	<ul style="list-style-type: none"> • Develop ILS tips/topics members can use on their social media • Continue to advocate for catalog enhancements important to PrairieCat • Produce patron-facing training videos • Survey patrons regarding ease of catalog use, access and performance • Implement user roles in the catalog for improved user experience and branding
2) PrairieCat seeks opportunities to enhance services to further meet the needs of diverse users.	<ul style="list-style-type: none"> • Update/enhance authorities with Diversity, Equity, and Inclusion in mind • Seek patron feedback regarding accessibility • Provide an expanded number of foreign language interfaces to the catalog, communicate their availability to members
1) PrairieCat pursues vendor relationships to offer expanded services to end users.	<ul style="list-style-type: none"> • Provide mobile app for all circulating libraries (provided we can fund)

	<ul style="list-style-type: none"> • Perform more vendor demos for new software • Keep up with beta involvement to ensure we have a "voice" in future development • Provide more vendor feedback in online forums and enhancement tools, encourage libraries to participate more
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Potential Measures of Success

<ul style="list-style-type: none"> • End user and library staff feedback is positive for ease of access through various catalog features 	<ul style="list-style-type: none"> • Reduced helpdesk requests for catalog and UX refinements
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END USER EXPERIENCE: MEMBER STAFF

PrairieCat provides exceptional service to member staff end users.

Ease of staff member engagement with the ILS interface is a top priority for PrairieCat. Finding new ways for all staff member to learn about the ILS and continually providing up-to-date functionality and services for library users are among our most important objectives.

Goals	Possible Activities
1) Services are focused on meeting staff user needs and creating more efficient processes for day-to-day operations of the ILS	<ul style="list-style-type: none"> • Keep up with ILS updates • Survey for roadblocks caused by ILS configurations, address those that can be remedied • Create advanced-level training, offer certifications • Improve communication to members regarding ILS changes and enhancements
2) Staff users can easily access support resources, including helpdesk services. Helpdesk services respond in a timely and thorough fashion to submitted tickets.	<ul style="list-style-type: none"> • Monitor timeliness of helpdesk ticket responses and address any outstanding issues. • Provide feedback on ongoing issues to keep members “in the loop”.

	<ul style="list-style-type: none"> • Maintain “known issues” on support website and keep up to date with presented information
3) Staff are provided with statistics and reports that they need to best operate.	<ul style="list-style-type: none"> • Survey for reporting needs and ascertain annually if needs are being met. • Staff continues to provide IPLAR support, including “office hour” support for member libraries

Potential Measures of Success

- Helpdesk tickets decrease and response times improves
- Indicators on member satisfaction surveys show improvement in areas of concern

Next Steps

After this plan is adopted by the Administrative Council, staff will complete the activity plan to guide implementation. Implementation is a continual process, as the timing of certain activities will be determined by priority. Review and adjustment of the activity plan will happen on a regular basis.

Evaluation of the plan will be ongoing once the plan implementation is underway. Measurements for each goal will vary, and some activities will be best evaluated by collecting data through member surveys. Other activities will be evaluated based on information collected in-house such as training attendance and evaluation. Continued reporting of successes and challenges will ensure that PrairieCat is transparent about progress and open to input. PrairieCat commits to a comprehensive review and update of this plan at its completion. This plan will move our organization significantly forward in guiding next steps on plans for continued growth, independence, and improved member services. This plan is an investment in the future of PrairieCat as a valued asset of the library community.



Date: 4/4//2025

To: PrairieCat Administrative Council

From: Carolyn Coulter, Director

Re: FY26 Election Nominating Committee

Summary:

In the coming fiscal year, the following Administrative Council members' terms are expiring. Two of the members who are expiring are eligible to run again, and two are terming off, having completed two consecutive terms. The Council needs to appoint a nominating committee to arrange for the coming election.

Emily Faulkner, Tier 1 seat: Terming off.

Laura Watson, Academic/School/Special seat: Terming off

Kelly McCully, Tier 2 seat: eligible to run again

Kim Brozovich, At-large seat: eligible to run again



Date: 4/4/2025

To: PrairieCat Administrative Council

From: Carolyn Coulter, Director

Re: FY26 budget

Executive Summary:

Below is the proposed budget for FY26. This includes a 3% staff salary increase (COLA) and 1% merit increase but also reflects the salary re-alignments we discussed last year due to our benchmarking survey outcomes. As we discussed, these scenarios reflect a combined per library fee and hosting fee, with each receiving a 5% increase over last year. Reserves were calculated at 2% of expenditures. This budget was reviewed by the Finance Committee at their 3/20/2025 meeting and recommended to the Administrative Council.

Detailed description:

Attached you will find the FY26 budget.

- A 3% staff salary increase for all staff is included, as well as a 1% merit increase. The 3% amount is based on estimations from HR Source on average salary increases. These increases are only applied to those staff members who did not receive a salary adjustment due to the benchmarking survey, since those adjustments are more than the 4% increases.
- As discussed last year, our benchmarking survey showed that we needed to adjust some staff salaries up. All those that were not at midpoint were adjusted to midpoint in this fiscal year, and one staff member who has significant years of service was placed that the top of the pay scale for their job.
- The per-library fee for both fully participating and basic online circulating members has been increased. In addition, the hosting charge was combined with the per library charge, and both charges were adjusted up 5% in FY26.
- Reserves costs were calculated at 2% of total expenditures
- Union List per library and capital reserve fees have been recalibrated to reflect the rate of 25% of the Fully Participating rates, as detailed in the General Policy Manual. This was calculated on the per-library fee and does not include the hosting fees that are incorporated for circulating members.
- An in-person PUG Day is reflected, as was instructed by Administrative Council. This decision was based on feedback we have received from members via Strategic Planning surveys that reflect a desire to alternate between in-person and remote events.
- Increases to health insurance that we experienced in FY25 are reflected, as well as an estimate of a 10% increase in the last six months of FY26. This budget also includes short term disability insurance. Other insurance increases are reflected based on FY25

numbers. These have been adjusted slightly since the last budget draft, based on input from our accountants.

- This budget reflects our IMRF rate of 11.29%, a decrease from our current FY25 rate of 11.9%.
- This budget reflects the RAILS grant award amount for FY26
- In order to minimize fees in light of decreasing interest rates on our investments as well as rising insurance costs, out of state travel has been eliminated from this budget. Since ALA and IUG are in Chicago in the coming year, this will only impact potential attendance at out of state conferences such as ARSL.
- The budget shows a Reserves expenditure for replacement laptops and associated hardware and software that will be needed in FY26.
- Revenues derived from interest income have been adjusted down a bit per advice from our accountants given current market projections.
- This budget reflects new costs for the replacement mobile app. The costs are again shown as being reimbursed by the participating members, however the installation costs of \$15,000 are shown as being taking from reserves. It is our goal to fund the mobile app for all circulating members in FY27.

Below, please find the attached budget, staff budget, Appendix A and Union List charges.

