



Training & Enhancements Committee

Agenda

Tuesday, November 7, 2023 2:00 PM – 3:00 PM

Zoom Registration link: <https://prairiecat-org.zoom.us/meeting/register/tZAod-GvpzMsGd0DMksROKUiAr4fet6j4uAw>

- I. Welcome and Introductions
- II. Committee Charge
 - a. To review current training resources and processes on an ongoing basis for needed revisions and additions
 - b. Advise PrairieCat staff on training needs of member library staff
 - c. Manage and recommend enhancements to Innovative using IdeaExchange
 - d. Communicate and promote training initiatives and IdeaExchange to PrairieCat members
- III. Approval of minutes from May 2, 2023 and August 1, 2023 meeting
- IV. Training Projects Updates and Discussion
 - a. Newsletter Contributions / Did You Know Tips
 - b. Talent LMS and documentation on website
 - c. Review annual strategic plan survey results
- V. Vega Discover
 - a. IdeaExchange
 - b. Training resources
 - c. Review support materials
- VI. Questions, comments, etc.
- VII. Adjourn
Next meeting: Tuesday, February 6, 2024 at 2:00 PM



**Training Committee
Draft Minutes
Tuesday, August 1, 2023, at 2:00 p.m.
Zoom**

- I. Welcome and Introductions** – Smith (PC) welcomed everyone, and the committee members introduced themselves.
- Present:** Bonny (PC), Bradley (WO), Coulter (PC), Fine (PR), Hancock (LP), Smith (PC), Tedder (PC), Zanelli (PC)
- Guests:** Evans (SY).
- Absent:** Bazarek (FP), Blackmer (CV), Landis (PC), Peschang (RD), Slanicky (PC), Sullivan (RL).
- II. Committee Charge**
- a. To review current training resources and processes on an ongoing basis for needed revisions and additions.**
 - b. Advise PrairieCat staff on training needs of member library staff.**
 - c. Manage and recommend enhancements to Innovative using Idea Lab (Innovative’s enhancement site).**
 - d. Communicate and promote training initiatives in Idea Lab to PrairieCat members.**
- III. Approval of minutes from May 2, 2023 meeting** – There were not enough committee members present for a quorum, so approval of the May 2, 2023 minutes was postponed until the next meeting.
- IV. Training Projects Updates and Discussion**
- a. Newsletter Contributions / Did You Know? Tips** – Having a reminder for magazines was suggested. Send any suggestions for the monthly newsletter to elizabeth.smith@prairiecat.org. Send any suggestions for “Did You Know?” to melissa.landis@prairiecat.org.
 - b. IdeaExchange Feedback** – At the last meeting we discussed Innovative’s new IdeaExchange. It can be found here: <https://ideas.iii.com>. You can browse the ideas without needing a login. To vote on an idea, you do need to be logged in. It was recommend that PrairieCat libraries vote for Searching via shortcut votes for searching in Vega Discover and Increase access controls



for Vega Discover. It is easy to use IdeaExchange and set up an account. It is recommended that staff at all PrairieCat libraries continue to look at the ideas and add suggestions and vote for the ones that we need. Smith (PC) will promote IdeaExchange at the next Delegates Assembly meeting.

- c. Excel Training Sessions** – Landis (PC) is considering offering new Zoom Excel sessions with tips and tricks for working with Create Lists and is looking for member perspectives. Fine (PR) and Hancock (LP) volunteered to provide feedback with examples and suggestions.
- d. Prepare and review annual strategic plan survey questions** – FY24 is the final year of the current PrairieCat strategic plan. See the August 1, 2023 meeting packet for last year's survey questions. Smith (PC) reviewed the survey questions from last year and will change "Sierra/Encore" to "Sierra/Encore/Discover" and will add some questions about the new PrairieCat website at the end. The survey will be sent to the libraries in September to include all the school librarians.

V. Website Redesign

- a. Outstanding issues / feedback** – The login page has been updated to make logging in easier. PrairieCat staff are still working on fixing a few things. Statistics and reports for the past year are still being added. Only the meeting documents since May were migrated over. This includes meeting agendas and minutes. The Governance section goes back further. There will be some Zoom training sessions on Vega Discover before PUG Day and a live session at PUG Day. The Vega Discover information is on the PrairieCat website on the right side under Members. PrairieCat staff are still working on eCommerce integration.
- b. Talent LMS and New Resources Page on Website** – Things have been changing rapidly with Vega Discover, so training materials have not been added to Talent LMS yet.

VI. Vega Discover -

- a. Training Sessions / other support materials**
 - i. Marketing Materials** – Marketing materials can be found here: <https://support.prairiecat.info/marketing-materials>. Topics include Oconsortium, mobile apps, PrairieCat logos, Vega Discover, and digital resources.



- ii. **Vega Resources** – Vega resources can be found here:
<https://support.prairiecat.info/documentation/policies-procedures-documentation-online-catalog-and-patron-services>.

VII. Questions, Comments, Etc. – None.

VIII. Next Meeting: Tuesday, November 7, 2023, at 2pm via Zoom



**Training Committee
Draft Minutes
Tuesday, May 2 2023, at 2:00 p.m.
Zoom**

- I. Welcome and Introductions** – Smith (PC) welcomed everyone, and everyone introduced themselves. We have a new committee member, Danielle Bazarek from Freeport (FP).
- Present:** Bazarek (FP), Blackmer (CV), Bonny (PC), Bradley (WO), Coulter (PC), Fine (PR), Hancock (LP), Landis (PC), Peschang (RD), Slanicky (PC), Smith (PC), Tedder (PC), Zanelli (PC)
- Guests:** Finnerty (NC)
- Absent:** Sullivan (RL).
- II. Committee Charge**
- a. To review current training resources and processes on an ongoing basis for needed revisions and additions.**
 - b. Advise PrairieCat staff on training needs of member library staff.**
 - c. Manage and recommend enhancements to Innovative using Idea Lab (Innovative’s enhancement site).**
 - d. Communicate and promote training initiatives in Idea Lab to PrairieCat members.**
- III. Approval of minutes from November 5, 2022, meeting and February 7, 2023 meeting** – Blackmer (CV) made a motion to approve the November 5, 2022 and February 7, 2023 minutes as written, seconded by Bradley (WO). Motion approved.
- IV. Training Projects Updates and Discussion**
- a. Newsletter Contributions / Did You Know? Tips** – No new suggestions were made. Send any suggestions for the monthly newsletter to elizabeth.smith@prairiecat.org. Send any suggestions for “Did You Know?” to melissa.landis@prairiecat.org.
 - b. IdeaLab now IdeaExchange** – IdeaLab was Innovative’s previous enhancement site and has been replaced by IdeaExchange.



- i. <https://ideas.iii.com/> - IdeaExchange is now live and can be found at <https://ideas.iii.com/>. Two PrairieCat staff will be going to IUG (Innovative Users Group) next week and if they hear anything new about IdeaExchange, Smith (PC) will pass on the information to the committee members.
- ii. **“Innovative’s new platform for enhancement suggestions is ready for your new ideas on how to improve the products we rely on. You can browse ideas without logging in, but will need to create an account to vote for, rank, comment on, or submit ideas.”** - You do not have to login to IdeaExchange to see the suggestions for enhancements, but you do need to login to vote, comment or submit suggestions. To submit a suggestion, click on **ILS-Sierra** or **Vega Discover**, enter your information, then click on **Post Idea**. Ideas are grouped by categories. You can vote on the ideas. Choices are: Nice to have, Important, or Critical.
- iii. **Create Account Info** - Select **Sign In** at the top for the option to create an account. You only need to enter your email, name and create a password to create an account. Click on **My feedback** on the left to enter your idea for an enhancement. You can see the status of the ideas: Already supported, Planned, or Product Review (Idea Lab). The status of each idea is displayed: Already Supported, Under Review, Planned, or Product Review (Idea Lab).

V. Website Redesign

- a. **Demo** – Smith (PC) did a demo of the new PrairieCat website. The Prairie Cat website likely will be launched the 3rd or 4th week in May. It is about 90% complete. At the top of website is Quick System Status, which shows the status of Sierra, Encore, and eCommerce. If green, it is working OK, if red, it is not working. There is a link to the Help Desk on the right. Clicking on **Help Desk** shows known issues. You can click on an issue to see details. This lets you know if the issue you are having has already been reported and what the status is. The website server is located in a different time zone and sometimes displays meetings with the wrong times. This has been reported and will be fixed soon. Coulter (PC) thanked everyone, especially Smith (PC) who worked on the new website. Smith (PC) thanked Tedder (PC), Landis (PC), and Knippel (PC) who added documentation to the website.
- b. **Testing / Member Logins** – You must be logged in to access Member Access. All documentation is searchable.



- c. **Talent LMS and New Resources Page on Website** – Quick Link at the bottom of the website has an icon for Online Training / Talent LMS.

VI. Vega Discover - Smith (PC) demonstrated how to use Vega. You can use Vega to checkout resources from Overdrive and eRead. Innovative uses the term location drawer which may be confusing to patrons. It may get renamed to location drawer (menu) instead. Smith (PC) will add a note about returning items in eRead. The Vega kiosks were discussed. The kiosk limits a search to only your library's holdings. Patrons are used to seeing all holdings with the home library's items listed first. To see the rest of the items, the patron needs to click on a link to search all libraries. Since patrons are used to seeing everything now, it was decided to remove all of the kiosk URLs in L2 now and then remove them on the Innovative server later.

- a. **Feedback on Patron Help Site** – The patron help site can be found at: <https://sites.google.com/view/prairiecatnewcatalog/help>. This supplements the Innovative documentation in Help in Vega Discover. Most things have screen shots. The option on the left for New Catalog Home Page lists a description for Profile, Bookmark, Home, and Question Mark. However, the icons on the right are in the reverse order. Smith (PC) will switch them around so they are all in the same order. One icon has been changed and needs to be redone. Send suggestions for the patron help site to elizabeth.smith@prairiecat.org. In several different things the location drawer is referenced. It was suggested to use "location menu" instead. This information was copied from Innovative's documentation, which uses "location drawer". The committee members agreed to use "location drawer (menu)" instead. Smith (PC) will add an explanation of what a location drawer is and can add a screen shot.

