



## **PrairieCat Delegates Assembly**

**April 26th, 2023**

**10:30 a.m. – 12:00 p.m.**

**In person at Senica's Oak Ridge Golf Club, 658 US-6, LaSalle, IL 61301**

**and**

**Online via Zoom**

**Please visit L2 for in person registration or click on the link below:**

<https://librarylearning.org/event/15010/register>

**Please use the link below to register online via Zoom:**

[https://railslibraries.zoom.us/webinar/register/WN\\_OhFD1h0CRjeE5bgMLSyCDw](https://railslibraries.zoom.us/webinar/register/WN_OhFD1h0CRjeE5bgMLSyCDw)

### **Agenda**

The Delegates Assembly will meet on Wednesday, April 26th, 10:30 a.m. – 12:00 p.m. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

**PUBLIC COMMENT: Public comments may be submitted via email to [Carolyn.coulter@prairiecat.info](mailto:Carolyn.coulter@prairiecat.info) at least two hours before the beginning of the meeting.**

- I. Call to order and welcome
- II. Introductions and welcome new delegates or alternates
- III. Introduction of Guests
- IV. Review of agenda for additions/changes
- V. Public Comments via Zoom Meeting
- VI. Consent Agenda (pp. 2-19)
  - a. Approve minutes for January 25, 2023, PrairieCat Delegates Assembly meeting
  - b. Central Site report including financial and statistical reports
  - c. Approve FY24 Delegates Assembly meeting dates and locations
- VII. Administrative Council Report
  - a. Finance Committee Report – Report from Finance Committee meeting, March 16th, 2022
  - b. Resource Sharing Committee Report – Report from Resource Sharing meeting, January 25th, 2023.
- VIII. PrairieCat Membership Update, Training and Outreach report (Elizabeth Smith)
  - a. Review, compliance process for PrairieCat
- IX. ACTION: Approval of resolution for voting procedure changes (pp. 20-22)
- X. ACTION: Approve FY24 PrairieCat budget and member fees (pp. 23-30)
- XI. ACTION: Discussion and vote, PrairieCat consortia membership in eRead Illinois (pp. 31-45)
- XII. Demonstration: Vega e-Material integration
- XIII. Public Comments via previously submitted email (see above), in person or online.
- XIV. Adjournment

Next regularly scheduled meeting, July 26, 2023, New Lenox Public Library and online via Zoom.

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220 W. 23rd Avenue  
Coal Valley, IL 61240  
(877) 542-7257  
<http://support.prairiecat.info>



**PrairieCat Delegates Assembly  
January 25, 2023  
10:30 a.m. – 12:00 p.m.  
Online via Zoom**

**Please use the link below to register online via Zoom:**

[https://railslibraries.zoom.us/webinar/register/WN\\_GOar3ZILT2a6sA5ckZcRHw](https://railslibraries.zoom.us/webinar/register/WN_GOar3ZILT2a6sA5ckZcRHw)

**Minutes**

The Delegates Assembly met on Wednesday, January 25, 10:30 a.m. – 12:00 p.m. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

**PUBLIC COMMENT: Public comments may be submitted via email to [Carolyn.coulter@prairiecat.info](mailto:Carolyn.coulter@prairiecat.info) at least two hours before the beginning of the meeting.**

**I. Call to order and welcome**

**Present via Zoom:** Alaina Tuttle, Amy Walsh, Joanna Kluever, Cynthia Cole, Denise Tollensdorf, Megan Gove, Alexandra Annen, Emily Kofoid, Sue Stevens, Claire Crawford, Brandy Marsden, Brandy Marsden, Laura Watson, Annette Davis, Jeannie Barry, Julie Harte, Jenna Diedrich, Britni Hartman, Cathy Palmer, Beth Tepen, Valerie Woodley, Jacqy Peterson, Laurel Reiss, Janice May, Noreen Bormet, Amy Runkle, Lynne Noffke, Penny Bryant, Kim Scace, Beth Wood, Jennifer Barton, Emily Porter, Tori Drews, Amy Freeman, Mindy Long, Karen Lonergan, Stephanie Nissen, Andy Newgren, April Hoste, Nick Weber, Mary Petro, Laura Crisp, Jodie DePatis, Laura Long, Beth Ryan, Emily Schaub, Resa Mai, Michelle Krooswyk, Ann Marie Jenkins, Jamie Lockwood, Leah Bill, Barb Posinger, Kelly McCully, Bryon Lear, Jolene Franciskovich, Tari Sangston, Lauren Offerman, Jennifer Shugrue, Anna Allison, Kim Brozovich, Karen Sutura, Jourdan Wendt, Rylie Roubal, Pennie Miller, Cynthia Maxwell, Brenda Weinberg, Ashley H, pper, Angela Campbell, Lynette Heiden, Linda Schreiber, Julie Wayland, Paige Frechmann, Kristi Scherer, Jay Kalman, Deanna Howard, Kimberly Martin, Amanda Burger, Emma Rose Conway, Renee Kozeal, Jan Ambrose, Sondra Terry, Sarah Flanagan, Heather Black, Shelley Augustine, Elaine Chapman, Michelle Bailey, Victoria Blackmer, Melissa Landis, Allison Beasley, Janet Clark, Maria Meachum, Sheree Kozellaha, Amy Fry, Lou Carlile, Rene leyva, Ashley Huffines, Emiy Faulkner, Connie Baele, Meridith Layne, Magda Bonny, Teri Schwenneker, Carolyn Mesick, Mary Cheatwood, Julie Voss, Heather Swanson, Lynn Sheedy, Elizabeth Smith, Chelsey DeSplinter, Anna Behm, Leila Heath, Emily Faulkner, Carolyn Coulter

**Libraries represented:** See vote and quorum sheet.

Faulkner (Chair-DK) started the meeting at 10:33 am. Faulkner welcomed everyone.

**II. Introductions and welcome new delegates or alternates**

Allison Beasley introduced herself as the new Director at Kankakee Public Library.  
Elaine Chapman introduced herself as the new Alternate for Reddick Public Library.

- III. Introduction of Guests  
Anna Behm introduced herself as the eContent Specialist at RAILS.
- IV. Review of agenda for additions/changes  
There were no revisions.
- V. Public Comments via Zoom Meeting  
There were no public comments.
- VI. Consent Agenda
  - a. Approve minutes for October 26, 2022, PrairieCat Delegates Assembly meeting
  - b. Central Site report including financial and statistical reports

**Motion #1: Offerman (TC) moved and Ryan (JO) seconded to approve the consent agenda as presented. There was no discussion on the motion. Motion carries on a roll call.**

**Ayes: 95**

**Nays: 0**

**Abstentions: 0**

- VII. Administrative Council Report
  - a. Finance Committee Report – Report from Finance Committee meeting, December 15, 2022  
Coulter (PrairieCat) stated that the Finance Committee discussed the new fee structure of eRead Illinois and whether it should be brought to the Administrative Council for consideration to join as a consortium. The Committee recommended sending this topic to Administrative Council to consider passing along to the Delegates Assembly.
  - b. Resource Sharing Committee Report – Report from Resource Sharing meeting, November 29, 2022.
    - i. Q and A for IT Services opt-in, Feb. 10<sup>th</sup>, 9AM with OSI, inc.  
Coulter (PrairieCat) said the Resource Sharing Committee met on November 29<sup>th</sup> to discuss the finalization of the blanket contract with Office Specialists, Inc for IT services. This is an opt-in that will soon be available to the membership. For those interested or wishing to learn more, there is a Q&A session scheduled for February 10<sup>th</sup> at 9:00am. Webinar details and registration can be found on L2.
- VIII. PrairieCat Membership Update, Training and Outreach report (Elizabeth Smith)  
Smith (PrairieCat) gave an update on projects related to membership and training. Putnam County Schools is adding their Primary School. Their Go Live date has been pushed back to the end of 2023 due to limited staff at the school district. Rock Island is adding their Watts-Midtown branch. Because this is a building project there are delays, but a soft launch is tentatively scheduled for February 2023. Mount Carroll Public Library is upgrading from Union List to Basic Online with a projected Go Live of February 2023. Lostant Community library is joining PrairieCat as a Basic Online member. The Librarian is continuing to add items and has more than 50% entered. They are now filling hold requests from their collection.

Smith continued giving a review of recent member events:

Resource Sharing Summit | Nov 2022

Vega Showcases Training | Dec 2023

Member Update | Dec 2023

Strategic Plan Evaluation Listening Session | Jan 2023

PrairieCat also has some Virtual CE and Training Sessions and Spring Member Updates in the works. PUG (PrairieCat Users Group) Day will be in person in 2023. This will be a one-day professional development and training event for member libraries. Stay tuned for details on the meeting date and location. Smith reminded the Delegates that both virtual and in person site visits from PrairieCat staff are available. Request a site visit by filling out the form on PrairieCat's support site.

Smith discussed PrairieCat's training platform, TalentLMS. TalentLMS has course offerings that include holds, searching, Encore, circulation, advanced circulation, reports-Decision Center and Create Lists, ILL Module Overview and Technical Services-acquisitions, item entry and serials. In the past 30 days, there have been 16 new users, 76 logged in users, 259 log ins, 184 completed courses. PrairieCat also offers on-demand training.

Smith said Vega Discover is available for the libraries to trial launch to the public. Visit the Vega page on the PrairieCat support site for details, FAQ, promotional materials, recorded trainings, and more. Please note, eMaterials and eCommerce are not integrated at this time. Check the FAQ, then report any issues or questions to the help desk. All collection and kiosk sites have a New Catalog Survey linked at the top of each page.

- a. Review, compliance process for PrairieCat  
Smith (PrairieCat) reviewed the compliance rules for the membership explaining that attendance at the Delegates Assembly meetings is required of all Fully Participating and Basic Online PrairieCat members and the four Union Listing Representatives. If a member library or Union List Delegate is not represented by their Delegate or Alternate at two of the four scheduled Delegates Assembly meetings, a fine in the amount of \$150 will be assessed to that member library. If a member library is not represented at the Delegates Assembly by their Delegate or Alternate in person at least once a year, a fine in the amount of \$150 will be assessed to that member library. This requirement is waived for Union List Delegates. NOTE: The in-person part of the attendance rules will not be enforced until the State of Illinois, once again, requires in-person attendance for quorum.

- IX.** ACTION: Vote to change bylaws regarding timing of draft budget presentation to Delegates Assembly

**Motion #2: Drews (SD) moved and Blackmer (CV) seconded to approve moving draft budget presentation to the Delegates from October to January in the bylaws. There was no discussion on the motion. Motion carries on a roll call.**

**Ayes: 99**

**Nays: 0**

**Abstentions: 0**

- X. Delegates Assembly meeting location plan for FY24  
Coulter (PrairieCat) stated as discussed at the October PrairieCat Delegates Assembly meeting and at subsequent Administrative Council meetings, PrairieCat will be moving the Delegates Assembly meeting locations around the PrairieCat's large territory to help accommodate the membership. The PrairieCat Administrative Council agreed to this plan at their January 6<sup>th</sup> meeting.  
July Meetings: North Suburban Public Library District, Loves Park, IL  
October Meetings: Senica's Oak Ridge Golf Club, LaSalle, IL  
January Meetings: New Lennox Public Library/Moline Public Library  
*(The plan here would be to have the January meeting at New Lennox one year and the next year's January meeting would be at Moline)*  
April Meetings: Senica's Oak Ridge Golf Club, LaSalle, IL

Miller (PP) asked why three of the meeting locations are in the Southern portion of the territory? Coulter responded that this is due to trying to find member libraries large enough to hold the Delegates Assembly.

- XI. Discussion, eRead Illinois participation for all fully participating or basic online PrairieCat members, RAILS Presentation via Zoom  
Behm (RAILS) gave the eRead Illinois Presentation to the Delegates. She explained what eRead Illinois is, what its benefits are, the changing fee structure and why PrairieCat should join as a consortium.

Faulkner (DK) asked if there are other services libraries could get rid of that eRead would replace. Behm said that question is better answered on a per library basis. Some of the larger members use eRead Illinois as a supplemental service along with such services as OverDrive. However, there are several members where eRead Illinois is their only eContent provider. Drews (SD) stated We love eRead! It competes well with Libby among our patrons. Kluever (MS) said eRead is an insanely good value. Our patrons love it. Ryan (JO) said eRead is excellent. It's my staff's favorite. Wonderful content, very very very short wait times if any. Hartman (SC) said eRead is our only e-Content. We can't afford anything else. I'm especially excited to see content being integrated into Vega! Sheedy (OG) asked when does eRead Illinois invoice its members? Behm replied billing follows their fiscal year (July-June). An intent to commit statement is sent out in March/April that asks current members if they plan to renew their membership. Those who reply yes will then be invoiced. Public Libraries are billed in July, but we wait to bill schools until August when they return from summer break. Watson (HC) asked if academics are charged the same as schools? Behm stated no, there are different tiers for academics. It is based on enrollment, but the tiers are different. Miller (PP) we love eRead Illinois and this is the only way were, as a small library, are able to offer eContent to our patrons. Leyva (FR) asked if this would have to be an unanimous vote to join eRead as a consortium. Coulter (PrairieCat) responded no, it would only have to be a majority vote, but remember this is just a discussion topic right now, there is no vote today. Ryan asked, for the libraries that are not currently members would they be able to get a trial to properly check it out? Behm said yes, please email her directly.  
Ambrose (MB) As a small library that doesn't have ebooks, this is a great resource for our patrons. I don't mind having the fee stay the same to keep the amount of books as large as possible. Roubal (HK) asked Has the app improved lately? We dropped eRead a couple years ago. Behm replied that they have really worked hard to fix the app and there haven't been any issues. Crisp (TW) said she is currently on of the schools who has eRead Illinois. We love it, it is really great and is our only access to eBooks and audiobooks. We are a rural, consolidated school district, with four

buildings. We only have 800 students K-12. Right now, we pay the \$250, but with the new fee structure that will increase to \$630, with the discount, \$700 without. There is a real concern that I will not be able to convince my district to pay these higher amounts. Behm acknowledged Crisp's concern and said they have heard similar concerns from rural schools. She'd be happy to have a one-on-one conversation to discuss consideration strategies and get you information to take to stakeholders. Woodley (WR) asked how does this work with eBooks in Vega? Coulter answered, saying eRead Illinois is already integrated with Vega for non-consortium, but we are still waiting for them to release consortia integration for any eBooks. When they do release it, eRead will integrate with Vega, along with OverDrive and Hoopla and some other vendors.

