



**PrairieCat Administrative Council
Agenda
April 12th, 2024**

The Council will meet on Friday, April 12th, 2024, 10:30 am – 1 pm
In person at the Reddick Public Library District, 1010 Canal Street,
Ottawa, IL

The meeting will also be available online via Zoom:

<https://prairiecat-org.zoom.us/join/9JmKtHNeWUPipGNhGb58b55U0MI8i#/registration>

- I. Call to order, Welcome and Introductions
- II. Introduction of Visitors and Public Comments
- III. Review Agenda for Additions/Changes
- IV. Consent Agenda
 - a. Approve minutes for March 1st, 2024, PrairieCat Administrative Council meeting.
 - b. Approve financial report for February 2024
 - c. Approve check registers.
 - d. Statistical reports
- V. Membership Update
 - a. Update on new and upgrading members.
 - b. Update on current training and engagement projects
 - c. Report, Percentage of budget vs. Fees for FY25
- VI. Administrative Issues
 - a. Benchmarking report and review of FY25 PayScale
 - b. Review of final FY25 budget and fees
 - c. Review of FY25 membership level tiers
 - d. Review of contract amendments for new phone notification system (budgeted for FY25)
 - e. Review of Mills and Petrie IGA for upgrading from Union List to Basic Online level
 - f. Review of Delegates Assembly agenda for April 24
- VII. Ad Hoc Committee Updates
 - a. Resource Sharing Committee – Review of Resource Sharing Summit
 - b. Finance Committee – Review of March 21 meeting
- VIII. Review of Meeting – what worked and what didn't.
- IX. Public Comments
- X. Adjournment

Next Meeting – Friday, May 3, Sandwich Public Library District