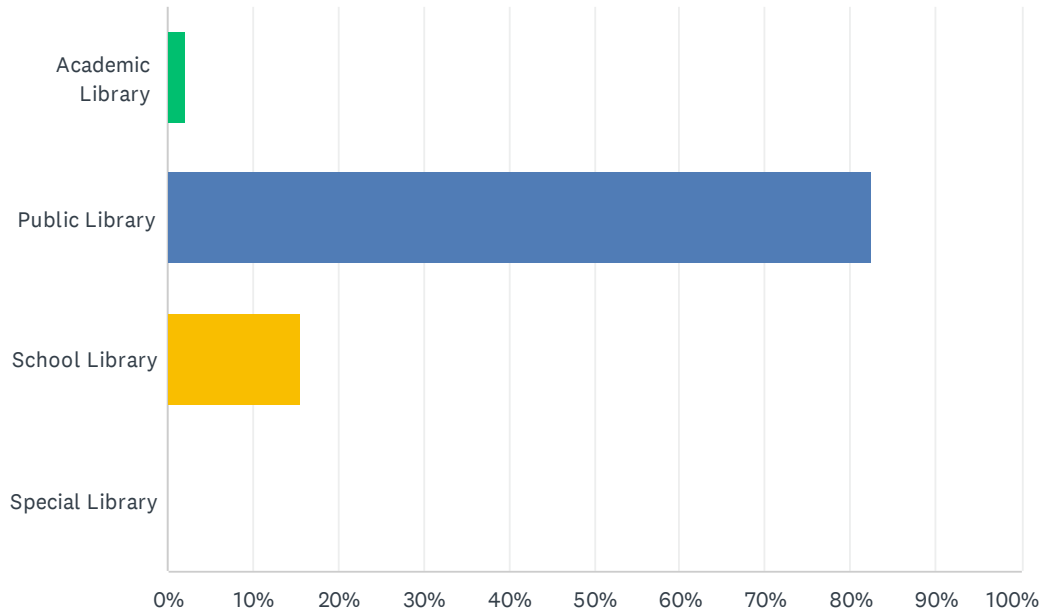
VII. Questions, Comments, Etc.

- a. **PUG Day** – Send suggestions for PUG Day presentations to elizabeth.smith@prairiecat.org.
- b. **Logins for Website** – Three people stayed after the meeting to practice logging into the website with Smith (PC).

VIII. Next Meeting: Tuesday, August 1, 2023, at 2pm via Zoom

Q1 Select your library's type:

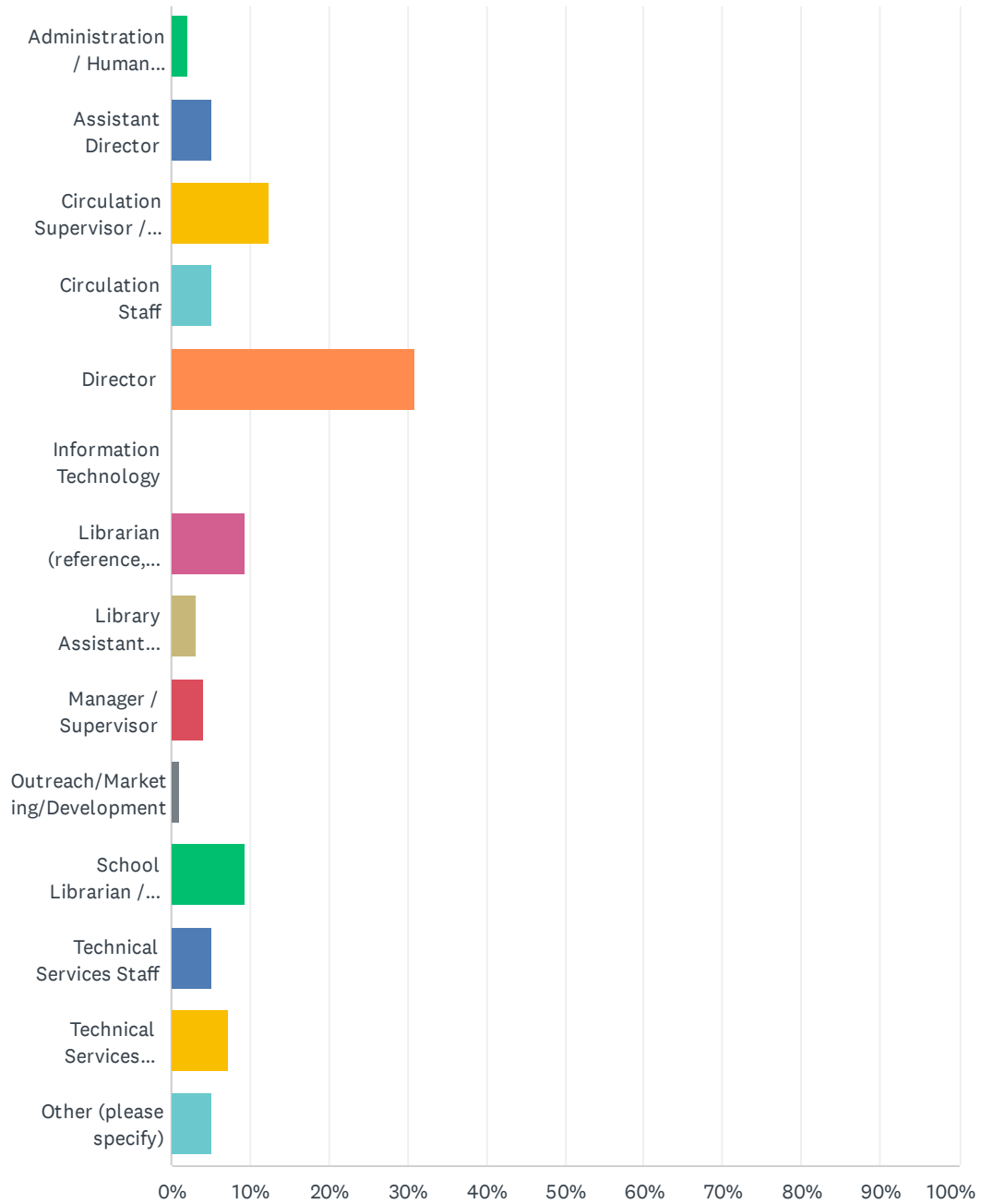
Answered: 97 Skipped: 0



ANSWER CHOICES	RESPONSES
Academic Library	2.06% 2
Public Library	82.47% 80
School Library	15.46% 15
Special Library	0.00% 0
TOTAL	97

Q2 What is your library position? (Please select the option that best describes your position)

Answered: 97 Skipped: 0



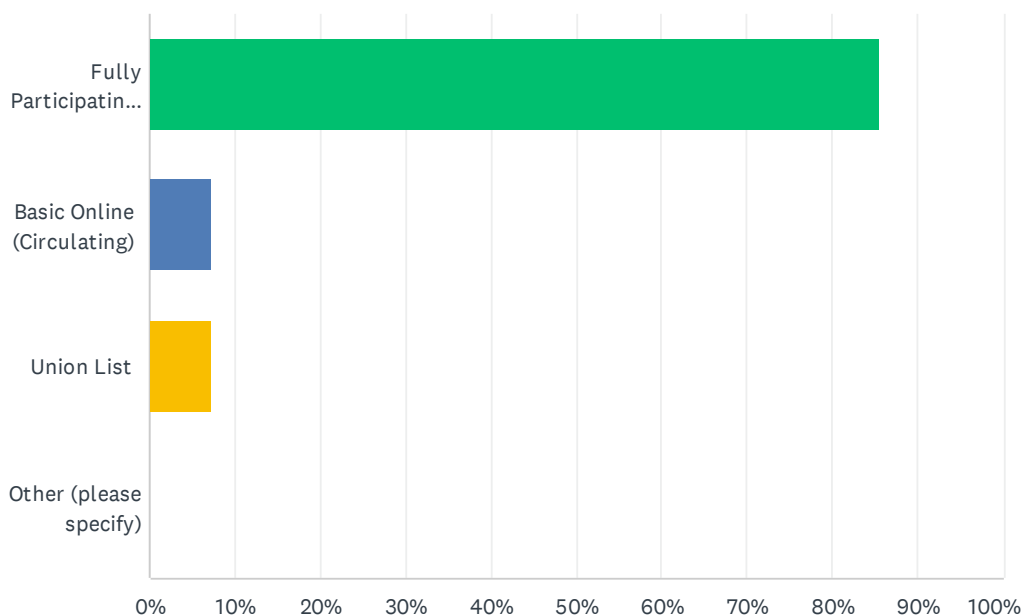
Strategic Plan Evaluation: Member Survey | 2023

ANSWER CHOICES	RESPONSES	
Administration / Human Resources / Finances	2.06%	2
Assistant Director	5.15%	5
Circulation Supervisor / Manager	12.37%	12
Circulation Staff	5.15%	5
Director	30.93%	30
Information Technology	0.00%	0
Librarian (reference, children's, youth services, etc.)	9.28%	9
Library Assistant (reference, children's, youth services, etc.)	3.09%	3
Manager / Supervisor	4.12%	4
Outreach/Marketing/Development	1.03%	1
School Librarian / School Library Staff	9.28%	9
Technical Services Staff	5.15%	5
Technical Services Supervisor / Manager	7.22%	7
Other (please specify)	5.15%	5
TOTAL		97

#	OTHER (PLEASE SPECIFY)	DATE
1	Library Specialist	11/1/2023 8:27 AM
2	Adult Programming Librarian	10/31/2023 9:15 AM
3	I am a communications Clerk so I work both Circulation and Communications/outreach/marketing equally.	10/30/2023 4:54 PM
4	Library Technical Assistant/ Para-Professional	10/30/2023 8:00 AM
5	Cataloger and Assistant Director	10/20/2023 12:38 PM

Q3 Select your library's PrairieCat membership level:

Answered: 97 Skipped: 0

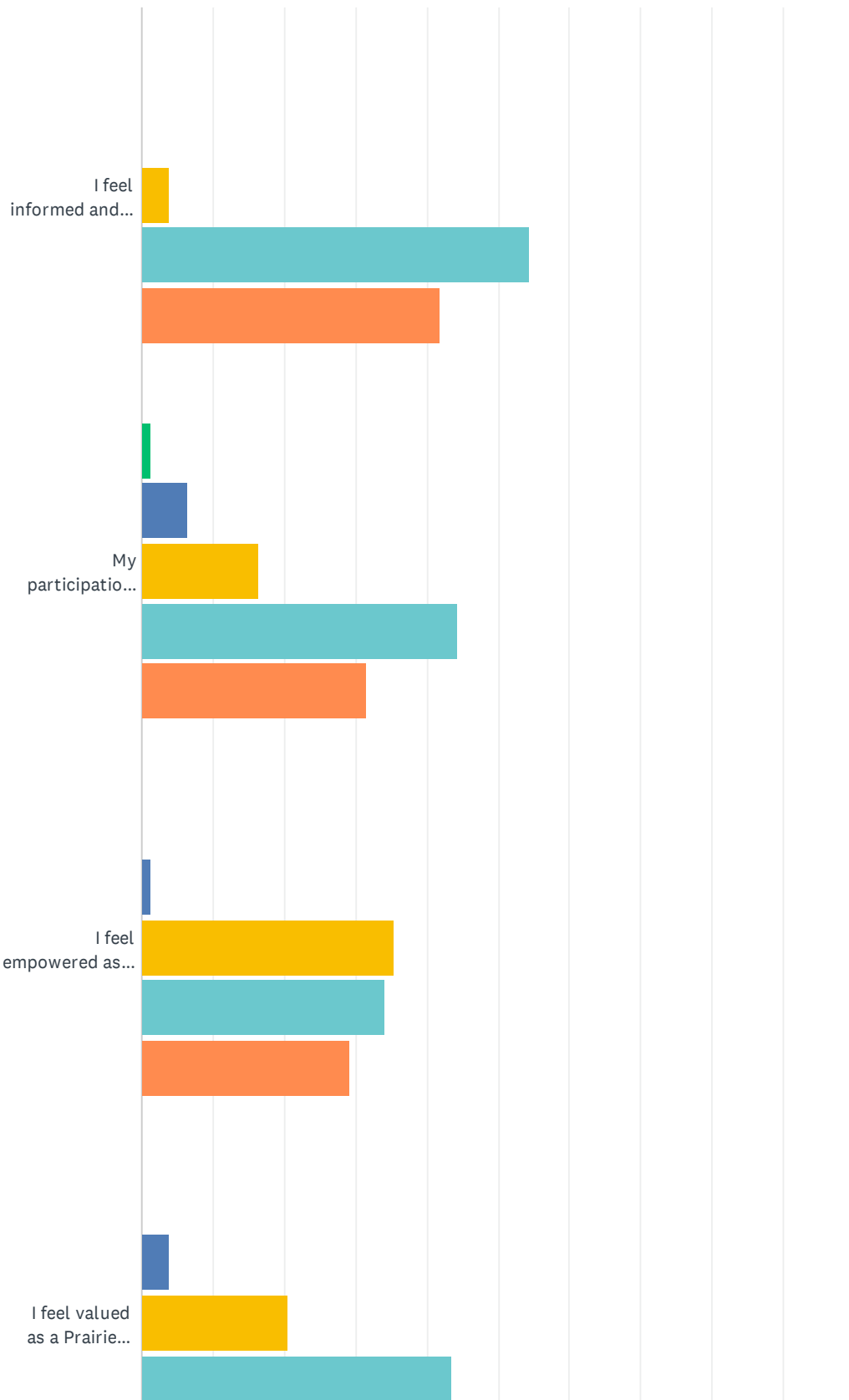


ANSWER CHOICES	RESPONSES
Fully Participating (Circulating)	85.57% 83
Basic Online (Circulating)	7.22% 7
Union List	7.22% 7
Other (please specify)	0.00% 0
TOTAL	97

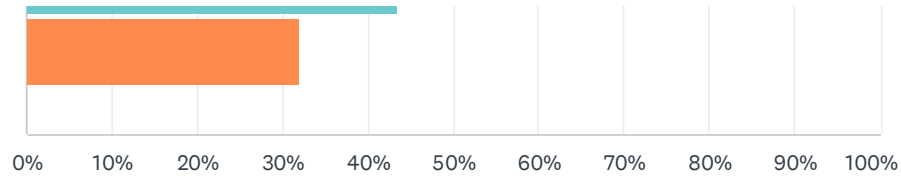
#	OTHER (PLEASE SPECIFY)	DATE
	There are no responses.	

Q4 Please rate your level of agreement with the following statements:

Answered: 79 Skipped: 18



Strategic Plan Evaluation: Member Survey | 2023



■ Strongly Di...
 ■ Disagree - 2
 ■ Neutral - 3
 ■ Agree - 4
■ Strongly Ag...

	STRONGLY DISAGREE - 1	DISAGREE - 2	NEUTRAL - 3	AGREE - 4	STRONGLY AGREE - 5	TOTAL	WEIGHTED AVERAGE
I feel informed and connected through PrairieCat communications.	0.00% 0	0.00% 0	3.80% 3	54.43% 43	41.77% 33	79	4.38
My participation in PrairieCat helps me connect with other member libraries and build relationships.	1.27% 1	6.33% 5	16.46% 13	44.30% 35	31.65% 25	79	3.99
I feel empowered as a result of my participation in PrairieCat.	0.00% 0	1.27% 1	35.44% 28	34.18% 27	29.11% 23	79	3.91
I feel valued as a PrairieCat member.	0.00% 0	3.85% 3	20.51% 16	43.59% 34	32.05% 25	78	4.04

#	COMMENTS / OTHER (PLEASE SPECIFY)	DATE
1	I think it's on me to take advantage of the oportunities to connect. However, as a school librarian, I have to put my teachers, students, and overall school goals at the top of my list.	10/25/2023 9:42 AM

Q5 How can PrairieCat better engage and communicate with member libraries?

Answered: 31 Skipped: 66

#	RESPONSES	DATE
1	Being a Unionlist library, sometimes things aren't clear if they pertain to us or not. Maybe give the Unionlist libraries more instruction.	11/1/2023 11:50 AM
2	I think PCat does a great job of communicating with us and is extremely responsive when we have questions, concerns or need assistance.	11/1/2023 11:03 AM
3	Not sure	10/31/2023 9:19 AM
4	Can't think of anything	10/31/2023 8:57 AM
5	I do not know.	10/30/2023 3:53 PM
6	I can't think of anything.	10/30/2023 10:47 AM
7	Asking all libraries to participate in a committee or networking group	10/30/2023 9:31 AM
8	I think PrairieCat is doing a great job all things considered.	10/30/2023 9:26 AM
9	Not have the meetings so far away! Use Coal Valley as a meeting place.	10/30/2023 9:18 AM
10	They do fine right now	10/30/2023 8:48 AM
11	Do we still do the local gatherings? Those helped me to connect with local libraries.	10/30/2023 8:45 AM
12	Provide opportunities specific to school libraries that also works with the school day schedule.	10/30/2023 8:40 AM
13	Last summer I got all set up on my calendar and devices to perform inventory and I found out that it wasn't up to par until we got the 6.0 upgrade. My summer would have gone better if I knew I wasn't going to do inventory.	10/30/2023 8:21 AM
14	More webinars	10/30/2023 8:17 AM
15	I believe the training for new programs eg, Vega , should be local .	10/30/2023 8:10 AM
16	I do not have any suggestions at this time.	10/26/2023 11:43 AM
17	Perhaps through more events, or perhaps, more publicity surrounding events (I've only been to PUG Day)	10/25/2023 5:25 PM
18	I think you are doing a fine job.	10/25/2023 1:22 PM
19	No suggestions.	10/25/2023 10:02 AM
20	I really like that emails are labeled as "informational" or "action required," etc. This really helps me manage all the email and respond as needed. Something that I have really enjoyed and taken time to watch are the 5 min update videos that RAILS does. This is a great way to keep us updated and aware of progress on issues.	10/25/2023 9:42 AM
21	Holding meetings throughout the PraireCat member libraries.	10/24/2023 2:41 PM
22	I think it's more that I have a lot to do than anything PCat is doing.	10/23/2023 3:58 PM
23	Informational newsletters - monthly or quarterly	10/23/2023 12:15 PM
24	I feel they are doing a good job now	10/23/2023 10:20 AM
25	satisfied with current communication	10/21/2023 12:11 PM
26	Our library has benefited from so many of the services, information and training that PrairieCat offers.	10/20/2023 4:57 PM

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27	Do library visits to each PC library.	10/20/2023 2:58 PM
28	I think Prairie Cat does an amazing job. I am always able to get answers to my questions.	10/20/2023 12:59 PM
29	I think you do fine. Sometimes I wish I didn't get emails that are sent to all libraries when it is an issue that applies to only a handful of libraries.	10/20/2023 12:56 PM
30	More in-person meetings throughout the PrairieCat service area.	10/20/2023 12:08 PM
31	Na	10/20/2023 11:54 AM

Q6 Are there any barriers to your participation that PrairieCat can remove?

