![PrairieCat logo]

PrairieCat Technical Services Committee
AGENDA
August 8, 2024

The PC Technical Services Committee will meet Thursday, August 8, 2024, 09:30- 11:30 AM Central Time via Zoom.

Register in advance for this meeting:

https://prairiecat-org.zoom.us/meeting/register/tZUvd-6rqjIuGtBjubfCkYWWyc80byX3bGrh

After registering, you will receive a confirmation email containing information about joining the meeting.

Committee charge*: This 11-member elected standing group discusses technical services topics. It is empowered to make decisions on procedure and some policy decisions, and to make recommendations to Administrative Council for higher-level policy decisions.*

It also reviews technical services procedures and works together to resolve technical services issues.

The meetings are open meetings, so anyone is welcome to attend, but voting is limited to the 11 committee members.

I.   Welcome

II.   Roll call for attendance

III.   Review agenda for additions/corrections

IV.   Approval of minutes from April 11, 2024

V.   Committee members

VI.   Welcome new MARC members

VII.   Pending Projects/Updates and Discussion:

   A.   Vega

VIII.   New Topics

   A.   Idea Lab - https://ideas.iii.com FAQ: https://www.innovativeusers.org/idea_exchange_-_faq.php

B.   RAILS World Language Cataloging Services Program

C.   Local 690 headings

D.   Cataloging requests

E.   Open Dyslexic Font

F.   Material types

IX.   Reminders

A.   Help Desk ticketing queues

X.   Membership updates

XI.   PUG Day 2024

XII.   BYPT "Bring your Problems Time"

XIII.   Ideas for "Did you know"?

XIV.   Questions, comments, etc.

XV.   Adjourn

Next meeting is Thursday, October 10, 2024

Meeting will be held via Zoom 9:30 a.m. – 11:00 a.m.

MARC/MARC-trainee Catalogers meeting to follow Technical Services Committee meeting. (Zoom session will be open @ 11:00 but meeting will start at 11:15 a.m.)

PrairieCat Technical Services Committee
FY2025

-CUG and TSUG Representation: Elections will take place in May each year, concurrent with Administrative Council elections.

Tier 1 public libraries – 2 seats

Tier 2 public libraries – 2 seats

Tier 3 public libraries – 2 seats

Academic/Special/School libraries – 1 seat

At-Large members – 4 seats

  Union List members are welcome to run for At-Large seats.

Seat	Office	Name	Email	Library	Term Expires
Tier 3 Public					Jun 30, 2027
Tier 1 Public		Deborah Shippy	dshippy@molinelibrary.org	Moline Public Library	Jun 30, 2026
At Large		Eric Linnell	elinnell@bourbonnaislibrary.org	Bourbonnais PLD (BD)	Jun 30, 2026
At Large	Chair	Tricia Dean	tdean@wilmingtonlibrary.org	Wilmington PLD (WL)	Jun 30, 2026
Tier 2 Public		Alice Groth	grotha@eastmolinelibrary.org	East Moline PL (EM)	Jun 30, 2025
Tier 2 Public		Kat Solheim	kats@nippersinklibrary.org	Nippersink PLD (KR)	Jun 30, 2025
At Large		Tracy Evans	tracye@sycamorelibrary.org	Sycamore PL (SY)	Jun 30, 2025
Tier 1 Public		Kim Brozovich	brozovich.kimberly@rigov.org	Rock Island Public Library (RP)	Jun 30, 2027
Tier 3 Public		Tari Sangston	chefsnoopy01@hotmail.com	Richard A. Mautino (MA)	Jun 30, 2025
At Large		Lora Totton Schwarz	lorat@woodstockil.info	Woodstock PL (WO)	Jun 30, 2025
Academic/Special/School		Stephanie Nissen	snissen@rockford.edu	Rockford University (RU)	Jun 30, 2027

5 terms expiring 2025: Alice Groth, Kat Solheim, Tracy Evans, [empty], Lora Totton Schwarz

3 terms expiring 2026: Deborah Shippy, Eric Linnell, Tricia Dean

3 terms expiring 2027: Kim Brozovich, Stephanie Nissen

PrairieCat Technical Services Committee
Draft Minutes
April 11, 2024

ATTENDANCE:

MEMBERS PRESENT: Bonny (PC), Brozovich (RP), Conderman (MS), Dean (WL), Diedrich (GA), Evans (SY), Groth (EM), Landis (PC), Linnell (BD), Shippy (MX), Slanicky (PC), Smith (PC), Solheim (KR), Tedder (PC), Totton Schwarz (WO), Zanelli (PC).

