

PRAIRIECAT CIRCULATION COMMITTEE
AGENDA
February 28, 2023
1:00 PM via Zoom

The PC Circulation Committee will meet Tuesday, February 28, 2023, at 1:00 pm via Zoom. To join the meeting, please visit:

<https://railslibraries.zoom.us/j/93452724803?pwd=T0dDazNIejlOczZCR3oyV08yTU11QT09>

These are open meetings and everyone is welcome to attend and to contribute, but only the committee members may vote. 6 Committee Members are required to have a quorum.

Committee charge: The 11-member elected standing group discusses circulation and OPAC topics. It is empowered to make decisions on procedure and some policy decisions, and to make recommendations to Administrative Council for higher-level policy decisions. It also reviews circulation procedures and works together to resolve circulation issues.

- I. Welcome
- II. Roll call of committee members for attendance
- III. Review agenda for additions/corrections
- IV. Approval of minutes from October 18, 2022
- V. New topics
 - a. Discussion about how the Committee will be chaired
 - b. PrairieCat policies regarding use of materials owned by other libraries
 - c. Statistical group code
 - d. Vote required: Collection agency policy
 - e. Batch holdings (OCLC) project update
 - f. Review of Old Billed Items procedure and
 - g. PUG Day
- VI. Friendly Reminders
 - a. Free! Offer of one-on-one training session for Manage Holds function
- VII. BYPT "Bring Your Problems Time"
- VIII. Next Circulation Committee meeting: April 25, 2023, 1:00 pm, via Zoom