

**PrairieCat MARC Members and MARC Trainees
DRAFT MINUTES
October 12, 2023**

ATTENDANCE:

PRESENT AT EAST MOLINE: Fine (PR), Groth (EM), Richards (EM), Shippy (MX), Tepen (UT), Tedder (PC).

PRESENT AT REDDICK: Bonny (PC), Brozovich (RP), Chapman (RL), Dean (WL), Totton Schwarz (WO), Zanelli (PC).

PRESENT BY ZOOM: Brown (FR), Fane (LP), Kessler (CC), McSweeney (HD), Nitch (BL), Sangston (MA), Sciacky (MK), Slanicky (PC), Solheim (KR).

- I. **Welcome** – Tedder (PC) began the meeting at approx. 9:10 am and welcomed everyone.
- II. **Roll Call for Attendance** – The Zoom attendance report and in-person attendance sheets for the meeting will be used instead of a roll call.
- III. **Review Agenda for Additions/Corrections** – Added:
 - Section VII. F. Target audience
 - Section VII. G. GMDs not displaying in some large print records.
- IV. **Approval of Minutes from August 10, 2023**

Dean (WL), moved, and Brozovich (RP) seconded to approve the minutes from the August 10, 2023, minutes as written. Motion passed.

V. New Topics

- a. **Overlays** – Duplicate records are being found in Sierra for ON-ORDER materials or the ON-ORDER record is not getting upgraded when the item is received. The load table is configured for matching if the correct information is in the MARC record. The match point for ON-ORDER records is the ISBN. Please verify with your vendor to make sure the match point is set to ISBN. Some libraries are entering short records that do not have enough information. If you see an ON-ORDER record that does not have enough information, contact Tedder (PC) at sandy.tedder@prairiecat.org. When overlaying records, make sure that the overlay worked correctly.

PrairieCat has guidelines for minimum information in the ON-ORDER records:

- 020 *ISBN-10/ISBN-13 (may be repeated)*
- 099 *ON ORDER RECORD – [YOUR LIBRARY CODE]*
- 100 1 *Author: Last name, first name.*
- 245 ** *Title≠h[GMD] : ≠bsubtitle.*
- 26X *≠b Publisher, ≠c year.*
- 500 *Any other pertinent information: Large print, Book on CD, DVD, Blu-ray, etc.*
- 500 *ON ORDER RECORD – [YOUR LIBRARY CODE]*
- 700 1 *Editor: Last name, first name.*
- 945 *≠b OCLC DO NOT SET*

More details can be found here: <https://support.prairiecat.info/documentation/policies-procedures-documentation-technical-services-technical-services-policies-vii>.

- b. Preloaded Formats - Incorrect Rollups** – Some records are being incorrectly cataloged. The 300 & 500 fields and material types are being interchanged with other preloaded formats. Review to make sure that preloaded material records are cataloged per guidelines. Records with an incorrect material type will not rollup correctly in Vega. See the October 12, 2023 MARC meeting packet for additional information.
- c. |e in 1XX and 7XX Tags** – The MARC Report validation table was originally set to ignore the |e in the 1XX and 7XX tags. However, Vega matches on the |e in the 1XX and 7XX tags for rollups. If the |e is missing at the end of the 1XX and/or 7XX tags, please add it to the record. More than one value can be used. The *MARC Report Alerts & Messages* manual has been updated to include this. Tedder (PC) will add the *MARC Report Alerts & Messages* to the PC support site.

VI. Merging / Transferring Demo – MARC records that contain over 999,999 characters are too big to display in Vega. To resolve this problem, PC staff are merging some of the large serial records to date ranges by decade (ie: 1990-1999). Tedder (PC) did a demo of merging/transferring *National Geographic* in Sierra. It is recommended that you pick a quiet time of the day to merge to minimize interruptions.

VII. Review of 6XX Controlled Vocabularies – Source and Organization

- a. **Review 2nd Indicator Thesauruses** - A list of the 6XX 2nd indicators can be found at oclc.org/bibformats/en/6xx/650.html.

2nd Indicator Thesaurus

- 0 Library of Congress Subject Headings
 - 1 LC subject headings for children's literature
 - 2 Medical Subject Headings
 - 3 National Agricultural Library subject authority file
 - 4 Source not specified
 - 5 Canadian Subject Headings
 - 6 Répertoire de vedettes-matière
 - 7 Source specified in subfield #2
- b. **Review Subfields |2** – There was a review of subfield |2 in the 6XX tags. PrairieCat staff are researching ways to automate some of our load tables to automatically strip out the 6XX tags we think are redundant or unnecessary. We are keeping second indicator 0 Library of Congress Subject Headings. We are keeping second indicator 1 LC Subject Headings for children’s literature. For foreign language materials, PC staff will have an internal discussion regarding the possibility of the system looking at the language of the material and keeping the ones for foreign language materials.