		FY25	FY26		Percentage of revenues or Expenditures									
		w/ 3% increase OK reserves	3% increase/staff realignment, 2% reserves											
REVENUES					Percentage of Revenues									
4050	Other Grants-RAILS CE Grant	\$2,000.00	\$2,000.00	RAILS CE grant for PUG Day	0.10%									
4051	Revenue from LLSAP RAILS grant	\$515,237.39	\$527,062.00	RAILS award (FY20) \$559,731.16; (FY21): \$533,080.90; (FY22) \$559,218; (FY23) \$564,277; (FY24) \$565,262; (FY25) \$568,723 (in FY25: Accounting services: 51,721.76 and phone dialer 1764.00; (FY26): \$580.140, Accounting services \$53,078)	25.33%									
4062	Union List Member Revenue	\$31,658.00	\$32,292.00	from spreadsheet annual UL billing to BR (add 5% FY26)	1.56%									
4063	Fully Participating & Basic Online Member Revenue	\$1,277,724.10	\$1,412,098.67	percentage increase 10.44% FY25 to FY26	62.82%									
4064	ILL Barcode Revenue	\$3,000.00	\$3,000.00		0.15%									
4065	Cataloging Revenue	\$0.00	\$0.00		0.00%									
4066	Continuing Education Revenue	\$0.00	\$0.00		0.00%									
4067	Fully Participating & Basic Online - Reserves Contribution	60,839.00	38,937.10	percentage decrease -36.29% FY25 to FY25	2.99%									
4068	Union List - R Contribution	5,495.00	3,409.00	percentage decrease -46.8% FY25 to FY26	0.27%									
4070	Reimbursements	\$21,065.64	\$21,803.00	reimburse for express lane and marc report	1.04%									
4071	Reimbursements - Hosting fee	\$53,185.00	\$0.00	rolled into per library fee	2.61%									
4073	Reimbursements - PUG Day/DA Fee	\$0	\$3,750	lunch reimbursement	0.00%									
4072	Reimbursements - eRead Illinois	\$0.00	\$0.00		0.00%									
4074	Reimbursements - mobile app	\$35,707.50	\$31,050.00	mobile app reimbursement, existing sites reimbursing	1.76%									
4080	Investment Income	\$27,000.00	\$35,000.00	based on FY25 numbers, also considering lowered rates in coming FY	1.33%									
4090	Other Revenue	\$1,000.00	\$1,000.00		0.05%									
					0.00%									
	TOTAL REVENUE	\$2,033,911.63	\$2,111,401.77	percentage increase 4.09% FY25 to FY26	100.00%									
EXPENDITURES					Percentage of Expenditures									
5131	eResources - eRead Illinois	\$0.00	\$0.00		0.00%									
5010	other professionals	\$623,547.93	\$778,041.76		3%	30.51%				changes to alignment of staff due to accounting rules				
5010	other professionals merit	\$6,235.48	\$3,313.94		1%	0.31%				changes to alignment of staff due to accounting rules				
5010	other professionals longevity	\$0.00	\$600.00			0.00%								
5020	support services	\$211,887.00	\$117,520.00		3%	10.37%				changes to alignment of staff due to accounting rules				
5020	support services merit	\$2,118.87	\$0.00		1%	0.10%				changes to alignment of staff due to accounting rules				
5020	support services longevity	\$0.00	\$900.00			0.00%								
5030	Payroll taxes, SS taxes, fringe benefits	\$63,910.77	\$68,510.47			3.13%								
5030	Payroll taxes, SS taxes, fringe benefits Merit	\$639.11	\$253.52			0.03%								
5040	Unemployment Insurance	\$3,500.00	\$3,500.00			0.17%								
5050	Worker's Compensation insurance	\$2,100.00	\$2,020.00	adjusted up FY25 costs		0.10%								
5060	Retirement benefits	\$99,416.76	\$101,108.92	11.29% employer contribution		4.86%								
5060	Retirement benefits Merit	\$994.17	\$374.14			0.05%								
5070	Health, Dental, Life, Disability	\$184,624.44	\$154,141.00	12% increase FY26, Disability included, (disability: \$4,953 (FY26) for ST. LT included in IMRF)		9.03%								

5080	other fringe benefits	\$1,000.00	\$1,000.00	wellness plan, retirement gifts	0.05%														
5083	Tuition reimbursements	\$500.00	\$500.00		0.02%														
5084	Staff professional memberships	\$1,000.00	\$1,000.00	individual memberships to orgs	0.05%														
5140	Rent/Lease	\$0.00	\$0.00	BR, CV all costs	0.00%														
5160	Property Insurance	\$2,800.00	\$3,200.00	Inland Marine Insurance (\$1,680) Property (\$1,368)	0.14%														
5200	Fuel	\$1,500.00	\$1,000.00		0.07%														
5210	Repairs and maintenance	\$2,000.00	\$1,000.00	Maintenance of vehicles, tires, replacement of vehicle parts, vehicle repairs, vehicle cleaning, and oil changes	0.10%														
5220	Vehicle Insurance	\$2,000.00	\$1,500.00	auto: one car	0.10%														
5230	Vehicle leasing and rent	\$500.00	\$500.00		0.02%														
5240	Other vehicle expenses	\$350.00	\$350.00	lpasses, driver's license checks	0.02%														
5250	In-State Travel	\$7,000.00	\$8,000.00	based on FY25 expenditures	0.34%														
5260	Out-of-State Travel	\$6,000.00	\$0.00	ALA, ILA, IUG, ARSL (FY26, no out of state travel/conferences)	0.29%														
5270	Registration & Meetings, Other fees	\$9,000.00	\$10,400.00	DA (\$4,000), AC (\$3,000), Staff Conferences (\$1,000), Udemy training registration (\$1400)	0.44%														
5280	Conferences and Continuing Education Meetings	\$5,000.00	\$20,000.00	PUG day in person	0.24%														
5290	Public Relations	\$1,000.00	\$2,000.00	PrairieCat branded items	0.05%														
5300	Liability Insurance	\$10,000.00	\$8,000.00	D and O, Cyber; General Liability (\$8000)	0.49%														
5310	Computer, Software & Supplies	\$11,902.50	\$13,000.00	LMS, certs; CMS and libguides	0.58%														
5310	Computer, Software & Supplies	\$0.00	\$14,155.80	From Reserves for laptop and software replacements															
5310	Computer, Software & Supplies	\$19,209.75	\$13,000.00	IT equipment and software (NetNotify; windows 365 (email, shared storage, apps), other software	0.94%														
5320	General Office Supplies and Equipment	\$2,000.00	\$1,500.00	chairs, misc office supplies	0.10%														
5380	Telephone & Telecommunications	\$8,165.22	\$11,000.00	reimburse telco working from home (including ATT hotspot), Zoom costs	0.40%														
5400	Equipment Repair & Maintenance Agreements	\$2,000.00	\$1,500.00	maintenance on servers, FW maintenance	0.10%														
5410	Legal	\$3,500.00	\$3,000.00	reduced due to prior years expenditures	0.17%														
5420	Accounting	\$7,000.00	\$7,000.00	Audit contract (5K), actuary for retiree benefits study (2K).	0.34%														
5430	Consulting	\$11,000.00	\$15,000.00	RS summit (2.5K), web server support and enhancements (\$8,000) , misc consulting	0.54%														
5435	Payroll services fees	\$9,000.00	\$8,000.00		0.44%														
5450	Information Service Costs	\$587,168.14	\$577,604.92	Innovative software maintenance, VEGA Discover, MARCIVE, OCLC fees (see info services spreadsheet), IPA, added review files (2024 amendment)															
5450	Information Service Costs	\$35,707.50	\$31,050.00	special projects- mobile app (reimbursed by participants)	1.75%														
	Information Service Costs		\$15,000.00	From Reserves for Mobile app installation															
5470	Outside Printing services	\$2,000.00	\$2,000.00		0.10%														
5480	Other Contractual Services	\$87,633.99	\$87,667.00	innovative hosting (81667), web server hosting and maintenance (\$6,000)	4.29%														
5490	Depreciation	\$0.00	\$0.00	depreciation on cars	0.00%														
5500	Professional Association Membership Dues	\$2,000.00	\$2,000.00	IUG (\$200), WIIUG (\$100), HRSource (\$1,040), ARSL (\$150), ILA (\$200)	0.10%														
5510	Miscellaneous	\$1,500.00	\$1,500.00		0.07%														
5520	Miscellaneous - E-Commerce Fees	\$5,500.00	\$5,500.00		0.27%														
	TOTAL EXPENDITURES	\$2,043,911.63	\$2,098,211.47	2.21% increase FY25 to FY26															
	TOTAL EXPENDITURES LESS DEPRECIATION	\$2,043,911.63	\$2,098,211.47		71.27%														

