PrairieCat MARC Members and MARC trainees
DRAFT MINUTES
April 13, 2023

ATTENDANCE: Bonny (PC), Brozovich (RP), Chapman (RL), Dean (WL), DeBord (YK), Fane (LP), Groth (EM), Fine (PR), Kessler (CC), Landis (PC), McSweeney (HD), Sciacky (MK), Shippy (MX), Slanicky (PC), Solheim (KR), Swanson (FR), Tedder (PC), Tepen (UT), Totton Schwarz (WO), Zanelli (PC).

GUESTS: Eychaner (CH), Thomas (RP), Ward (YK).

MEMBERS ABSENT: Bill (CC), Clark (FR).

I.   **Welcome** – Tedder (PC) began the meeting at 11:15 am and welcomed everyone.

II. **Roll Call for Attendance** – The Zoom attendance report for the meeting will be used instead of a roll call.

III. **Review Agenda for Additions/Corrections** – No changes were made to the agenda.

IV. **Approval of Minutes from February 9, 2023**

> Dean (WL) moved, and Brozovich (RP) seconded to approve the minutes from the February 9, 2023, minutes with corrections.   Motion passed.

GMDs – There was a discussion on the use of GMDs in PrairieCat records. Currently, General Material Designators (GMDs) do not display in Vega Discovery. The GMDs do show up on the first overdue notices, bill notices, in Sierra, and on the paging lists. Most members at the meeting preferred the presence of the GMDs in the records. If the material type is incorrect, one can look at the GMD to determine what kind of item it is. Unfortunately, many new records in Sierra do not have GMDs. Tedder (PC) said that the validation table in MARC Report gives an error message if there is no GMD present when there should be one. When adding new items, please double check that the material type in the bib record is correct and that the record has a GMD if needed. Since

the GMDs do not display in Vega Discovery, PrairieCat will check to see how the rollups look in Vega Discovery. Another issue with Vega Discovery is that you cannot see the MARC record. The topic of GMDs will be tabled for now. The committee recommended to continue using GMDs for now and will reconsider discontinuing the use of GMDs later.

V. **653 Index Term - Uncontrolled** – Many records in OCLC now have 653 tags. The 653 tag is only indexed as a keyword search and is not controlled. It can include several values, including subject, genre, geographic location, or a range of dates. It was decided that if the information is useful to move it a 6XX or 5XX tag and remove the 653 tags. PrairieCat staff promising multiple MARC records will remove the 653 tags. Remove any duplicate subjects and retain the subjects that are controlled.

VI. **Vega Discovery– Target Audience Codes** – the target audience codes were discussed. Coulter (PC) will check with Innovative to find out how the target audience codes will be managed. It may be possible to combine the juvenile codes (b, c, d) into j. Many records currently have a blank target audience code. PrairieCat recommends that when adding original records to OCLC to make sure the records have a target audience code. See the minutes from the February 9, 2023, minutes for a list of codes. The topic of target audience codes has been tabled for now. Use the most appropriate value now and do not leave it blank. Tedder (PC) will send a new validation table for MARC Report to flag the records with a blank target audience code. There may be too many codes to list them all in the error message in MARC Report.

VII. **Records in OCLC with pcc** - Records in OCLC with pcc will not let you replace the record in OCLC. Make sure it is updated in MARC Report before loading it into Sierra. Tedder (PC) said that the best way to report errors in OCLC is to be logged in and open the full record, then click on **Action**, then click on **Report Error**. It carries over the exact record for OCLC staff to review. It can be emailed to yourself as a reminder. There is no place to add a scan there. If OCLC needs a scan of the title page and/or verso to confirm changes, they will email a request to you.

VIII. **In-Person Fall Meeting / Database Cleanup Day** – An in-person fall meeting and database cleanup day was discussed. Most members do not have a laptop that they could bring with them. Brozovich (RP) has multiple laptops that people could use. The problem is that the current version of Sierra only allows certain IP addresses to be used and only certain people can access the web version. Also, the web version is slow. Email suggestions to sandy.tedder@prairiecat.org or magda.bonny@prairiecat.org for an in-person meeting in October. Suggested locations are East Moline, Woodstock, and Reddick. PrairieCat staff will gather suggestions with a deadline of May 1, 2013, then will send a survey to the committee members. The meeting will be in-person and by Zoom for those that are unable to come in person.

IX. **Pending Projects/Updates and Discussion** –

    a. **RDA Toolkit** – The RDA Toolkit comes with one license for two users per library. Extra licenses need to be paid for separately. One license per library with two users should be sufficient for each library. The billing

will be managed like MARC Report and the libraries will be billed. Members may get an email from Jodie at RAILS for additional information.

b. **Statistics for Cleanup** – Thanks to everyone who helps with database cleanup. Please count these records as reclamation statistics when sending in your monthly report. Let Tedder (PC) know if you need a file of records to process. Each file contains one hundred records.

c. **MARC Report** – The MARC Report software will not be kept up to date with cataloging rules. Additions can only be made to the validation table.

X. **Questions, Comments, Etc.** – None.

XI. **Next Meeting is Thursday, June 8, 2023, via Zoom, after Tech Committee meeting, approximately 11:15 am – 1 pm.**