



**PrairieCat Administrative Council
Agenda
May 3rd, 2024**

The Council will meet on Friday, May 3rd, 2024, 10:30 am –1 pm
In person at the Sandwich Public Library District, 925 S. Main Street,
Sandwich, IL

<https://librarylearning.org/event/18802/register>

The meeting will also be available online via Zoom:

<https://prairiecat-org.zoom.us/meeting/register/tZUqf-mtrDstHNeWUPipGNhGb58b55U0MI8i#/registration>

- I. Call to order, Welcome and Introductions
- II. Introduction of Visitors and Public Comments
- III. Review Agenda for Additions/Changes
- IV. Consent Agenda
 - a. Approve minutes for April 12th, 2024, PrairieCat Administrative Council meeting.
 - b. Approve financial report for March 2024
 - c. Approve check registers.
 - d. Statistical reports
 - e. FY25 meeting dates
- V. Membership Update
 - a. Update on new and upgrading members.
 - b. Update on current training and engagement projects
- VI. Administrative Issues
 - a. Review final election slate
 - b. Review progress on strategic plan
 - c. ACTION: Approve revisions to General Policy Manual, eligibility requirements for school libraries
 - d. ACTION: Approve changes to the “years of service” policy
 - e. ACTION: Discussion and approval, changes to bills notices process per recommendation from the Circulation committee
- VII. Ad Hoc Committee Updates
 - a. Resource Sharing Committee – Review of 4/24/24 meeting
 - b. Finance Committee – No report
- VIII. Review of Meeting – what worked and what didn’t.
- IX. Public Comments
- X. Adjournment

Next Meeting – Friday, June 7th, DeKalb Public Library