



**PrairieCat Delegates Assembly
January 25, 2023
10:30 a.m. – 12:00 p.m.
Online via Zoom**

Please use the link below to register online via Zoom:

https://railslibraries.zoom.us/webinar/register/WN_GOar3ZILT2a6sA5ckZcRHw

Agenda

The Delegates Assembly will meet on Wednesday, January 25, 10:30 a.m. – 12:00 p.m. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

PUBLIC COMMENT: Public comments may be submitted via email to Carolyn.coulter@prairiecat.info at least two hours before the beginning of the meeting.

- I. Call to order and welcome
- II. Introductions and welcome new delegates or alternates
- III. Introduction of Guests
- IV. Review of agenda for additions/changes
- V. Public Comments via Zoom Meeting
- VI. Consent Agenda (pp. 2-15)
 - a. Approve minutes for October 26, 2022, PrairieCat Delegates Assembly meeting
 - b. Central Site report including financial and statistical reports
- VII. Administrative Council Report
 - a. Finance Committee Report – Report from Finance Committee meeting, December 15, 2022
 - b. Resource Sharing Committee Report – Report from Resource Sharing meeting, November 29, 2022.
 - i. Q and A for IT Services opt-in, Feb. 10th, 9AM with OSI, inc.
- VIII. PrairieCat Membership Update, Training and Outreach report (Elizabeth Smith)
 - a. Review, compliance process for PrairieCat
- IX. ACTION: Vote to change bylaws regarding timing of draft budget presentation to Delegates Assembly (p. 16)
- X. Delegates Assembly meeting location plan for FY24 (p. 17)
- XI. Discussion, eRead Illinois participation for all fully participating and basic online PrairieCat members, RAILS Presentation via Zoom (pp. 18-29)
 - I. Public Comments via previously submitted email (see above), in person or online
 - II. Adjournment
 - III. Next regularly scheduled meeting, April 26, 2023, Senica’s Oak Ridge Golf Club and online via Zoom.



PrairieCat Delegates Assembly

October 26, 2022

10:00 a.m. – 12:00 p.m.

In person at Senica's Oak Ridge Golf Club, 658 US-6, Lasalle, IL 61301

and

Online via Zoom

Please visit L2 for in person registration or click on the link below:

<https://librarylearning.org/event/15008/register>

Please use the link below to register online via Zoom:

https://railslibraries.zoom.us/webinar/register/WN_kqHzJl2ERFOcifPBY7jc-A

Minutes

The Delegates Assembly met on Wednesday, October 26, 10 a.m. – 12:00 p.m. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

PUBLIC COMMENT: Public comments may be submitted via email to Carolyn.coulter@prairiecat.info at least two hours before the beginning of the meeting.

I. Call to order and welcome

Present in Lasalle: Anna Allison, Jan Ambrose, Shelley Augustine, Leah Bill, Mary Cheatwood, Magda Bonny, Angela Campbell, Carolyn Coulter, Rici Dale, Annette Davis, Molly DeBernardi, Chelsey DeSplinter, Emily Faulkner, Amy Freeman, Megan Gove, Lynette Heiden, April Hoste, Emily Kofoid, Michelle Krooswyk, Bryon Lear, Laura Long, Pennie Miller, Lauren Offerman, Emily Porter, Rylie Roubal, Beth Ryan, Emily Schaub, Elizabeth Smith, Sondra Terry, Alaina Tuttle, Julie Voss, Jourdan Wendt, Beth Wood, Devin Wood, Linda Schreiber, Jolene Franciskovich, Steve Bertrand, Julie Wayland, Ashley Hopper, Tari Sangston, Jacqueline Peterson

Present via Zoom: Cynthia Cole, Resa Mai, Karen Sutera, Joanna Kluever, Stephanie Nissen, Jenna Diedrich, Julie Harte, Brenda Weinberg, Jennifer Barton, Deanna Howard, Mary Wilkening, Janet Clark, Laura Watson, Alexandra Annen, Beth Tepen, Kim Scace, Penny Bryant, Noreen Bormet, Deborah Wunsch, Debbie Griggs, Paige Frechmann, Claire Crawford, Emma Rose Conway, Laura Crisp, Karen Lonergan, Meridith Layne, Andy Newgren, Amanda Burger, Denise Tollensdorf, Jeannie Barry, Jeannie Barry, Amy Walsh, Sue Stevens, Lou Carlile, Cynthia Maxwell, Lynne Noffke, Renee Kozeal, Brian Gomoll, Jodie DePatis, Carol McSweeney, Maria Meachum, Kelly McCully, Kristi Scherer, Jamie Lockwood, Kimberly Martin, Chrissie Donnelly, Amy Fry, Barbara Posinger, Kim Brozovich, Michelle Bailey, Jennifer Shugrue, Ann Marie Jinkins, Marilyn Calbow, Rene Leyva, Amy Runkle, Marie Monaco, Ashley Huffines, Teri Schwenneker, Sarah Flanagan, Sheree Kozellaha, Valerie Woodley, Mindy Long, Carolyn Mesick

Libraries represented: See vote and quorum sheet.

Faulkner (Chair-DK) started the meeting at 10:05 am. Faulkner welcomed everyone.

- II. Introductions and welcome new delegates or alternates
Emily Schaub introduced herself as the new co-director for Peru Public Library.
Jourdan Wendt introduced herself as the new director from LaSalle Public Library.
Jennifer Shugrue introduced herself as the new delegate from Community School District, Serena. This Chrissie in for Heather from Cortland
- III. Introduction of Guests
Devin Wood introduced herself as a UW-Madison student shadowing Beth Ryan from Johnsburg Public Library.
- IV. Review of agenda for additions/changes
There were no revisions.
- V. Public Comments via Zoom Meeting
There were no public comments.
- VI. Consent Agenda
 - a. Approve minutes for July 27, 2022, PrairieCat Delegates Assembly meeting
 - b. Central Site report including financial and statistical reports

Motion #1: Porter (BY) moved and Krooswyk (NL) seconded to approve the consent agenda as presented. There was no discussion on the motion. Motion carries on a roll call.