Kluever suggested bringing eRead Illinois to a vote in April. The Delegates agree to vote on eRead Illinois in April.

- I. Public Comments via previously submitted email (see above), in person or online  
Sheedy (OG) said thank you to the PrairieCat Staff for the support they have given her when she took this role on November 28<sup>th</sup>. They have made things move very smoothly.
- II. Adjournment  
The meeting adjourned at 11:54pm
- III. Next regularly scheduled meeting, April 26, 2023, Senica's Oak Ridge Golf Club and online via Zoom.

PrairieCat Delegates Assembly Vote Tally  
FY20

Total voting members:		104	Total needed for quorum: 52			Total needed for 2/3 vote: 69												Motion			Motion		
LLSAP Code	Agency (highlighted libraries attended via Zoom)	In person: Zoom: Total:	Motion 1: to approve the consent agenda as presented			Motion 2: to approve moving draft budget presentation to the Delegates from October to January in the bylaws.																	
			Move:	Offerman (TC)		Move:	Drews (SD)		Move:			Move:			Move:			Move:					
			Second: Ryan (JO)			Second: Blackmer (CV)			Second:			Second:			Second:			Second:					
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain			
AN	Andalusia TL		1			1																	
BM	Bertolet ML		1			1																	
BD	Bourbonnais PL		1			1																	
BR	Bradley PL					1																	
BY	Byron PLD		1			1																	
CP	Charles B. Phillips PL		1			1																	
CH	Cherry Valley PLD		1			1																	
CT	Clinton Township PLD		1			1																	
CC	Coal City PL		1			1																	
CL	Colona PL		1			1																	
CF	Community Unit SD #2		1			1																	
CO	Cordova PL		1			1																	
CN	Cortland Community Library		1			1																	
CR	Creston-Dement PL		1			1																	
DK	DeKalb PL		1			1																	
EA	Earlville PL		1			1																	
EP	East Dubuque DL		1			1																	
EM	East Moline PL		1			1																	
EL	Elizabeth TL																						
EJ	Ella Johnson ML					1																	
ER	Erie PL		1			1																	
FL	Flagg-Rochelle PLD		1			1																	
FO	Forreston PL (UL rep)		1			1																	
FR	Fossil Ridge PL		1			1																	
FG	Franklin Grove PLD		1			1																	
FP	Freeport PLD		1			1																	
GA	Galena PLD		1			1																	
GP	Geneseo PL		1			1																	
GE	Genoa PLD		1			1																	
GR	Grant Park PL																						
GV	Graves-Hume PL (Mendota)		1			1																	
HN	Hanover TL		1			1																	
HR	Harvard Diggins Library		1			1																	
HE	Henry C Adams ML (Prophetstown)		1			1																	
HC	Highland Community College		1			1																	
HK	Hinckley PLD		1			1																	
HD	Homer Township Public Library		1			1																	
BL	Ida PL		1			1																	
JO	Johnsburg PL		1			1																	
JC	Joliet HS District #204					1																	
JH	Julia Hull PL		1			1																	
KK	Kankakee Public Library		1			1																	
LS	LaSalle PL		1			1																	
LE	Lena CL																						
LI	Limestone PL		1			1																	
ML	Malta PL		1			1																	
MT	Manhattan PL		1			1																	
MN	Manteno PL		1			1																	
MP	Maple Park PL		1			1																	

PrairieCat Delegates Assembly Vote Tally  
FY20

LLSAP Code	Agency (highlighted libraries attended via Zoom)	In person: Zoom: Total:	Motion 1: to approve the consent agenda as presented			Motion 2: to approve moving draft budget presentation to the Delegates from October to January in the bylaws.									Motion			Motion		
			Move: Offerman (TC)			Move: Drews (SD)			Move:			Move:			Move:			Move:		
			Second: Ryan (JO)			Second: Blackmer (CV)			Second:			Second:			Second:			Second:		
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
MU	Marengo-Union PLD		1			1														
MB	Marseilles PL		1			1														
MS	Meridian Schools		1			1														
MK	Mokena PL		1			1														
MX	Moline PL		1			1														
MV	Moline High School (UL rep)		1			1														
MR	Morris Area PL		1			1														
MM	Mount Morris PL		1			1														
NL	New Lenox PL		1			1														
KR	Nippersink PLD		1			1														
NC	North Chicago		1			1														
LP	North Suburban PLD		1			1														
OD	Odell PL		1			1														
OG	Oglesby PL					1														
OR	Oregon PL		1			1														
PP	Pearl City PL		1			1														
PT	Pecatonica PL		1			1														
PE	Peotone PL		1			1														
PU	Peru PL		1			1														
PD	Plano Community PL		1			1														
PX	Plano CUSD#88		1			1														
PO	Polo PLD																			
PR	Princeton PL		1			1														
PF	Princeton Twp HS		1			1														
TW	Prophetstown-Lyndon-Tampico SD		1			1														
UC	Putnam County Schools		1			1														
UE	Putnam County PL		1			1														
RL	Reddick PL (Ottawa)		1			1														
MA	Richard A Mautino (Spring Valley)		1			1														
RD	River Valley DL (Port Byron)		1			1														
CV	Robert R. Jones DL (Coal Valley)		1			1														
RO	Robert W. Rowe PL (Sheridan)		1			1														
RW	Rochelle Twp High School (UL rep)		1			1														
RP	Rock Island PL		1			1														
RU	Rockford University		1			1														
RY	Rockridge High School (UL rep)		1			1														
SA	Sandwich PLD		1			1														
SC	Schmaling ML (Fulton)		1			1														
SE	Seneca PL		1			1														
SD	Sherrard PLD		1			1														
SL	Silvis PL		1			1														
SK	Stockton PL		1			1														
SN	Somonauk PL		1			1														
SB	South Beloit PL		1			1														
SR	Streator PL		1			1														
SY	Sycamore PL		1			1														
TF	Talcott Free LD		1			1														
TC	Three Rivers PL		1			1														
UT	United Township HS		1			1														



PrairieCat Delegates Assembly Vote Tally  
FY20

LLSAP Code	Agency (highlighted libraries attended via Zoom)	In person: Zoom: Total:	Motion 1: to approve the consent agenda as presented			Motion 2: to approve moving draft budget presentation to the Delegates from October to January in the bylaws.						Motion			Motion					
			Move: Offerman (TC)			Move: Drews (SD)			Move:			Move:			Move:					
			Second: Ryan (JO)			Second: Blackmer (CV)			Second:			Second:			Second:					
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
WA	Walnut PL																			
WR	Warren Township PL		1			1														
WD	Western Dist PL (Orion)		1			1														
WL	Wilmington PL		1			1														
WO	Woodstock PL		1			1														
YK	Yorkville PL		1			1														
Totals:		0	95	0	0	99	0	0	0	0	0	0	0	0	0	0	0	0	0	0



**Date:** 4/7/2023  
**To:** PrairieCat Administrative Council  
**From:** Elena Mendoza, RAILS Staff Accountant  
**Subject:** PrairieCat Financial Report – February 2023

Please find attached the PrairieCat Financial Reports for the month of February 2023. The attached statements include the Cash Report, Balance Sheet, Statement of Revenues and Expenses, and Check Register for the period of February 23 through March 23.

As of February 28, of the total cash balance of \$1,959,997, \$1,324,028 was undesignated working cash, \$623,941 was designated for capital reserves, and \$12,028 was eCommerce receipts payable to the membership. Cash decreased \$49,962 during the month of February primarily due to the monthly payroll and payroll-related expenses as well as several other vendor expenses. These expenses were partially offset by the receipt of all but four remaining invoiced third quarter member fees, bringing PrairieCat to a total of 96% of the quarterly fees received to date.

The balance of working cash was sufficient to fund 8.2 months of budgeted FY2023 operating expenses, and the capital reserves amount could fund an additional 3.9 months of budgeted operating expenses.

Total revenues through February of \$1,286,955 were \$36,866 above the budgeted amounts primarily due to the addition of the North Chicago Public Library migration, data scoping fees, and annual Sierra subscription (\$14,000); their second and third quarter member fees (\$2,736 per quarter); and their one-time capital reserve contribution (\$5,000). The migration, data scoping, and subscription revenues do not add to PrairieCat's net asset balance since they are completely offset by the corresponding vendor expense recorded in Information Service Costs. Other above budget revenues included PrairieCat's 401a forfeiture payout (\$4,034), the plan of which was terminated on June 30, 2021 and replaced by the Illinois Municipal Retirement Fund (IMRF) as of July 1, 2021, as well as investment income and reimbursements for self-check station license billings to members.

Total year-to-date interest as of the end of February was \$16,980, which was \$13,314 above the year-to-date budgeted amount of \$3,666. The Illinois Funds interest rate has continued to rise with the daily rate at 4.739% as of March 23. During the March meeting, the Federal Reserve raised the interest rate by a quarter of a percentage point. This is the ninth increase since March 2022, although they expressed that future increases could be near an end. The expected rate goal is now 5.1% by the end of calendar year 2023 decreasing to 4.3% and 3.1% at the end of calendar years 2024 and 2025, respectively.

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220 W. 23<sup>rd</sup> Avenue  
Coal Valley, IL 61240  
(877) 542-7257  
<http://support.prairiecat.info>

Total expenses through February of \$1,156,194 were \$135,638 below budget mostly due to under budget Supplies, Postage and Printing costs (\$53,931), Personnel costs (\$35,302), Contractual Services expenses (\$24,034), Travel and Continuing Education costs (\$9,042), Professional Services (\$3,718), and under budget expenses in nearly every other cost category. Supplies, Postage and Printing costs were under budget mostly due to the budgeted website upgrade and redesign costs, IT migration costs, and domain server purchase that have not yet occurred. Personnel expenses were under budget mostly due to a staff member being out on short term leave for the majority of the first half of the fiscal year, returning in early December, as well as not having yet incurred unemployment insurance and tuition reimbursement expenses through February. Contractual Services expenses were temporarily under-budget due to timing differences between the monthly budgeted amounts and the receipt and payment of vendor invoices, as well as not having yet incurred outside printing expenses through February. Travel and Continuing Education costs were below budget through February but are expected to rise as other conferences take place throughout the fiscal year. Professional Services costs were below budget primarily due to a lower than budgeted need for legal services and consulting through February.

**PRAIRIECAT  
CASH REPORT  
FOR THE PERIOD ENDING February 28, 2023**

Beginning Cash Balance	\$ 2,009,958.73
Cash Received	
Payments from Member Libraries, etc.	29,951.00
Interest - BankORION	295.37
Interest - Illinois Funds	2,449.18
eCommerce Receipts Payable	5,418.22
Total Cash Received	<u>38,113.77</u>
Expenses Paid	
Checks and Vendor ACH Payments	20,977.96
Payroll and Retirement Contributions	66,716.90
ACH Credit Card Payments	-
Miscellaneous (Lockbox & Misc. Bank Fees, eCommerce Fees, etc.)	380.53
Total Disbursements	<u>88,075.39</u>
Ending Cash Balance	<u><u>\$ 1,959,997.11</u></u>

**CASH DETAILS:**

Member Library Deposit Accounts/Prepayments	\$ -
eCommerce Cash Receipts Payable	12,027.80
Capital Reserve Designation	623,940.90
Working Cash	1,324,028.41
<b>TOTAL CASH</b>	<u><u>\$ 1,959,997.11</u></u>

**PAYPAL FUNDS DETAILS:**

February PayPal Receipts in Transit to Bank	\$561.39
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Invested in Capital Assets Balance as of February 2023	\$829.94
Unrestricted Fund Balance as of February 2023	\$1,958,435.28
FY23 operating expenses excluding planned capital reserve designation:	\$ 1,940,141.92
Working Cash % of operating expenses:	68.24%