MEMBERS ABSENT: West (RD) is no longer at the library.

GUESTS: Brown (FR), Carter (SL), Collins (NL), DuHack (GA), Elsner (HC), Eychaner (CH), Fine (PR), Finnerty (NC), Jones (RP), Kozinski (DK), Lawruk (SE), Lemke (DK), McSweeney (HD), Mladic (LP), Posing (MN), Sangston (MA), Schriner (KK), Sciaky (MK), Tepen (UT), Thomas (RP), Ward (YK).

I. **Welcome** – Tedder (PC) and Totton Schwarz (WO) began the meeting and welcomed everyone.

II. **Roll call for attendance.**

III. **Review agenda for additions/corrections** – No changes were made to the agenda.

IV. Approval of Minutes From: February 8, 2024.

> The minutes from the February 8, 2024, meeting was approved with one correction.

V. **Appoint Nominating Committee Members for Upcoming Elections –** There are four open seats on the Technical Services Committee. Nominations are being accepted until April 26 by emailing Carolyn Coulter, PrairieCat director at Carolyn.coulter@prairiecat.info, Emily.faulkner@prairiecat.info, or Kelly.mccully@prairiecat.info. The election will be held May 6-17. The seats are:

- Tier 1 term expires June 30, 2024
- Tier 3 term expires June 30, 2024
- Academic/Special/School term expires June 30, 2024
- Current person in Tier 3 term is no longer at the library and the seat needs to be filled for the remainder of the term that will expire in 2025.

We are pleased to announce that Tricia Dean (WL) volunteered to be vice chair.

VI. Pending Project/Updates and Discussion

a. **E-Read Illinois Integration** – PrairieCat is systematically integrating e-Read Illinois into Vega collection sites for circulating members. Innovative can only integrate a few sites at a time. Those who opted out will not have e-Read Illinois integrated into their collection sites. For more information, see the PrairieCat support site to see the e-Read Illinois integration status.

b. **Vega Kids Catalog** – PrairieCat staff are working on implementing one Vega kid's catalog for all PrairieCat libraries. Using the catalog is optional. More information will be made available in the coming months.

c. **TSUG Contact List** – Tedder (PC) has completed the TSUG contact list. Thank you to all who responded with your information. For those who did not respond, Tedder (PC) used the information that was in L2, except for the staff who chose to not have their information displayed in L2. A login will be required to access this information. Smith (PC) will post the list on the website soon and will let everyone know where it is located.

d. **Streamlining Location Searches in Vega** – Fine (PR) asked if it was possible to streamline location searches in Vega. Youth services staff at PR were trying to limit a search in Vega to only their library. For now, one can only limit searches by library in Vega using the facets. Tedder (PC) opened a ticket with Innovative for more information on limiting searches in Vega.

Members were encouraged to vote on enhancements for Vega through the Innovative website. If there are enough votes for an enhancement, Innovative will make a time commitment to make them available within a certain timeframe. One must have an account with Innovative to be able to make suggestions and vote.

VII. New Topics

a. **Content Warning on Material** – If there is a content warning stated on the item, it is to be quoted in a 520 tag, first indicator "4".   The start of the conversation about putting warning labels on materials came about a couple of years ago when a library received a resource that was labeled by the library (not by the producer) and questioned why the labels were present? In the past it had been said to avoid labeling because it is a form of censorship. PrairieCat, as an organization, cannot govern what a library affixes, in terms of labels, to their resources. The only way for a directly quoted "warning" to be included in the MARC record, a scan of the item, showing the manufacturer/producer warning, is to be submitted via a Help Desk ticket.

b. **Blank Volume Records** – It has been reported that blank volume records, volume records with no volume statement, are being created. If you see any blank volume records, please create a Help Desk ticket and request to have them removed. Only PrairieCat staff and MARC members can delete volume

records. When creating volume records, only create what you need; do not create volume records in anticipation of a new item. We do not want patrons placing holds on an item that never gets published. Exceptions: If one anticipates a need for volume records on an on-order bib record, a volume record should be created to avoid bib-level holds. For example, a multi-disc DVD bib record.