Ayes: 91

Nays: 0

Abstentions: 0

- VII. Administrative Council Report
 - a. Finance Committee Report – Report from Finance Committee meeting, September 9, 2022
Coulter (PrairieCat) stated that Finance Committee met and discussed the draft budget that will be discussed later in this meeting.
 - b. Resource Sharing Committee Report – Report from Resource Sharing meeting, July 27, 2022.
Coulter (PrairieCat) gave the report from the July 27, 2022 Resource Sharing Committee meeting. The Committee discussed two topics. The first topic was looking at auto renewals which was determined to come with some complications for a consortium the size of PrairieCat. There will be more discussions around this topic at later meetings. The other discussion point was the RFP that is open for IT support services. There are currently two responses to the RFP and there should be one more coming in before the deadline of November 1, 2022.
- VIII. PrairieCat Membership Update, Training and Outreach report (Elizabeth Smith)
Smith (PrairieCat) gave the membership update. Hinckley Public Library District upgraded from Basic Online to Fully Participating. Mt. Carroll Public Library is upgrading from Union List to Basic Online with a projected Go Live date of January 2023. Putnam County Schools is adding their primary school. The district librarians are adding items to the database. Rock Island Public Library is adding their new Watts-Midtown branch. They are

adding items and projected to Go Live yet this fall. Lostant Community Library is joining as a Basic Online member. The librarian is adding items and has about 50% of their items added. Lostant will begin filling hold requests from its collection during the month of November. North Chicago Public Library is Going Live today! This is a full migration from TLC to Sierra including bibs, items, patrons, and circulation data.

Smith went on to cover the recent Member Events held by PrairieCat. The Back-to-School session was held in September for school library staff. There were 19 attendees that represented 11 schools who are participated in the refresher trainings and PrairieCat updates. We wrapped up the 2022 PUG Day Virtual event.

-9 Sessions

-1 Session hosted by PrairieCat Libraries

-434 Total Attendees

-752 Registered | 58% Attendance Rate

-67 PrairieCat members participated

Next year's PUG Day will be a one day, in-person event! Smith reminded the Delegates about the upcoming Resource Sharing Summit that will be held on November 3, 2022.

Smith presented the current training statistics. TalentLMS, PrairieCat's online training platform, has:

-967 Learner Accounts

-314 Courses in Progress

-50 Courses Available

-7,913 Completed Courses since TalentLMS launched Feb. 2019

In the past 30 days there have been:

-31 New Users

-112 Logged In Users

-515 Log Ins

-310 Courses Completed

Along with TalentLMS, PrairieCat offers On Demand trainings, as well as, virtual and in person site visits upon request.

IX. Discussion, draft FY24 budget and membership fees

Coulter (PrairieCat) presented the draft budget to the Delegates. A 4% staff salary increase for all staff is included, as well as a 1% merit increase, which was requested by the Administrative Council. The 4% amount is based on information received from HR Source regarding average payroll increases in libraries. The per-library fee for both fully participating (FP) and basic online (BO) circulating members has been increased. The FY23 levels were \$3328 FP/\$2329 BO. A 3.5% increase was added to the FP cost and the BO also adjusted, to bring the new per library charge to \$3427 FP/\$2399 BO. Our inflationary percentile of the ILS contract did decrease with the new Innovative contract, but Coulter suggests we retain the 3.5% in these fees as well as the Capital Reserve fees for FY24 at this time. This "evens out" the costs to smaller and larger libraries more equitably and helps absorb the double digit increases we are seeing in insurance and other costs, as well. Capital Reserves costs were also adjusted up 3.5%. Hosting fees were adjusted up 5%, as the Finance Committee desires to recoup this cost in the fee formula. Union List per library and capital reserve fees have been recalibrated to reflect the rate of 25% of the Fully Participating rates, as detailed in the General Policy Manual. This budget reflects increased amounts for Delegates Assembly and Administrative Council, both of which will most likely be held in person for a good deal of FY23. An in-person PUG Day is reflected, as was instructed by Administrative Council at their last meeting. This was based on feedback we have received from members via the recent Strategic Planning survey that reflected a desire to return to

in-person conferences. At this point, Administrative Council would like to return to an every-other-year in person structure. Increases to insurance that we experienced in FY23 are reflected, as well as an estimate of a 10% increase in the last six months of FY24. This budget also includes short term disability insurance. The budget reflects our new IMRF rate for FY24, which will be 12.92%, a reduction from the 14.02% we have had in the previous year.

Coulter mentioned that the RAILS grant came through yesterday afternoon and it came in pretty close to what is included in the budget. \$564,277 was budgeted and the grant awarded is \$565,262. Right now this budget has 7.5% aggregate increase for circulating libraries. Meachum (WL) thanked Coulter for all she does to make sure the budget is right and tight!

X. Discussion, FY22 audit

Coulter (PrairieCat) reviewed the FY22 audit. The auditors have issued a clean opinion, as usual. The Management Discussion and Analysis (MD&A) discussed the major accomplishments that PrairieCat made as an organization during fiscal year 2022 and shortly thereafter. It also briefly explains the purpose of each of the presented financial statements and analyzes the financial results compared to the fiscal year 2022 budget as well as the fiscal year 2021 audited financial statements. The financial statements show PrairieCat's fund balance, fiscal year 2022 change in net position, and the sources of the cash flows for the fiscal year. PrairieCat added \$222,581 to its net position for the fiscal year ended June 30, 2022, primarily due to PrairieCat joining IMRF and the associated net pension revenue of \$97,764, a \$26,138 increase in the RAILS support grant from fiscal year 2021 to fiscal year 2022, as well as savings from under-budget expenses and lower than expected personnel costs due to delayed hiring for an open position. The new actuarial valuation of PrairieCat's retiree health insurance plan resulted in the addition of \$39,832 to PrairieCat's beginning net position in addition to the current year increases. This increase in net position from fiscal year 2021 to fiscal year 2022 was \$217,479 above the increase anticipated in the fiscal year 2022 budget. For the fiscal year ended, June 30, 2022, PrairieCat added \$124,081 to its cash and investment balance.

XI. Discussion, change to bylaws regarding timing of draft budget presentation to Delegates Assembly

Coulter (PrairieCat) stated every year according to the guidelines established in our bylaws, we present a draft budget for the coming year to the Delegates Assembly at their October meeting. We would very much like to discuss the possibility of amending the bylaws to move this draft budget to the January Delegates Assembly. Doing so would provide the membership with a budget that would reflect a more accurate picture of our revenues and expenditures for the coming year. We understand that there may be other issues at play here, so we are only suggesting a conversation at this time to ascertain if this might be a potentially beneficial change. The Administrative Council recommended posting an estimated rate increase in October and presenting the draft budget in January. Porter (BY) said her budget always includes estimated percentages. If she does not know her PrairieCat fees, she puts in an estimate. Miller (PP) said changing when you present the draft will not make a difference for libraries who file a levy. Bertrand (KK) stated it would be nice to see a number, but not essential. Campbell (RP) agreed it would be nice to see an estimated fee rate in October. Meachum (WL) said she likes seeing something early with the understanding that it is a draft, because we must budget fees. The Admin recommendation is fine. Long (BL) said they had just this sort of situation. She worked

on a draft budget for 23/24 to present to board this month but it caused a lot of confusion because we had to estimate. They wanted more solid numbers. Schwenneker (RD) said January works for River Valley. Weinberg (SB) has budget deadlines to meet so proposed numbers are helpful

The Delegates agree with the recommendation from the Administrative Council. Coulter will get an estimate of fee increases posted in October and the draft budget will be presented in January. The final budget will be approved at the April meeting.

