



**PrairieCat Administrative Council
Agenda
August 9th, 2024**

The Council will meet on Friday, June 7th, 2024, 10:30 am –12:00 pm
In person at the Reddick Public Library, 1010 Canal Street, Ottawa, IL

The meeting will also be available online via Zoom:

<https://prairiecat-org.zoom.us/meeting/register/tZwtdOitrzgsHtTYhG84rZnvBg8DUa7XjqtV#/registration>

- I. Call to order, Welcome and Introductions
- II. Introduction of Visitors and Public Comments
- III. Review Agenda for Additions/Changes
- IV. Consent Agenda
 - a. Approve minutes for July 12th, 2024, PrairieCat Administrative Council meetings.
 - b. Approve financial report for June 2024
 - c. Approve check registers.
 - d. Statistical reports
- V. Membership Update
 - a. Update on new and upgrading members.
 - b. Update on current training and engagement projects.
- VI. Administrative Issues
 - a. ACTION: Approve new social media and forums policies, General Policy Manual
 - b. Review annual strategic planning survey, discuss needed additions/changes for FY25 planning
 - c. ACTION: revisions to remote work policy of the employee manual
 - d. ACTION: Approve addendum to Innovative contract re: removing iTiva (old) phone system, retaining Encore, arithmetic corrections
 - e. Discussion, Delegates Assembly recap
- VII. Ad Hoc Committee Updates
 - a. Resource Sharing Committee – No report
 - b. Finance Committee – Report from 7/25/2024.
- VIII. Public Comments
- IX. Adjournment
Next Meeting – September 6th, 2024, Franklin Grove Public Library