**PrairieCat**  
Balance Sheet  
As of 2/28/2023

	Balance End of Month
<b>Assets</b>	
Cash & cash equivalents	
Cash - Bank Orion	1,245,020.55
Cash - Illinois Funds	714,976.56
PayPal Funds	561.39
Total Cash & cash equivalents	1,960,558.50
Accounts receivables	13,104.60
Prepaid expenses	209,997.64
Capital Assets, net	
Computers	287,558.00
Vehicles	12,450.50
Accumulated Depreciation	(299,178.56)
Total Capital Assets, net	829.94
Other Assets	
Deferred Outflows - Pension	440,899.93
Total Other Assets	440,899.93
Total Assets	2,625,390.61
<b>Liabilities</b>	
eCommerce Receipts Payable	12,589.19
Payroll	
Salaries Payable	19,082.81
PR Tax Withheld Payable	5,400.97
Pension Payable	15,680.53
Retirement Payable	1,202.75
PR Tax Expense Payable	2,080.17
Total Payroll	43,447.23
Deferred revenue	190,095.83
Compensated absences	32,804.14
Net Pension Liability	384,005.00
Other long-term obligations	
Deferred Inflows - OPEB	3,184.00
Total Other long-term obligations	3,184.00
Total Liabilities	666,125.39
<b>Net Assets</b>	
Beginning Net Assets	1,828,504.41
Current YTD Net Income	130,760.81
Total Net Assets	1,959,265.22
Total Liabilities and Net Assets	2,625,390.61

**PrairieCat**

Statement of Revenues and Expenses - FY23 is 66.67% Completed  
From 2/1/2023 Through 2/28/2023

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
<b>REVENUES</b>						
Fees for Services and Materials						
Union List Member Revenue	2,300.17	18,401.36	18,401.00	100.00%	27,602.00	66.66%
Fully Participating and Basic Online Member Revenue	93,033.00	741,804.73	737,706.00	100.55%	1,106,558.92	67.03%
ILL Barcode Revenue	200.00	2,200.00	2,000.00	110.00%	3,000.00	73.33%
Fully Participating & Basic Online - CR Contribution	4,829.17	43,481.38	38,106.00	114.10%	57,160.00	76.06%
Union List - CR Contribution	576.58	4,612.64	4,612.00	100.01%	6,919.00	66.66%
Total Fees for Services and Materials	<u>100,938.92</u>	<u>810,500.11</u>	<u>800,825.00</u>	<u>101.21%</u>	<u>1,201,239.92</u>	<u>67.47%</u>
Reimbursements						
Reimbursements	2,035.39	27,883.12	13,110.00	212.68%	19,665.00	141.79%
Reimbursements - Hosting Fee	3,967.16	31,612.53	31,306.00	100.97%	46,960.00	67.31%
Reimbursements - Capira Mobile App	2,349.42	19,226.89	23,000.00	83.59%	34,500.00	55.73%
Total Reimbursements	<u>8,351.97</u>	<u>78,722.54</u>	<u>67,416.00</u>	<u>116.77%</u>	<u>101,125.00</u>	<u>77.85%</u>
Investment Income	2,744.55	16,979.66	3,666.00	463.16%	5,500.00	308.72%
Other						
Other Grants	0.00	0.00	1,332.00	0.00%	2,000.00	0.00%
Other Grants - RAILS Grants for Members	47,023.08	376,184.66	376,184.00	100.00%	564,277.00	66.66%
Other Revenue	0.00	4,567.96	666.00	685.87%	1,000.00	456.79%
Total Other	<u>47,023.08</u>	<u>380,752.62</u>	<u>378,182.00</u>	<u>100.68%</u>	<u>567,277.00</u>	<u>67.12%</u>
Total REVENUES	<u>159,058.52</u>	<u>1,286,954.93</u>	<u>1,250,089.00</u>	<u>102.95%</u>	<u>1,875,141.92</u>	<u>68.63%</u>
<b>EXPENSES</b>						
Personnel						
Other Professionals	49,439.16	422,704.82	425,186.00	99.41%	642,723.00	65.76%
Support Services	10,336.51	69,682.70	89,179.00	78.13%	134,805.00	51.69%
Social Security Taxes	4,160.36	34,688.98	39,328.00	88.20%	59,450.00	58.34%
Unemployment Insurance	0.00	0.00	2,334.00	0.00%	3,500.00	0.00%
Worker's Compensation	143.09	1,557.72	1,086.00	143.43%	1,629.10	95.61%
Retirement Benefits	7,723.02	67,388.86	72,077.00	93.49%	108,953.00	61.85%
Health, Dental And Life Insurance	14,510.46	103,595.37	104,738.00	98.90%	157,108.92	65.93%
Other Fringe Benefits	0.00	453.00	666.00	68.01%	1,000.00	45.30%
Tuition Reimbursements	0.00	0.00	333.00	0.00%	500.00	0.00%
Staff Professional Memberships	0.00	220.00	666.00	33.03%	1,000.00	22.00%
Total Personnel	<u>86,312.60</u>	<u>700,291.45</u>	<u>735,593.00</u>	<u>95.20%</u>	<u>1,110,669.02</u>	<u>63.05%</u>
Buildings and Grounds						
Property Insurance	203.84	1,630.72	1,666.00	97.88%	2,500.00	65.22%
Total Buildings and Grounds	<u>203.84</u>	<u>1,630.72</u>	<u>1,666.00</u>	<u>97.88%</u>	<u>2,500.00</u>	<u>65.23%</u>
Vehicle Expenses						
Fuel	44.64	515.84	1,333.00	38.69%	2,000.00	25.79%
Repairs And Maintenance	0.00	274.98	1,333.00	20.62%	2,000.00	13.74%

**PrairieCat**

Statement of Revenues and Expenses - FY23 is 66.67% Completed

From 2/1/2023 Through 2/28/2023

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Vehicle Insurance	199.67	880.36	1,666.00	52.84%	2,500.00	35.21%
Vehicles Leasing And Rent	0.00	0.00	333.00	0.00%	500.00	0.00%
Other Vehicle Expenses	0.00	82.50	500.00	16.50%	750.00	11.00%
<b>Total Vehicle Expenses</b>	<b>244.31</b>	<b>1,753.68</b>	<b>5,165.00</b>	<b>33.95%</b>	<b>7,750.00</b>	<b>22.63%</b>
<b>Travel and Continuing Education</b>						
In-State Travel	0.00	910.57	3,333.00	27.31%	5,000.00	18.21%
Out-Of-State Travel	0.00	1,513.60	4,000.00	37.84%	6,000.00	25.22%
Registrations And Meeting, Other Fees	0.00	3,491.87	6,000.00	58.19%	9,000.00	38.79%
Conferences And Continuing Education Meetings	0.00	1,241.46	3,333.00	37.24%	5,000.00	24.82%
Public Relations	0.00	799.83	333.00	240.18%	500.00	159.96%
<b>Total Travel and Continuing Education</b>	<b>0.00</b>	<b>7,957.33</b>	<b>16,999.00</b>	<b>46.81%</b>	<b>25,500.00</b>	<b>31.21%</b>
<b>Commercial Insurance</b>	<b>640.00</b>	<b>5,120.00</b>	<b>5,000.00</b>	<b>102.40%</b>	<b>7,500.00</b>	<b>68.26%</b>
<b>Supplies, Postage and Printing</b>						
Computers, Software And Supplies	769.21	20,012.46	74,666.00	26.80%	112,000.00	17.86%
General Office Supplies And Equipment	0.00	843.72	134.00	629.64%	200.00	421.86%
Postage	13.12	13.12	0.00	0.00%	0.00	0.00%
<b>Total Supplies, Postage and Printing</b>	<b>782.33</b>	<b>20,869.30</b>	<b>74,800.00</b>	<b>27.90%</b>	<b>112,200.00</b>	<b>18.60%</b>
<b>Telephone and Telecommunications</b>	<b>0.00</b>	<b>0.00</b>	<b>2,866.00</b>	<b>0.00%</b>	<b>4,300.00</b>	<b>0.00%</b>
<b>Equipment Repair and Maintenance</b>						
Equipment Repair And Maintenance Agreements	39.05	723.00	2,000.00	36.15%	3,000.00	24.10%
<b>Total Equipment Repair and Maintenance</b>	<b>39.05</b>	<b>723.00</b>	<b>2,000.00</b>	<b>36.15%</b>	<b>3,000.00</b>	<b>24.10%</b>
<b>Professional Services</b>						
Legal	0.00	1,322.50	4,666.00	28.34%	7,000.00	18.89%
Accounting	0.00	4,600.00	4,666.00	98.58%	7,000.00	65.71%
Consulting	0.00	800.00	1,666.00	48.01%	2,500.00	32.00%
Payroll Service Fees	729.62	4,891.43	4,334.00	112.86%	6,500.00	75.25%
<b>Total Professional Services</b>	<b>729.62</b>	<b>11,613.93</b>	<b>15,332.00</b>	<b>75.75%</b>	<b>23,000.00</b>	<b>50.50%</b>
<b>Contractual Services</b>						
Information Service Costs	41,873.34	346,451.07	372,129.00	93.09%	558,193.90	62.06%
Outside Printing Services	0.00	0.00	1,333.00	0.00%	2,000.00	0.00%
Other Contractual Services	6,668.05	53,329.43	50,352.00	105.91%	75,529.00	70.60%
<b>Total Contractual Services</b>	<b>48,541.39</b>	<b>399,780.50</b>	<b>423,814.00</b>	<b>94.33%</b>	<b>635,722.90</b>	<b>62.89%</b>
Depreciation	207.51	1,660.08	3,264.64	50.85%	4,897.00	33.89%
Professional Association Membership Dues	94.58	1,283.10	1,333.00	96.25%	2,000.00	64.15%
Miscellaneous	72.75	804.25	333.00	241.51%	500.00	160.85%
Miscellaneous - eCommerce Fees	307.78	2,706.78	3,666.00	73.83%	5,500.00	49.21%
<b>Total EXPENSES</b>	<b>138,175.76</b>	<b>1,156,194.12</b>	<b>1,291,831.64</b>	<b>89.50%</b>	<b>1,945,038.92</b>	<b>59.44%</b>

**PrairieCat**

Statement of Revenues and Expenses - FY23 is 66.67% Completed  
From 2/1/2023 Through 2/28/2023

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u><del>20,882.76</del></u>	<u><del>130,760.81</del></u>	<u><del>(41,742.64)</del></u>	<u><del>(313.25)%</del></u>	<u><del>(69,897.00)</del></u>	<u><del>(187.07)%</del></u>



**PrairieCat**  
 Check/Voucher Register  
 1000 - Cash - Bank Orion  
 From 2/23/2023 Through 3/23/2023

Vendor Name	Effective Date	Check Amount
WEX Bank	2/24/2023	44.64
Bank Orion	2/28/2023	52.75
First Bankcard	3/1/2023	4,634.12
Paycom Payroll LLC	3/2/2023	462.02
Paycom Payroll LLC	3/2/2023	19,082.81
Paycom Payroll LLC	3/2/2023	7,481.14
ICMA Retirement Corporation	3/3/2023	1,202.75
Illinois Municipal Retirement Fund	3/3/2023	10,453.85
MerchantE	3/6/2023	249.46
LIMRICC	3/7/2023	19,870.20
Bank Orion	3/9/2023	20.00
Innovative Users Group	3/16/2023	1,250.00
Klein, Thorpe and Jenkins, Ltd.	3/16/2023	454.50
Paycom Payroll LLC	3/16/2023	308.12
Paycom Payroll LLC	3/16/2023	19,082.76
Paycom Payroll LLC	3/16/2023	7,481.22
ICMA Retirement Corporation	3/17/2023	<u>1,202.75</u>
Report Total		<u><u>93,333.09</u></u>