Exclusion of Depreciation from Cash Expenditures													
Change in net position	-\$10,000.00	\$13,190.30											
To Reserves (Overage)	-\$10,000.00	\$13,190.30											
In Kind from RAIL Grant for Accounting	\$51,721.76	\$53,078.00											
In Kind from RAILS Grant for Phone dialer	\$1,764.00	\$0.00											

Fully Participating & Basic Online Library Fees, July 2025 to June 2026 - 3% wage increase, 1% Merit																
			\$1,412,099													
CIRC FORMULA - balance divided by 3			\$326,363.56	/	4,573,730	Circs	=	\$0.07136								
USER FORMULA - balance divided by 3			\$326,363.56	/	333,576	Users	=	\$0.97838								
ITEMS FORMULA - balance divided by 3			\$326,363.56	/	4,796,721	Items	=	\$0.06804								
LIBRARY FORMULA - \$3799 for FP; \$2660 for basic (hosting 660/463) Reserve: \$401 for FP; \$280.70 for Basic Hosting fee: incorporated into library fee			\$433,008.00	/	103	Libraries		\$433,008.00								
	FY25		Per		Per			Per	Per	Reserves Contribution (2% of operating expenses)	Hosting Fee	FY26	\$	%		
Library	total fees	Circs	Circ chg	Users	user chg	Items	item charge	library (5% increase)+hosting (5%)			0% increase	total fees	Inc/Dec	Inc/Dec	Actual	Difference of round up & actual
Andalusia TL (AN)	\$4,942.00	7,568	\$540.05	373	\$365.26	11,864	\$807.21	\$3,123.00	\$280.70	\$0.00	\$5,116.00	\$174.00	3.52%	\$5,116.22	(\$0.22)	
Bertollet ML (BM)	\$5,271.00	10,509	\$749.88	281	\$274.92	13,929	\$947.74	\$3,123.00	\$280.70	\$0.00	\$5,376.00	\$105.00	1.99%	\$5,376.24	(\$0.24)	
Bourbonnais PL (BD)	\$20,043.00	93,917	\$6,701.55	7,156	\$7,001.28	37,119	\$2,525.56	\$4,459.00	\$401.00	\$0.00	\$21,088.00	\$1,045.00	5.21%	\$21,088.39	(\$0.39)	
Bradley PL (BR)	\$14,077.00	46,250	\$3,300.20	3,277	\$3,206.48	45,602	\$3,102.69	\$4,459.00	\$401.00	\$0.00	\$14,469.00	\$392.00	2.78%	\$14,469.36	(\$0.36)	
Byron PLD (BY)	\$15,684.00	59,573	\$4,250.90	3,211	\$3,141.58	57,015	\$3,879.21	\$4,459.00	\$401.00	\$0.00	\$16,132.00	\$448.00	2.86%	\$16,131.69	\$0.31	
Charles B. Phillips PL (Newark) (CP)	\$7,754.00	15,308	\$1,092.30	707	\$691.71	19,746	\$1,343.52	\$4,459.00	\$401.00	\$0.00	\$7,988.00	\$234.00	3.02%	\$7,987.53	\$0.47	
Cherry Valley PL (CH)	\$20,444.00	96,423	\$6,880.35	4,095	\$4,006.14	79,061	\$5,379.20	\$4,459.00	\$401.00	\$0.00	\$21,126.00	\$682.00	3.34%	\$21,125.68	\$0.32	
Clinton Township PLD (CT)	\$7,306.00	13,009	\$928.30	530	\$518.21	14,231	\$968.26	\$4,459.00	\$401.00	\$0.00	\$7,275.00	-\$31.00	-0.42%	\$7,274.77	\$0.23	
Coal City PL (CC)	\$19,084.00	85,418	\$6,095.10	4,275	\$4,182.25	70,995	\$4,830.42	\$4,459.00	\$401.00	\$0.00	\$19,968.00	\$884.00	4.63%	\$19,967.76	\$0.24	
Colona District Library (CL)	\$10,099.00	25,426	\$1,814.28	2,112	\$2,066.01	25,897	\$1,761.98	\$4,459.00	\$401.00	\$0.00	\$10,502.00	\$403.00	3.99%	\$10,502.27	(\$0.27)	
Cordova PL (CO)	\$6,910.00	10,076	\$718.96	419	\$409.61	14,714	\$1,001.12	\$4,459.00	\$401.00	\$0.00	\$6,990.00	\$80.00	1.16%	\$6,989.70	\$0.30	
Cortland PL (CN)	\$9,931.00	31,876	\$2,274.55	1,013	\$990.77	27,130	\$1,845.89	\$4,459.00	\$401.00	\$0.00	\$9,971.00	\$40.00	0.40%	\$9,971.21	(\$0.21)	
Creston-Dement PL (CR)	\$5,032.00	5,171	\$368.98	264	\$258.62	15,677	\$1,066.67	\$3,123.00	\$280.70	\$0.00	\$5,098.00	\$66.00	1.31%	\$5,097.97	\$0.03	
DeKalb PL (DK)	\$40,658.00	172,667	\$12,320.84	15,106	\$14,779.40	153,889	\$10,470.46	\$4,459.00	\$401.00	\$0.00	\$42,431.00	\$1,773.00	4.36%	\$42,430.70	\$0.30	
Earlville PL (EA)	\$6,226.00	14,264	\$1,017.82	598	\$584.74	21,503	\$1,463.04	\$3,123.00	\$280.70	\$0.00	\$6,469.00	\$243.00	3.90%	\$6,469.31	(\$0.31)	
East Dubuque PL (EP)	\$8,402.00	15,766	\$1,124.98	1,037	\$1,014.58	23,583	\$1,604.56	\$4,459.00	\$401.00	\$0.00	\$8,604.00	\$202.00	2.40%	\$8,604.12	(\$0.12)	
East Moline PL (EM)	\$18,028.00	67,003	\$4,781.10	5,394	\$5,277.05	61,354	\$4,174.44	\$4,459.00	\$401.00	\$0.00	\$19,093.00	\$1,065.00	5.91%	\$19,092.58	\$0.42	
Elizabeth TL (EL)	\$6,393.00	6,190	\$441.72	348	\$340.48	13,704	\$932.43	\$4,459.00	\$401.00	\$0.00	\$6,575.00	\$182.00	2.85%	\$6,574.62	\$0.38	
Ella Johnson Memorial PL (EJ)	\$20,964.00	87,683	\$6,256.72	7,424	\$7,263.81	58,822	\$4,002.18	\$4,459.00	\$401.00	\$0.00	\$22,383.00	\$1,419.00	6.77%	\$22,382.72	\$0.28	
Erie PL (ER)	\$7,787.00	11,716	\$836.01	782	\$765.42	24,334	\$1,655.68	\$4,459.00	\$401.00	\$0.00	\$8,117.00	\$330.00	4.24%	\$8,117.11	(\$0.11)	
Flagg-Rochelle PLD (FL)	\$13,061.00	34,677	\$2,474.42	3,421	\$3,347.36	45,535	\$3,098.15	\$4,459.00	\$401.00	\$0.00	\$13,780.00	\$719.00	5.50%	\$13,779.93	\$0.07	
Fossil Ridge PL (Braidwood) (FR)	\$14,385.00	48,741	\$3,477.94	3,841	\$3,758.28	41,954	\$2,854.48	\$4,459.00	\$401.00	\$0.00	\$14,951.00	\$566.00	3.93%	\$14,950.71	\$0.29	
Franklin Grove PLD (FG)	\$6,882.00	8,536	\$609.12	374	\$366.24	18,987	\$1,291.83	\$4,459.00	\$401.00	\$0.00	\$7,127.00	\$245.00	3.56%	\$7,127.19	(\$0.19)	
Freeport PLD (FP)	\$26,223.00	98,519	\$7,029.91	7,300	\$7,141.84	111,545	\$7,589.40	\$4,459.00	\$401.00	\$0.00	\$26,621.00	\$398.00	1.52%	\$26,621.15	(\$0.15)	
Galena PLD (GA)	\$9,982.00	32,695	\$2,332.96	1,437	\$1,405.61	25,710	\$1,749.28	\$4,459.00	\$401.00	\$0.00	\$10,348.00	\$366.00	3.67%	\$10,347.85	\$0.15	
Geneseo PL (GP)	\$17,049.00	59,689	\$4,259.17	3,790	\$3,708.38	65,403	\$4,449.95	\$4,459.00	\$401.00	\$0.00	\$17,278.00	\$229.00	1.34%	\$17,277.51	\$0.49	