Answered: 28 Skipped: 69

#	RESPONSES	DATE
1	Nothing	11/1/2023 11:03 AM
2	Not sure	10/31/2023 9:19 AM
3	can't think of anything	10/31/2023 8:57 AM
4	No there are not. I believe that would have to be down at the library administration level.	10/30/2023 3:53 PM
5	No.	10/30/2023 10:47 AM
6	No	10/30/2023 9:31 AM
7	I don't think there are barriers PrairieCat can remove. All my barriers are related to staff and building needs.	10/30/2023 9:26 AM
8	Obtain data base discounts.	10/30/2023 9:18 AM
9	No barriers	10/30/2023 8:48 AM
10	Provide CPDU opportunities for school librarians.	10/30/2023 8:40 AM
11	No	10/30/2023 8:32 AM
12	Feeling accepted though I'm not a librarian with a degree.	10/30/2023 8:17 AM
13	Upgrades to Sierra should be more informative.	10/30/2023 8:10 AM
14	No	10/26/2023 11:43 AM
15	None that come to mind.	10/25/2023 5:25 PM
16	None.	10/25/2023 10:02 AM
17	I think you've done a great deal to keep members in the loop. Again, I am in a school and often have my day highly scheduled with commitments that override PrairieCat meetings and programs. Recordings are very helpful so that I can still get information even when I can't attend a workshop or meeting.	10/25/2023 9:42 AM
18	staff shortage make attending on-line or in person events difficult during the day. Possibly having them earlier in the morning would be beneficial.	10/24/2023 11:51 AM
19	My workload, but that's a personal thing, not you.	10/23/2023 3:58 PM
20	Not that I am aware of currently	10/23/2023 12:15 PM
21	not sure?	10/23/2023 10:20 AM
22	Not that I can think of.	10/20/2023 4:57 PM
23	Delegates Assembly is a barrier due to the large area served. Not everyone can get to it, and it's never held on the west side of the state.	10/20/2023 2:58 PM
24	Mo.	10/20/2023 12:59 PM
25	No. Everyone there is very helpful.	10/20/2023 12:56 PM
26	In-person meetings are usually held in the same areas of the state. It is not easy for staff to travel distances to meetings and therefore staff from the same libraries are more often able to attend, because of the proximity of the meetings, whereas staff from other libraries are usually not able to attend because of distance.	10/20/2023 12:08 PM
27	No	10/20/2023 12:03 PM

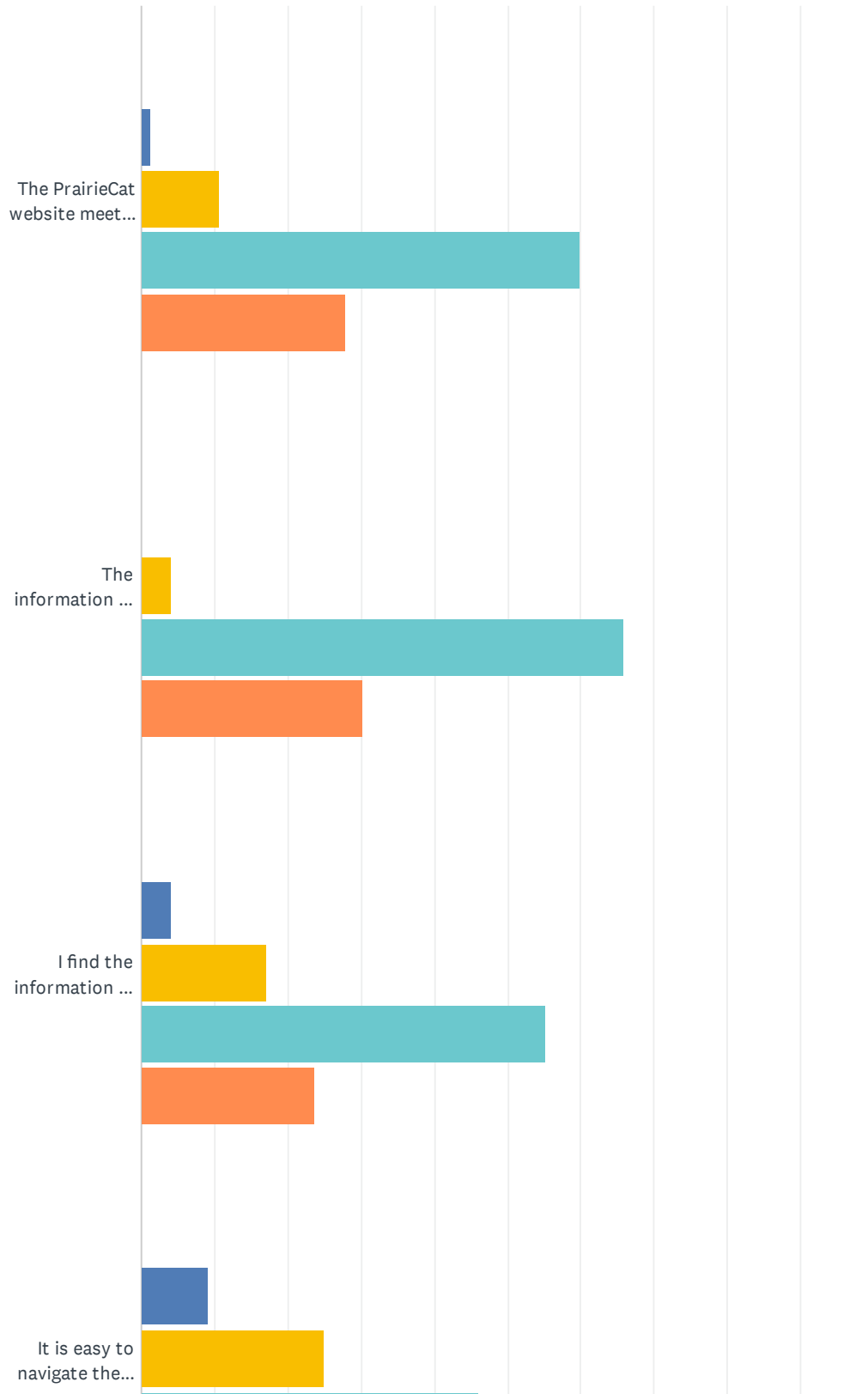
Q7 Please share any other comments about member engagement here.

Answered: 8 Skipped: 89

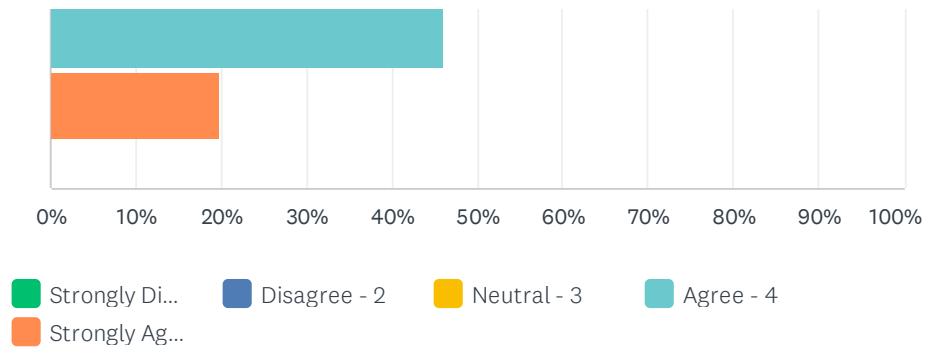
#	RESPONSES	DATE
1	Not sure	10/31/2023 9:19 AM
2	We have to travel too far!	10/30/2023 9:18 AM
3	Provide PD opportunities that is related to school librarians (teaching media literacy, digital citizenship, AI and copyright for school libraries, advocacy for school librarians, tips for accessing class novels, literature circles, book club reads, maker spaces in the school library, school library programing, fixed vs flex scheduling in the school library, etc).	10/30/2023 8:40 AM
4	There is so much going on in the library that there are days I can't read all (not just PC) the emails. Sometimes feeling a bit behind the 8-ball by the time I read them.	10/30/2023 8:17 AM
5	Visits to the school libraries by PrairieCat staff	10/30/2023 8:10 AM
6	None.	10/25/2023 10:02 AM
7	We are appreciative of the services that are offered.	10/20/2023 4:57 PM
8	Great service and always helpful!	10/20/2023 11:54 AM

Q8 Please rate your level of agreement with the following statements about the PrairieCat website support.prairiecat.info:

Answered: 76 Skipped: 21



Strategic Plan Evaluation: Member Survey | 2023



	STRONGLY DISAGREE - 1	DISAGREE - 2	NEUTRAL - 3	AGREE - 4	STRONGLY AGREE - 5	TOTAL	WEIGHTED AVERAGE
The PrairieCat website meets my needs as a member library.	0.00% 0	1.33% 1	10.67% 8	60.00% 45	28.00% 21	75	4.15
The information on the PrairieCat website is useful.	0.00% 0	0.00% 0	3.95% 3	65.79% 50	30.26% 23	76	4.26
I find the information I am looking for when visiting the PrairieCat website.	0.00% 0	3.95% 3	17.11% 13	55.26% 42	23.68% 18	76	3.99
It is easy to navigate the PrairieCat website.	0.00% 0	9.21% 7	25.00% 19	46.05% 35	19.74% 15	76	3.76

#	COMMENTS / OTHER (PLEASE SPECIFY)	DATE
1	Sometimes information is hard to find as it can be buried.	10/31/2023 8:59 AM
2	We just have a problem with one of our staff members' L2 accounts syncing to her PrairieCat account, which has prevented her from joining email lists.	10/30/2023 9:35 AM
3	It is harder for me to find things on the website since it was updated. It does not feel user-friendly.	10/30/2023 9:35 AM
4	The reports are hard to access. My library doesn't have word so I have to use my home computer.	10/30/2023 8:38 AM
5	When website was revamped, it really cleared up where to find things. When you don't go on a website everyday, it always takes a minute or two to find where I need to go.	10/30/2023 8:26 AM
6	The new website is a definite improvement over the last version.	10/26/2023 11:46 AM
7	The site is very helpful and easy to navigate.	10/25/2023 10:00 AM
8	Some of the content of technical bulletins can be difficult to search for and retrieve.	10/24/2023 2:52 PM
9	Sometimes it can be a little hard to determine where the information is that I need, but it's always there when I do find it.	10/24/2023 9:20 AM
10	I think that when PC staff send out an email, they need to copy a direct link to the website rather than just saying "can be found on the website."	10/20/2023 3:01 PM
11	Some things are difficult to find. For instance, I have trouble finding things from webinars that are supposed to be posted after the meeting. (copies of slides, etc...)	10/20/2023 1:05 PM
12	There's some room for improvement in reports and training opportunities.	10/20/2023 12:38 PM
13	The changes to Help Desk submissions have made the process less helpful.	10/20/2023 12:13 PM
14	PC website feels a little...bloggy.	10/20/2023 11:59 AM