- XII. Discussion, moving the starting time of Delegates Assembly to 10:30AM
Coulter (PrairieCat) stated that the Delegates Assembly meetings have been running short and uncomplicated lately. The Administrative Council has recommended moving the start of these meetings to 10:30am instead of 10:00am. Porter (BY) asked if the meetings will be held in Malta any time again. Coulter said probably not. Porter agreed 10:30 would be great. Smith (PrairieCat) said the online attendees are agreeing with a 10:30 start time. Krooswyk (NL) asked if we could rotate the meeting locations to different areas among the PrairieCat territory. Coulter stated this will be discussed at Administrative Council.
- XIII. Presentations: IT changes coming soon to PrairieCat (Matt Maturo)
Matt Maturo (PrairieCat) gave a presentation of the upcoming IT changes to the Delegates Assembly.
- XIV. Public Comments via previously submitted email (see above), in person or online
Peterson (RY) stated Rockridge Schools has an autistic student working in the library. We are trying to give him job study opportunities. Any job/tasks ideas for him would be greatly appreciated.

Heiden (BP) stated they just finished a building project that increased the size of the library by 2,700 square feet.

Diedrich (GA) said year 7 of Galena LitFest has been planned! More information can be found at <https://www.eventbrite.com/cc/galena-litfest-2023-1264279>.

Maxwell (SR) said Streator was awarded the Save Americas Treasures Grant! We are restoring our dome and murals.

Congratulations to Steve Bertrand (KK) on his upcoming retirement next month!

- XV. Adjournment
The meeting adjourned at 11:17am
- XVI. Next regularly scheduled meeting, January 25, 2023, Senica's Oak Ridge Golf Club and online via Zoom.87

PrairieCat Delegates Assembly Vote Tally
FY20

Total voting members:		103	Total needed for quorum: 52			Total needed for 2/3 vote: 69									Motion			Motion		
		In person: 36 Zoom: 55 Total: 91	Motion 1: to approve the consent agenda as presented																	
			Move: Porter (BY)																	
			Second: Krooswyk (NL)																	
LLSAP Code	Agency (highlighted libraries attended via Zoom)		Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
AN	Andalusia TL		1																	
BM	Bertolet ML		1																	
BD	Bourbonnais PL		1																	
BR	Bradley PL		1																	
BY	Byron PLD		1																	
CP	Charles B. Phillips PL		1																	
CH	Cherry Valley PLD		1																	
CT	Clinton Township PLD		1																	
CC	Coal City PL		1																	
CL	Colona PL		1																	
CF	Community Unit SD #2		1																	
CO	Cordova PL		1																	
CN	Cortland Community Library		1																	
CR	Creston-Dement PL		1																	
DK	DeKalb PL		1																	
EA	Earlville PL		1																	
EP	East Dubuque DL		1																	
EM	East Moline PL		1																	
EL	Elizabeth TL		1																	
EJ	Ella Johnson ML																			
ER	Erie PL																			
FL	Flagg-Rochelle PLD		1																	
FO	Forreston PL (UL rep)		1																	
FR	Fossil Ridge PL		1																	
FG	Franklin Grove PLD		1																	
FP	Freeport PLD		1																	
GA	Galena PLD		1																	
GP	Geneseo PL		1																	
GE	Genoa PLD		1																	
GR	Grant Park PL		1																	
GV	Graves-Hume PL (Mendota)		1																	
HN	Hanover TL		1																	
HR	Harvard Diggins Library		1																	
HE	Henry C Adams ML (Prophetstown)		1																	
HC	Highland Community College		1																	
HK	Hinckley PLD		1																	
HD	Homer Township Public Library		1																	
BL	Ida PL		1																	
JO	Johnsburg PL		1																	
JC	Joliet HS District #204		1																	
JH	Julia Hull PL		1																	
KK	Kankakee Public Library		1																	
LS	LaSalle PL		1																	
LE	Lena CL																			
LI	Limestone PL		1																	
ML	Malta PL		1																	
MT	Manhattan PL		1																	
MN	Manteno PL		1																	
MP	Maple Park PL		1																	

PrairieCat Delegates Assembly Vote Tally
FY20

LLSAP Code	Agency (highlighted libraries attended via Zoom)	In person: 36 Zoom: 55 Total: 91	Motion 1: to approve the consent agenda as presented									Motion			Motion						
			Move: Porter (BY)			Move:			Move:			Move:			Move:						
			Second: Krooswyk (NL)			Second:			Second:			Second:			Second:						
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	
MU	Marengo-Union PLD		1																		
MB	Marseilles PL		1																		
MS	Meridian Schools		1																		
MK	Mokena PL																				
MX	Moine PL		1																		
MV	Moline High School (UL rep)																				
MR	Morris Area PL		1																		
MM	Mount Morris PL		1																		
NL	New Lenox PL		1																		
KR	Nippersink PLD		1																		
LP	North Suburban PLD																				
OD	Odell PL		1																		
OG	Oglesby PL																				
OR	Oregon PL		1																		
PP	Pearl City PL		1																		
PT	Pecatonica PL		1																		
PE	Peotone PL		1																		
PU	Peru PL		1																		
PD	Plano Community PL		1																		
PX	Plano CUSD#88		1																		
PO	Polo PLD		1																		
PR	Princeton PL		1																		
PF	Princeton Twp HS		1																		
TW	Prophetstown-Lyndon-Tampico SD		1																		
UC	Putnam County Schools		1																		
UE	Putnam County PL		1																		
RL	Reddick PL (Ottawa)		1																		
MA	Richard A Mautino (Spring Valley)		1																		
RD	River Valley DL (Port Byron)		1																		
CV	Robert R. Jones DL (Coal Valley)																				
RO	Robert W. Rowe PL (Sheridan)		1																		
RW	Rochelle Twp High School (UL rep)		1																		
RP	Rock Island PL		1																		
RU	Rockford University		1																		
RY	Rockridge High School (UL rep)		1																		
SA	Sandwich PLD		1																		
SC	Schmaling ML (Fulton)																				
SE	Seneca PL		1																		
SD	Sherrard PLD																				
SL	Silvis PL		1																		
SK	Stockton PL		1																		
SN	Somonauk PL		1																		
SB	South Beloit PL		1																		
SR	Streator PL		1																		
SY	Sycamore PL		1																		
TF	Talcott Free LD		1																		
TC	Three Rivers PL		1																		
UT	United Township HS		1																		
WA	Walnut PL																				

