



## **PrairieCat Preloaded Video Cataloging Guidelines**

# PrairieCat Preloaded Video Cataloging Guidelines

## I. Chief Source of Information

When cataloging preloaded video players, such as Playaway View, select the information affixed to the preloaded video player itself.

## II. Choice of Record Type

Leader/06 (OCLC Type) should be coded as “g” for Projected medium

## III. Bibliographic Level

Preloaded video players are monographic in nature; therefore, Leader/07 (BLvl) should be coded as “m” for monograph.

## IV. Fixed Fields (006 / 007 / 008)

### 006 Field

Add a 006 field to reflect the electronic resource aspects of the material.

- Code 006/00 (Type) as “m” for *Computer file*.
- Code 006/06 (Form of Item/Form) as “q” for *Direct electronic*.
- Code 006/09 (Type of Computer File/Type) as “z” for *Other*.
- Code the remaining fields, 006/05 (Audn) and 006/11 (GPub), as appropriate for the resource you are cataloging.

Example:

**006 m jq z**

### 007 Fields

Add **two** 007 fields to describe the physical characteristics of the material as both a videorecording and an electronic resource.

## 007 Videorecording

- 007/00 (OCLC ≠a) **v** (Videorecording) for *Category of material*
- 007/01 (OCLC ≠b) **z** (Other) for *Specific material designation*
- 007/03 (OCLC ≠d) **b** (Black-and-white), **c** (Multicolor), or **m** (Mixed), **z** (Other) for *Color*
- 007/04 (OCLC ≠e) **z** (Other) for *Videorecording format*
- 007/05 (OCLC ≠f) **a** (Sound on medium) for *Sound on medium or separate*
- 007/06 (OCLC ≠g) **z** (Other) for *Medium for sound*
- 007/07 (OCLC ≠h) **z** (Other) for *Dimensions*
- 007/08 (OCLC ≠i) **s** (Stereophonic) for *Configuration of playback channels*

Example:

**007 v †b z †d c †e z †f a †g z †h z †i s**

## 007 Electronic Resource:

- 007/00 (OCLC ≠a) **c** (electronic resource) for *Category of material*
- 007/01 (OCLC ≠b) **s** (Standalone device) for *Specific material designation*
- 007/03 (OCLC ≠d) **b** (Black-and-white), **c** (Multicolor), or **m** (Mixed), or **z** (Other) for *Color*
- 007/04 (OCLC ≠e) **z** (Other) for *Dimensions*
- 007/05 (OCLC ≠f) **a** (Sound) for *Sound*
- 007/07 (OCLC ≠h) **u** (Unknown) for *File formats*
- 007/08 (OCLC ≠i) **n** (Not applicable) for *Quality assurance target(s)*
- 007/09 (OCLC ≠j) **u** (Unknown) for *Antecedent/Source*
- 007/10 (OCLC ≠k) **u** (Unknown) for *Level of compression*
- 007/11 (OCLC ≠l) **n** (Not applicable) for *Reformatting quality*

Example:

**007 c †b s †d c †e z †f a †h u †i n †j u †k u †l n**

### **008 Field**

Code the 008 field as appropriate for a videorecording, with the following exception: Code 008/23 (Form) as “**q**” for direct electronic.

Code the date fields depending on whether the Playaway View, etc., is the first release of the videorecording or whether there were prior releases.

Example 1: Playaway recording released in 2007, no prior releases of the videorecording

**008/06 (DtSt) = s (single date)**

**008/07-14 (Dates) = 2007, bbbb**

Example 2: Playaway recording released in 2013, originally released as a motion picture in 1935.

**008/06 (DtSt) = r (reprint/reissue date and original date)**

**008/07-14 (Dates) = 2013, 1935**

### **V. Title and Statement of Responsibility**

Transcribe the title proper, any parallel titles and other title information, and statements of responsibility from the selected chief source of information, into the 245 field. As with any electronic resource, give the source of title in a 500 note.

Example:

**245 00 Best of Elmo ꞑh [videorecording].**

**500 ## Title from label.**

Include other title information and variations of titles that may appear on other sources of information related to the resource in 246 fields.

### **VI. General Material Designation (GMD)**

Preloaded videos should be assigned a general material designation (GMD) of “**videorecording**” ꞑh [videorecording]. (PrairieCat database only!) When creating an original record in OCLC, no GMD will be assigned.

### **VII. Edition**

Transcribe an edition statement if one appears in the chief source or in information provided by the publisher.

**250 ## Second edition.**

### **VIII. Production / Distribution**

Transcribe the place of publication and/or distribution, and the name(s) of the producer and/or distributor from the chief source of information or from prescribed sources of information. Include the name(s) of the entities responsible for issuing the recording on the Preloaded video device. The date(s) entered in the 264 fields should always include the production/distribution date for the videorecording that is held on the device. As Playaways View were first commercially available in 2010, the production/distribution date entered in the catalog record for the Playaway (i.e., Date1 in the fixed field and the date listed in the 264 ^1ꞑc) may NOT be dated earlier than 2010. As is the practice for other videorecordings, if the recording has been previously released, such as in a different format, the original publication/distribution date of the videorecording should be noted in the 008 fixed field (Date2) and in a 500 general note. The dates of the print publication may be ignored.

