



Training & Enhancements Committee

Agenda

Tuesday, November 7, 2023 2:00 PM – 3:00 PM

Zoom Registration link: <https://prairiecat-org.zoom.us/meeting/register/tZAod-GvpzMsGd0DMksROKUiAr4fet6j4uAw>

- I. Welcome and Introductions
- II. Committee Charge
 - a. To review current training resources and processes on an ongoing basis for needed revisions and additions
 - b. Advise PrairieCat staff on training needs of member library staff
 - c. Manage and recommend enhancements to Innovative using IdeaExchange
 - d. Communicate and promote training initiatives and IdeaExchange to PrairieCat members
- III. Approval of minutes from May 2, 2023 and August 1, 2023 meeting
- IV. Training Projects Updates and Discussion
 - a. Newsletter Contributions / Did You Know Tips
 - b. Talent LMS and documentation on website
 - c. Review annual strategic plan survey results
- V. Vega Discover
 - a. IdeaExchange
 - b. Training resources
 - c. Review support materials
- VI. Questions, comments, etc.
- VII. Adjourn
Next meeting: Tuesday, February 6, 2024 at 2:00 PM