PrairieCat Delegates Assembly Vote Tally
FY20

LLSAP Code	Agency (highlighted libraries attended via Zoom)	In person: 36 Zoom: 55 Total: 91	Motion 1: to approve the consent agenda as presented									Motion			Motion					
			Move: Porter (BY)			Move:			Move:			Move:			Move:					
			Second: Krooswyk (NL)			Second:			Second:			Second:			Second:					
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
WR	Warren Township PL		1																	
WD	Western Dist PL (Orion)		1																	
WL	Wilmington PL		1																	
WO	Woodstock PL																			
YK	Yorkville PL		1																	
Totals:		0	91	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0

PrairieCat
Balance Sheet
As of 11/30/2022

	Balance End of Month
Assets	
Cash & cash equivalents	
Cash - Bank Orion	1,070,969.76
Cash - Illinois Funds	707,621.58
PayPal Funds	601.35
Total Cash & cash equivalents	1,779,192.69
Accounts receivables	21,109.76
Prepaid expenses	342,944.16
Capital Assets, net	
Computers	287,558.00
Vehicles	12,450.50
Accumulated Depreciation	(298,556.03)
Total Capital Assets, net	1,452.47
Other Assets	
Deferred Outflows - Pension	440,899.93
Total Other Assets	440,899.93
Total Assets	2,585,599.01
Liabilities	
eCommerce Receipts Payable	11,230.38
Payroll	
Pension Payable	10,481.70
Total Payroll	10,481.70
Deferred revenue	214,679.98
Compensated absences	32,804.14
Net Pension Liability	384,005.00
Other long-term obligations	
Deferred Inflows - OPEB	3,184.00
Total Other long-term obligations	3,184.00
Total Liabilities	656,385.20
Net Assets	
Beginning Net Assets	1,828,504.41
Current YTD Net Income	100,709.40
Total Net Assets	1,929,213.81
Total Liabilities and Net Assets	2,585,599.01

PrairieCat

Statement of Revenues and Expenses - FY23 is 41.67% Completed
From 11/1/2022 Through 11/30/2022

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
REVENUES						
Fees for Services and Materials						
Union List Member Revenue	2,300.17	11,500.85	11,500.00	100.00%	27,602.00	41.66%
Fully Participating and Basic Online Member Revenue	93,852.75	462,705.74	461,066.25	100.35%	1,106,558.92	41.81%
ILL Barcode Revenue	200.00	1,600.00	1,250.00	128.00%	3,000.00	53.33%
Fully Participating & Basic Online - CR Contribution	4,879.85	28,993.88	23,816.00	121.74%	57,160.00	50.72%
Union List - CR Contribution	576.58	2,882.90	2,882.00	100.03%	6,919.00	41.66%
Total Fees for Services and Materials	101,809.35	507,683.37	500,514.25	101.43%	1,201,239.92	42.26%
Reimbursements						
Reimbursements	13,535.39	21,376.95	8,193.75	260.89%	19,665.00	108.70%
Reimbursements - Hosting Fee	4,008.74	19,711.05	19,566.00	100.74%	46,960.00	41.97%
Reimbursements - Capira Mobile App	2,349.42	12,178.63	14,375.00	84.72%	34,500.00	35.30%
Total Reimbursements	19,893.55	53,266.63	42,134.75	126.42%	101,125.00	52.67%
Investment Income	2,361.39	8,769.37	2,291.00	382.77%	5,500.00	159.44%
Other						
Other Grants	0.00	0.00	832.00	0.00%	2,000.00	0.00%
Other Grants - RAILS Grants for Members	47,023.08	235,115.41	235,115.00	100.00%	564,277.00	41.66%
Other Revenue	0.00	4,404.86	416.00	1,058.86%	1,000.00	440.48%
Total Other	47,023.08	239,520.27	236,363.00	101.34%	567,277.00	42.22%
Total REVENUES	171,087.37	809,239.64	781,303.00	103.58%	1,875,141.92	43.16%
EXPENSES						
Personnel						
Other Professionals	49,439.16	249,667.76	252,145.00	99.01%	642,723.00	38.84%
Support Services	6,937.52	35,204.41	52,886.00	66.56%	134,805.00	26.11%
Social Security Taxes	3,984.46	20,258.22	23,322.00	86.86%	59,450.00	34.07%
Unemployment Insurance	0.00	0.00	1,459.00	0.00%	3,500.00	0.00%
Worker's Compensation	143.09	1,128.45	678.75	166.25%	1,629.10	69.26%
Retirement Benefits	7,904.00	39,939.04	42,743.00	93.43%	108,953.00	36.65%
Health, Dental And Life Insurance	12,542.31	64,868.04	65,461.00	99.09%	157,108.92	41.28%
Other Fringe Benefits	146.00	146.00	416.00	35.09%	1,000.00	14.60%
Tuition Reimbursements	0.00	0.00	208.00	0.00%	500.00	0.00%
Staff Professional Memberships	0.00	220.00	416.00	52.88%	1,000.00	22.00%
Total Personnel	81,096.54	411,431.92	439,734.75	93.56%	1,110,669.02	37.04%
Buildings and Grounds						
Property Insurance	203.84	1,019.20	1,041.00	97.90%	2,500.00	40.76%
Total Buildings and Grounds	203.84	1,019.20	1,041.00	97.91%	2,500.00	40.77%
Vehicle Expenses						
Fuel	197.44	414.80	833.00	49.79%	2,000.00	20.74%
Repairs And Maintenance	0.00	99.95	833.00	11.99%	2,000.00	4.99%

PrairieCat

Statement of Revenues and Expenses - FY23 is 41.67% Completed
From 11/1/2022 Through 11/30/2022