**Date of distribution/release/issue and date of production/recording session when different.**

For moving images, code p is used when a work with identical content but in a different medium has a later release date than the original work, (e.g., a videorecording released in 1978 that was originally produced as a motion picture in 1965).

DtSt p  
Dates 2015,1981  
264 1 Beverly Hills, CA : #b MGM, Metro-Goldwyn-Mayer Studios, Inc., #c [2015]  
500 Originally released as a motion picture in 1981.

**008/06 (DtSt) = s (single)**

**008/07-14 (Dates) = 2018, ----**

**264 ^1 Solon, Ohio : #b Findaway World, LLC, #c [2018]**

**500 ^^ Previously released as episodes from the children's television program Clifford the Big Red Dog.**

**008/06 (DtSt) = r (Reprint/original date)**

Use code r for the following:

- *Re-releases of motion pictures and videorecordings in the same medium*
- Reissues of sound recordings in the same medium or a different medium
- Previously published resources
- Offprints

**008/07-14 (Dates) = 2013, 2013**

**264 1Solon, Ohio : #b Findaway World, LLC, #c [2013]**

**264 4#c ©2013**

**500 Previously released by The Carsey-Werner Company LLC, ©2013 ; exclusively licensed and distributed by Mill Creek Entertainment.**

**500 Originally broadcast on television as individual episodes of 3rd Rock from the Sun, in 1997-1998.**

**008/06 (DtSt) = p (Distribution/production date)**

**008/07-14 (Dates) = 2013, 1935**

**264 1Solon, Ohio : #b Findaway World, LLC, #c [2013]**

**500 Originally released as a motion picture in 1935.**

## IX. Physical Description

Always include a 300 field for devices.

Example:

**300 ^^ 1 video media player (approximately 1 hr., 19 minutes.) : #b digital ; #c 20 x 13 cm + #e 1 power charging cord**

**500 ^^ Powered by rechargeable battery ; container includes one power charging cord with both USB and AC adapters.**

**500 ^^ Earphones not required for audio playback.**

## X. Notes

### A. Source of Title Proper note [Required]

Example:

**500 ## Title from Playaway label.**

### B. Statement of Responsibility note [Required, if applicable]

Give the statement of responsibility information regarding individuals on the videorecording or involved in the technical aspects of its production, just as for other videorecordings. For Playaway Views, this often consists of the name of the actors entered in a participant/performer note.

Example:

**511 0^ Starring the voices of John Ritter, Grey DeLisle, Cree Summer.**

### C. Edition and History note [Optional]

If it is noted on the packaging or is readily ascertained that the videorecording has been previously released, enter this information in a general 500 note.

Example:

**500 ^^ Previously released as five episodes from the children's television program Mister Rogers' neighborhood.**

### D. Accompanying Material note [Optional]

Include a general note regarding the requirement of earphones and battery.

Examples:

**500 ^^ Earphones not required for audio playback.**

**500 ^^ Powered by rechargeable battery ; container includes one power charging cord with both USB and AC adapters.**

### E. General Quoted note [Optional]

When a statement appears on the packaging which describes the device, enter this statement in a 500 quoted note.

Examples:

**500 ## "Issued on Playaway View, a dedicated video media player."--Container.**

If a statement does not explicitly appear on the packaging or item, such a statement describing the characteristics of a Playaway *may* be entered in the record as a general unquoted note.

## **XI. Access Points**

### **A. Name access**

Provide access points as with any monographic work in print (or musical work in rare cases) for authors, editors, compilers, etc. as would make sense for an audio version of the work (i.e., no illustrators, etc.). In addition, provide access to the name(s) of narrator(s) noted in the 511 note field. If desired, access points may be generated for the publishers of the original recordings, the Playaway publishers, and the distributors of the Playaway.

Example:

**700 1# Rupp, Debra Jo, †d 1951- †4 act**

**700 1# Smith, Kurtwood, †d 1943- †4 act**

**710 2# Carsey-Werner Productions.**

**710 2# Findaway World, LLC.**

**730 0 #That '70s show (Television program)**

### **B. Subject/Genre access**

Provide subject access appropriate to the work.

Example:

**650 #0 Teenagers †z Wisconsin †v Drama.**

**650 #0 High school students †z Wisconsin †v Drama.**

**\*\*655 #4Playaway (Preloaded video player)**

**\*\*655 #4Preloaded video players.**

\*\* PrairieCat requirement. Second indicator = 4 (Source not specified).

## **XII. Material Type (Sierra)**

When cataloging preloaded videos such as Playaway View, Material type should be assigned “9 PRELOADED VIDEO”.

- Manually change material type after importing record into Sierra
- Insert 949 tag “|a\*b2=9;” while in Marc Report or Connexion).

**Excerpts taken from Guide to Cataloging Playaway Devices  
Based on AACR2 Chapters 6 and 9  
[http://www.olacinc.org/drupal/capc\\_files/playawaysPDF.pdf](http://www.olacinc.org/drupal/capc_files/playawaysPDF.pdf)**