

PRAIRIECAT CIRCULATION COMMITTEE
AGENDA
June 27, 2023
1:00 PM via Zoom

The PC Circulation Committee will meet Tuesday, June 27, 2023, at 1:00 pm via Zoom.
To join the meeting, please visit:

<https://prairiecat-org.zoom.us/j/83834294134?pwd=eW83MU92QkVVTlJCRHJyNHBLUmwXQT09>

These are open meetings and everyone is welcome to attend and to contribute, but only the committee members may vote. Six Committee Members are required to have a quorum.

Committee charge: The 11-member elected standing group discusses circulation and OPAC topics. It is empowered to make decisions on procedure and some policy decisions, and to make recommendations to Administrative Council for higher-level policy decisions. It also reviews circulation procedures and works together to resolve circulation issues.

- I. Welcome
- II. Roll call of committee members for attendance
- III. Review agenda for additions/corrections
- IV. Approval of minutes from February 28, 2023 (April meeting cancelled)
- V. New topics
 - a. Thank you to current Committee Members and welcome to new Committee Members, whose terms begin 07/01/2023.
 - b. Collection agency policy
 - c. New support site
 - d. New report available for Old Billed Items
 - e. New and Upgrading Libraries
 - f. PUG Day
- VI. Friendly Reminders
 - a. Free! Offer of one-on-one training session for Manage Holds function
 - b. Placing multiple holds (e.g., book club holds)
 - c. Helpmenow email address no longer available
- VII. BYPT "Bring Your Problems Time"
- VIII. Next Circulation Committee meeting: August 22, 2023, 1:00 pm, via Zoom