Genoa PL (GE)	\$9,122.00	24,356	\$1,737.93	1,275	\$1,247.43	23,689	\$1,611.75	\$4,459.00	\$401.00	\$0.00	\$9,457.00	\$335.00	3.67%	\$9,457.11	(\$0.11)	
Grant Park PL (GR)	\$4,428.00	3,809	\$271.80	220	\$214.92	9,299	\$632.67	\$3,123.00	\$280.70	\$0.00	\$4,523.00	\$95.00	2.15%	\$4,523.08	(\$0.08)	
Graves-Hume PL (Mendota) (GV)	\$10,991.00	30,231	\$2,157.17	1,902	\$1,860.88	35,616	\$2,423.30	\$4,459.00	\$401.00	\$0.00	\$11,301.00	\$310.00	2.82%	\$11,301.34	(\$0.34)	
Hanover TL (HN)	\$4,553.00	4,025	\$287.23	259	\$253.73	9,821	\$668.21	\$3,123.00	\$280.70	\$0.00	\$4,613.00	\$60.00	1.32%	\$4,612.87	\$0.13	
Harvard Diggins PL (HR)	\$12,605.00	29,103	\$2,076.68	2,671	\$2,613.58	51,344	\$3,493.41	\$4,459.00	\$401.00	\$0.00	\$13,044.00	\$439.00	3.48%	\$13,043.67	\$0.33	
Henry C Adams ML (HE)	\$5,239.00	5,979	\$426.64	618	\$604.31	14,868	\$1,011.60	\$3,123.00	\$280.70	\$0.00	\$5,446.00	\$207.00	3.95%	\$5,446.25	(\$0.25)	
Highland Community College (HC)	\$9,415.00	4,106	\$292.99	934	\$914.13	51,094	\$3,476.38	\$4,459.00	\$401.00	\$0.00	\$9,543.00	\$128.00	1.36%	\$9,543.50	(\$0.50)	
Hinckley PLD (HK)	\$8,388.00	19,156	\$1,366.90	857	\$838.15	20,447	\$1,391.17	\$4,459.00	\$401.00	\$0.00	\$8,456.00	\$68.00	0.81%	\$8,456.21	(\$0.21)	
Homer PL (HD)	\$32,869.00	143,826	\$10,262.89	15,198	\$14,869.41	95,288	\$6,483.31	\$4,459.00	\$401.00	\$0.00	\$36,476.00	\$3,607.00	10.97%	\$36,475.61	\$0.39	
Ida PL (Belvedere) (BL)	\$23,295.00	88,375	\$6,306.10	9,204	\$9,005.00	74,351	\$5,058.74	\$4,459.00	\$401.00	\$0.00	\$25,230.00	\$1,935.00	8.31%	\$25,229.84	\$0.16	
Johnsburg PL (JO)	\$13,631.00	39,648	\$2,829.13	3,300	\$3,228.33	45,902	\$3,123.12	\$4,459.00	\$401.00	\$0.00	\$14,041.00	\$410.00	3.01%	\$14,040.57	\$0.43	
Joliet Township HS (JC)	\$13,088.00	16,357	\$1,167.17	6,439	\$6,299.78	19,122	\$1,301.04	\$4,459.00	\$401.00	\$0.00	\$13,628.00	\$540.00	4.13%	\$13,628.00	\$0.00	
Julia Hull PL (Stillman Valley) (JH)	\$11,040.00	40,453	\$2,886.54	1,730	\$1,692.92	32,365	\$2,202.06	\$4,459.00	\$401.00	\$0.00	\$11,642.00	\$602.00	5.45%	\$11,641.52	\$0.48	
Kankakee PL (KK)	\$18,311.00	48,637	\$3,470.52	4,649	\$4,548.16	81,600	\$5,551.97	\$4,459.00	\$401.00	\$0.00	\$18,431.00	\$120.00	0.66%	\$18,430.66	\$0.34	
LaSalle PL (LS)	\$12,622.00	24,486	\$1,747.20	2,301	\$2,250.92	58,970	\$4,012.28	\$4,459.00	\$401.00	\$0.00	\$12,870.00	\$248.00	1.96%	\$12,870.40	(\$0.40)	
Lena CL (LE)	\$8,242.00	24,421	\$1,742.56	832	\$814.34	17,650	\$1,200.89	\$4,459.00	\$401.00	\$0.00	\$8,618.00	\$376.00	4.56%	\$8,617.79	\$0.21	
Limestone PL (LI)	\$8,750.00	16,125	\$1,150.64	1,631	\$1,596.06	23,834	\$1,621.64	\$4,459.00	\$401.00	\$0.00	\$9,228.00	\$478.00	5.46%	\$9,228.34	(\$0.34)	
Lostant Community Public	\$3,906.00	1,324	\$94.44	75	\$73.38	7,353	\$500.27	\$3,123.00	\$280.70	\$0.00	\$4,072.00	\$166.00	4.25%	\$4,071.79	\$0.21	
Malta Township PL (ML)	\$6,615.00	7,807	\$557.08	476	\$466.03	12,985	\$883.48	\$4,459.00	\$401.00	\$0.00	\$6,767.00	\$152.00	2.30%	\$6,766.60	\$0.40	
Manhattan PL (MT)	\$19,906.00	94,477	\$6,741.51	6,550	\$6,408.38	51,218	\$3,484.79	\$4,459.00	\$401.00	\$0.00	\$21,495.00	\$1,589.00	7.98%	\$21,494.69	\$0.31	
Manteno PL (MN)	\$15,799.00	40,247	\$2,871.87	3,500	\$3,424.33	59,061	\$4,018.42	\$4,459.00	\$401.00	\$0.00	\$15,175.00	-\$624.00	-3.95%	\$15,174.62	\$0.38	
Maple Park PL (MP)	\$6,164.00	4,584	\$327.10	386	\$377.65	11,393	\$775.14	\$3,123.00	\$280.70	\$0.00	\$4,884.00	-\$1,280.00	-20.77%	\$4,883.60	\$0.40	
Marengo-Union (MU)	\$16,873.00	49,190	\$3,509.98	3,848	\$3,764.80	62,903	\$4,279.85	\$4,459.00	\$401.00	\$0.00	\$16,415.00	-\$458.00	-2.71%	\$16,414.64	\$0.36	
Marseilles PL (MB)	\$6,506.00	13,250	\$945.47	681	\$666.28	25,548	\$1,738.23	\$3,123.00	\$280.70	\$0.00	\$6,754.00	\$248.00	3.81%	\$6,753.68	\$0.32	
Meridian Schools (Stillman Valley) (MS)	\$11,120.00	35,706	\$2,547.84	1,776	\$1,737.93	37,581	\$2,556.97	\$4,459.00	\$401.00	\$0.00	\$11,703.00	\$583.00	5.24%	\$11,702.74	\$0.26	
Mills and Petrie	\$5,243.00	4,872	\$347.65	185	\$181.00	17,073	\$1,161.63	\$3,123.00	\$280.70	\$0.00	\$5,094.00	-\$149.00	-2.84%	\$5,093.98	\$0.02	
Mokena PL (MK)	\$22,705.00	86,353	\$6,161.79	6,967	\$6,816.37	80,051	\$5,446.56	\$4,459.00	\$401.00	\$0.00	\$23,285.00	\$580.00	2.55%	\$23,284.72	\$0.28	
Moline PL (MX)	\$43,547.00	194,858	\$13,904.33	14,129	\$13,823.20	188,117	\$12,799.29	\$4,459.00	\$401.00	\$0.00	\$45,387.00	\$1,840.00	4.23%	\$45,386.82	\$0.18	
Morris Area PL (MR)	\$17,835.00	71,731	\$5,118.44	5,587	\$5,465.88	47,428	\$3,226.93	\$4,459.00	\$401.00	\$0.00	\$18,671.00	\$836.00	4.69%	\$18,671.25	(\$0.25)	
Mt. Carroll (MO)	\$4,913.00	5,568	\$397.31	815	\$797.38	13,029	\$886.44	\$3,123.00	\$280.70	\$0.00	\$5,485.00	\$572.00	11.64%	\$5,484.83	\$0.17	
Mt. Morris PL (MM)	\$6,633.00	12,920	\$921.90	758	\$741.29	25,612	\$1,742.61	\$3,123.00	\$280.70	\$0.00	\$6,809.00	\$176.00	2.65%	\$6,809.49	(\$0.49)	
New Lenox PL (NL)	\$38,566.00	195,701	\$13,964.44	12,627	\$12,354.32	147,383	\$10,027.78	\$4,459.00	\$401.00	\$0.00	\$41,207.00	\$2,641.00	6.85%	\$41,206.54	\$0.46	
Nippersink PL (KR)	\$13,946.00	52,505	\$3,746.55	2,841	\$2,779.90	50,315	\$3,423.38	\$4,459.00	\$401.00	\$0.00	\$14,810.00	\$864.00	6.20%	\$14,809.83	\$0.17	
North Chicago (NC)	\$11,420.00	7,231	\$515.98	3,246	\$3,175.82	52,629	\$3,580.78	\$4,459.00	\$401.00	\$0.00	\$12,133.00	\$713.00	6.24%	\$12,132.58	\$0.42	
North Suburban LD (LP)	\$60,082.00	281,098	\$20,058.08													