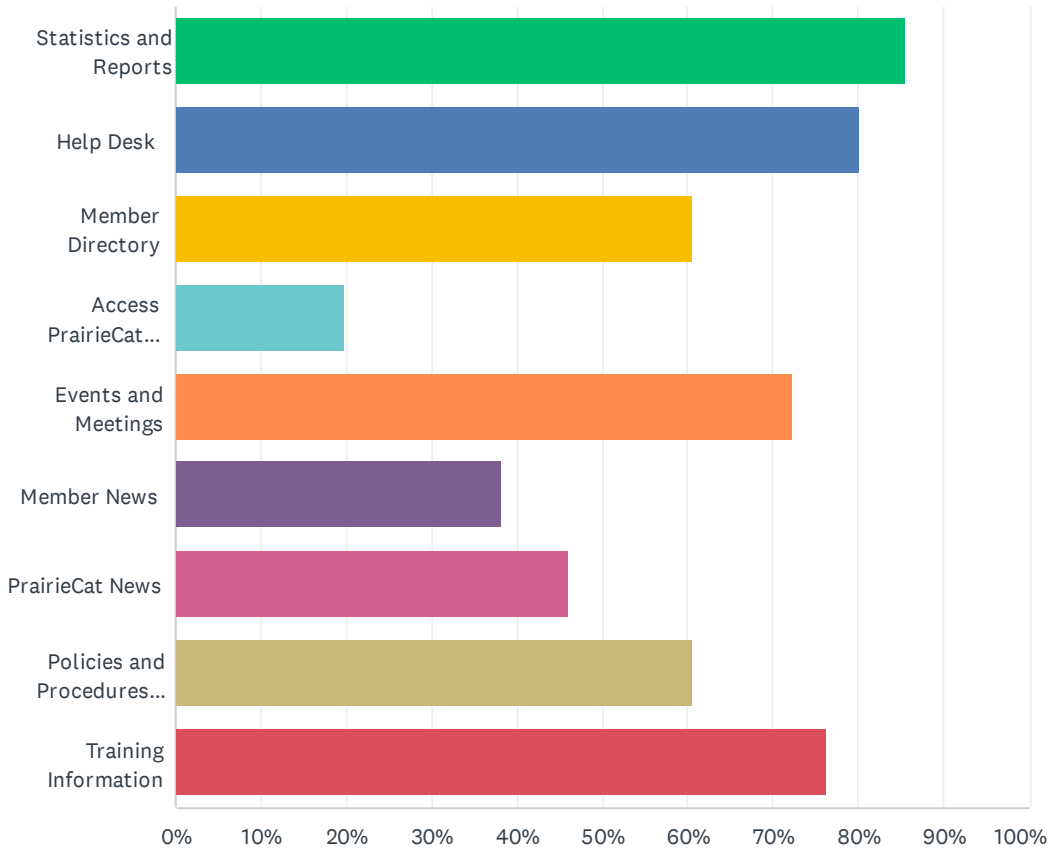
Q9 Are there any features you wish the PrairieCat website had?

Answered: 9 Skipped: 88

#	RESPONSES	DATE
1	I think it looks great and is pretty easy to navigate and find what you're looking for. Maybe, MAYBE, a preview of the statistical report documents option. Having to download all the documents gets time-consuming to delete and manage files when I don't have time to clean it up immediately.	10/30/2023 9:35 AM
2	When I type in search words, I wish it would bring up the things I am searching for, like it used to do.	10/30/2023 9:35 AM
3	Link to the Prairie Cat -Encore/ Vega data base/card catalog that easy and eye catching . Our school library does not have stand alone computers to do look ups.	10/30/2023 9:03 AM
4	Pictures of the staff.	10/30/2023 8:26 AM
5	No suggestions.	10/25/2023 10:03 AM
6	I have to say it is a bit weird to login through the L2 site but I've learned to trust that I will get back to PrairieCat!	10/25/2023 10:00 AM
7	??	10/23/2023 10:23 AM
8	I wish there was a clear list of PrairieCat employees with their jobs listed for members to reference. I sometimes feel confused about who I should reach out to depending on the issues I'm facing.	10/20/2023 12:56 PM
9	The reports feature needs to be upgraded. Although the Help desk and trainings offer reports at no cost to me, it would be better to be able to run reports in a modern way. Also, I would like to be able to learn things without a waitlist. For example, I have already completed MLIS level cataloging and now have to wait a year to learn the "prairiecat way" of cataloging, which serves no purpose to me. I would prefer to be able to learn "marc library" cataloging techniques right away.	10/20/2023 12:38 PM

Q10 I use the PrairieCat website for (check all that apply)

Answered: 76 Skipped: 21



ANSWER CHOICES	RESPONSES
Statistics and Reports	85.53% 65
Help Desk	80.26% 61
Member Directory	60.53% 46
Access PrairieCat Email account	19.74% 15
Events and Meetings	72.37% 55
Member News	38.16% 29
PrairieCat News	46.05% 35
Policies and Procedures Resources	60.53% 46
Training Information	76.32% 58
Total Respondents: 76	

#	OTHER (PLEASE SPECIFY)	DATE
1	I'm not sure about the "Access PrairieCat Email account. I don't have a PrairieCat Email	10/30/2023 9:35 AM

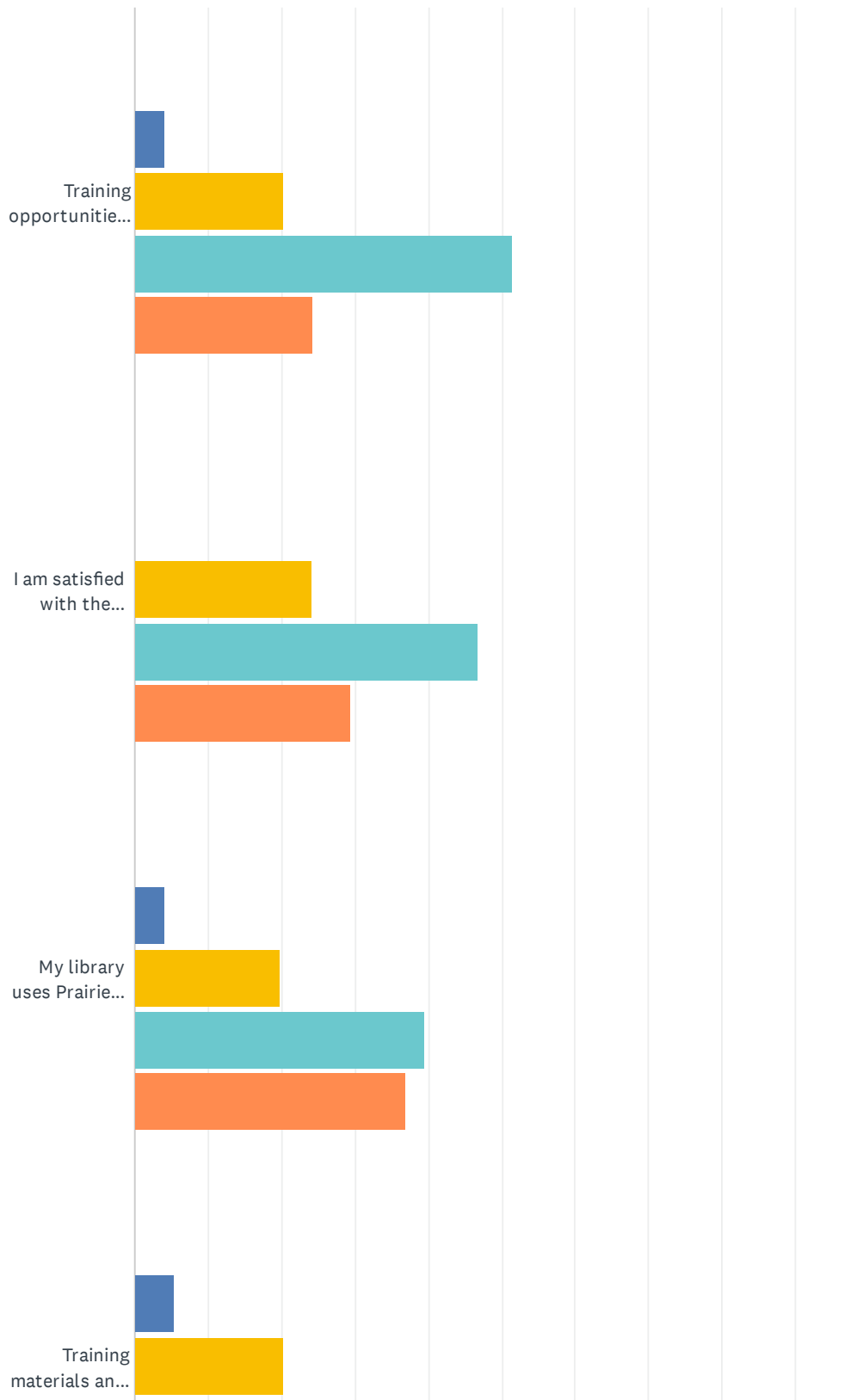
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account, but I do get lots of emails from PrairieCat staff.

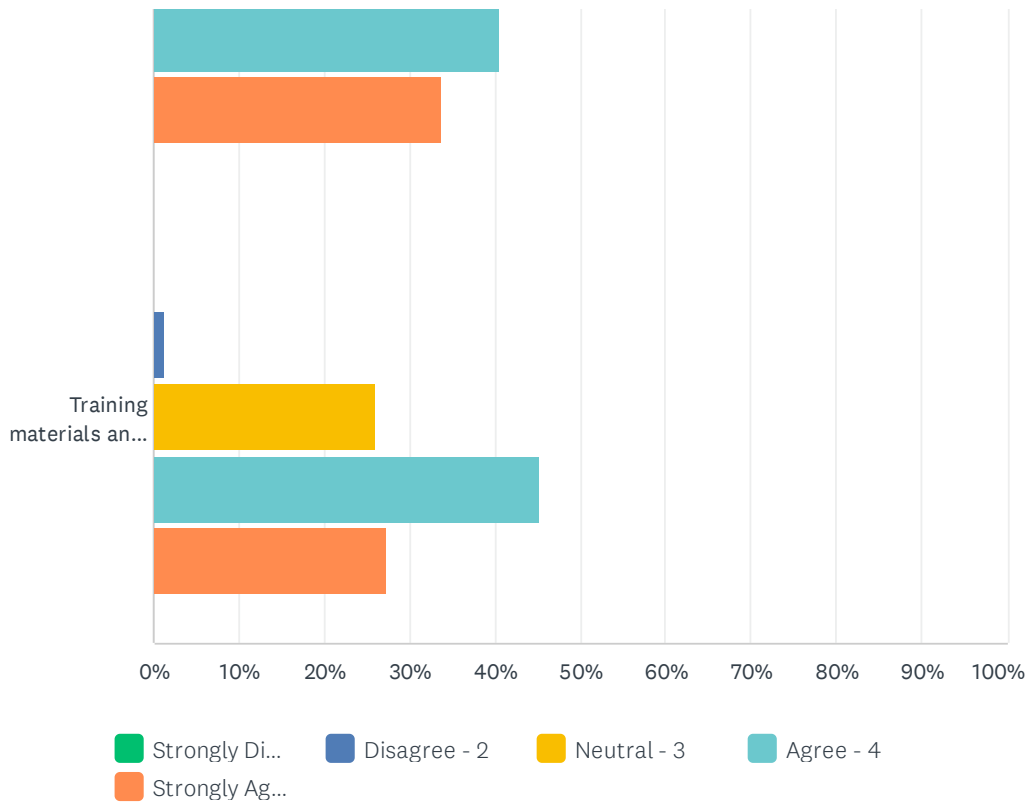
2	Though I'm not on the website daily, I have used each of these at one time or other.	10/30/2023 8:26 AM
3	I use the Technical Services forms just about every day to help with cleanup/record correction.	10/24/2023 9:20 AM