It was voted to:

- Remove Medical Subject Headings (second indicator 2).
- Remove National Agricultural Library subject authority file (second indicator 3).
- Continue removing Source not identified. (second indicator 4) These can be added later for the preloaded audio players.
- Remove Canadian Subject Headings (second indicator 5).
- Remove Repertoire de vedettes-matiere (second indicator 6) and strip them manually if it is not a foreign language item. Or have two different load tables (if possible); one to retain and one to strip.

There were questions regarding diacritics. Do they transfer over from OCLC to Sierra? They should transfer over, but some library staff reported that sometimes it does not happen. If you see a record where the diacritics did not move over, report it to PC staff. To filter by foreign language in the Command Line Search in certain OCLC platforms, a search can be done using “ll:eng and la:eng” to limit it to only English records. If there are errors, you should look at the 008 lang fixed field and the 041 to see if they correlate correctly. For example, the 008 should have “spa” and 041 |a should have “spa” and not “eng”. For items

translated into multiple languages (ie: English, French, Spanish), the 008 would have “mul” for “multiple” and there would be three subfields in the 041 field for “eng”, “fre” and “spa”.

- c. **Genre/Form Code and Term Source Codes** – The committee discussed the genre/form code and the term source codes. The 655 tag is for genre. Many are redundant.
- d. **Subject Heading and Term Source Codes** – The committee discussed the subject heading and term source codes.
- e. **Review |0** – The committee reviewed |0.

It was voted to approve the following list:

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Retain:
655^_7 ‡2 lcgft
655^_7 ‡2 gsafd
655^_7 ‡2 bisacsh
650^_7 ‡2 bidex
651^_7 ‡2 bidex
650^_7 ‡2 qlsp

Strip
650-^7 ‡2 cct
650-^7 ‡2 fssh
655-^7 ‡2 aat ‡0 (CStmoGRI)aatgf#####
650^_7 ‡2 fast ‡0 (OCoLC)fst#####
655^_7 ‡2 fast ‡0 (OCoLC)fst#####
655^_2 ‡0 (DNLM)D#####
650^_7 ‡2 gnd ‡0 (DE-588)#####
650^_7 ‡2 fast ‡0 (OCoLC)fst#####
655^_7 ‡2 fast ‡0 (OCoLC)fst#####
650^_7 ‡2 sears
655-^7 ‡2 rvmgf ‡0 (CaQQLa)RVMGF-#####
650^_6

RETAIN different load table
655-^7 ‡2 rvmgf ‡0 (CaQQLa)RVMGF-#####
650^_6
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- f. **Target Audience Codes** – The Target Audience is used by Vega for the age groups. Be as accurate as you can when assigning Target Audience codes. All records with a blank code are not displayed when an age group facet is applied in Vega. There are many records in the database with a blank Audience. PC staff are working with Innovative to find a way around this. There is a possibility of having the Vega software treat all blanks as **g** (general). Not all of the blank materials are necessarily general, so it would not be accurate to convert all the blanks to **g**.
- g. **Large Print Format** – Fine (PR) reported that sometimes the large print records do not have the correct format. Libraries should double check that

their MARC Report validation table is working correctly. Zanelli (PC) will send out a reminder when he replies that a file has been loaded to double check the material type and GMD.

VIII. Review of Becoming a MARC Member Course – Tedder (PC) reviewed the new class she is teaching on becoming a MARC member. The training is going well, and she is making changes as the class progresses.

IX. Questions, Comments, Etc.

a. GMDs Not Displaying – Committee members reported some records are not displaying the GMD in Sierra. For example, if you do a keyword search on “center point”, a large print vendor, on the results screen some records show the GMD and some do not even though they are properly inputted into the bib record. PrairieCat staff will investigate.

b. East Moline Haunted House – East Moline will be having their annual haunted house October 27-28, 2023. This year’s theme is bad nursery rhymes, and it is for patrons age 12+. Donations are welcome.

c. Feedback From Meeting - Please send feedback from the October 12, 2023, meeting to Tedder (PC) at: sandy.tedder@prairiecat.org.

X. Next Meeting - Thursday, February 8, 2024. The meeting will be held via Zoom 11:15 am – 1:00 pm.