



## **Training & Enhancements Committee**

### **Agenda**

**Tuesday, August 1, 2023 2:00 PM – 3:00 PM**

**Zoom Registration link: <https://prairiecat-org.zoom.us/meeting/register/tZEuf-CrrTktH9YDpNuDTTldKhqA1URbkfTm#/registration>**

- I. Welcome and Introductions
- II. Committee Charge
  - a. To review current training resources and processes on an ongoing basis for needed revisions and additions
  - b. Advise PrairieCat staff on training needs of member library staff
  - c. Manage and recommend enhancements to Innovative using IdeaExchange (Innovative's enhancement site)
  - d. Communicate and promote training initiatives and IdeaExchange to PrairieCat members
- III. Approval of minutes from May 2, 2023 meeting
- IV. Training Projects Updates and Discussion
  - a. Newsletter Contributions / Did You Know Tips
  - b. IdeaExchange feedback
  - c. Excel Training Sessions
  - d. Prepare and review annual strategic plan survey questions
- V. Website Redesign
  - a. Outstanding issues / feedback
  - b. Talent LMS and new resources page on website
- VI. Vega Discover
  - a. Training Sessions / other support materials
- VII. Questions, comments, etc.
- VIII. Adjourn  
Next meeting: Tuesday, November 7, 2023 at 2:00 PM