Q11 Please rate your level of agreement with the following statements about PrairieCat provided Sierra/Encore/Discover Training:

Answered: 76 Skipped: 21



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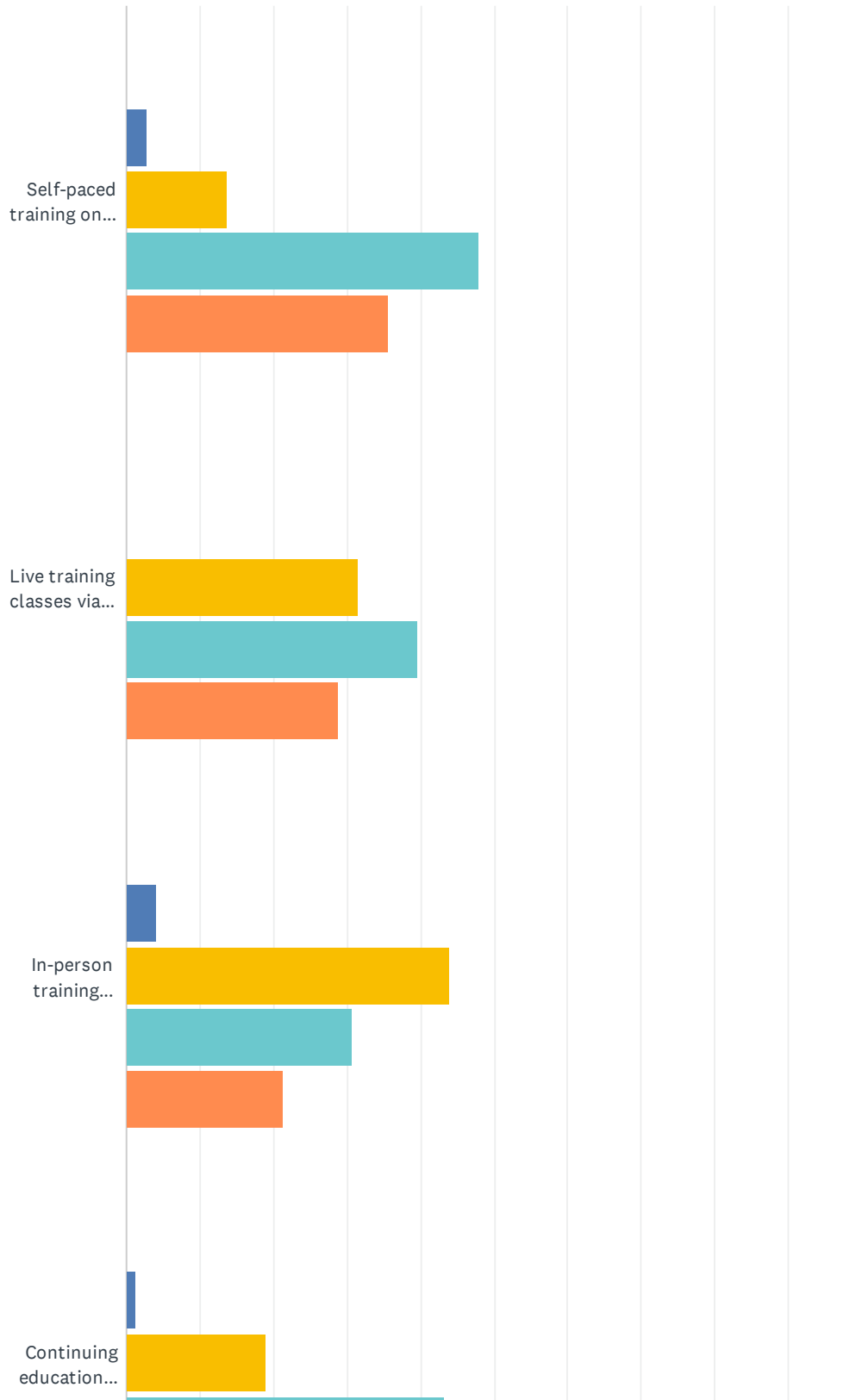


	STRONGLY DISAGREE - 1	DISAGREE - 2	NEUTRAL - 3	AGREE - 4	STRONGLY AGREE - 5	TOTAL	WEIGHTED AVERAGE
Training opportunities such as TalentLMS courses and live training classes are communicated effectively.	0.00% 0	4.05% 3	20.27% 15	51.35% 38	24.32% 18	74	3.96
I am satisfied with the quantity of PrairieCat training opportunities that are offered.	0.00% 0	0.00% 0	24.00% 18	46.67% 35	29.33% 22	75	4.05
My library uses PrairieCat training classes to help train new staff or teach new skills to current staff.	0.00% 0	3.95% 3	19.74% 15	39.47% 30	36.84% 28	76	4.09
Training materials and resources are easy to find on the PrairieCat website.	0.00% 0	5.41% 4	20.27% 15	40.54% 30	33.78% 25	74	4.03
Training materials and resources such as policies and procedures documentation are easy to use.	0.00% 0	1.37% 1	26.03% 19	45.21% 33	27.40% 20	73	3.99

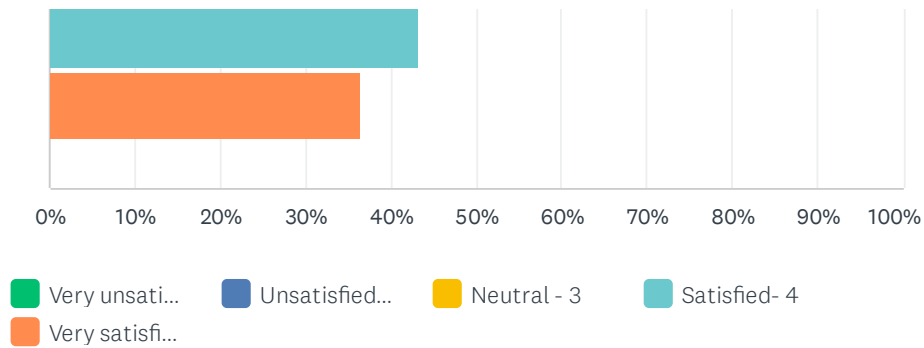
#	COMMENTS / OTHER (PLEASE SPECIFY)	DATE
1	I like to do quick reviews of Search function. Also would like video trainings on damaged and lost books.	10/30/2023 9:03 AM
2	Could be easier	10/30/2023 8:38 AM
3	There's some room for improvement.	10/20/2023 12:38 PM

Q12 Please rate your level of satisfaction with the types of training and events offered:

Answered: 76 Skipped: 21



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	VERY UNSATISFIED - 1	UNSATISFIED- 2	NEUTRAL - 3	SATISFIED- 4	VERY SATISFIED - 5	TOTAL	WEIGHTED AVERAGE
Self-paced training on TalentLMS	0.00% 0	2.74% 2	13.70% 10	47.95% 35	35.62% 26	73	4.16
Live training classes via Zoom	0.00% 0	0.00% 0	31.51% 23	39.73% 29	28.77% 21	73	3.97
In-person training classes	0.00% 0	4.00% 3	44.00% 33	30.67% 23	21.33% 16	75	3.69
Continuing education events (PUG Day, member updates, professional development webinars)	0.00% 0	1.35% 1	18.92% 14	43.24% 32	36.49% 27	74	4.15

#	COMMENTS / OTHER (PLEASE SPECIFY)	DATE
1	I am continually impressed by event such as PUG Day! Great job on those!	11/1/2023 11:05 AM
2	not a fan of traveling for training	10/31/2023 5:14 PM
3	I was disappointed in what was offered at PUG Day. I was hoping for more on programming.	10/31/2023 9:24 AM
4	Circulation training high lighted / separate from cataloging.	10/30/2023 9:03 AM
5	PUG day seems to apply more toward the public library, and does not meet the needs of School Librarians.	10/30/2023 8:44 AM
6	I have not used the unchecked trainings for some time.	10/30/2023 8:26 AM
7	Pug day was so good to have in person again.	10/25/2023 1:27 PM
8	More online/on-demand classes would be appreciated!	10/24/2023 8:51 AM
9	PUG Day needed more variety of programs this year.	10/23/2023 9:23 AM
10	Have not attended in-person training in several years.	10/21/2023 10:59 AM
11	It has been a while since I did any training, so I couldn't answer the first three questions.	10/20/2023 12:58 PM
12	I have already stated my preferences.	10/20/2023 12:38 PM

Q13 What can PrairieCat do to improve Sierra/Encore/Discover training?

Answered: 12 Skipped: 85

#	RESPONSES	DATE
1	Develop a training guide for new employees (an email/or printed guide) that can be sent to new staff.	10/30/2023 9:35 AM
2	I haven't had to do Sierra/Encore training in a while, so my memory is fuzzy. I do wish the Discover training was available via TalentLMS and could be broken down into smaller sections for our circ staff to review.	10/30/2023 9:35 AM
3	In person at Coal Valley.	10/30/2023 9:20 AM
4	Basic training on search for books in our owning library. All the updates they keep adding are confusing. A lot of the functions do not apply to school libraries	10/30/2023 9:03 AM
5	More information on in-person events. I like TalentLMS but I feel like in-person fell by the wayside after COVID.	10/25/2023 5:26 PM
6	No suggestions.	10/25/2023 10:03 AM
7	I think you've done so much to improve training. TalentLMS and the ability to get the barcode cert online is fantastic for new staff.	10/25/2023 10:00 AM
8	It can be a little tricky for new staff to figure out how the modules work.	10/24/2023 8:51 AM
9	??	10/23/2023 10:23 AM
10	Sierra is a little clunky at times with strange frames. It could use updating. It is sometimes slow.	10/20/2023 12:38 PM
11	I have tried Talent LMS with new staff and the courses are daunting due to the inclusion of ponderous policy attachments and some very basic skills are buried in later sessions.	10/20/2023 12:37 PM
12	Information about the availability of Zoom training and in-person training is not widely shared with membership.	10/20/2023 12:13 PM

Q14 What continuing education or Sierra/Encore/Discover training would you like to see offered?