	July 2021	July 2022	Aug 2021	Aug 2022	Sept 2021	Sept 2022	Oct 2021	Oct 2022	Nov 2021	Nov 2022	Dec 2021	Dec 2022	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023	FY22 Totals	FY23 Totals to date	FY Totals % of change
<b>General</b>																					
Bibliographic records	1,219,827	1,211,017	1,219,551	1,209,331	1,218,858	1,206,499	1,218,899	1,226,849	1,214,203	1,225,612	1,215,929	1,224,624	1,215,549	1,223,124	1,211,935	1,221,543	1,211,811	-	1,210,847	1,221,543	0.88%
Item records	5,183,607	5,142,475	5,185,390	5,141,450	5,174,748	5,118,515	5,173,253	5,170,302	5,124,506	5,164,903	5,141,132	5,160,306	5,140,373	5,155,078	5,128,923	5,142,598	5,134,041	-	5,136,754	5,142,598	0.11%
Patron records	360,659	349,095	364,275	354,815	367,132	358,694	370,335	371,248	372,876	372,189	373,837	372,299	376,417	374,606	378,177	377,525	381,027	-	345,140	377,525	9.38%
Total circulation	418,632	442,427	333,010	431,013	363,908	392,512	363,451	386,612	350,707	379,399	316,891	329,603	348,886	404,704	341,979	378,131	407,844	-	4,450,516	3,144,401	-29.35%
ILL transactions on LLSAP	53,375	52,033	53,992	57,066	55,717	54,709	53,538	52,583	50,390	52,224	46,571	45,731	57,347	62,328	51,800	55,892	60,229	-	638,373	432,566	-32.24%
Reciprocal borrowing	45,706	49,276	42,743	48,160	39,897	43,301	39,998	43,631	37,412	42,487	34,708	36,391	38,206	45,815	38,152	44,489	46,092	-	499,632	353,550	-29.24%
<b>Training, Outreach and Engagement</b>																					
Training events	2	7	1	2	1	7	3	4	1	7	2	8	8	6	3	6	9	-	43	47	9.30%
Training participants	6	23	2	12	9	17	8	202	2	16	4	64	23	17	6	14	21	-	185	365	97.30%
Training contact hours	14	33	1	18	27	25	18	301	3	21	5	73	29	25	5	20	26	-	221	513	132.65%
TalentLMS Course Completions	370	292	181	420	233	302	353	302	247	184	162	126	275	228	145	192	253	-	2,871	2,046	-28.74%
Site visits	4	1	5	4	3	-	5	5	1	2	4	2	3	1	7	2	4	-	47	17	-63.83%
Member Meetings/Events	6	10	6	9	19	10	8	10	4	6	3	9	6	7	4	9	6	-	88	70	-20.45%
Meeting/Event participants	155	183	72	129	455	406	283	201	100	80	32	154	179	165	66	140	57	-	1,905	1,458	-23.46%
Meeting/Event contact hours	259	257	92	184	446	85	428	322	113	251	56	197	242	276	66	214	68	-	2,605	1,784	-31.52%
<b>Troubleshooting</b>																					
HelpDesk Calls Opened	236	242	327	388	312	236	322	291	259	384	250	285	271	247	361	320	383	-	3,595	2,393	-33.44%
HelpDesk Calls Closed	248	225	303	385	303	193	282	281	240	364	342	251	278	248	345	512	407	-	3,696	2,459	-33.47%
<b>Database Enrichment</b>																					
Bibload records loaded - PC staff	1,351	1,980	955	1,620	1,353	1,751	1,410	1,520	1,587	1,801	851	1,562	1,349	1,857	1,323	1,532	1,278	-	15,983	13,633	-14.77%
Bibload records loaded - MARC catalogers	1,497	1,968	1,549	2,173	2,331	2,481	1,813	2,273	2,085	2,266	1,688	2,491	1,750	1,877	1,909	1,939	-	-	22,791	16,508	-27.57%
Cleanup/overlays/merges - PC staff	4,236	704	846	2,712	633	1,417	632	3,051	626	2,537	1,101	1,226	885	1,656	4,102	1,499	1,988	-	18,603	14,802	-20.43%
Cleanup/overlays/merges - MARC catalogers	916	825	1,293	1,142	702	1,320	931	913	1,192	1,178	798	896	1,004	906	1,046	767	414	-	9,788	7,947	-18.81%
Enhancements/corrections - PC staff	15	22	37	43	3	48	29	49	-	9	30	26	28	50	41	8	38	-	291	255	-12.37%
Enhancements/corrections - MARC catalogers	6	116	153	188	175	159	133	75	222	113	107	67	216	114	117	97	4	-	1,241	929	-25.14%
Original catalogings - PC staff	35	26	53	29	36	34	14	53	26	24	39	34	35	40	32	2	37	-	387	242	-37.47%
Original catalogings - MARC catalogers	13	36	-	-	-	-	-	31	-	36	-	19	-	-	-	-	-	-	13	122	838.46%
Special projects (Call number conversion, ICode1 conversion, Reclamation, etc)	72,677	68,998	47,901	29,015	16,903	64,216	88,045	126,732	7,078	48,009	45,433	46,693	126,286	89,781	49,757	93,886	54,232	-	647,359	567,330	-12.36%
To see the full statistical spreadsheet, visit: <a href="https://support.prairiedcat.info/gov">https://support.prairiedcat.info/gov</a>																					



Date:04/26/2023

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: FY24 Meeting dates and locations

**Executive Summary:**

Below please find the dates and locations for FY24 Delegates Assembly meetings:

<b>DELEGATES ASSEMBLY</b>			
<p>This body approves the budget, contracts, new members and other major decisions for PrairieCat. Consists of a representative from each Fully Participating and Basic Online member as well as four Union Listing representatives.</p>			
<p>FY2024 Officers:</p> <p>Chair: Ashley Huffines (FP)</p> <p><b>Vice-Chair:</b></p>		<p><b>Secretary:</b></p> <p>Treasurer: Beth Ryan (JO)</p>	
<p>Quarterly meetings in months of January, April (budget approved), July, and October (budget presented). Last Wednesday of the month. All meetings are in person and held from 10:00am-12:00 pm. Lunch is served at the April meeting. Participation also available via Zoom.</p>			
<p>PC Host: Carolyn Coulter Alternate Host: Chelsey DeSplinter, Elizabeth Smith</p> <p>Panelists: Chair, others as needed</p>			
<p><b>Who should attend:</b> participation in Delegates Assembly is required for Delegates or Alternates from each Fully Participating or Basic Online member of PrairieCat, and the four Union List reps.</p>			
<b>Date</b>	<b>Location</b>	<b>Time</b>	<b>Format</b>
July 26, 2023	New Lenox Public Library	10:30am-12:00pm	In person
Oct 25, 2023	Senica's Oak Ridge Golf Club, La Salle, IL / Zoom	10:30am-12:00pm	In person
Jan 31, 2024	North Suburban Public Library	10:30am-12:00pm	In person
Apr 24, 2024	Senica's Oak Ridge Golf Club, La Salle, IL / Zoom (Luncheon)	10:30am-12:00pm	In person

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220 W. 23<sup>rd</sup> Avenue  
 Coal Valley, IL 61240  
 (877) 542-7257  
<http://support.prairiecat.info>



Date: 4/26/2023

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, PrairieCat Director

Re: Roll Call voting resolution

**Executive Summary:**

To fulfil the wishes of the Administrative Council regarding voice voting, the following resolution has been crafted by our lawyers.

Administrative Council would like to move our votes from roll call voting to voice voting procedures. This is admissible under the Open Meetings Act, according to our lawyers, if we adopt the attached resolution. This resolution was crafted by our lawyers at Klein, Thorpe and Jenkins, and reviewed for approval by the Administrative Council at their April meeting.

According to this resolution, all votes will be voice votes, unless someone specifically calls for a roll call vote. Moreover, if there is any dissention in a voice vote (someone votes no), the vote automatically moves to a roll call vote and roll call voting will then be taken.

According to Article III, Section 9 of the Bylaws, the procedures are reviewed by the Administrative Council before being forwarded to the Delegates Assembly for passage. The Delegates Assembly must follow the procedure in place \*before\* any proposed updates, so this resolution will have to be approved by the Delegates Assembly by roll call vote.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AMENDING VOTING PROCEDURES**

**WHEREAS**, PRAIRIECAT is established pursuant to the intergovernmental cooperation clause as set forth in Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq*; and

**WHEREAS**, the Administrative Council of PRAIRIECAT is delegated authority to manage the affairs of PRAIRIECAT; and

**WHEREAS**, the bylaws of PRAIRIECAT, in Article III, Section 9, provide that voting procedures be regularly reviewed by the Administrative Council after which any such changes in those procedures be proposed to the Delegates Assembly for final adoption; and

**WHEREAS**, the Administrative Council of PRAIRIECAT have determined that it is in the best interest of PRAIRIECAT, its officials, employees, and patrons to amend the voting procedures of PRAIRIECAT with regards to roll call voting, and to propose such amendments to the Delegates Assembly.

**NOW, THEREFORE, BE IT RESOLVED** by the Administrative Council of PRAIRIECAT as follows:

**SECTION 1:** Each of the Whereas clauses above are incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

**SECTION 2:** The Voting Procedures of PRAIRIECAT shall be amended to provide that voice voting is acceptable for all matters, including financial votes and those requiring more than a simple majority, unless there is any dissention, in which case a roll call vote shall be utilized. In addition, anyone with the right to participate in the vote may call for a roll call vote at any time, for any reason, and in such an instance the vote shall be conducted by roll call. This policy shall apply to all votes taken in the Administrative Council, Delegates Assembly, and in any committees or subcommittees conducting the business of the Administrative Council, Delegates Assembly, or PRAIRIECAT generally.

**SECTION 3:** These voting procedures shall remain in full force and effect until such time as they are further revised or amended by the Administrative Council and Delegates Assembly of PRAIRIECAT.

**SECTION 4:** The Administrative Council of PRAIRIECAT hereby refers this voting policy amendment to the Delegates Assembly for adoption.

**SECTION 5:** That this Resolution shall be in full force and effect from and after its adoption, approval and publication as provided by law.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2023, by the Chair of PRAIRIECAT, and attested by the Secretary, on the same day.

**APPROVED:**

\_\_\_\_\_

Name: \_\_\_\_\_  
Chair

**ATTEST:**

\_\_\_\_\_

Name: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_



Date:04/26/2023

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: FY24 Final budget

**Executive Summary:**

Below is the final budget for FY24. This budget includes a 4% staff salary increase (COLA), 3.5% increases to per library charges and capital reserves for fully participating and basic online members, and a 5% increase in hosting charges for fully participating and basic online members. The budget includes \$565,262 in grant funding from RAILS, the amount we will receive in FY24.

**Detailed description:**

Attached you will find the FY24 budget.

- A capital reserves savings of \$10K is reflected in the budget.
- A 4% staff salary increase for all staff is included, as well as a 1% merit increase. The merit line was requested by the Administrative Council. The 4% amount is based on information received from HRSource regarding average payroll increases in libraries.
- The per-library fee for both fully participating and basic online circulating members has been increased. The FY23 levels were \$3328 FP/\$2329 BO. A 3.5% increase was added to the FP cost and the BO also adjusted, to bring the new per library charge to \$3427 FP/\$2399 BO. Our inflationary percentile of the ILS contract did decrease with the new Innovative contract, but I would suggest we retain the 3.5% in these fees as well as the Capital reserve fees for FY24 at this time. This “evens out” the costs to smaller and larger libraries more equitably and helps absorb the doubt digit increases we are seeing in insurance and other costs, as well.
- Capital reserves costs were also adjusted up 3.5%. See my comments above regarding this percentile.
- Hosting fees were adjusted up 5%, as the Finance Committee desires to recoup this cost in the fee formula.
- Union List per library and capital reserve fees have been recalibrated to reflect the rate of 25% of the Fully Participating rates, as detailed in the General Policy Manual.
- This budget reflects increased amounts for Delegates Assembly and Administrative Council, both of which will be held in person for FY24.
- An in-person PUG Day is reflected, as was instructed by Administrative Council. This was based on feedback we have received from members via the recent Strategic Planning survey that reflected a desire to return to in-person conferences. At this point, Administrative Council would like to return to an every-other-year in person structure.

- Increases to insurance that we experienced in FY23 are reflected, as well as an estimate of a 10% increase in the last six months of FY24. This budget also includes short term disability insurance.
- This budget reflects our new IMRF rate for FY24, which will be 12.92%, a reduction from the 14.02% we have had in the previous year.
- This budget reflects costs for the addition of Vega Discover as our production online catalog, per our contract with Innovative. I have also included the cost for Encore hosting (aprox. \$8,600) in case we wish to keep Encore up for an extended period. This does not include, however, Syndetics Unbound (book covers, add-value content) for Encore if we do this. That cost (approximately \$41,000) seemed exorbitant to maintain for a secondary catalog interface.

Below, please find the attached draft budget detail, staff budget detail, Appendix A and Union List charges.



		FY23	FY24		Percentage of revenues or Expenditures								
		w/2% increase 0 reserves	w/ 4% increase 10K reserves										
<b>REVENUES</b>					<b>Percentage of Revenues</b>								
4050	Other Grants-RAILS CE Grant	\$2,000.00	\$2,000.00	RAILS CE grant for PUG Day	0.11%								
4051	Revenue from LLSAP RAILS grant	\$564,277.00	\$565,262.00	RAILS award (FY20) \$559,731.16; (FY21): \$533,080.90; (FY22) \$559,218; (FY23) \$564,277; (FY24) \$565,262	28.08%								
4062	Union List Member Revenue	\$27,602.00	\$29,995.00	from spreadsheet annual UL billing to BR (add 3.5% FY24)	1.59%								
<b>4063</b>	<b>Fully Participating &amp; Basic Online Member Revenue</b>	<b>\$1,106,558.92</b>	<b>\$1,222,316.14</b>		<b>57.79%</b>								
4064	ILL Barcode Revenue	\$3,000.00	\$3,000.00		0.39%								
4065	Cataloging Revenue	\$0.00	\$0.00		0.00%								
4066	Continuing Education Revenue	\$0.00	\$0.00		0.00%								
4067	Fully Participating & Basic Online - CR Contribution	\$57,160.00	\$60,398.00	add 3.5% FY24	3.00%								
4068	Union List - CR Contribution	\$6,919.00	\$5,495.00	add 3.5% FY24	0.40%								
4070	Reimbursements	\$19,665.00	\$20,353.28	reimburse for express lane and marc report	1.05%								
4071	Reimbursements - Hosting fee	\$46,960.00	\$50,368.00	5% increase	2.42%								
4073	Reimbursements - PUG Day/DA Fee	\$0	\$0	lunch reimbursement (not used)	0.00%								
4072	Reimbursements - eRead Illinois	\$0.00	\$0.00		0.00%								
4074	Reimbursements - Capria mobile app	\$34,500.00	\$34,500.00	mobile app reimbursement increased due to interest rate hikes. This assumes \$1,500.00/month, which is conservative given FY23 rates of return	2.18%								
4080	Investment Income	\$5,500.00	\$18,000.00		0.25%								
4090	Other Revenue	\$1,000.00	\$1,000.00		0.06%								
	<b>TOTAL REVENUE</b>	<b>\$1,875,141.92</b>	<b>\$2,012,687.42</b>		<b>97.31%</b>								
<b>EXPENDITURES</b>					<b>Percentage of Expenditures</b>								
5131	eResources - eRead Illinois	\$0.00	\$0.00		0.00%								
5010	other professionals	\$636,470.00	\$665,713.44		34.54%								
5010	other professionals merit	\$6,253.00	\$6,657.13		1%								
5020	support services	\$133,500.00	\$139,749.48		7.22%								
5020	support services merit	\$1,305.00	\$1,397.49		1%								
5030	Payroll taxes, SS taxes, fringe benefits	\$58,872.00	\$61,617.91		3.19%								
5030	Payroll taxes, SS taxes, fringe benefits Merit	\$578.00	\$616.18										
5040	Unemployment Insurance	\$3,500.00	\$3,500.00		0.19%								
5050	Worker's Compensation insurance	\$1,629.10	\$1,720.00	adjusted up FY23 per audit	0.09%								
5060	Retirement benefits	\$107,893.00	\$104,065.81	12.92% employer contribution	6.32%								
5060	Retirement benefits Merit	\$1,060.00	\$1,040.66		1%								
5070	Health, Dental, Life, Disability	\$157,108.92	\$170,861.58	Disability included, (disability: \$3802.98 for ST. LT included in IMRF)	7.66%								
5080	other fringe benefits	\$1,000.00	\$1,000.00	wellness plan, retirement gifts	0.06%								
5083	Tuition reimbursements	\$500.00	\$500.00		0.03%								