Oregon PLD (OR)	\$9,718.00	31,648	\$2,258.25	1,758	\$1,719.99	18,908	\$1,286.46	\$4,459.00	\$401.00	\$0.00	\$10,125.00	\$407.00	4.19%	\$10,124.70	\$0.30
Pearl City PLD (PP)	\$6,434.00	6,255	\$446.33	380	\$372.11	13,641	\$928.10	\$4,459.00	\$401.00	\$0.00	\$6,607.00	\$173.00	2.69%	\$6,606.54	\$0.46
Pecatonica PL (PT)	\$8,572.00	24,189	\$1,726.06	1,217	\$1,190.36	17,459	\$1,187.87	\$4,459.00	\$401.00	\$0.00	\$8,964.00	\$392.00	4.57%	\$8,964.29	(\$0.29)
Peotone PL (PE)	\$15,321.00	48,056	\$3,429.11	3,484	\$3,408.67	60,154	\$4,092.83	\$4,459.00	\$401.00	\$0.00	\$15,791.00	\$470.00	3.07%	\$15,790.62	\$0.38
Peru PL (PU)	\$13,333.00	48,110	\$3,432.92	2,667	\$2,609.34	37,175	\$2,529.37	\$4,459.00	\$401.00	\$0.00	\$13,432.00	\$99.00	0.74%	\$13,431.62	\$0.38
Plano Community PL (PD)	\$17,060.00	63,712	\$4,546.22	4,580	\$4,480.65	59,104	\$4,021.39	\$4,459.00	\$401.00	\$0.00	\$17,908.00	\$848.00	4.97%	\$17,908.26	(\$0.26)
Plano CUSD (PX)	\$11,277.00	29,738	\$2,122.01	3,332	\$3,260.29	29,095	\$1,979.61	\$4,459.00	\$401.00	\$0.00	\$12,222.00	\$945.00	8.38%	\$12,221.91	\$0.09
Polo PLD (PO)	\$6,322.00	14,768	\$1,053.79	1,113	\$1,088.94	14,615	\$994.37	\$3,123.00	\$280.70	\$0.00	\$6,541.00	\$219.00	3.46%	\$6,540.79	\$0.21
Princeton PL (PR)	\$15,081.00	45,934	\$3,277.67	2,673	\$2,615.21	75,039	\$5,105.59	\$4,459.00	\$401.00	\$0.00	\$15,858.00	\$777.00	5.15%	\$15,858.47	(\$0.47)
Princeton Township HS (PF)	\$4,512.00	2,640	\$188.38	603	\$589.96	6,521	\$443.66	\$3,123.00	\$280.70	\$0.00	\$4,626.00	\$114.00	2.53%	\$4,625.70	\$0.30
Prophetstown-Lyndon-Tampico Schools (TW)	\$7,071.00	20,841	\$1,487.16	966	\$945.44	19,867	\$1,351.71	\$3,123.00	\$280.70	\$0.00	\$7,188.00	\$117.00	1.65%	\$7,188.00	(\$0.00)
Putnam County Schools (UC)	\$6,248.00	5,471	\$390.41	574	\$561.59	12,417	\$844.84	\$4,459.00	\$401.00	\$0.00	\$6,657.00	\$409.00	6.55%	\$6,656.84	\$0.16
Putnam County PL (UE)	\$10,023.00	28,429	\$2,028.58	1,318	\$1,289.50	29,852	\$2,031.12	\$4,459.00	\$401.00	\$0.00	\$10,209.00	\$186.00	1.86%	\$10,209.21	(\$0.21)
Reddick PL (Ottawa) (RL)	\$20,191.00	109,552	\$7,817.20	4,845	\$4,740.57	64,787	\$4,408.01	\$4,459.00	\$401.00	\$0.00	\$21,826.00	\$1,635.00	8.10%	\$21,825.79	\$0.21
Richard A Mautino PL (MA)	\$7,602.00	14,803	\$1,056.26	1,111	\$1,086.98	33,189	\$2,258.12	\$3,123.00	\$280.70	\$0.00	\$7,805.00	\$203.00	2.67%	\$7,805.06	(\$0.06)
River Valley DL (RD)	\$11,845.00	41,594	\$2,968.01	1,550	\$1,516.81	41,206	\$2,803.59	\$4,459.00	\$401.00	\$0.00	\$12,148.00	\$303.00	2.56%	\$12,148.41	(\$0.41)
Robert R Jones DL (CV)	\$10,965.00	24,484	\$1,747.06	2,202	\$2,154.72	39,982	\$2,720.33	\$4,459.00	\$401.00	\$0.00	\$11,482.00	\$517.00	4.72%	\$11,482.11	(\$0.11)
Robert Rowe PL (Sheridan) (RO)	\$7,514.00	12,666	\$903.82	800	\$783.03	18,196	\$1,238.04	\$4,459.00	\$401.00	\$0.00	\$7,785.00	\$271.00	3.61%	\$7,784.89	\$0.11
Rock Island PL (RP)	\$34,766.00	135,600	\$9,675.86	12,304	\$12,037.65	139,840	\$9,514.58	\$4,459.00	\$401.00	\$0.00	\$36,088.00	\$1,322.00	3.80%	\$36,088.10	(\$0.10)
Rockford University (RU)	\$14,636.00	1,601	\$114.24	1,181	\$1,155.79	134,834	\$9,173.96	\$4,459.00	\$401.00	\$0.00	\$15,304.00	\$668.00	4.56%	\$15,303.99	\$0.01
Sandwich PLD (SA)	\$11,648.00	28,375	\$2,024.73	2,438	\$2,385.62	40,648	\$2,765.62	\$4,459.00	\$401.00	\$0.00	\$12,036.00	\$388.00	3.33%	\$12,035.97	\$0.03
Schmaling ML (SC)	\$7,156.00	22,335	\$1,593.76	836	\$817.93	25,766	\$1,753.07	\$3,123.00	\$280.70	\$0.00	\$7,568.00	\$412.00	5.76%	\$7,568.45	(\$0.45)
Seneca PL (SE)	\$11,672.00	19,303	\$1,377.39	1,514	\$1,481.59	68,145	\$4,636.49	\$4,459.00	\$401.00	\$0.00	\$12,355.00	\$683.00	5.85%	\$12,355.47	(\$0.47)
