



Delegates Assembly  
Membership and Training Report  
**April 24, 2024**

# Membership Update | Upgrading

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- **Mills & Petrie Memorial Library and Gymnasium | Lee County**
  - Upgrading from Union List to Basic Online
  - Project Schedule TBD
  - Population Served: 967
  - Registered Cardholders: 465
  - Annual Circulation: approximately 4,863 items
  - Items: 17,073
  - Sierra Code: MI
  - RAILS Delivery Code: MPMY-12



# Membership Update | Elwood Branch

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- **Manhattan-Elwood Public Library District | Will County**
  - Fully Participating member
  - Adding branch location in Elwood, IL
  - Project Schedule TBD
  - Population Served: 15,250
  - Registered Cardholders: 6,500
  - Annual Circulation: approximately 96,000 items
  - Items: 49,500
  - Sierra Code: MT
  - RAILS Delivery Code: MTBB-2

# Reminder from RAILS

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Explore More Illinois makes it possible for member libraries to offer free passes, discounted admission, and other deals from a wide variety of Illinois cultural attractions to library cardholders.

This program will be provided as a service to all Illinois public libraries, and there is no cost for libraries to participate. RAILS covers the yearly software platform fee for all libraries.

**Deadline to participate May 15 | Contact [info@exploremoreillinois.org](mailto:info@exploremoreillinois.org)**

[exploremoreillinois.org/library-info](https://exploremoreillinois.org/library-info)



# Member Events | Upcoming

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## PrairieCat Member Updates

### In Person

Tuesday, May 7, 2024

10 – 11 am | Pearl City Public Library District [Registration](#)

1 – 2 pm | Fossil Ridge Public Library District [Registration](#)

Wednesday, May 8, 2024

10 – 11 am | Woodstock Public Library [Registration](#)

1 – 2 pm | Sherrard Public Library District [Registration](#)

### Online

Friday, May 10, 2024

10 – 11 am | Zoom Webinar [Registration](#)

## New Director Welcome

- Wednesday, June 19, 2024
- 10 – 11 am | [Online via Zoom](#)





# PrairieCat Users Group Day

SEPTEMBER 26-27, 2024 | VIRTUAL

*Connecting Libraries to Strengthen Communities*

Now Accepting Program Proposals | [Submit](#)

Registration and Final Program Announced in June

## News

Mailing Lists

▸ PrairieCat eNewsletter

## eNewsletter Archive

Read recent issues of the [PrairieCat eNewsletter](#).

## Subscribe to PrairieCat eNewsletter

Email Address \*

First Name \*

Last Name \*

Library Affiliation

Position

# PrairieCat eNewsletter

[Sign up for the monthly eNewsletter](#)

From the website – News > PrairieCat eNewsletter

# Training | TalentLMS

- Holds
- Searching
- Vega Discover
- Circulation
- Advanced Circulation
- Reports – Decision Center and Create Lists
- ILL Module Overview
- Technical Services – Acquisitions, Cataloging: Item Entry, and Serials

The screenshot shows the PrairieCat TalentLMS course catalog interface. At the top, the PrairieCat logo is on the left, and navigation links for MORE, E. SMITH | LEARNER, MESSAGES (1), and HELP are on the right. A search bar is also present. Below the navigation is a blue header bar with "Home / Course catalog". The main content area features a search bar for courses and a "Name" filter. On the right, a "CATEGORIES" sidebar lists various course categories with checkboxes and counts: A. Welcome (6), B. Sierra Essentials (10) (expanded to show Holds (4) and Sierra Searching (4)), Circulation / Custom... (9) (expanded to show Advanced Circulat... (2)), Reports (8), Sierra ILL Module (1), Technical Services (12) (expanded to show Sierra Acquisitio... (1), Sierra Cataloging... (7), and Sierra Serials (3)), and Z. Resources (5). The main content area displays three course cards, each with a "Welcome" icon, a title, a description, and a "You have this course" button. The first card is "How to Use TalentLMS (AA001)", the second is "Training Pathways - Technical Services\_Item Entry Certification (AA101)", and the third is "Training Pathways - Technical Services\_Serials (AA102)".