		FY23	FY24		Percentage of revenues or Expenditures								
		w/2% increase	w/ 4% increase										
5084	Staff professional memberships	\$1,000.00	\$1,000.00	individual memberships to orgs	0.06%								
5140	Rent/Lease		\$0.00	BR, CV all costs									
5160	Property Insurance	\$2,500.00	\$2,500.00	Inland Marine Insurance	0.09%								
5200	Fuel	\$2,000.00	\$2,000.00		0.11%								
5210	Repairs and maintenance	\$2,000.00	\$2,000.00	Maintenance of vehicles, tires, replacement of vehicle parts, vehicle repairs, vehicle cleaning, and oil changes	0.17%								
5220	Vehicle Insurance	\$2,500.00	\$2,000.00	auto: one car	0.14%								
5230	Vehicle leasing and rent	\$500.00	\$500.00		0.03%								
5240	Other vehicle expenses	\$750.00	\$750.00	Ipasses, driver's license checks	0.04%								
5250	In-State Travel	\$5,000.00	\$5,000.00		0.28%								
5260	Out-of-State Travel	\$6,000.00	\$7,000.00	ALA, ILA, IUG, ARSL	0.39%								
5270	Registration & Meetings, Other fees	\$9,000.00	\$10,000.00	DA (\$4,000), AC (\$3,000), Staff Conferences (\$1,000), training registration (\$1000)	0.39%								
5280	Conferences and Continuing Education Meetings	\$5,000.00	\$15,000.00	PUG day in person, minimal (no catering aside from coffee/water)	0.28%								
5290	Public Relations	\$500.00	\$500.00		0.03%								
5300	Liability Insurance	\$7,500.00	\$11,400.00	D and O: \$3,740; Cyber: \$3100; General Liability: 4500	0.36%								
5310	Computer, Software & Supplies	\$47,000.00	\$11,500.00	LMS \$5500; certs, \$2,000; CMS and libguides (\$4,000)	0.55%								
5310	Computer, Software & Supplies	\$65,000.00	\$18,986.00	IT equipment and software (NetNotify; zoom/phone/windows 365 (email, shared storage, apps)									
5320	General Office Supplies and Equipment	\$200.00	\$2,500.00	chairs, misc office supplies	0.01%								
5380	Telephone & Telecommunications	\$4,300.00	\$5,500.00	reimburse telco working from home (including ATT hotspot), \$1,200 phone dialer	0.00%								
5400	Equipment Repair & Maintenance Agreements	\$3,000.00	\$3,000.00	maintenance on servers, FW maintenance	0.17%								
5410	Legal	\$7,000.00	\$7,000.00		0.55%								
5420	Accounting	\$7,000.00	\$55,600.00	Audit contract (5K), actuary for retiree benefits study (2K). Rails accounting (48,594)	0.28%								
5430	Consulting	\$2,500.00	\$2,500.00	RS summit (2.5K)	0.14%								
5435	Payroll services fees	\$6,500.00	\$8,000.00	FY23 cost 7.6K	0.35%								
5450	Information Service Costs	\$523,693.90	\$539,911.73	Innovative software maintenance, VEGA Discover, MARCIVE, OCLC fees	28.44%								
5450	Information Service Costs	\$34,500.00	\$34,500.00	special projects-Capira mobile app (reimbursed by participants)	2.19%								
5470	Outside Printing services	\$2,000.00	\$2,000.00		0.06%								
5480	Other Contractual Services	\$75,529.00	\$85,600.00	innovative hosting (78,499.58), web server hosting and maintenance (\$6,000), other contracts (1K)	5.08%								
5490	Depreciation	\$4,897.00	\$0.00	depreciation on cars	0.27%								
5500	Professional Association Membership Dues	\$2,000.00	\$2,000.00	IUG (\$200), WIIUG (\$100), HRSsource (\$1,040), ARSL (\$150), ILA (\$200)	0.11%								
5510	Miscellaneous	\$500.00	\$500.00		0.14%								
5520	Miscellaneous - E-Commerce Fees	\$5,500.00	\$5,500.00		0.30%								
	<b>TOTAL EXPENDITURES</b>	<b>\$1,945,038.92</b>	<b>\$2,002,687.41</b>										
	<b>TOTAL EXPENDITURES LESS DEPRECIATION</b>	<b>\$1,940,141.92</b>	<b>\$2,002,687.41</b>		<b>100.27%</b>								
	<b>Exclusion of Depreciation from Cash Expenditures</b>												

	FY23	FY24	Percentage of revenues or Expenditures								
	w/2% increase	w/ 4% increase									
<b>Change in net position</b>	<b>-\$69,897.00</b>	<b>\$10,000.00</b>									
<b>To Capital Reserves (Overage)</b>	<b>-\$65,000.00</b>	<b>\$10,000.00</b>									