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Vehicle Insurance	199.67	281.35	1,041.00	27.02%	2,500.00	11.25%
Vehicles Leasing And Rent	0.00	0.00	208.00	0.00%	500.00	0.00%
Other Vehicle Expenses	0.00	0.00	312.00	0.00%	750.00	0.00%
Total Vehicle Expenses	397.11	796.10	3,227.00	24.67%	7,750.00	10.27%
Travel and Continuing Education						
In-State Travel	910.57	910.57	2,083.00	43.71%	5,000.00	18.21%
Out-Of-State Travel	0.00	1,513.60	2,500.00	60.54%	6,000.00	25.22%
Registrations And Meeting, Other Fees	(1,142.21)	3,105.16	3,750.00	82.80%	9,000.00	34.50%
Conferences And Continuing Education Meetings	0.00	200.00	2,083.00	9.60%	5,000.00	4.00%
Public Relations	799.83	799.83	208.00	384.53%	500.00	159.96%
Total Travel and Continuing Education	568.19	6,529.16	10,624.00	61.46%	25,500.00	25.60%
Commercial Insurance						
Supplies, Postage and Printing	640.00	3,200.00	3,125.00	102.40%	7,500.00	42.66%
Computers, Software And Supplies	2,331.52	16,829.61	46,666.00	36.06%	112,000.00	15.02%
General Office Supplies And Equipment	112.82	535.00	84.00	636.90%	200.00	267.50%
Total Supplies, Postage and Printing	2,444.34	17,364.61	46,750.00	37.14%	112,200.00	15.48%
Telephone and Telecommunications						
Equipment Repair and Maintenance	0.00	0.00	1,791.00	0.00%	4,300.00	0.00%
Equipment Repair And Maintenance Agreements	323.94	605.85	1,250.00	48.46%	3,000.00	20.19%
Total Equipment Repair and Maintenance	323.94	605.85	1,250.00	48.47%	3,000.00	20.20%
Professional Services						
Legal	247.50	1,080.00	2,916.00	37.03%	7,000.00	15.42%
Accounting	0.00	4,600.00	2,916.00	157.75%	7,000.00	65.71%
Consulting	0.00	0.00	1,041.00	0.00%	2,500.00	0.00%
Payroll Service Fees	547.34	3,031.06	2,709.00	111.88%	6,500.00	46.63%
Total Professional Services	794.84	8,711.06	9,582.00	90.91%	23,000.00	37.87%
Contractual Services						
Information Service Costs	53,785.02	221,517.15	232,580.00	95.24%	558,193.90	39.68%
Outside Printing Services	0.00	0.00	833.00	0.00%	2,000.00	0.00%
Other Contractual Services	6,668.05	33,325.28	31,470.00	105.89%	75,529.00	44.12%
Total Contractual Services	60,453.07	254,842.43	264,883.00	96.21%	635,722.90	40.09%
Depreciation						
Professional Association Membership Dues	207.51	1,037.55	2,040.40	50.85%	4,897.00	21.18%
Miscellaneous	94.58	624.36	833.00	74.95%	2,000.00	31.21%
Miscellaneous - eCommerce Fees	115.75	547.25	208.00	263.10%	500.00	109.45%
	268.86	1,820.75	2,291.00	79.47%	5,500.00	33.10%
Total EXPENSES	147,608.57	708,530.24	787,380.15	89.99%	1,945,038.92	36.43%

PrairieCat

Statement of Revenues and Expenses - FY23 is 41.67% Completed
From 11/1/2022 Through 11/30/2022

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>23,478.80</u>	<u>100,709.40</u>	<u>(6,077.15)</u>	<u>(1,657.18)%</u>	<u>(69,897.00)</u>	<u>(144.08)%</u>

**PRAIRIECAT
CASH REPORT
FOR THE PERIOD ENDING November 30, 2022**

Beginning Cash Balance	\$ 1,833,722.04
Cash Received	
Payments from Member Libraries, etc.	34,231.34
Interest - BankORION	283.31
Interest - Illinois Funds	2,078.08
eCommerce Receipts Payable	5,823.83
Total Cash Received	<u>42,416.56</u>
Expenses Paid	
Checks and Vendor ACH Payments	30,389.69
Payroll and Retirement Contributions	64,346.65
ACH Credit Card Payments	2,426.31
Miscellaneous (Lockbox & Misc. Bank Fees, eCommerce Fees, etc.)	384.61
Total Disbursements	<u>97,547.26</u>
Ending Cash Balance	<u><u>\$ 1,778,591.34</u></u>

CASH DETAILS:

Member Library Deposit Accounts/Prepayments	\$ -
eCommerce Cash Receipts Payable	10,629.03
Capital Reserve Designation	611,503.68
Working Cash	1,156,458.63
TOTAL CASH	<u><u>\$ 1,778,591.34</u></u>

PAYPAL FUNDS DETAILS:

November PayPal Receipts in Transit to Bank	\$601.35
Invested in Capital Assets Balance as of November 2022	\$1,452.47
Unrestricted Fund Balance as of November 2022	\$1,927,761.34
FY23 operating expenses excluding planned capital reserve designation:	\$ 1,940,141.92
Working Cash % of operating expenses:	59.61%

	July 2021	July 2022	Aug 2021	Aug 2022	Sept 2021	Sept 2022	Oct 2021	Oct 2022	Nov 2021	Nov 2022	Dec 2021	Dec 2022	FY22 Totals to date	FY23 Totals to date
General														
Bibliographic records	1,219,827	1,211,017	1,219,551	1,209,331	1,218,858	1,206,499	1,218,899	1,226,849	1,214,203	1,225,612	1,215,929	-	1,210,847	1,225,612
Item records	5,183,607	5,142,475	5,185,390	5,141,450	5,174,748	5,118,515	5,173,253	5,170,302	5,124,506	5,164,903	5,141,132	-	5,136,754	5,164,903
Patron records	360,659	349,095	364,275	354,815	367,132	358,694	370,335	371,248	372,876	372,189	373,837	-	345,140	372,189
Total circulation	418,632	442,427	333,010	431,013	363,808	392,512	363,451	386,612	350,707	379,399	316,891	-	4,450,516	2,031,963
ILL transactions on LLSAP	53,375	52,033	53,992	57,066	55,717	54,709	53,538	52,583	50,390	52,224	46,571	-	638,373	268,615
Reciprocal borrowing	45,706	49,276	42,743	48,160	39,897	43,301	39,998	43,631	37,412	42,487	34,708	-	499,632	226,855
Training, Outreach and Engagement														
Training events	2	7	1	2	1	7	3	4	1	7	2	-	43	27
Training participants	6	23	2	12	9	17	8	202	2	16	4	-	185	270
Training contact hours	14	33	1	18	27	25	18	301	3	21	5	-	221	396
TalentLMS Course Completions	370	292	181	420	233	302	353	302	247	184	162	-	2,871	1,500
Site visits	4	1	5	4	3	-	5	5	1	2	4	-	47	12
Member Meetings/Events	6	10	6	9	19	10	8	10	4	6	3	-	88	45
Meeting/Event participants	155	183	72	129	455	406	283	201	100	80	32	-	1,905	999
Meeting/Event contact hours	259	257	92	184	446	85	428	322	113	251	56	-	2,605	1,098
Troubleshooting														
HelpDesk Calls Opened	236	242	327	388	312	236	322	291	259	384	250	-	3,595	1,541
HelpDesk Calls Closed	248	225	303	385	303	193	282	281	240	364	342	-	3,696	1,448
Database Enrichment														
Bibload records loaded - PC staff	1,351	1,980	955	1,620	1,353	1,751	1,410	1,520	1,587	1,801	851	-	15,983	8,672
Bibload records loaded - MARC catalogers	1,497	1,968	1,549	2,173	2,331	2,481	1,813	2,273	2,085	2,266	2,285	-	22,791	11,161
Cleanup/overlays/merges - PC staff	4,236	704	846	2,712	633	1,417	632	3,051	626	2,537	1,101	-	18,603	10,421
Cleanup/overlays/merges - MARC catalogers	916	825	1,293	1,142	702	1,320	931	913	1,192	1,178	798	-	9,788	5,378
Enhancements/corrections - PC staff	15	22	37	43	3	48	29	49	-	9	30	-	291	171
Enhancements/corrections - MARC catalogers	6	116	153	188	175	159	133	75	222	113	107	-	1,241	651
Original catalogings - PC staff	35	26	53	29	36	34	14	53	-	24	39	-	387	166
Original catalogings - MARC catalogers	13	36	-	-	-	-	-	-	-	-	-	-	13	36
Special projects (Call number conversion, ICode1 conversion, Reclamation, etc)	72,677	68,998	47,901	29,015	16,903	64,216	88,045	126,732	7,078	48,009	45,433	-	647,359	336,970
To see the full statistical spreadsheet, visit: https://support.prairiecat.info/gov														