Serena Schools (CF)	\$5,734.00	10,890	\$777.09	684	\$669.54	17,247	\$1,173.49	\$3,123.00	\$280.70	\$0.00	\$6,024.00	\$290.00	5.06%	\$6,023.82	\$0.18
Sherrard PL (SD)	\$10,410.00	32,541	\$2,321.98	1,403	\$1,372.99	30,877	\$2,100.81	\$4,459.00	\$401.00	\$0.00	\$10,656.00	\$246.00	2.36%	\$10,655.78	\$0.22
Silvis PL (SL)	\$10,333.00	30,762	\$2,195.08	2,672	\$2,614.23	15,639	\$1,064.06	\$4,459.00	\$401.00	\$0.00	\$10,733.00	\$400.00	3.87%	\$10,733.37	(\$0.37)
Somonauk PL (SN)	\$13,492.00	41,750	\$2,979.12	2,893	\$2,830.45	45,604	\$3,102.82	\$4,459.00	\$401.00	\$0.00	\$13,772.00	\$280.00	2.08%	\$13,772.39	(\$0.39)
South Beloit PLD (SB)	\$8,435.00	20,337	\$1,451.17	1,230	\$1,203.73	18,977	\$1,291.15	\$4,459.00	\$401.00	\$0.00	\$8,806.00	\$371.00	4.40%	\$8,806.05	(\$0.05)
Stockton TL (SK)	\$5,796.00	11,626	\$829.59	466	\$456.25	17,650	\$1,200.91	\$3,123.00	\$280.70	\$0.00	\$5,890.00	\$94.00	1.62%	\$5,890.45	(\$0.45)
Streator PL (SR)	\$11,225.00	23,939	\$1,708.19	2,293	\$2,243.10	42,467	\$2,889.38	\$4,459.00	\$401.00	\$0.00	\$11,701.00	\$476.00	4.24%	\$11,700.68	\$0.32
Sycamore PL (SY)	\$25,610.00	145,240	\$10,363.74	6,112	\$5,979.53	81,973	\$5,577.35	\$4,459.00	\$401.00	\$0.00	\$26,781.00	\$1,171.00	4.57%	\$26,780.62	\$0.38
Talcott Free PL (TF)	\$14,847.00	57,499	\$4,102.90	3,232	\$3,162.45	49,634	\$3,377.02	\$4,459.00	\$401.00	\$0.00	\$15,502.00	\$655.00	4.41%	\$15,502.37	(\$0.37)
Three Rivers PL (Channahon/Minooka) (TC)	\$25,689.00	107,644	\$7,681.06	9,010	\$8,815.20	81,007	\$5,511.65	\$4,459.00	\$401.00	\$0.00	\$26,868.00	\$1,179.00	4.59%	\$26,867.90	\$0.10
United Township HS (E. Moline) (UT)	\$10,606.00	22,900	\$1,634.05	2,718	\$2,659.56	33,034	\$2,247.62	\$4,459.00	\$401.00	\$0.00	\$11,401.00	\$795.00	7.50%	\$11,401.24	(\$0.24)
Walnut PLD (WA)	\$5,122.00	8,319	\$593.61	461	\$451.03	12,727	\$865.95	\$3,123.00	\$280.70	\$0.00	\$5,314.00	\$192.00	3.75%	\$5,314.30	(\$0.30)
Warren Township PL (WR)	\$5,205.00	8,737	\$623.44	434	\$424.62	13,473	\$916.71	\$3,123.00	\$280.70	\$0.00	\$5,368.00	\$163.00	3.13%	\$5,368.47	(\$0.47)
Western Dist PL (Orion) (WD)	\$8,192.00	20,419	\$1,457.00	1,246	\$1,219.06	14,244	\$969.15	\$4,459.00	\$401.00	\$0.00	\$8,505.00	\$313.00	3.82%	\$8,505.20	(\$0.20)
Wilmington PL (WL)	\$14,732.00	54,354	\$3,878.51	3,282	\$3,211.37	46,981	\$3,196.53	\$4,459.00	\$401.00	\$0.00	\$15,146.00	\$414.00	2.81%	\$15,146.42	(\$0.42)
Winnebago PL (WP)	\$14,744.00	23,401	\$1,669.80	3,732	\$3,651.31	47,793	\$3,251.78	\$4,459.00	\$401.00	\$0.00	\$13,433.00	-\$1,311.00	-8.89%	\$13,432.90	\$0.10
Woodstock PL (WO)	\$39,007.00	167,731	\$11,968.66	13,254	\$12,967.44	164,988	\$11,225.60	\$4,459.00	\$401.00	\$0.00	\$41,022.00	\$2,015.00	5.17%	\$41,021.70	\$0.30
Yorkville PL (YK)	\$21,530.00	83,203	\$5,937.04	7,110	\$6,956.60	78,476	\$5,339.44	\$4,459.00	\$401.00	\$0.00	\$23,093.00	\$1,563.00	7.26%	\$23,093.09	(\$0.09)
TOTALS	\$1,396,986.00	4,573,730	\$326,363.56	333,576	\$326,363.56	4,796,721	\$326,363.56	\$433,008.00	\$38,937.10	\$0.00	\$1,451,036.00	\$54,050.00	3.39%	\$1,451,035.77	\$0.23
								\$1,412,098.67							
*Actual amount to be billed to library															
65%/35% split		Circs		Users		Items		Per library	Reserves	Hosting					
Hampton School District		8,015	\$571.92	951	\$930.85	11,562	\$786.67	\$1,560.65	\$140.35	\$0.00	\$3,990.43				
United Township HS		14,885	\$1,062.14	1,767	\$1,728.71	21,472	\$1,460.95	\$2,898.35	\$260.65	\$0.00	\$7,410.80				
		22,900	\$1,634.05	2,718	\$2,659.56	33,034	\$2,247.62	\$4,459.00	\$401.00	\$0.00	\$11,401.24				