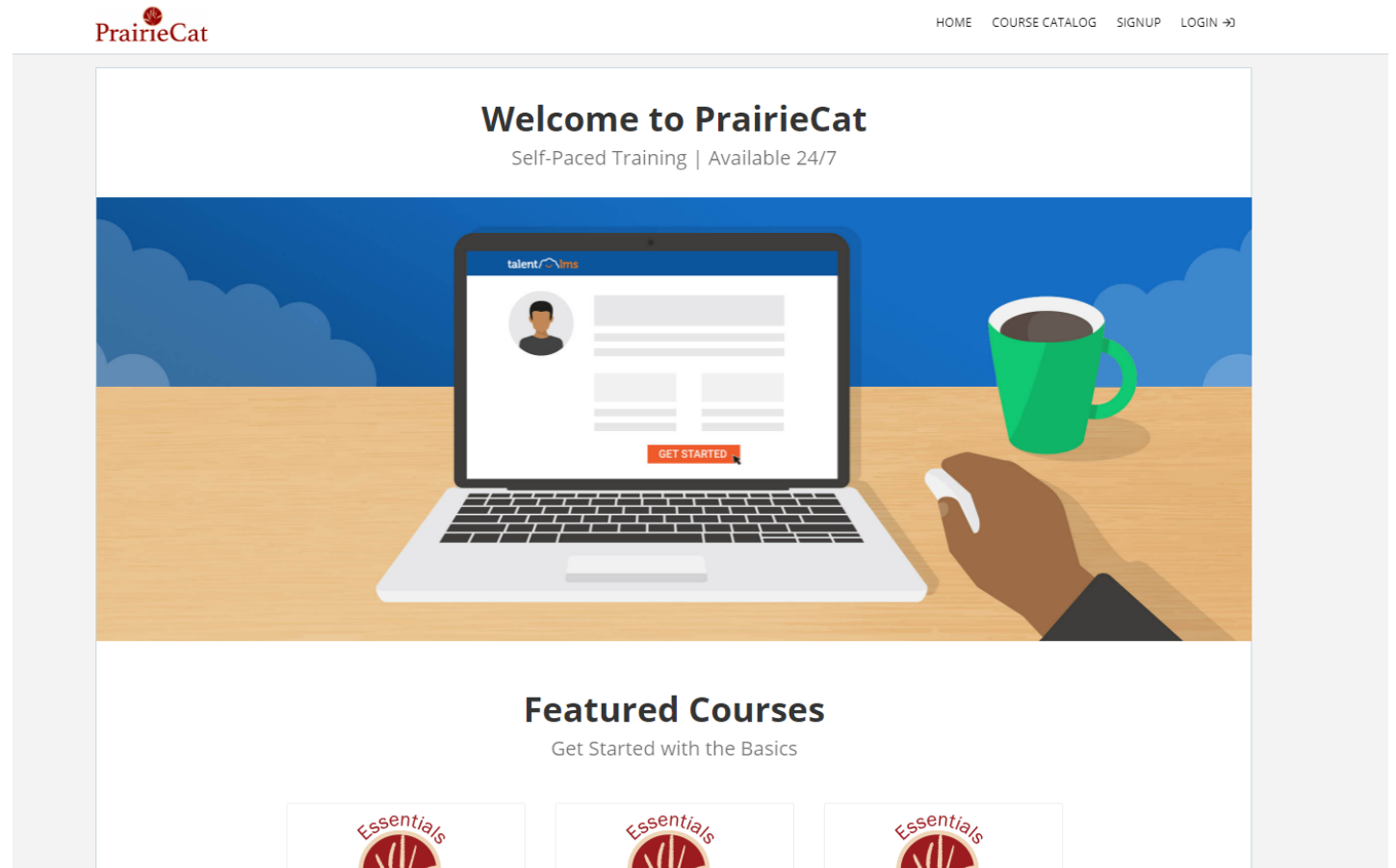
Visit [prairiecat.talentlms.com](https://prairiecat.talentlms.com) to log in or sign up for an account.



# Training | TalentLMS

Past 30 days

- 20 New Users
- 75 Logged In Users
- 234 Log Ins
- 200 Courses Completed
- Always call, submit help desk, schedule on-demand training if you have questions.
- NEW Users must complete email account verification within 24 hours



# Compliance Reminder

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## Delegates Assembly

Per the [PrairieCat Intergovernmental Agreement](#) and as detailed in the [PrairieCat Bylaws](#):

Attendance at Delegates Assembly is required of all Fully Participating and Basic Online PrairieCat members and the four Union Listing representatives.

- ❑ If a member library or Union List Delegate is not represented by their Delegate or Alternate at **two of the four** scheduled Delegates Assembly meetings, a fine in the amount of \$150 will be assessed to that member library.
- ❑ If a member library is not represented at the Delegates Assembly by their Delegate or Alternate **in person at least once a year**, a fine in the amount of \$150 will be assessed to that member library. This requirement is waived for Union List Delegates.

# Delegates Assembly Meetings | FY25

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Wednesday, Jul 31, 2024 | Moline Public Library, Moline, IL

Wednesday, Oct 30, 2024 | New Lenox Public Library District, New Lenox, IL

Wednesday, Jan 29, 2025 | North Suburban Public Library, Loves Park, IL

Wednesday, Apr 30, 2025 | Mendota Civic Center, Mendota, IL (Luncheon)

Meetings scheduled from 10:30 am - 12:00 pm

[Meetings listed on PrairieCat website.](#)

Update alternates as needed by contacting Chelsey Knippel [chelsey.knippel@prairiecat.org](mailto:chelsey.knippel@prairiecat.org).



Any questions

CONTACT [ELIZABETH.SMITH@PRAIRIECAT.ORG](mailto:ELIZABETH.SMITH@PRAIRIECAT.ORG)