Fully Participating & Basic Online Library Fees, July 2023 to June 2024 - 4% wage increase, 1% Merit															
CIRC FORMULA - balance divided by 3			\$1,222,316												
			\$297,807.05	/	4,213,708	Circs	=	\$0.07068							
USER FORMULA - balance divided by 3			\$297,807.05	/	358,720	Users	=	\$0.83019							
ITEMS FORMULA - balance divided by 3			\$297,807.05	/	4,818,195	Items	=	\$0.06181							
LIBRARY FORMULA - \$3427 for FP; \$2399 for basic Capital Reserve: \$629 for FP; \$441 for Basic Hosting fee: \$524 for FP; \$370 for Basic			\$328,895.00	/	98	Libraries		\$328,895.00							
	FY23		Per		Per		Per	Per	CR	Hosting Fee	FY24	\$	%	Difference of round up & actual	
Library	total fees	Circs	Circ chg	Users	user chg	Items	item charge	library	Contribution		total fees	Inc/Dec	Inc/Dec	Actual	
Andalusia TL (AN)	\$4,416.00	5,442	\$384.64	395	\$327.93	12,167	\$752.03	\$2,399.00	\$441.00	\$370.00	\$4,675.00	\$259.00	5.87%	\$4,674.60	\$0.40
Bertolet ML (BM)	\$4,695.00	10,178	\$719.31	308	\$255.98	13,702	\$846.93	\$2,399.00	\$441.00	\$370.00	\$5,032.00	\$337.00	7.18%	\$5,032.22	(\$0.22)
Bourbonnais PL (BD)	\$17,451.00	86,309	\$6,099.93	7,742	\$6,427.09	36,492	\$2,255.51	\$3,328.00	\$629.00	\$524.00	\$19,264.00	\$1,813.00	10.39%	\$19,263.52	\$0.48
Bradley PL (BR)	\$13,037.00	46,205	\$3,265.57	3,929	\$3,262.11	46,262	\$2,859.40	\$3,427.00	\$629.00	\$524.00	\$13,967.00	\$930.00	7.13%	\$13,967.08	(\$0.08)
Byron PLD (BY)	\$14,038.00	55,795	\$3,943.38	3,606	\$2,993.96	60,512	\$3,740.16	\$3,427.00	\$629.00	\$524.00	\$15,257.00	\$1,219.00	8.68%	\$15,257.49	(\$0.49)
Charles B. Phillips PL (Newark) (CP)	\$7,040.00	15,135	\$1,069.70	737	\$612.13	19,359	\$1,196.56	\$3,427.00	\$629.00	\$524.00	\$7,458.00	\$418.00	5.94%	\$7,458.39	(\$0.39)
Cherry Valley PL (CH)	\$18,461.00	98,071	\$6,931.24	3,924	\$3,257.68	78,663	\$4,862.09	\$3,427.00	\$629.00	\$524.00	\$19,631.00	\$1,170.00	6.34%	\$19,631.01	(\$0.01)
Clinton Township PLD (CT)	\$6,776.00	15,425	\$1,090.20	653	\$542.12	15,763	\$974.27	\$3,427.00	\$629.00	\$524.00	\$7,187.00	\$411.00	6.07%	\$7,186.59	\$0.41
Coal City PL (CC)	\$16,492.00	79,834	\$5,642.35	4,403	\$3,655.34	71,202	\$4,400.89	\$3,427.00	\$629.00	\$524.00	\$18,279.00	\$1,787.00	10.84%	\$18,278.59	\$0.41
Colona District Library (CL)	\$9,063.00	23,641	\$1,670.85	2,335	\$1,938.23	25,002	\$1,545.32	\$3,427.00	\$629.00	\$524.00	\$9,734.00	\$671.00	7.40%	\$9,734.40	(\$0.40)
Cordova PL (CO)	\$6,344.00	10,029	\$708.81	411	\$341.21	16,799	\$1,038.35	\$3,427.00	\$629.00	\$524.00	\$6,668.00	\$324.00	5.11%	\$6,668.36	(\$0.36)
Cortland PL (CN)	\$9,090.00	35,954	\$2,541.05	1,082	\$897.99	28,441	\$1,757.88	\$3,427.00	\$629.00	\$524.00	\$9,777.00	\$687.00	7.56%	\$9,776.93	\$0.07
Creston-Dement PL (CR)	\$4,466.00	6,105	\$431.50	286	\$237.44	15,188	\$938.77	\$2,399.00	\$441.00	\$370.00	\$4,818.00	\$352.00	7.88%	\$4,817.71	\$0.29
DeKalb PL (DK)	\$35,255.00	164,073	\$11,596.01	16,829	\$13,971.61	148,248	\$9,163.02	\$3,427.00	\$629.00	\$524.00	\$39,311.00	\$4,056.00	11.50%	\$39,310.64	\$0.36
Earlville PL (EA)	\$5,366.00	14,135	\$999.03	762	\$632.61	17,549	\$1,084.66	\$2,399.00	\$441.00	\$370.00	\$5,926.00	\$560.00	10.44%	\$5,926.30	(\$0.30)
East Dubuque PL (EP)	\$7,631.00	17,832	\$1,260.27	1,015	\$842.37	22,952	\$1,418.66	\$3,427.00	\$629.00	\$524.00	\$8,101.00	\$470.00	6.16%	\$8,101.29	(\$0.29)
East Moline PL (EM)	\$16,719.00	58,973	\$4,167.99	5,810	\$4,823.43	64,576	\$3,991.39	\$3,427.00	\$629.00	\$524.00	\$17,563.00	\$844.00	5.05%	\$17,562.80	\$0.20
Elizabeth TL (EL)	\$5,742.00	5,401	\$381.70	369	\$306.06	13,614	\$841.49	\$3,427.00	\$629.00	\$524.00	\$6,109.00	\$367.00	6.39%	\$6,109.25	(\$0.25)
Ella Johnson Memorial PL (EJ)	\$17,917.00	81,807	\$5,781.80	7,178	\$5,959.41	56,851	\$3,513.92	\$3,427.00	\$629.00	\$524.00	\$19,835.00	\$1,918.00	10.70%	\$19,835.12	(\$0.12)
Erie PL (ER)	\$6,887.00	10,217	\$722.07	747	\$619.88	24,265	\$1,499.79	\$3,427.00	\$629.00	\$524.00	\$7,422.00	\$535.00	7.77%	\$7,421.74	\$0.26
Flagg-Rochelle PLD (FL)	\$11,736.00	30,727	\$2,171.68	3,765	\$3,125.96	45,247	\$2,796.66	\$3,427.00	\$629.00	\$524.00	\$12,674.00	\$938.00	7.99%	\$12,674.30	(\$0.30)
Fossil Ridge PL (Braidwood) (FR)	\$12,865.00	44,096	\$3,116.54	4,395	\$3,648.98	43,158	\$2,667.55	\$3,427.00	\$629.00	\$524.00	\$14,013.00	\$1,148.00	8.92%	\$14,013.07	(\$0.07)
Franklin Grove PLD (FG)	\$6,164.00	7,732	\$546.49	405	\$336.23	17,671	\$1,092.22	\$3,427.00	\$629.00	\$524.00	\$6,555.00	\$391.00	6.34%	\$6,554.94	\$0.06
Freeport PLD (FP)	\$23,952.00	91,214	\$6,446.64	9,550	\$7,928.63	119,546	\$7,389.02	\$3,427.00	\$629.00	\$524.00	\$26,344.00	\$2,392.00	9.99%	\$26,344.29	(\$0.29)
Galena PLD (GA)	\$8,773.00	31,070	\$2,195.87	1,496	\$1,241.97	24,493	\$1,513.90	\$3,427.00	\$629.00	\$524.00	\$9,532.00	\$759.00	8.65%	\$9,531.75	\$0.25
Geneseo PL (GP)	\$15,356.00	58,264	\$4,117.88	4,453	\$3,696.58	72,151	\$4,459.55	\$3,427.00	\$629.00	\$524.00	\$16,854.00	\$1,498.00	9.76%	\$16,854.00	(\$0.00)
Genoa PL (GE)	\$8,335.00	22,316	\$1,577.22	1,490	\$1,236.99	23,238	\$1,436.31	\$3,427.00	\$629.00	\$524.00	\$8,831.00	\$496.00	5.95%	\$8,830.53	\$0.47
Grant Park PL (GR)	\$3,956.00	3,093	\$218.60	246	\$204.50	9,492	\$586.71	\$2,399.00	\$441.00	\$370.00	\$4,220.00	\$264.00	6.67%	\$4,219.81	\$0.19
Graves-Hume PL (Mendota) (GV)	\$9,651.00	29,538	\$2,087.60	2,095	\$1,739.53	35,875	\$2,217.39	\$3,427.00	\$629.00	\$524.00	\$10,625.00	\$974.00	10.09%	\$10,624.52	\$0.48
Hanover TL (HN)	\$4,254.00	4,762	\$326.06	316	\$262.06	10,278	\$635.27	\$2,399.00	\$441.00	\$370.00	\$4,444.00	\$190.00	4.47%	\$4,443.89	\$0.11
Harvard Diggins PL (HR)	\$11,797.00	29,094	\$2,056.24	3,241	\$2,690.94	50,309	\$3,109.54	\$3,427.00	\$629.00	\$524.00	\$12,437.00	\$640.00	5.43%	\$12,436.72	\$0.28
Henry C Adams ML (HE)	\$4,658.00	4,799	\$339.15	685	\$568.96	14,152	\$874.70	\$2,399.00	\$441.00	\$370.00	\$4,993.00	\$335.00	7.19%	\$4,992.81	\$0.19
Highland Community College (HC)	\$8,645.00	4,551	\$321.65	1,376	\$1,142.35	50,920	\$3,147.33	\$3,427.00	\$629.00	\$524.00	\$9,191.00	\$546.00	6.32%	\$9,191.32	(\$0.32)
Hinckley PLD (HK)	\$7,343.00	20,444	\$1,444.92	945	\$784.26	19,816	\$1,224.78	\$3,427.00	\$629.00	\$524.00	\$8,034.00	\$691.00	9.41%	\$8,033.96	\$0.04
Homer PL (HD)	\$26,416.00	114,876	\$8,118.95	13,872	\$11,516.17	95,272	\$5,888.67	\$3,427.00	\$629.00	\$524.00	\$30,104.00	\$3,688.00	13.96%	\$30,103.80	\$0.20
Ida PL (Belvedere) (BL)	\$20,766.00	82,114	\$5,803.45	8,835	\$7,334.76	72,388	\$4,474.24	\$3,427.00	\$629.00	\$524.00	\$22,192.00	\$1,426.00	6.87%	\$22,192.45	(\$0.45)
Johnsburg PL (JO)	\$12,215.00	36,231	\$2,560.65	3,519	\$2,921.73	49,949	\$3,087.31	\$3,427.00	\$629.00	\$524.00	\$13,149.00	\$935.00	7.65%	\$13,149.69	\$0.31
Joliet Township HS (JC)	\$11,935.00	12,541	\$886.37	6,762	\$5,613.77	20,575	\$1,271.72	\$3,427.00	\$629.00	\$524.00	\$12,352.00	\$417.00	3.49%	\$12,351.86	\$0.14
Julia Hull PL (Stillman Valley) (JH)	\$9,670.00	33,442	\$2,363.52	2,000	\$1,660.11	31,795	\$1,965.23	\$3,427.00	\$629.00	\$524.00	\$10,569.00	\$899.00	9.30%	\$10,568.86	\$0.14
Kankakee PL (KK)	\$18,804.00	49,311	\$3,485.07	6,633	\$5,506.68	85,059	\$5,257.38	\$3,427.00	\$629.00	\$524.00	\$18,829.00	\$25.00	0.13%	\$18,829.12	(\$0.12)
LaSalle PL (LS)	\$12,010.00	27,510	\$1,944.27	2,629	\$2,182.58	63,002	\$3,894.10	\$3,427.00	\$629.00	\$524.00	\$12,601.00	\$591.00	4.92%	\$12,600.95	\$0.05
Lena CL (LE)	\$6,943.00	18,473	\$1,305.59	866	\$718.95	17,386	\$1,074.59	\$3,427.00	\$629.00	\$524.00	\$7,679.00	\$736.00	10.60%	\$7,679.13	(\$0.13)
Limestone PL (LI)	\$7,685.00	14,382	\$1,016.46	1,454	\$1,206.83	23,855	\$1,474.47	\$3,427.00	\$629.00	\$524.00	\$8,278.00	\$593.00	7.72%	\$8,277.75	\$0.25
Lostant Community Public	\$3,875.00	1,298	\$91.74	154	\$127.85	8,186	\$505.94	\$2,399.00	\$441.00	\$370.00	\$3,936.00	\$61.00	1.57%	\$3,935.52	\$0.48
Malta Township PL (ML)	\$6,010.00	7,160	\$506.06	527	\$437.51	13,515	\$835.37	\$3,427.00	\$629.00	\$524.00	\$6,359.00	\$349.00	5.81%	\$6,358.94	\$0.06
Manhattan PL (MT)	\$15,679.00	75,962	\$5,368.65	5,898	\$4,896.48	55,441	\$3,426.72	\$3,427.00	\$629.00	\$524.00	\$18,272.00	\$2,593.00	16.54%	\$18,271.86	\$0.14
Manteno PL (MN)	\$14,471.00	51,217	\$3,619.78	4,182	\$3,472.15	63,785	\$3,942.46	\$3,427.00	\$629.00	\$524.00	\$15,614.00	\$1,143.00	7.90%	\$15,614.38	(\$0.38)
Maple Park PL (MP)	\$5,564.00	3,556	\$251.32	373	\$309.94	12,091	\$747.35	\$3,427.00	\$629.00	\$524.00	\$5,889.00	\$325.00	5.84%	\$5,888.61	\$0.39
Marengo-Union	\$15,495.00	65,502	\$4,629.40	4,734	\$3,929.72	61,347	\$3,791.79	\$3,427.00	\$629.00	\$524.00	\$16,931.00	\$1,436.00	9.27%	\$16,930.92	\$0.08
Marseilles PL (MB)	\$5,511.00	11,681	\$825.59	712	\$591.37	25,759	\$1,592.11	\$2,399.00	\$441.00	\$370.00	\$6,219.00	\$708.00	12.85%	\$6,219.08	(\$0.08)
Meridian Schools (Stillman Valley) (MS)	\$9,553.00	30,989	\$2,190.20	1,851	\$1,536.97	37,482	\$2,316.72	\$3,427.00	\$629.00	\$524.00	\$10,624.00	\$1,071.00	11.21%	\$10,623.88	\$0.12
Mokena PL (MK)	\$19,986.00	82,794	\$5,851.55	7,904	\$6,561.85	86,106	\$5,322.13	\$3,427.00	\$629.00	\$524.00	\$22,316.00	\$2,330.00	11.66%	\$22,315.54	\$0.46
Moline PL (MX)	\$37,259.00	171,910	\$12,149.87	16,490	\$13,689.62	186,963	\$11,555.99	\$3,427.00	\$629.00	\$524.00	\$41,975.00	\$4,716.00	12.66%	\$41,975.48	(\$0.48)
Morris Area PL (MR)	\$15,921.00	65,043	\$4,596.96	6,278	\$5,211.96	50,196	\$3,102.56	\$3,427.00	\$629.00	\$524.00	\$17,491.00	\$1,570.00	9.86%	\$17,491.48	(\$0.48)
Mt. Carroll (MO)	\$5,301.00	6,231	\$440.38	1,236	\$1,026.12	17,862	\$1,104.03	\$2,399.00	\$441.00	\$370.00	\$5,781.00	\$480.00	9.05%	\$5,780.53	\$0.47
Mt. Morris PL (MM)	\$6,108.00	13,887	\$981.50	894	\$742.47	25,349	\$1,566.79	\$2,399.00	\$441.00	\$370.00	\$6,501.00	\$393.00	6.43%	\$6,500.76	\$0.24
New Lenox PL (NL)	\$32,340.00	174,857	\$12,358.18	13,504	\$11,210.94	137,746	\$8,513.94	\$3,427.00	\$629.00	\$524.00	\$36,663.00	\$4,323.00	13.37%	\$36,663.06	(\$0.06)
Nippersink PL (KR)	\$12,253.00	41,633	\$2,942.47	3,186	\$2,645.27	50,481	\$3,120.17	\$3,427.00	\$629.00	\$524.00	\$13,288.00	\$1,035.00	8.45%	\$13,287.92	\$0.08
North Chicago (NC)	\$10,944.00	9,222	\$651.77	4,487	\$3,725.08	54,478	\$3,367.22	\$3,427.00	\$629.00	\$524.00	\$12,324.00	\$1,380.00	12.61%	\$12,324.07	(\$0.07)
North Suburban LD (LP)	\$55,661.00	257,051	\$18,167.28	20,379	\$16,918.25	291,710	\$18,030.24	\$3,427.00	\$629.00	\$524.00	\$57,6				