PrairieCat Annual Billing for Union List Members

LLSAP Code	Agency	Phone	Staff Name	Staff Email	Base Fee FY26	Reserves Contribution	Total Due
AA	Annawan-Alba Township Library	309-935-6483	Michele Thurston	thurstonm2003@gmail.com	\$949.75	\$100.25	\$1,050.00
AL	Alleman High School	309-786-7793	Nancy Morris	ncmorris@qconline.com	\$949.75	\$100.25	\$1,050.00
BC	Boylan Central Catholic High School	815-877-1088	Angela Long	along@boylan.org	\$949.75	\$100.25	\$1,050.00
BV	Bureau Valley School District 340	815-445-4004	Mary Heing	mheing@bureauvalley.net	\$949.75	\$100.25	\$1,050.00
BF	Byron CUSD #226	815.234.5491 ext. 241	Jill Smith	jsmith1@byron226.org	\$949.75	\$100.25	\$1,050.00
CY	Chadwick-Milledgeville C.U.S.D. #399	815-225-7141 x245	Lisa Richter	lrichter@dist399.net	\$949.75	\$100.25	\$1,050.00
DB	Dakota C.U.S.D. #201	815-449-2812 x184	Michele Shippy	mshippy@dakota201.com	\$949.75	\$100.25	\$1,050.00
EO	Eastland C.U.S.D. #308	815-493-6341	Erin Cox (formerly)	ecox@eastland308.com	\$949.75	\$100.25	\$1,050.00
FO	Forreton Public Library	815-938-2624	Julie Voss	forretonpubliclibrary@gmail.com	\$949.75	\$100.25	\$1,050.00
GK	Genoa-Kingston C.U.S.D. #424	815-784-5111 x1140	Tara Wilkins	twilkins@gkschools.org	\$949.75	\$100.25	\$1,050.00
GL	Galena Unit S.D. #120	815-777-0917	Anne Huber	huberan@gusd120.k12.il.us	\$949.75	\$100.25	\$1,050.00
HI	Moore Memorial Library District	309-658-2666	Carrie Wisley	library.hillsdale@gmail.com	\$949.75	\$100.25	\$1,050.00
HW	Hiawatha C.U.S.D. #426	815-522-3335 x24 or	Angie Messenger	angie.messenger@hiawatha426.org	\$949.75	\$100.25	\$1,050.00
KI	Kirkland Public Library	815-522-6260	Linda Fett	kirklandlib@hotmail.com	\$949.75	\$100.25	\$1,050.00
LN	Lanark Public Library	815-493-2166	Janie Dollinger	lanarklibrary1@gmail.com	\$949.75	\$100.25	\$1,050.00
MG	Mineral Gold Public Library District	309-288-3971	Connie Baele	minerallibrary@mchsi.com	\$949.75	\$100.25	\$1,050.00
MV	Moline School District #40	309-743-8902	Carolyn Mesick	cmesick@molineschools.org	\$949.75	\$100.25	\$1,050.00
MY	Mazon-Verona-Kinsman Elementary SD	815-448-2127	Ralph Rowe, Jr.	rrowejr@mvmavericks.org	\$949.75	\$100.25	\$1,050.00
PB	Polo C.U.S.D. #222	815-946-3314	Carrie Ukena	c.ukena@poloschools.net	\$949.75	\$100.25	\$1,050.00
PK	Pankhurst Memorial Library	815-887-3925	Emily Goff	pmlambo@gmail.com	\$949.75	\$100.25	\$1,050.00
PL	Pearl City C.U.S.D. #200	815-443-2715	Randy Welp	rwelp@pcwolves.net	\$949.75	\$100.25	\$1,050.00
PS	Pecatonica C.U.S.D. #321	815-239-2611x1330	Brenda Townsend	brendatownsend@pecschools.com	\$949.75	\$100.25	\$1,050.00
RA	Raymond A. Sapp Memorial Library	815-699-2342	Vanessa Zimmerlein	rasapplib@gmail.com	\$949.75	\$100.25	\$1,050.00
RH	River Bend Community Unit School District 2	815-589-3511	Amy Heyvaert	aheyvaert@riverbendschools.net	\$949.75	\$100.25	\$1,050.00
RI	Rock Island School District #41	309-793-5949.75	Mary Mendelin	mary.mendelin@rimisd41.org	\$949.75	\$100.25	\$1,050.00
RV	River Ridge C.U.S.D. #210	815-858-9005 x320	Judy Tippett	jtippett@riverridge210.org	\$949.75	\$100.25	\$1,050.00
RW	Rochelle Twp. H.S. Dist. #212	815-562-4161 x4112	Ann Marie Jinkins	ajinkins@rthsd212.org	\$949.75	\$100.25	\$1,050.00
RY	Rockridge School District #300	309-795-1736	Jacqy Peterson	jpeterson@rr300.org	\$949.75	\$100.25	\$1,050.00
SH	Sheffield Public Library	815-454-2628	Sue Lanxon	sheffieldlib@yahoo.com	\$949.75	\$100.25	\$1,050.00
SM	Scales Mound C.U.S.D. #211	815-845-2215x320	Hannah Wiegel	hannahwiegel@scalesmound.net	\$949.75	\$100.25	\$1,050.00
TR	Trinity Medical Center	309-779-2603	Amanda Smolenski	amanda.smolenski@trinitycollegeqc.edu	\$949.75	\$100.25	\$1,050.00
WC	Warren C.U.S.D. #205	815-745-2641	Sarah Harbach	sarah.harbach@205warren.net	\$949.75	\$100.25	\$1,050.00
WN	Winnebago C.U.S.D. #323	815-335-2336 x117	Staci Thompson	ThompsonS@winnebagoschools.org	\$949.75	\$100.25	\$1,050.00
YT	York Township Public Library	815-259-2480	Deeann Kramer	director@thomsonlibrary.org	\$949.75	\$100.25	\$1,050.00
					\$32,292	\$3,409	\$35,700.00



Date: 4/4//2025

To: PrairieCat Administrative Council

From: Carolyn Coulter, Director

Re: Mobile App analysis, decision and budget ramifications

Summary:

As you may know, the existing contract with OCLC/Capira for our mobile app expires in October of 2025. Currently, 57 member libraries participate in this project, and more have expressed interest once the new contract is in place. PrairieCat operates as an intermediary with these sites, paying for the costs and then charging the libraries to reimburse the consortium. In this way, the project has no impact on the consortium's expenditures.

Over the past months, the UX Committee has done several demonstrations and reviewed the written responses from vendors. We received responses from Innovative Interfaces, OCLC/Capira, Communico, and Bibliocommons. When analyzing pricing, we requested costs for the existing participants, but we also desired to see costs for providing the service to every circulating library. I am including the scoring done by the UX committee based on the demonstrations and written responses that we have received. As well, I have included the costing information received from all the vendors.

At their meeting on 3/6/2025, the UX committee voted to recommend that we proceed with the Innovative Interfaces proposal. The features as well as the costs for potential expansion to the entire consortium were their deciding factors. There is a great deal of enthusiasm among the members for extending this project to all the circulating membership.

Given the other elements of the FY26 budget that have caused a larger than usual increase in membership fees, it is suggested that we consider leaving the mobile app as an opt-in, reimbursement platform in FY26 for the existing participants and any additional that wish to join. We will then reevaluate expansion to the entire consortium in FY27.

Innovative costing includes a base fee, which includes 25 individual "templates". These templates allow for each library to brand the app with their own logo, colors, showcases, etc. If more templates are added, each costs an additional \$225 per year. In FY26, the cost reflected in the budget includes templates for each of the current 57 participants. Costing also includes a \$15,000 installation fee.

I have configured the FY26 budget to reflect taking the \$15,000 in installation fees from reserves. If we do not cover this cost from reserves and we move forward in FY27 with

expansion to all circulating members, we will otherwise need to come up with a reimbursement solution for the existing members of the project, since they would have had to shoulder those costs in the coming year. The Finance committee decided that a more sensible approach would be to take this install cost from reserves in FY26.

