



**PrairieCat Administrative Council  
Agenda  
September 1st, 2023**

The Council will meet on Friday, September 1st, 2023, 10:30 am –12:00 pm  
In person at the Rock Island Public Library, Downtown  
Library, 301 19<sup>th</sup> Street, Rock Island, IL  
The meeting will also be available online via Zoom:

<https://prairiecat-org.zoom.us/meeting/register/tZUqf-mtrDstHNeWUPipGNhGb58b55U0MI8i#/registration>

- I. Call to order, Welcome and Introductions
- II. Introduction of Visitors and Public Comments
- III. Review Agenda for Additions/Changes
- IV. Consent Agenda
  - a. Approve minutes for August 4th, 2023, PrairieCat Administrative Council meeting.
  - b. Approve financial report for July 2023
  - c. Approve check register.
  - d. Statistical reports
- V. Membership Update
  - a. Update on new and upgrading members.
  - b. Update on current training and engagement projects
  - c. Discussion, compliance report
- VI. Administrative Issues
  - a. ACTION: Approve changes to General Policy Manual, "Resolution Establishing the Process for Participation by Electronic Means in Meetings", Section 4 B, to add "Unexpected Childcare Obligation"
  - b. ACTION: Approve changes to the General Policy Manual, Fiscal Accountability Policy, Section D regarding credit card policies
  - c. Discussion, meeting locations FY24
- VII. Vote to Adjourn to closed session pursuant to 5 ILCS 120/1: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
- VIII. Reconvene from closed session.
- IX. ACTION: Vote on outcome of salary adjustment discussion from closed session.
- X. Ad Hoc Committee Updates
  - a. Resource Sharing Committee – No report
  - b. Finance Committee – No report
- XI. Review of Meeting – what worked and what didn't.
- XII. Public Comments
- XIII. Adjournment
- XIV. Next Meeting – Friday, October 6, 2023, Talcott Free Library District, Rockton, IL