Pecatonica PL (PT)	\$7,499.00	20,719	\$1,464.33	1,250	\$1,038.02	17,059	\$1,054.38	\$3,427.00	\$629.00	\$524.00	\$8,137.00	\$638.00	8.51%	\$8,136.73	\$0.27
Peotone PL (PE)	\$13,464.00	43,069	\$3,043.93	4,103	\$3,406.56	61,848	\$3,822.75	\$3,427.00	\$629.00	\$524.00	\$14,853.00	\$1,389.00	10.32%	\$14,853.25	(\$0.25)
Peru PL (PU)	\$11,947.00	50,755	\$3,587.15	2,785	\$2,312.09	41,760	\$2,581.12	\$3,427.00	\$629.00	\$524.00	\$13,060.00	\$1,113.00	9.32%	\$13,060.36	(\$0.36)
Plano Community PL (PD)	\$14,945.00	55,627	\$3,931.46	5,166	\$4,288.78	56,767	\$3,508.72	\$3,427.00	\$629.00	\$524.00	\$16,309.00	\$1,364.00	9.13%	\$16,308.96	\$0.04
Plano CUSD (PX)	\$10,834.00	23,273	\$1,644.81	2,924	\$2,427.76	42,239	\$2,610.76	\$3,427.00	\$629.00	\$524.00	\$11,263.00	\$429.00	3.96%	\$11,263.34	(\$0.34)
Polo PLD (PO)	\$5,675.00	12,105	\$855.51	1,316	\$1,092.54	14,502	\$896.33	\$2,399.00	\$441.00	\$370.00	\$6,054.00	\$379.00	6.68%	\$6,054.37	(\$0.37)
Princeton PL (PR)	\$13,105.00	37,275	\$2,634.44	3,195	\$2,652.75	74,900	\$4,629.50	\$3,427.00	\$629.00	\$524.00	\$14,497.00	\$1,392.00	10.62%	\$14,496.69	\$0.31
Princeton Township HS (PF)	\$4,159.00	2,515	\$177.73	695	\$576.71	7,063	\$436.54	\$2,399.00	\$441.00	\$370.00	\$4,401.00	\$242.00	5.82%	\$4,400.97	\$0.03
Prophetstown-Lyndon-Tampico Schools (TW)	\$6,083.00	18,595	\$1,314.24	1,027	\$852.89	22,142	\$1,368.55	\$2,399.00	\$441.00	\$370.00	\$6,746.00	\$663.00	10.90%	\$6,745.68	\$0.32
Putnam County Schools (UC)	\$5,569.00	3,786	\$267.55	534	\$443.60	9,063	\$560.15	\$3,427.00	\$629.00	\$524.00	\$5,851.00	\$282.00	5.06%	\$5,851.31	(\$0.31)
Putnam County PL (UE)	\$9,189.00	27,876	\$1,970.13	1,474	\$1,223.98	34,398	\$2,126.12	\$3,427.00	\$629.00	\$524.00	\$9,900.00	\$711.00	7.74%	\$9,900.24	(\$0.24)
Reddick PL (Ottawa) (RL)	\$18,491.00	96,473	\$6,818.30	5,729	\$4,756.46	63,957	\$3,953.09	\$3,427.00	\$629.00	\$524.00	\$20,108.00	\$1,617.00	8.74%	\$20,107.85	\$0.15
Richard A Mautino PL (MA)	\$7,170.00	16,936	\$1,196.94	1,304	\$1,082.85	34,018	\$2,102.61	\$2,399.00	\$441.00	\$370.00	\$7,592.00	\$422.00	5.89%	\$7,592.40	(\$0.40)
River Valley DL (RD)	\$10,759.00	40,525	\$2,864.11	1,704	\$1,414.93	42,846	\$2,648.26	\$3,427.00	\$629.00	\$524.00	\$11,507.00	\$748.00	6.95%	\$11,507.30	(\$0.30)
Robert R Jones DL (CV)	\$10,008.00	20,825	\$1,471.85	2,542	\$2,110.63	41,236	\$2,548.77	\$3,427.00	\$629.00	\$524.00	\$10,711.00	\$703.00	7.02%	\$10,711.25	(\$0.25)
Robert Rowe PL (Sheridan) (RO)	\$6,708.00	10,764	\$760.78	919	\$762.67	17,216	\$1,064.08	\$3,427.00	\$629.00	\$524.00	\$7,168.00	\$460.00	6.86%	\$7,167.53	\$0.47
Rock Island PL (RP)	\$31,715.00	130,481	\$9,221.82	13,743	\$11,409.63	139,557	\$8,625.86	\$3,427.00	\$629.00	\$524.00	\$33,837.00	\$2,122.00	6.69%	\$33,837.31	(\$0.31)
Rockford University (RU)	\$13,093.00	1,431	\$101.14	1,346	\$1,117.44	134,924	\$8,339.50	\$3,427.00	\$629.00	\$524.00	\$14,138.00	\$1,045.00	7.98%	\$14,138.08	(\$0.08)
Sandwich PLD (SA)	\$10,488.00	28,895	\$2,042.18	2,876	\$2,387.36	38,340	\$2,369.77	\$3,427.00	\$629.00	\$524.00	\$11,379.00	\$891.00	8.50%	\$11,379.31	(\$0.31)
Schmaling ML (SC)	\$6,199.00	17,244	\$1,218.71	915	\$759.90	25,247	\$1,560.49	\$2,399.00	\$441.00	\$370.00	\$6,749.00	\$550.00	8.87%	\$6,749.10	(\$0.10)
Seneca PL (SE)	\$10,454.00	15,308	\$1,081.93	1,602	\$1,329.97	68,581	\$4,238.89	\$3,427.00	\$629.00	\$524.00	\$11,231.00	\$777.00	7.43%	\$11,230.79	\$0.21
Serena Schools (CF)	\$4,978.00	9,001	\$636.13	690	\$572.56	16,666	\$1,030.11	\$2,399.00	\$441.00	\$370.00	\$5,449.00	\$471.00	9.46%	\$5,448.79	\$0.21
Sherrard PL (SD)	\$8,893.00	30,431	\$2,150.71	1,490	\$1,237.27	29,304	\$1,811.27	\$3,427.00	\$629.00	\$524.00	\$9,779.00	\$886.00	9.96%	\$9,779.24	(\$0.24)
Silvis PL (SL)	\$9,660.00	28,042	\$1,981.91	2,955	\$2,453.22	20,040	\$1,238.65	\$3,427.00	\$629.00	\$524.00	\$10,254.00	\$594.00	6.15%	\$10,253.79	\$0.21
Somonauk PL (SN)	\$12,074.00	42,442	\$2,999.62	3,361	\$2,790.01	45,260	\$2,797.47	\$3,427.00	\$629.00	\$524.00	\$13,167.00	\$1,093.00	9.05%	\$13,167.09	(\$0.09)
South Beloit PLD (SB)	\$7,724.00	17,569	\$1,241.73	1,460	\$1,212.36	18,727	\$1,157.47	\$3,427.00	\$629.00	\$524.00	\$8,192.00	\$468.00	6.06%	\$8,191.56	\$0.44
Stockton TL (SK)	\$5,227.00	11,065	\$782.05	552	\$458.54	19,274	\$1,191.28	\$2,399.00	\$441.00	\$370.00	\$5,642.00	\$415.00	7.94%	\$5,641.88	\$0.12
Streator PL (SR)	\$10,166.00	23,694	\$1,674.59	2,496	\$2,072.44	40,510	\$2,503.90	\$3,427.00	\$629.00	\$524.00	\$10,831.00	\$665.00	6.54%	\$10,830.93	\$0.07
Sycamore PL (SY)	\$22,116.00	135,749	\$9,594.19	6,436	\$5,343.41	85,487	\$5,283.83	\$3,427.00	\$629.00	\$524.00	\$24,801.00	\$2,685.00	12.14%	\$24,801.43	(\$0.43)
Talcott Free PL (TF)	\$13,021.00	49,104	\$3,470.49	3,483	\$2,891.57	53,250	\$3,291.30	\$3,427.00	\$629.00	\$524.00	\$14,233.00	\$1,212.00	9.31%	\$14,233.35	(\$0.35)
Three Rivers PL (Channahon/Minooka) (TC)	\$22,399.00	106,617	\$7,535.22	9,127	\$7,576.90	83,070	\$5,134.48	\$3,427.00	\$629.00	\$524.00	\$24,827.00	\$2,428.00	10.84%	\$24,826.60	\$0.40
United Township HS (E. Moline) (UT)	\$9,035.00	15,343	\$1,084.35	2,624	\$2,178.15	35,680	\$2,205.34	\$3,427.00	\$629.00	\$524.00	\$10,048.00	\$1,013.00	11.21%	\$10,047.85	\$0.15
Walnut PLD (WA)	\$4,764.00	6,126	\$432.96	418	\$347.30	15,898	\$982.64	\$2,399.00	\$441.00	\$370.00	\$4,973.00	\$209.00	4.39%	\$4,972.89	\$0.11
Warren Township PL (WR)	\$4,533.00	8,545	\$603.95	406	\$337.34	12,589	\$778.11	\$2,399.00	\$441.00	\$370.00	\$4,929.00	\$396.00	8.74%	\$4,929.40	(\$0.40)
Western Dist PL (Orion) (WD)	\$7,463.00	17,698	\$1,250.84	1,372	\$1,139.03	16,309	\$1,008.04	\$3,427.00	\$629.00	\$524.00	\$7,978.00	\$515.00	6.90%	\$7,977.91	\$0.09
Wilmington PL (WL)	\$12,890.00	52,509	\$3,711.09	3,576	\$2,969.05	48,145	\$2,975.79	\$3,427.00	\$629.00	\$524.00	\$14,236.00	\$1,346.00	10.44%	\$14,235.93	\$0.07
Woodstock PL (WO)	\$34,125.00	160,596	\$11,350.25	13,162	\$10,926.74	166,783	\$10,308.64	\$3,427.00	\$629.00	\$524.00	\$37,166.00	\$3,041.00	8.91%	\$37,165.63	\$0.37
Yorkville PL (YK)	\$17,418.00	73,012	\$5,160.18	6,736	\$5,592.46	76,706	\$4,741.13	\$3,427.00	\$629.00	\$524.00	\$20,074.00	\$2,656.00	15.25%	\$20,073.77	\$0.23
<b>TOTALS</b>	<b>\$1,227,257.00</b>	<b>4,213,708</b>	<b>\$297,807.05</b>	<b>358,720</b>	<b>\$297,807.05</b>	<b>4,818,195</b>	<b>\$297,807.05</b>	<b>\$328,895.00</b>	<b>\$60,398.00</b>	<b>\$50,368.00</b>	<b>\$1,333,082.00</b>	<b>\$105,825.00</b>	<b>8.13%</b>	<b>\$1,333,082.14</b>	<b>(\$0.14)</b>
								<b>\$1,222,316.14</b>							
<b>*Actual amount to be billed to library</b>															
<b>65%/35% split</b>		<b>Circs</b>		<b>Users</b>		<b>Items</b>		<b>Per library</b>	<b>Reserves</b>	<b>Hosting</b>					
Hampton School District		4,077	\$288.15	361	\$299.70	13,763	\$850.68	\$1,199.45	\$220.15	\$183.40	\$3,041.52				
United Township HS		11,266	\$796.23	2,262	\$1,877.90	21,917	\$1,354.66	\$2,227.55	\$408.85	\$340.60	\$7,005.80				
		15,343	\$1,084.38	2,623	\$2,177.60	35,680	\$2,205.34	\$3,427.00	\$629.00	\$524.00	\$10,047.32				

PrairieCat Annual Billing for Union List Members

LLSAP Code	Agency	Phone	Staff Name	Staff Email	Base Fee FY24	CR Contribution	Total Due	
AA	Annawan-Alba Township Library	309-935-6483	Michele Thurston	thurstonm2003@gmail.com	\$857.00	\$157.00	\$1,014.00	
AL	Alleman High School	309-786-7793	Nancy Morris	ncmorris@qconline.com	\$857.00	\$157.00	\$1,014.00	
BC	Boylan Central Catholic High School	815-877-1088	Angela Long	along@boylan.org	\$857.00	\$157.00	\$1,014.00	
BV	Bureau Valley School District 340	815-445-4004	Mary Heing	mheing@bureauvalley.net	\$857.00	\$157.00	\$1,014.00	
BF	Byron CUSD #226	815.234.5491 ext. 241	Jill Smith	jsmith1@byron226.org	\$857.00	\$157.00	\$1,014.00	
CY	Chadwick-Milledgeville C.U.S.D. #399	815-225-7141 x245	Lisa Richter	lrichter@dist399.net	\$857.00	\$157.00	\$1,014.00	
DB	Dakota C.U.S.D. #201	815-449-2812 x184	Michele Shippy	mshippy@dakota201.com	\$857.00	\$157.00	\$1,014.00	
EO	Eastland C.U.S.D. #308	815-493-6341	Erin Cox (formerly	ecox@eastland308.com	\$857.00	\$157.00	\$1,014.00	
FO	Forreston Public Library	815-938-2624	Julie Voss	forrestonpubliclibrary@gmail.com	\$857.00	\$157.00	\$1,014.00	
GK	Genoa-Kingston C.U.S.D. #424	815-784-5111 x1140	Tara Wilkins	twilkins@gkschools.org	\$857.00	\$157.00	\$1,014.00	
GL	Galena Unit S.D. #120	815-777-0917	Anne Huber	huberan@gusd120.k12.il.us	\$857.00	\$157.00	\$1,014.00	
HI	Moore Memorial Library District	309-658-2666	Carrie Wisley	library.hillsdale@gmail.com	\$857.00	\$157.00	\$1,014.00	
HW	Hiawatha C.U.S.D. #426	815-522-3335 x24 or	Angie Messenger	angie.messenger@hiawatha426.org	\$857.00	\$157.00	\$1,014.00	
KI	Kirkland Public Library	815-522-6260	Linda Fett	kirklandlib@hotmail.com	\$857.00	\$157.00	\$1,014.00	
LN	Lanark Public Library	815-493-2166	Janie Dollinger	lanarklibrary1@gmail.com	\$857.00	\$157.00	\$1,014.00	
MG	Mineral Gold Public Library District	309-288-3971	Connie Baele	minerallibrary@mchsi.com	\$857.00	\$157.00	\$1,014.00	
MI	Mills & Petrie Memorial Library	815-453-2213	Linda Dallam	library@ashtonusa.com	\$857.00	\$157.00	\$1,014.00	
MV	Moline School District #40	309-743-8902	Carolyn Mesick	cmesick@molineschools.org	\$857.00	\$157.00	\$1,014.00	
MY	Mazon-Verona-Kinsman Elementary SD	815-448-2127	Ralph Rowe, Jr.	rrowejr@mvkmavericks.org	\$857.00	\$157.00	\$1,014.00	
PB	Polo C.U.S.D. #222	815-946-3314	Carrie Ukena	c.ukena@poloschools.net	\$857.00	\$157.00	\$1,014.00	
PK	Pankhurst Memorial Library	815-857-3925	Emily Goff	pmlambo@gmail.com	\$857.00	\$157.00	\$1,014.00	
PL	Pearl City C.U.S.D. #200	815-443-2715	Randy Welp	rwelp@pcwolves.net	\$857.00	\$157.00	\$1,014.00	
PS	Pecatonica C.U.S.D. #321	815-239-2611x1330	Brenda Townsend	brendatownsend@pecschools.com	\$857.00	\$157.00	\$1,014.00	
RA	Raymond A. Sapp Memorial Library	815-699-2342	Vanessa Zimmerlein	rasapplib@gmail.com	\$857.00	\$157.00	\$1,014.00	
RH	River Bend Community Unit School District 2	815-589-3511	Amy Heyvaert	aheyvaert@riverbendschools.net	\$857.00	\$157.00	\$1,014.00	
RI	Rock Island School District #41	309-793-5950 ex.1139	Mary Mendelin	mary.mendelin@rimsd41.org	\$857.00	\$157.00	\$1,014.00	
RV	River Ridge C.U.S.D. #210	815-858-9005 x320	Judy Tippett	jtippett@riverridge210.org	\$857.00	\$157.00	\$1,014.00	
RW	Rochelle Twp. H.S. Dist. #212	815-562-4161 x4112	Ann Marie Jinkins	ajinkins@rths.rochelle.net	\$857.00	\$157.00	\$1,014.00	
RY	Rockridge School District #300	309-795-1736	Jacqy Peterson	jpeterson@rr300.org	\$857.00	\$157.00	\$1,014.00	
SH	Sheffield Public Library	815-454-2628	Sue Lanxon	sheffieldlib@yahoo.com	\$857.00	\$157.00	\$1,014.00	
SM	Scales Mound C.U.S.D. #211	815-845-2215x320	Hannah Wiegel	hannahwiegel@scalesmound.net	\$857.00	\$157.00	\$1,014.00	
TR	Trinity Medical Center	309-779-2603	Amanda Smolenski	amanda.smolenski@trinitycollegeqc.edu	\$857.00	\$157.00	\$1,014.00	
WC	Warren C.U.S.D. #205	815-745-2641	Sarah Harbach	sarah.harbach@205warren.net	\$857.00	\$157.00	\$1,014.00	
WN	Winnebago C.U.S.D. #323	815-335-2336 x117	Staci Thompson	ThompsonS@winnebagoschools.org	\$857.00	\$157.00	\$1,014.00	
YT	York Township Public Library	815-259-2480	Deeann Kramer	director@thomsonlibrary.org	\$857.00	\$157.00	\$1,014.00	
					\$29,995	\$5,495	\$35,490.00	



Date: 4/26/2023

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: Discussion regarding PrairieCat consortia membership in eRead Illinois

**Executive Summary:**

As discussed at our January meeting, we are again considering joining eRead Illinois for the entire consortium. Questions regarding the new way rates would be derived by RAILS have been a source of some concern, especially the new structure for determining school rates. New rates will be based on a per-building model, and thus many schools will incur higher rates in the coming year. Information about rate changes is provided below.