Date: 1/25/2023

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: Changes to PrairieCat Bylaws

Executive Summary:

As discussed at the October PrairieCat Delegates Assembly meeting, Administrative Council reviewed changes to the Bylaws, Article VI, Section I to move the presentation of the draft budget and fees from the October Delegates Assembly meeting to the January Delegates Assembly meeting, effective in FY24.

Existing text in Bylaws:

SECTION 1. BUDGET. In October of each year, the Council shall prepare and submit a proposed budget for the forthcoming fiscal year to the Delegates Assembly. PRAIRIECAT's fiscal year shall commence on July 1 and conclude on June 30 of the next succeeding calendar year. The fiscal year of PRAIRECAT may be changed from time to time by written resolution of the Administrative Council.

Suggested Changes:

SECTION 1. BUDGET. In January of each year, the Council shall prepare and submit a proposed budget for the forthcoming fiscal year to the Delegates Assembly. In October, a draft of the working budget and fees will be posted to the PrairieCat support site to provide members with an idea of their fees for the coming year. PRAIRIECAT's fiscal year shall commence on July 1 and conclude on June 30 of the next succeeding calendar year. The fiscal year of PRAIRECAT may be changed from time to time by written resolution of the Administrative Council.

Recommendation:

Staff recommends Delegates Assembly to accept the changes, making them effective 7/1/2024.



Date: 1/25/2023

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: Delegates Assembly meeting locations for FY24

Executive Summary:

As discussed at the October PrairieCat Delegates Assembly meeting and at subsequent Administrative Council meetings, PrairieCat will be moving the Delegates Assembly meeting locations around the PrairieCat's large territory to accommodate the membership. The PrairieCat Administrative Council agreed to this plan at their January 6th meeting.

Delegates Assembly Meeting Locations:

July Meetings: North Suburban Public Library District, Loves Park, IL

October Meetings: Senica's Oak Ridge Golf Club, LaSalle, IL

January Meetings: New Lenox Public Library/Moline Public Library
(The plan here would be to have the January meeting at New Lenox one year and the next year's January meeting would be at Moline)

April Meetings: Senica's Oak Ridge Golf Club, LaSalle, IL



Date: 1/25/2023

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: Discussion regarding PrairieCat consortia membership in eRead Illinois

Executive Summary:

Currently, 71 of 101 circulating members (either Basic Online or Fully Participating members) are also members of eRead Illinois. This includes 63 public libraries and all 8 circulating school districts in our consortia. RAILS will shortly change the way that fees are derived for eRead Illinois. Given that so many of our current circulating members are already participating in the program, we felt it would be worth the Delegates' time to again discuss membership for all circulating consortia members. Attached are the current rates for all libraries under the new RAILS rate structures, as well as the discounted rate if all members participated. Anna Behm from RAILS will present information about the eRead program to the Delegates prior to our discussion.

	A	B	C	D	E	F	G	H
1		agency_name	building_name	Type	New Fee	years	Discount	Discounted Fee
2		Highland Community College	Clarence Mitchell Library	Academic	\$800	-	\$80	\$720
3		Rockford University	Howard Colman Library	Academic	\$800	-	\$80	\$720
4		Andalusia Township Library		Public	\$375	8.53	\$38	\$338
5		Bertolet Memorial Library District		Public	\$450	8.51	\$45	\$405
6		Bourbonnais Public Library District		Public	\$1,050	7.66	\$105	\$945
7		Bradley Public Library District		Public	\$1,050	-	\$105	\$945
8		Polo Public Library District		Public	\$500	8.49	\$50	\$450
9		Byron Public Library District		Public	\$850	7.98	\$85	\$765
10		Cherry Valley Public Library District		Public	\$1,350	-	\$135	\$1,215
11		Clinton Township Public Library		Public	\$450	8.53	\$45	\$405
12		Coal City Public Library District		Public	\$1,050	8.55	\$105	\$945
13		Cordova District Library		Public	\$500	8.5	\$50	\$450
14		DeKalb Public Library		Public	\$1,650	-	\$165	\$1,485
15		Harvard Diggins Library		Public	\$650	-	\$65	\$585
16		Earlville Public Library District		Public	\$450	7.5	\$45	\$405
17		East Dubuque District Library		Public	\$500	-	\$50	\$450
18		East Moline Public Library		Public	\$1,050	-	\$105	\$945
19		Elizabeth Township Public Library		Public	\$375	6.8	\$38	\$338
20		Ella Johnson Memorial Public Library District		Public	\$850	2.84	\$85	\$765
21		Erie Public Library District		Public	\$450	-	\$45	\$405
22		Flagg-Rochelle Public Library District		Public	\$650	8.31	\$65	\$585
23		Fossil Ridge Public Library District		Public	\$1,050	8.54	\$105	\$945
24		Fossil Ridge Public Library District	Bookmobile	Public	\$0	-	\$0	\$0
25		Franklin Grove Public Library	Franklin Grove Public Library	Public	\$500	7.45	\$50	\$450
26		Freeport Public Library	Freeport Public Library	Public	\$1,050	-	\$105	\$945
27		Galena Public Library District		Public	\$550	7.42	\$55	\$495
28		Geneseo Public Library District	Geneseo Public Library Distr	Public	\$850	8.54	\$85	\$765
29		Genoa Public Library District		Public	\$500	-	\$50	\$450
30		Grant Park Public Library		Public	\$375	5.02	\$38	\$338
31		Graves-Hume Public Library District		Public	\$500	8.53	\$50	\$450
32		Hanover Township Library		Public	\$375	-	\$38	\$338
33		Henry C. Adams Memorial Library		Public	\$375	-	\$38	\$338
34		Homer Township Public Library District	Homer Township Public Libr	Public	\$1,350	2.05	\$135	\$1,215
35		Homer Township Public Library District	Bookmobile	Public	\$0	-	\$0	\$0
36		Ida Public Library		Public	\$850	0.88	\$85	\$765
37		Johnsburg Public Library District		Public	\$850	1.06	\$85	\$765
38		Julia Hull District Library		Public	\$500	8.55	\$50	\$450

