



**PrairieCat Delegates Assembly  
Brief  
April 24, 2024**

Finance Committee Report – report from 3/21/2024

- The Committee discussed FY25 draft budget and the results of the benchmarking. Coulter was not included in the benchmarking study and it was recommended that we should look at director positions with other systems to compare salaries.

Resource Sharing Committee Report – Report from 1/31/24.

- Resource Sharing Committee spent this meeting planning for the Resource Sharing Summit that was held on March 7, 2024 at Dekalb Public Library. This year's topic was Serving the Unserved and was facilitated by Amanda Standerfer with Fast Forward Libraries.

PrairieCat Membership Update, Training and Outreach report

- Mills & Petrie Memorial Library and Gymnasium is upgrading from Union List to Basic Online membership. Manhattan-Elwood Public Library District, a fully participating member, is opening a new branch location in Elwood.
- In person Member Updates will be held May 7-8, 2024, at member libraries throughout the PrairieCat territory. An online Member Update will be held Friday, May 10<sup>th</sup> from 10-11am. On Wednesday, June 19<sup>th</sup> there will be a New Director Welcome online from 10-11am. The dates have been set for this year's PUG Day. This will be a virtual event on September 26-27, 2024. We are now accepting program proposals.
- The FY25 election for open seats on Administrative Council, Circulation Committee and Technical Services Committee. We still need two nominees for the Technical Services Committee: One three-year term for a Tier 3 seat and one one-year term for a Tier 3 seat.
- TalentLMS is PrairieCat's online training platform. You can access your basic, foundational courses, such as, Holds, Searching, Circulation and Item Entry Certification. On demand training is also available. Submit a helpdesk ticket to request on demand training.
- PrairieCat has instituted a non-attendance fine for members who do not attend at least two of the four Delegates Assembly meetings, one of which must be attended in person. Any library who does not meet these requirements will be fined \$150.

**ACTION:** Approve IGA for downgrade of Oglesby Public Library District from Fully Participating to Basic Online membership level.

- The Delegates Assembly voted to approve downgrade of Oglesby Public Library District from Fully Participating to Basic Online membership level.

**ACTION:** Approve IGA for upgrade of Mills and Petrie Memorial Library and Gymnasium from Union Listing to Basic Online membership level.

- The Delegates Assembly voted to approve the IGA for upgrade of Mills and Petrie Memorial and Gymnasium from Union Listing to Basic Online membership level

**ACTION:** Approve PrairieCat FY25 budget and fees.

- The Delegates Assembly voted to approve the PrairieCat FY25 budget and fees.

**ACTION:** Approve contract amendment to add new phone notification system

- The Delegates Assembly voted to approve the contract amendment with Innovative Interfaces to add the new phone notification system.

**ACTION:** Approve FY25 pay scale for PrairieCat staff

- The Delegates Assembly voted to approve the FY25 pay scale for PrairieCat Staff.

Next regularly scheduled meeting, July 31st, 2024, Moline Public Library, and online via Zoom.