Answered: 13 Skipped: 84

#	RESPONSES	DATE
1	Some quick, 5-10 minute "Learn to do this" or reminder-style videos of the Discover and Sierra features, maybe? Our circulation staff don't love sitting for a 30-60 minute long training video.	10/30/2023 9:35 AM
2	In person at Coal Valley	10/30/2023 9:20 AM
3	Explain the pro and cons of Sierra Searches and Discovery searches .	10/30/2023 9:03 AM
4	Genealogy	10/30/2023 8:52 AM
5	I loved the Symposium. The breakout sessions were not long enough. That is where connections with smaller libraries can be made.	10/30/2023 8:26 AM
6	I'd like to see more in-person cataloging training personally.	10/25/2023 5:26 PM
7	No suggestions.	10/25/2023 10:03 AM
8	"Refresher" courses that are brief recaps of different functions would be great for staff that don't use Sierra every day.	10/24/2023 8:51 AM
9	??	10/23/2023 10:23 AM
10	Library visits so that PC staff can see how it's used by staff and public and the issues we face.	10/20/2023 3:01 PM
11	I am interested in some mid-level marketing courses.	10/20/2023 1:36 PM
12	We have staff members who would like to see some book repair workshops. We were signed up for such an event before COVID and the event was cancelled. Since then, there has only been one offering and it was full so my staff members could not attend.	10/20/2023 1:05 PM
13	More advanced, themed, or current issues training. I think, traditionally, the training at PUG day, for example, works really well for newer or unexperienced library staff. But, sometimes what's offered is too rudimentary for more experienced or tech-savvy library staff.	10/20/2023 11:59 AM

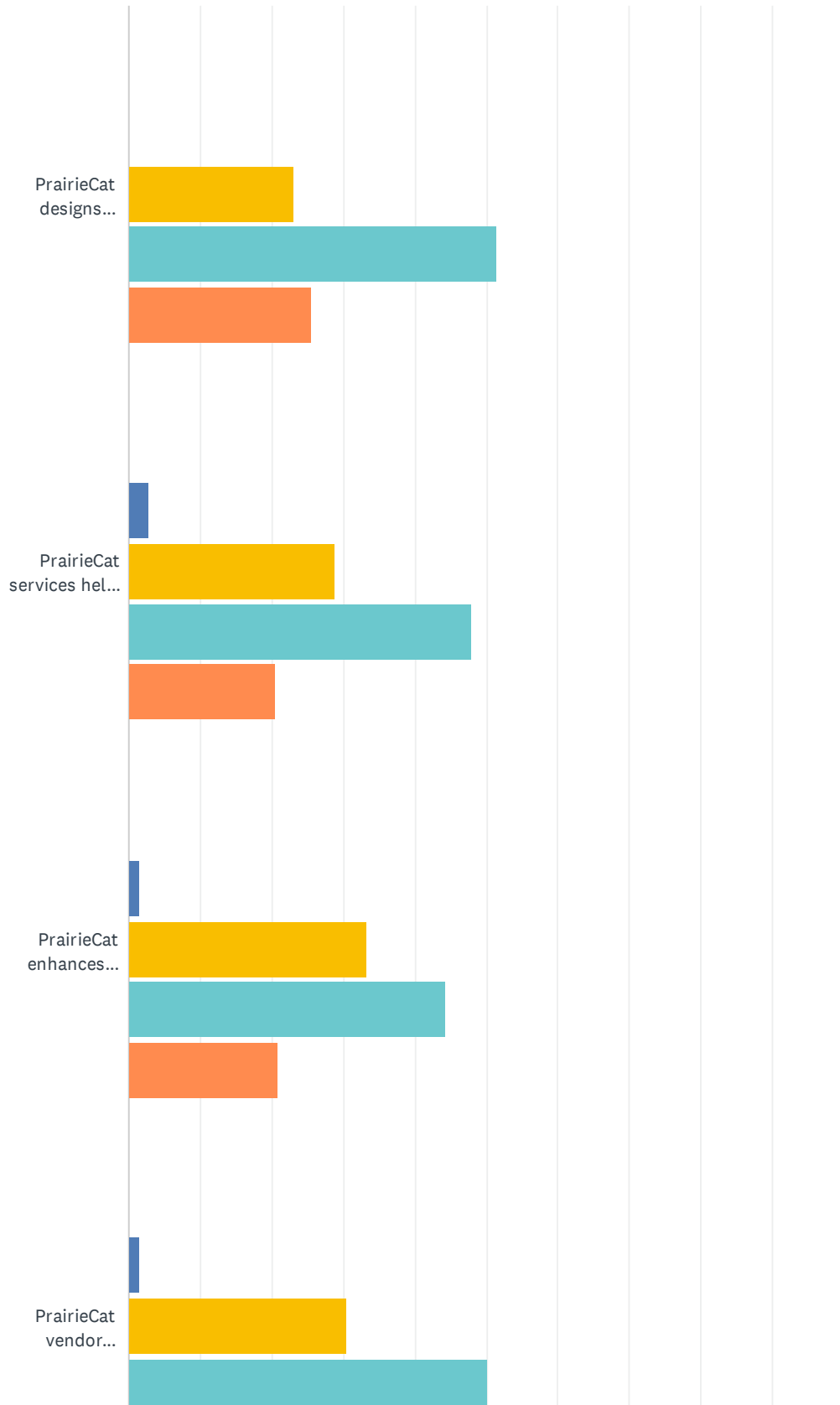
Q15 Please share any other comments about training and continuing education here.

Answered: 5 Skipped: 92

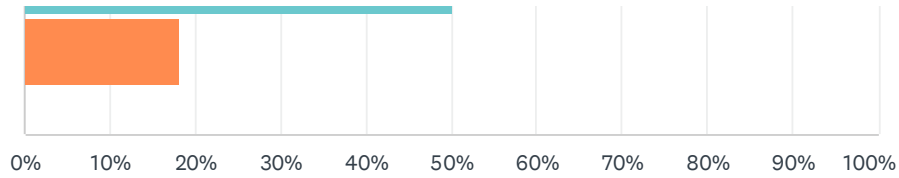
#	RESPONSES	DATE
1	I have not mastered cataloguing books. ie: Notepad does not work for me. I'd rather go to PC and have a specific location to insert the book information.	10/30/2023 8:26 AM
2	None.	10/25/2023 10:03 AM
3	I think it would be really beneficial to have Notary training.	10/23/2023 4:01 PM
4	I feel like I have gotten an extra college degree from the knowledge I have received from Prairie Cat training and continuing education. There is always something out there to learn.	10/20/2023 1:05 PM
5	We use TalentLMS for new staff training, which is very helpful and appreciated.	10/20/2023 12:13 PM

Q16 Please rate your level of agreement with the following statements:

Answered: 74 Skipped: 23



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■ Strongly Di...
 ■ Disagree - 2
 ■ Neutral - 3
 ■ Agree - 4
■ Strongly Ag...

	STRONGLY DISAGREE - 1	DISAGREE - 2	NEUTRAL - 3	AGREE - 4	STRONGLY AGREE - 5	TOTAL	WEIGHTED AVERAGE
PrairieCat designs services focused on meeting end user needs.	0.00% 0	0.00% 0	22.97% 17	51.35% 38	25.68% 19	74	4.03
PrairieCat services help my library engage end users.	0.00% 0	2.74% 2	28.77% 21	47.95% 35	20.55% 15	73	3.86
PrairieCat enhances services to further meet the needs of diverse end users.	0.00% 0	1.39% 1	33.33% 24	44.44% 32	20.83% 15	72	3.85
PrairieCat vendor relationships have helped expand services to end users.	0.00% 0	1.39% 1	30.56% 22	50.00% 36	18.06% 13	72	3.85

#	COMMENTS / OTHER (PLEASE SPECIFY)	DATE
1	I don't know about any of these.	10/31/2023 9:25 AM
2	n/a	10/30/2023 8:27 AM
3	Any materials that we receive about new services, etc, are much more "library" focused than end user focused. Users need much more basic language and less library-speak.	10/20/2023 12:16 PM

Q17 What can PrairieCat do to improve end user experience?