	A	B	C	D	E	F	G	H
39		Kankakee Public Library		Public	\$1,350	7.48	\$135	\$1,215
40		LaSalle Public Library	LaSalle Public Library	Public	\$550	8.54	\$55	\$495
41		Lena Community District Library		Public	\$450	-	\$45	\$405
42		Lostant Community Library		Public	\$375	-	\$38	\$338
43		Malta Township Public Library		Public	\$450	-	\$45	\$405
44		Manhattan-Elwood Public Library District		Public	\$850	-	\$85	\$765
45		Manteno Public Library District		Public	\$650	8.13	\$65	\$585
46		Maple Park Public Library District		Public	\$375	7.22	\$38	\$338
47		Marengo-Union Public Library District	Marengo-Union Library District	Public	\$850	-	\$85	\$765
48		Marseilles Public Library		Public	\$450	2.9	\$45	\$405
49		Princeton Public Library		Public	\$850	8.37	\$85	\$765
50		Mokena Community Public Library District		Public	\$1,350	-	\$135	\$1,215
51		Moline Public Library		Public	\$1,650	-	\$165	\$1,485
52		Morris Area Public Library District		Public	\$850	0.97	\$85	\$765
53		Mount Morris Public Library		Public	\$450	8.44	\$45	\$405
54		New Lenox Public Library District		Public	\$1,650	8.49	\$165	\$1,485
55		Nippersink Public Library District		Public	\$850	-	\$85	\$765
56		North Chicago Public Library		Public	\$1,050	2.29	\$105	\$945
57		North Chicago Public Library	Bookmobile	Public	\$0	-	\$0	\$0
58		North Suburban Public Library District	NSLD/Loves Park Administration	Public	\$3,500	-	\$350	\$3,150
59		North Suburban Public Library District	Roscoe Branch Library	Public	\$0	-	\$0	\$0
60		Odell Public Library		Public	\$450	-	\$45	\$405
61		Oglesby Public Library District		Public	\$450	7.48	\$45	\$405
62		Oregon Public Library District		Public	\$500	7.52	\$50	\$450
63		Pearl City Public Library District		Public	\$375	7.3	\$38	\$338
64		Pecatonica Public Library District		Public	\$500	7.91	\$50	\$450
65		Peotone Public Library District		Public	\$850	8.49	\$85	\$765
66		Peru Public Library		Public	\$1,050	8.55	\$105	\$945
67		Plano Community Library District		Public	\$850	8.05	\$85	\$765
68		Putnam County Public Library District	Putnam County Public Library	Public	\$650	8.45	\$65	\$585
69		Putnam County Public Library District	Putnam (Condit) Branch	Public	\$0	-	\$0	\$0
70		Putnam County Public Library District	Granville Branch	Public	\$0	-	\$0	\$0
71		Putnam County Public Library District	Magnolia Branch	Public	\$0	-	\$0	\$0
72		Putnam County Public Library District	McNabb Branch	Public	\$0	-	\$0	\$0
73		Putnam County Public Library District	Standard Branch	Public	\$0	-	\$0	\$0
74		Reddick Public Library District		Public	\$1,350	8.55	\$135	\$1,215
75		Richard A. Mautino Memorial Library		Public	\$450	-	\$45	\$405
76		River Valley District Library		Public	\$650	6.06	\$65	\$585
77		Robert R. Jones Public Library District		Public	\$500	6	\$50	\$450
78		Robert W. Rowe Public Library District		Public	\$450	7.53	\$45	\$405
79		Rock Island Public Library	Downtown Library	Public	\$1,650	6.24	\$165	\$1,485
80		Rock Island Public Library	Southwest Library	Public	\$0	-	\$0	\$0
81		Rock Island Public Library	Library 2 Go	Public	\$0	-	\$0	\$0
82		Sandwich Public Library District		Public	\$850	8.43	\$85	\$765
83		Schmaling Memorial Public Library District		Public	\$450	8.53	\$45	\$405
84		Seneca Public Library District		Public	\$850	7.43	\$85	\$765