At the Finance committee meeting on 3/20, the committee agreed to recommend the Innovative solution to the Administrative Council, using the plan outlined above for reimbursement in FY26 and considering expanding the service to the entire consortium in FY27.

Looking down the road to FY27, a suggestion was made to provide fully participating libraries with their individual template as part of their fees. We would then charge the per-template fee of \$225 to any basic online library that wants to brand their mobile app separately. In this way, we are providing fully participating libraries with another benefit of their membership level. Expanding the benefits of fully participating membership is something we have been discussing for some time now.

Mobile App Scores at a Glance

Innovative:

Score Average: 18.44

Positive comments: Pricing. Consistency for patrons with Vega Discover rollups. Stable user interface.

Negative comments: No integrated card signup. Linked cards can't be revoked easily. Hesitancy about launching to patron/staff from experience during Vega rollout.

Capira/OCLC:

Score Average: 16.83

Positive comments: Several multi-branch libraries and consortiums using currently. Customizable app user interface. Alerts/announcements.

Negative comments: Does not allow rollups. eMaterials will not show in general search. Do not allow for API integration at the library level, would have to link out to each Overdrive/eRead page. Add-on cost for self-checkout functionality. Previous support issues. Patron card registration not supported in app.

Communico:

Score Average: 18.22

Positive comments: Several consortiums currently using. Patron card registration possible. Robust reporting, good API eMaterial integration for individual libraries. Push notifications.

Customizable user interface.

Negative comments: Requires marc loads at least quarterly. Expensive. Tightly integrated into their own environment. Payment through Stripe (separate account needed)

Biblioapps:

Score Average: 14.83

Positive comments: Competitive UI and functionality. Digital wallet library card. Natural language search function.

Negative comments: No Vega integration. Records sync with ILS every hour. No advanced search. Link out payment. API integration only for Overdrive, no boundless/eRead unless records are entered into ILS. No patron card registration.

INNOVATIVE								
Note	included templates	Number of additional templates	base cost per year	cost for templates (x225)	Annual cost per library	installation cost	Total first year cost	Notes
all circulating libraries (103)	25	78	\$23,850.00	\$17,550.00	\$401.94	\$15,000.00	\$56,400.00	All libraries can be added at \$225/per template. This would also include our annual 2% in future, and this percentage will most likely go up when we renegotiate the contract in two years.
existing libraries (57)	25	32	\$23,850.00	\$7,200.00	\$544.74	\$15,000.00	\$46,050.00	
only public libraries (84)	25	59	\$23,850.00	\$13,275.00	\$441.96	\$15,000.00	\$52,125.00	

COMMUNICO					
Number of covered libraries	total cost per year	installation cost	Total first year cost	annual cost per library	Notes (Three year contract)
55 (we currently have 57)	\$31,500.00	\$15,750.00	\$47,250.00	\$572.73	There would be one standard homepage/app template for all libraries. Once a customer logs in the branding of the template would be updated
All 103 (including schools)	\$47,780.00	\$23,890.00	\$71,670.00	\$463.88	same as above

55 (we currently have 57)	\$42,250.00	\$21,125.00	\$63,375.00	\$768.18	Each library would have their own homepage/app template or would also be able to select the standard prairie cat template. Once a customer logs in the branding and homepage template would update with the individual template for the customers home library. Econtent would be available to the customers and we would use a bespoke individual connection for each library allowing them to only show their collections that they pay for. Self-check (non rfid) would be available in the app but as each library would have their own template a unique Sip/api connection could be used to identify the check out. Each individual library would have access to the Communico control panel
All 103 (including schools)	\$68,500.00	\$34,250.00	\$102,750.00	\$665.05	same as above

CAPIRA/OCLC					
Number of covered libraries	total cost per year	installation cost	Total first year cost	annual cost per library	Notes:
96	\$47,904.00	0	\$47,904.00	\$499.00	Self check addition cost: \$449.00/per library (currently have 5 using self check): \$2,245.00
					75-95 libraries participating: 5% discount

BIBLIOCOMMONS				
Number of covered libraries	total cost per year	installation cost	Total first year cost	annual cost per library
All except schools (93)	\$37,843.09	\$3,500.00	\$41,343.09	\$406.91
All including schools (103)	\$38,133.46	\$3,500.00	\$41,633.46	\$370.23

Quote for Innovative Mobile
PrairieCat
January 15, 2025

Innovative Mobile

Innovative Mobile works with how you work: On iOS and Android, Sierra and Polaris, for public libraries and consortia. Empower your patrons to stay home and check out, use the same device they use for most tasks to access library resources, and to do more at the library. Powerful functionality for patrons and staff. Patrons can manage their library account at any hour and from any location. Staff have easy access with web-based administration.

Innovative Mobile includes:

- Use one interface to search for and find all library materials, physical and electronic, using keyword search or barcode scan
- Place and manage holds
- Check out and download e-content right to patron’s devices
- Patron self-checkout at the library using barcodes or RFID for those members that want it
- Digital library card for scanning at the circulation desk or self-check kiosk
- Renew checked-out materials
- Manage an entire family’s accounts from one screen
- Pay fines and fees through a payment provider or ILS gateway or via third-party service
- View library events, locations and hours
- Work with library checkout and other processes in the patron’s preferred language
- Implementation includes training on the staff Content Management System
- Each member library that wants one, can have their own template for customization

	<u>List Price</u>	<u>PrairieCat Price</u>
Annual Innovative Mobile Subscription Year One	\$61,875	\$37,125*
One Time Implementation Fee:	\$26,500	\$15,000
Total		

**This includes 84 member libraries having their own template. Should that number go up or down, the price would be adjusted by \$225 each.*

Private and Confidential exclusively for the staff of PrairieCat.

All pricing, terms and conditions are subject to the approval of Innovative’s Contract Administration Department.

Implementation are one-time fees. Nothing is invoiced until live links are delivered for use.

Pricing is based on a minimum 3-year commitment, billed annually.

Annual subscription increase allowance will match Sierra and other products during the initial term.

Offer expires May 31, 2025

**PrairieCat Delegates Assembly
Agenda
April 30, 2025**

The Delegates Assembly will meet on Wednesday, April 30, 2025, 10:30 am – 12:00 pm in person at the Mendota Civic Center, 1901 Tom Merwin Dr., Mendota, IL. The meeting will also be available online via Zoom. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

[Register to attend the meeting](https://support.prairiecat.info/events/prairiecat-delegates-assembly-meeting-2025-04-30) (https://support.prairiecat.info/events/prairiecat-delegates-assembly-meeting-2025-04-30).

1. Call to order and welcome
2. Introduction and welcome new delegates or alternates
3. Introduction of guests
4. Review of agenda for additions/changes
5. Consent agenda
 - 5.1. Approve minutes for January 29, 2025, PrairieCat Delegates Assembly meeting
 - 5.2. Central Site report including financial and statistical reports
6. Administrative Council report
 - 6.1. Finance Committee report – report from 3/20/2025
 - 6.2. Resource Sharing Committee report – report from 1/30/2025 meeting and 4/11/2025 summit recap.
7. PrairieCat membership update, training and outreach report
8. ACTION: Approve meeting dates for FY26
9. ACTION: Approve FY26 pay scale
10. ACTION: Review and approve PrairieCat Strategic Plan, FY25-FY27
11. ACTION: Approve changes to PrairieCat Bylaws regarding in-person Delegates Assembly attendance



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Coal Valley, IL 61240
877-542-7257
support.prairiecat.info

12. ACTION: Review and approve Innovative mobile application contract
13. ACTION: Review and approve FY26 draft budget and fees
14. Presentation: Rock Island Community Cart project
15. Public comments via previously submitted email (see above), in person or online
16. Adjournment
17. Next regularly scheduled meeting, July 30, 2025