It was asked to clarify what to put into a volume statement regarding differing labeling on a magazine that is combined. For magazines with two-month issues (ie: JAN-FEB 2024), use the date on the title page if different from the cover.

    c. **Attaching Items to the Correct Record** – When attaching items, please make sure you are verifying the description and attaching to the correct record. We're seeing an increased number of bibliographic records that have both paperback and hardback on the same record, but description warrants paperback and hardback to be on separate records. Please report these occurrences via HD ticket.

VIII. **Member Updates** – PrairieCat staff will visit libraries in-person**:**

- May 7 at 10:00 am – 11:00 am at Pearl City Public Library District

- May 7 at 1:00 pm – 2:00 pm at Fossil Ridge Public Library District

- May 8 at 10:00 am – 11:00 am at Woodstock Public Library

- May 8 at 1:00 pm – 2:00 pm at Sherrard Public Library District

- May 10 at 10:00 am – 11:00 am Zoom session for anyone unable to travel to the in-person meetings.

    Please register in advance. An agenda will be available the week of April 15, 2024. These updates are for all library staff, and everyone is welcome and encouraged to attend.

IX. **Membership Updates** –

a. **Mills & Petrie Memorial Library and Gymnasium** – Mills & Petrie is upgrading from union list to circulating status. They are currently using Resource Mate for their database and need to add another 2,000 items.

b. **Manhattan-Elwood PLD Branch** – Manhattan-Elwood will be opening a branch in Elwood later this year along Route 66.

X. **PUG Day 2024** – PUG Day will be a virtual event this year and will be on Thursday, September 26 and Friday, September 27. The Engagement Committee is accepting proposals and if you would like to do a presentation, you can contact Smith (PC) at Elizabeth.smith@prairiecat.info. Program submissions are open until May 10. Contact Smith (PC) if interested. Registration will open in early June. Topics scheduled so far include materials challenges, intellectual freedom,

reader's advisory sessions, and Innovative representatives will present some of their new products. There are a few technical services topics at this point. Send suggestions to Bonny (PC) at magda.bonny@prairiecat.org or Smith (PC).

XI.   **BYPT "Bring Your Problems Time"** –

a. **Subfield c in 100 Tags** – Library staff are seeing information in subfield c in the 100 author tags, such as |c (novelist) and it was asked if they should be stripped out. These are valid in OCLC and need to be retained. They are used for titles and other words associated with a name.

b. **Sierra Enhancements** – Some of the graphics in Sierra are a little different with the last release. The login is now centered at the top of the screen. Most changes were in circulation. Sierra enhancements for circulation will be discussed at the circulation meeting on April 23. It was reported on April 10, 2024, that when checking in an item and putting it in transit to fill a hold, Sierra is now displaying the title, author, call number, and barcode of the item.

c. **Call Number Display** – Sierra is displaying the call number from the bib record instead of the item record. If there is no call number in the bib record, it uses the one from the volume record. Innovative has it listed as "an unresolved issue".

d. **Connexion Client Training** – There are videos in the "Becoming a PrairieCat MARC Member" LMS course that MARC Members can view as well as the OCLC training for Connexion on OCLC's site. Tedder (PC) can do one on one Connexion Client training through Zoom if needed. Tedder will send out information regarding training.

XII.   **Ideas for "Did You Know?"** – Send suggestions for future "Did You Know?" topics to Tedder (PC) at sandy.tedder@prairiecat.org.

XIII.   **Questions, Comments, Etc.** – None.

XIV.   **Next Meeting will be Thursday, June 13, 2024, held via Zoom, 9:30-11:00 am. MARC/MARC-trainee Catalogers meeting to follow Technical Services Committee meeting.** (Zoom session will be open @ 11:00 but meeting will start at 11:15 a.m.)