	A	B	C	D	E	F	G	H
85		Sherrard Public Library District		Public	\$500	6.94	\$50	\$450
86		Silvis Public Library		Public	\$650	-	\$65	\$585
87		Somonauk Public Library District		Public	\$650	7.6	\$65	\$585
88		South Beloit Public Library		Public	\$500	-	\$50	\$450
89		Hinckley Public Library District		Public	\$500	-	\$50	\$450
90		Stockton Township Public Library		Public	\$375	6.79	\$38	\$338
91		Streator Public Library	Streator Public Library	Public	\$550	7.03	\$55	\$495
92		Sycamore Public Library		Public	\$1,350	7.62	\$135	\$1,215
93		Talcott Free Library District		Public	\$650	1.15	\$65	\$585
94		Three Rivers Public Library District	Channahon Location	Public	\$1,350	8.54	\$135	\$1,215
95		Three Rivers Public Library District	Minooka Location	Public	\$0	-	\$0	\$0
96		Colona District Public Library		Public	\$500	-	\$50	\$450
97		Walnut Public Library District		Public	\$375	-	\$38	\$338
98		Warren Township Public Library		Public	\$375	-	\$38	\$338
99		Western District Library		Public	\$500	7.47	\$50	\$450
100		Wilmington Public Library District	Wilmington Public Library Dis	Public	\$1,050	7.74	\$105	\$945
101		Woodstock Public Library		Public	\$1,350	-	\$135	\$1,215
102		Yorkville Public Library		Public	\$1,050	7.48	\$105	\$945
103		Creston-Dement Public Library District		Public	\$450	7.46	\$45	\$405
104		Cortland Community Library		Public	\$500	8.36	\$50	\$450
105		Limestone Township Library District		Public	\$500	4.39	\$50	\$450
106		Charles B. Phillips Public Library District		Public	\$450	-	\$45	\$405
107		Serena Community Unit School District #2	Serena High School	School	\$175	8.44	\$18	\$158
108		Serena Community Unit School District #2	Harding Grade School	School	\$175	-	\$18	\$158
109		Serena Community Unit School District #2	Sheridan Grade School	School	\$175	-	\$18	\$158
110		Joliet Township High SD #204	Joliet Central High School	School	\$425	8.47	\$43	\$383
111		Joliet Township High SD #204	Joliet West High School	School	\$425	8.47	\$43	\$383
112		Meridian CUSD #223	Stillman Valley High School	School	\$250	6.18	\$25	\$225
113		Meridian CUSD #223	Monroe Center Elementary S	School	\$250	6.18	\$25	\$225
114		Meridian CUSD #223	Highland Elementary School	School	\$250	6.18	\$25	\$225
115		Meridian CUSD #223	Meridian Junior High School	School	\$250	6.18	\$25	\$225
116		Plano CUSD 88	Plano High School	School	\$250	-	\$25	\$225
117		Plano CUSD 88	P.H. Miller School	School	\$250	-	\$25	\$225
118		Plano CUSD 88	Plano Middle School	School	\$250	4.79	\$25	\$225
119		Plano CUSD 88	Centennial Elementary Schol	School	\$250	-	\$25	\$225
120		Plano CUSD 88	Emily G. Johns Intermediate	School	\$250	-	\$25	\$225
121		Princeton Township High SD 500	Princeton High School	School	\$250	7.45	\$25	\$225
122		Prophetstown-Lyndon-Tampico CUD 3	Prophetstown Elementary Sc	School	\$175	7.98	\$18	\$158
123		Prophetstown-Lyndon-Tampico CUD 3	Prophetstown High School	School	\$175	7.98	\$18	\$158
124		Prophetstown-Lyndon-Tampico CUD 3	Prophetstown-Lyndon-Tampi	School 3	\$175	7.98	\$18	\$158
125		Prophetstown-Lyndon-Tampico CUD 3	Tampico Elementary School	School	\$175	7.98	\$18	\$158
126		Putnam County SD 535	Putnam County High School	School	\$250	6.76	\$25	\$225
127		Putnam County SD 535	Putnam County Junior High S	School	\$175	6.76	\$18	\$158
128		Putnam County SD 535	Putnam County Primary Sch	School	\$175	6.76	\$18	\$158
129		United Township High School District #30	United Township High Schoo	School	\$425	8.4	\$43	\$383
130		Hampton School District #29	Hampton Elementary School	School	\$175	-	\$18	\$158

	A	B	C	D	E	F	G	H
131	Total				\$76,900		\$7,690	\$69,210

the eRead Illinois fee structure is changing

For the subscription year beginning July 1, 2023, your annual eRead Illinois fee will be assessed based on your library's operating expenditure.

This change means that eRead Illinois can be

- ✓ **Sustainable** (RAILS can maintain a high quality collection)
- ✓ **Equitable** (libraries of all sizes pay their fair share)
- ✓ **Responsive to member needs**

Reminder: 100% of your annual fee goes into the collection

As an eRead Illinois member library, you have access to over 64,000 e-books and audiobooks plus added benefits. This means you can:

- ⇒ provide home access to library materials
- ⇒ make suggestions for the collection
- ⇒ tailor the collection to your users



Fee Schedule: public libraries

Operating Expenditure	Annual eRead Illinois Fee	Operating Expenditure	Annual eRead Illinois Fee
Less than \$20,000	\$275	\$750,000 - \$999,999	\$1,050
\$20,000 - \$100,000	\$375	\$1,000,000 - \$1,999,999	\$1,350
\$100,000 - \$199,999	\$450	\$2,000,000 - \$2,999,999	\$1,650
\$200,000 - \$299,999	\$500	\$3,000,000 - \$4,999,999	\$3,500
\$300,000 - \$399,999	\$550	\$5,000,000 - \$7,999,999	\$6,000
\$400,000 - \$499,999	\$650	\$8,000,000 - \$14,999,999	\$9,000
\$500,000 - \$749,000	\$850	\$15,000,000 and over	\$12,000



Fee Schedule: school libraries

Population (enrollment)	Annual eRead Illinois Fee (per building)
Less than 250	\$175
250 - 999	\$250
1,000 - 1,499	\$350
1,500 and over	\$425



Fee Schedule: academic libraries

Population (enrollment)	Annual eRead Illinois Fee
Less than 1,000	\$400
1,000 - 2,499	\$800
2,500 - 4,999	\$1,200
5,000 - 7,499	\$1,600
7,500 and over	\$2,000



Fee Schedule: special libraries

Population	Annual eRead Illinois Fee
Less than 1,000	\$300
1,000 - 4,999	\$400
5,000 and over	\$500



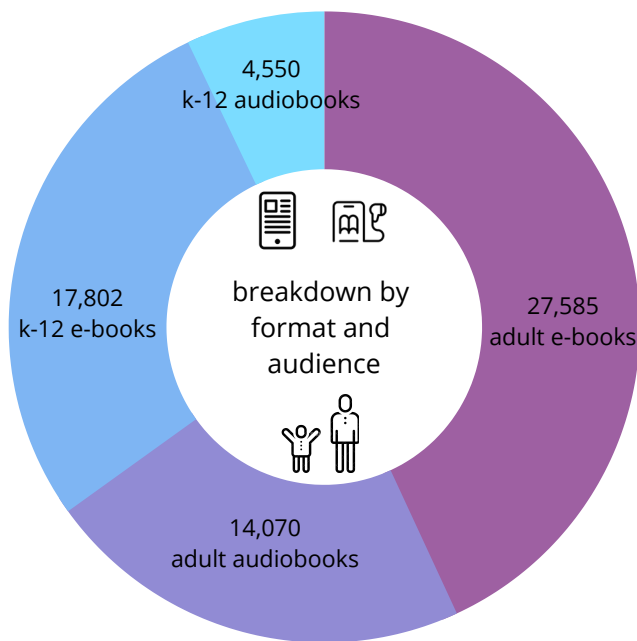
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The fee is based on your library's population served.

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- audience
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- title

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- ⇒ high demand titles
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- ⇒ 5,000+ simultaneous use titles

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RAILS support



marketing materials



curated lists



dedicated specialists

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- ✓ Low holds ratio to ensure availability of popular titles
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RAILS