Answered: 11 Skipped: 86

#	RESPONSES	DATE
1	I do have some concerns about Vega usability and how both patrons and staff interact with the catalog. We are optimistic that some of these kinks will be worked out once more patrons/libraries interact with it once it goes live.	11/1/2023 11:07 AM
2	I'm not sure.	10/31/2023 9:25 AM
3	As a member of the User Experience Committee, I think we're doing a pretty good job. I'm especially excited to be rolling out Discover. I think it's far more end-user-friendly.	10/30/2023 9:36 AM
4	Don't make us travel.	10/30/2023 9:21 AM
5	n/a	10/30/2023 8:27 AM
6	Not that I can think of.	10/25/2023 5:28 PM
7	No suggestions.	10/25/2023 10:04 AM
8	Host on-sight classes for patrons in the community.	10/24/2023 2:46 PM
9	??	10/23/2023 10:23 AM
10	good	10/20/2023 12:38 PM
11	Provide materials for end users that is in plain language.	10/20/2023 12:16 PM

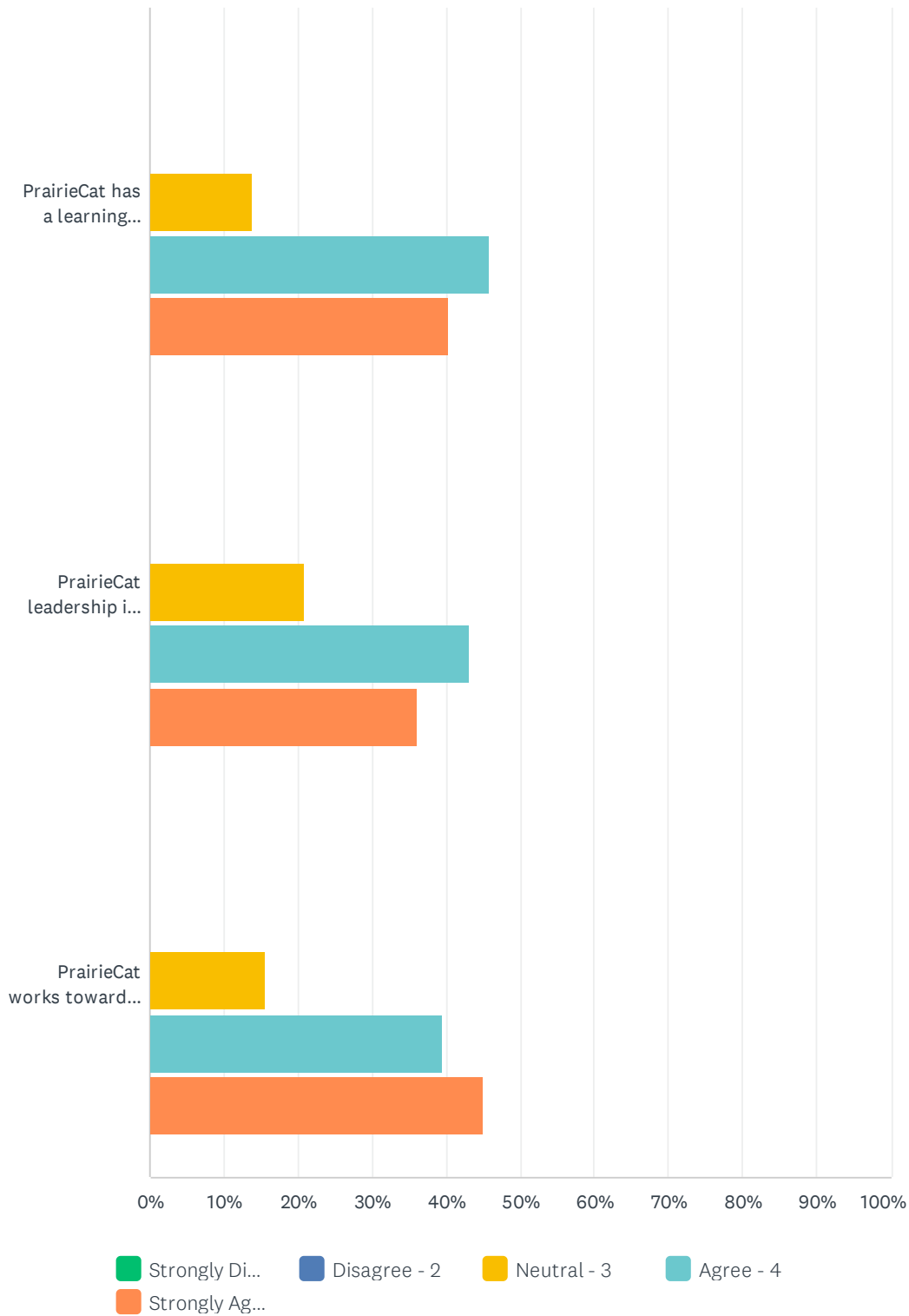
Q18 Please share any other comments about end user experience here.

Answered: 3 Skipped: 94

#	RESPONSES	DATE
1	Visit our libraries.	10/30/2023 9:21 AM
2	The staff is very accommodating.	10/30/2023 8:27 AM
3	None.	10/25/2023 10:04 AM

Q19 Please rate your level of agreement with the following statements:

Answered: 72 Skipped: 25



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	STRONGLY DISAGREE - 1	DISAGREE - 2	NEUTRAL - 3	AGREE - 4	STRONGLY AGREE - 5	TOTAL	WEIGHTED AVERAGE
PrairieCat has a learning culture supported by continuous improvement.	0.00% 0	0.00% 0	13.89% 10	45.83% 33	40.28% 29	72	4.26
PrairieCat leadership is innovative and creates a vision that inspires.	0.00% 0	0.00% 0	20.83% 15	43.06% 31	36.11% 26	72	4.15
PrairieCat works toward organizational growth and independence.	0.00% 0	0.00% 0	15.49% 11	39.44% 28	45.07% 32	71	4.30

#	COMMENTS / OTHER (PLEASE SPECIFY)	DATE
1	I don't know anything about this.	10/31/2023 9:25 AM
2	This topic is out of my scope	10/20/2023 12:38 PM
3	Inspiring growth and independence is not the same as creating a learning culture. The goal appears to be more focused on leaving libraries to their own devices than helping them to be part of a part of a learning community.	10/20/2023 12:22 PM

Q20 What are ways you feel PrairieCat shows commitment to organizational growth and independence?

Answered: 11 Skipped: 86

#	RESPONSES	DATE
1	I don't know.	10/31/2023 9:25 AM
2	Growth, our work with Innovative to create Vega, and all the features it will have in the future which will really downsize the number of subscriptions libraries have to pay for. Independence, again those Vega features will allow us to each personalize and customize things, making each library more independent. I already view PrairieCat as an independent organization that isn't dependent on really... any other organizations.	10/30/2023 9:40 AM
3	New libraries joining.	10/30/2023 9:21 AM
4	There is plenty of opportunity to learn more.	10/30/2023 9:16 AM
5	Training	10/30/2023 8:34 AM
6	Through continued training and networking.	10/25/2023 5:29 PM
7	They keep us updated with the latest tech and resources.	10/25/2023 1:35 PM
8	I feel PrairieCat keeps up tremendously with inventory issues for libraries, which in turn makes it helpful on the libraries end to stay organized.	10/25/2023 10:06 AM
9	Continually assessing our place in the library world--sustainability, RAILS, state library--and looking for independence but also being a partner.	10/25/2023 10:05 AM
10	Offering training, facilitating meetings, having documents and policies online	10/24/2023 8:52 AM
11	Separating from RAILS showed growth and independence.	10/20/2023 3:02 PM

Q21 What are ways that PrairieCat shows innovation?

Answered: 9 Skipped: 88

#	RESPONSES	DATE
1	I don't know.	10/31/2023 9:25 AM
2	Vega! The mobile app! We're always looking for new and better ways to serve our public and how we can do so as a consortium and not individually, thus saving all of us money and helping the member libraries be good stewards of public funds.	10/30/2023 9:40 AM
3	New App	10/30/2023 9:21 AM
4	Upgrades	10/30/2023 9:16 AM
5	Keeping up with technology	10/30/2023 8:34 AM
6	I feel that PrairieCat is always on the cutting edge.	10/25/2023 5:29 PM
7	By adapting to a changing world.	10/25/2023 1:35 PM
8	No suggestions.	10/25/2023 10:06 AM
9	Helping the public user by implementing the Vega software.	10/20/2023 3:02 PM

Q22 Please share any other comments about governance here.

Answered: 3 Skipped: 94

#	RESPONSES	DATE
1	n/a	10/30/2023 8:34 AM
2	None.	10/25/2023 10:06 AM
3	Innovation often appears to be "upgrading" things that function perfectly fine as they are. The changes simply lead to staff and end user confusion.	10/20/2023 12:22 PM

Q23 Besides current goals, please comment on other issues PrairieCat should focus on during the next year. Why are these issues important? How can PrairieCat address them?

Answered: 12 Skipped: 85

#	RESPONSES	DATE
1	Awareness.	10/31/2023 9:27 AM
2	Maybe working towards or finding another organization to partner with to get libraries a more specific status as education or governance that more clearly defines us. We all often apply for free or reduced services but we don't fit squarely in the education sector and we don't fit squarely in the government sector and often get rejected for those free or reduced prices.	10/30/2023 9:42 AM
3	Get grants for small libraries.	10/30/2023 9:23 AM
4	I love the fact that the library system offers ILL. It adds a great benefit and is cost effective . Students like the idea that if we don't have a graphic novel /comic book that we can order them in at no cost to them.	10/30/2023 9:19 AM
5	I can't think of any.	10/25/2023 5:29 PM
6	How to handle the public, and be a safe place. How to keep the doors open, and not let people ban books. How to communicate to the public about these topics.	10/25/2023 1:39 PM
7	Keep updating and improving Vega. I've used it all semester with students and it is still not always reliable.	10/25/2023 10:08 AM
8	tried to find your current strategic plan and couldn't find the current one	10/24/2023 12:48 PM
9	remember small Libraries, they need all they help they can get!!	10/23/2023 10:27 AM
10	Work with Innovative to get Vega Promote available to PrairieCat members within the next year.	10/21/2023 10:22 AM
11	Need to address the bylaws and how to deal with the large area of libraries served. Can delegates meet in different areas on different days? Why do we all need to be at the same meeting?	10/20/2023 3:03 PM
12	Can some of the PUG day be done remotely for some of us can not travel to the in-person day for various reasons and would like to participate and be a part of it but only a little - not for the whole day??	10/20/2023 12:40 PM

Q24 Please provide any final comments related to PrairieCat's progress on the strategic plan here.

Answered: 8 Skipped: 89

#	RESPONSES	DATE
1	I realized I don't know much about PrairieCat except the basics.	10/31/2023 9:27 AM
2	I think we're doing great and the PrairieCat staff are doing fantastic. Thank you all!	10/30/2023 9:42 AM
3	More in person meetings.	10/30/2023 9:23 AM
4	I think that the PrairieCat staff has worked hard to move us ahead and make our "product" better. Thanks to them! Keep it up!!	10/25/2023 10:08 AM
5	I feel they are doing a good job!	10/23/2023 10:27 AM
6	PrairieCat's administration and staff are very proactive to keep PrairieCat on the leading edge of technology and issues pertaining to libraries and services. Allowing member libraries to provide needed services to their communities.	10/21/2023 10:22 AM
7	good job.	10/20/2023 12:40 PM
8	I feel Prairie Cat has really made an effort to make resources usable and easily accesible. The team is fast to respond to questions/issues and quickly available to assist.	10/20/2023 11:56 AM