To inform our ongoing discussion regarding consortium membership in eRead Illinois and the impact of new eRead pricing structures on school library members, we conducted a survey of school members of all membership levels. We only received nine responses, but those that did respond seemed to find that the increases, although cumbersome, would not impede their ability to participate in eRead next year. Below please find the responses that we have received from members.

Currently, 71 of 101 circulating members (either Basic Online or Fully Participating members) are also members of eRead Illinois. This includes 63 public libraries and all 8 circulating school districts in our consortia. Given that so many of our current circulating members are already participating in the program, we felt it would be worth the Delegates' time to again discuss membership for all circulating consortia members. Attached are the current rates for all libraries under the new RAILS rate structures, as well as the discounted rate if all members participated.

	A	B	C	D	E	F	G	H
1		<b>agency_name</b>	<b>building_name</b>	<b>Type</b>	<b>New Fee</b>	<b>years</b>	<b>Discount</b>	<b>Discounted Fee</b>
2		Highland Community College	Clarence Mitchell Library	Academic	\$800	-	\$80	\$720
3		Rockford University	Howard Colman Library	Academic	\$800	-	\$80	\$720
4		Andalusia Township Library		Public	\$375	8.53	\$38	\$338
5		Bertolet Memorial Library District		Public	\$450	8.51	\$45	\$405
6		Bourbonnais Public Library District		Public	\$1,050	7.66	\$105	\$945
7		Bradley Public Library District		Public	\$1,050	-	\$105	\$945
8		Polo Public Library District		Public	\$500	8.49	\$50	\$450
9		Byron Public Library District		Public	\$850	7.98	\$85	\$765
10		Cherry Valley Public Library District		Public	\$1,350	-	\$135	\$1,215
11		Clinton Township Public Library		Public	\$450	8.53	\$45	\$405
12		Coal City Public Library District		Public	\$1,050	8.55	\$105	\$945
13		Cordova District Library		Public	\$500	8.5	\$50	\$450
14		DeKalb Public Library		Public	\$1,650	-	\$165	\$1,485
15		Harvard Diggins Library		Public	\$650	-	\$65	\$585
16		Earlville Public Library District		Public	\$450	7.5	\$45	\$405
17		East Dubuque District Library		Public	\$500	-	\$50	\$450
18		East Moline Public Library		Public	\$1,050	-	\$105	\$945
19		Elizabeth Township Public Library		Public	\$375	6.8	\$38	\$338
20		Ella Johnson Memorial Public Library District		Public	\$850	2.84	\$85	\$765
21		Erie Public Library District		Public	\$450	-	\$45	\$405
22		Flagg-Rochelle Public Library District		Public	\$650	8.31	\$65	\$585
23		Fossil Ridge Public Library District		Public	\$1,050	8.54	\$105	\$945
24		Fossil Ridge Public Library District	Bookmobile	Public	\$0	-	\$0	\$0
25		Franklin Grove Public Library	Franklin Grove Public Library	Public	\$500	7.45	\$50	\$450
26		Freeport Public Library	Freeport Public Library	Public	\$1,050	-	\$105	\$945
27		Galena Public Library District		Public	\$550	7.42	\$55	\$495
28		Geneseo Public Library District	Geneseo Public Library Distr	Public	\$850	8.54	\$85	\$765
29		Genoa Public Library District		Public	\$500	-	\$50	\$450
30		Grant Park Public Library		Public	\$375	5.02	\$38	\$338
31		Graves-Hume Public Library District		Public	\$500	8.53	\$50	\$450
32		Hanover Township Library		Public	\$375	-	\$38	\$338
33		Henry C. Adams Memorial Library		Public	\$375	-	\$38	\$338
34		Homer Township Public Library District	Homer Township Public Libr	Public	\$1,350	2.05	\$135	\$1,215
35		Homer Township Public Library District	Bookmobile	Public	\$0	-	\$0	\$0
36		Ida Public Library		Public	\$850	0.88	\$85	\$765
37		Johnsburg Public Library District		Public	\$850	1.06	\$85	\$765
38		Julia Hull District Library		Public	\$500	8.55	\$50	\$450



	A	B	C	D	E	F	G	H
39		Kankakee Public Library		Public	\$1,350	7.48	\$135	\$1,215
40		LaSalle Public Library	LaSalle Public Library	Public	\$550	8.54	\$55	\$495
41		Lena Community District Library		Public	\$450	-	\$45	\$405
42		Lostant Community Library		Public	\$375	-	\$38	\$338
43		Malta Township Public Library		Public	\$450	-	\$45	\$405
44		Manhattan-Elwood Public Library District		Public	\$850	-	\$85	\$765
45		Manteno Public Library District		Public	\$650	8.13	\$65	\$585
46		Maple Park Public Library District		Public	\$375	7.22	\$38	\$338
47		Marengo-Union Public Library District	Marengo-Union Library District	Public	\$850	-	\$85	\$765
48		Marseilles Public Library		Public	\$450	2.9	\$45	\$405
49		Princeton Public Library		Public	\$850	8.37	\$85	\$765
50		Mokena Community Public Library District		Public	\$1,350	-	\$135	\$1,215
51		Moline Public Library		Public	\$1,650	-	\$165	\$1,485
52		Morris Area Public Library District		Public	\$850	0.97	\$85	\$765
53		Mount Morris Public Library		Public	\$450	8.44	\$45	\$405
54		New Lenox Public Library District		Public	\$1,650	8.49	\$165	\$1,485
55		Nippersink Public Library District		Public	\$850	-	\$85	\$765
56		North Chicago Public Library		Public	\$1,050	2.29	\$105	\$945
57		North Chicago Public Library	Bookmobile	Public	\$0	-	\$0	\$0
58		North Suburban Public Library District	NSLD/Loves Park Administration	Public	\$3,500	-	\$350	\$3,150
59		North Suburban Public Library District	Roscoe Branch Library	Public	\$0	-	\$0	\$0
60		Odell Public Library		Public	\$450	-	\$45	\$405
61		Oglesby Public Library District		Public	\$450	7.48	\$45	\$405
62		Oregon Public Library District		Public	\$500	7.52	\$50	\$450
63		Pearl City Public Library District		Public	\$375	7.3	\$38	\$338
64		Pecatonica Public Library District		Public	\$500	7.91	\$50	\$450
65		Peotone Public Library District		Public	\$850	8.49	\$85	\$765
66		Peru Public Library		Public	\$1,050	8.55	\$105	\$945
67		Plano Community Library District		Public	\$850	8.05	\$85	\$765
68		Putnam County Public Library District	Putnam County Public Library	Public	\$650	8.45	\$65	\$585
69		Putnam County Public Library District	Putnam (Condit) Branch	Public	\$0	-	\$0	\$0
70		Putnam County Public Library District	Granville Branch	Public	\$0	-	\$0	\$0
71		Putnam County Public Library District	Magnolia Branch	Public	\$0	-	\$0	\$0
72		Putnam County Public Library District	McNabb Branch	Public	\$0	-	\$0	\$0
73		Putnam County Public Library District	Standard Branch	Public	\$0	-	\$0	\$0
74		Reddick Public Library District		Public	\$1,350	8.55	\$135	\$1,215
75		Richard A. Mautino Memorial Library		Public	\$450	-	\$45	\$405
76		River Valley District Library		Public	\$650	6.06	\$65	\$585
77		Robert R. Jones Public Library District		Public	\$500	6	\$50	\$450
78		Robert W. Rowe Public Library District		Public	\$450	7.53	\$45	\$405
79		Rock Island Public Library	Downtown Library	Public	\$1,650	6.24	\$165	\$1,485
80		Rock Island Public Library	Southwest Library	Public	\$0	-	\$0	\$0
81		Rock Island Public Library	Library 2 Go	Public	\$0	-	\$0	\$0
82		Sandwich Public Library District		Public	\$850	8.43	\$85	\$765
83		Schmaling Memorial Public Library District		Public	\$450	8.53	\$45	\$405
84		Seneca Public Library District		Public	\$850	7.43	\$85	\$765

	A	B	C	D	E	F	G	H
85		Sherrard Public Library District		Public	\$500	6.94	\$50	\$450
86		Silvis Public Library		Public	\$650	-	\$65	\$585
87		Somonauk Public Library District		Public	\$650	7.6	\$65	\$585
88		South Beloit Public Library		Public	\$500	-	\$50	\$450
89		Hinckley Public Library District		Public	\$500	-	\$50	\$450
90		Stockton Township Public Library		Public	\$375	6.79	\$38	\$338
91		Streator Public Library	Streator Public Library	Public	\$550	7.03	\$55	\$495
92		Sycamore Public Library		Public	\$1,350	7.62	\$135	\$1,215
93		Talcott Free Library District		Public	\$650	1.15	\$65	\$585
94		Three Rivers Public Library District	Channahon Location	Public	\$1,350	8.54	\$135	\$1,215
95		Three Rivers Public Library District	Minooka Location	Public	\$0	-	\$0	\$0
96		Colona District Public Library		Public	\$500	-	\$50	\$450
97		Walnut Public Library District		Public	\$375	-	\$38	\$338
98		Warren Township Public Library		Public	\$375	-	\$38	\$338
99		Western District Library		Public	\$500	7.47	\$50	\$450
100		Wilmington Public Library District	Wilmington Public Library Dis	Public	\$1,050	7.74	\$105	\$945
101		Woodstock Public Library		Public	\$1,350	-	\$135	\$1,215
102		Yorkville Public Library		Public	\$1,050	7.48	\$105	\$945
103		Creston-Dement Public Library District		Public	\$450	7.46	\$45	\$405
104		Cortland Community Library		Public	\$500	8.36	\$50	\$450
105		Limestone Township Library District		Public	\$500	4.39	\$50	\$450
106		Charles B. Phillips Public Library District		Public	\$450	-	\$45	\$405
107		Serena Community Unit School District #2	Serena High School	School	\$175	8.44	\$18	\$158
108		Serena Community Unit School District #2	Harding Grade School	School	\$175	-	\$18	\$158
109		Serena Community Unit School District #2	Sheridan Grade School	School	\$175	-	\$18	\$158
110		Joliet Township High SD #204	Joliet Central High School	School	\$425	8.47	\$43	\$383
111		Joliet Township High SD #204	Joliet West High School	School	\$425	8.47	\$43	\$383
112		Meridian CUSD #223	Stillman Valley High School	School	\$250	6.18	\$25	\$225
113		Meridian CUSD #223	Monroe Center Elementary S	School	\$250	6.18	\$25	\$225
114		Meridian CUSD #223	Highland Elementary School	School	\$250	6.18	\$25	\$225
115		Meridian CUSD #223	Meridian Junior High School	School	\$250	6.18	\$25	\$225
116		Plano CUSD 88	Plano High School	School	\$250	-	\$25	\$225
117		Plano CUSD 88	P.H. Miller School	School	\$250	-	\$25	\$225
118		Plano CUSD 88	Plano Middle School	School	\$250	4.79	\$25	\$225
119		Plano CUSD 88	Centennial Elementary Schol	School	\$250	-	\$25	\$225
120		Plano CUSD 88	Emily G. Johns Intermediate	School	\$250	-	\$25	\$225
121		Princeton Township High SD 500	Princeton High School	School	\$250	7.45	\$25	\$225
122		Prophetstown-Lyndon-Tampico CUD 3	Prophetstown Elementary Sc	School	\$175	7.98	\$18	\$158
123		Prophetstown-Lyndon-Tampico CUD 3	Prophetstown High School	School	\$175	7.98	\$18	\$158
124		Prophetstown-Lyndon-Tampico CUD 3	Prophetstown-Lyndon-Tampi	School	\$175	7.98	\$18	\$158
125		Prophetstown-Lyndon-Tampico CUD 3	Tampico Elementary School	School	\$175	7.98	\$18	\$158
126		Putnam County SD 535	Putnam County High School	School	\$250	6.76	\$25	\$225
127		Putnam County SD 535	Putnam County Junior High S	School	\$175	6.76	\$18	\$158
128		Putnam County SD 535	Putnam County Primary Sch	School	\$175	6.76	\$18	\$158
129		United Township High School District #30	United Township High Schoo	School	\$425	8.4	\$43	\$383
130		Hampton School District #29	Hampton Elementary School	School	\$175	-	\$18	\$158

	A	B	C	D	E	F	G	H
131	<b>Total</b>				<b>\$76,900</b>		<b>\$7,690</b>	<b>\$69,210</b>

# the eRead Illinois fee structure is changing

For the subscription year beginning July 1, 2023, your annual eRead Illinois fee will be assessed based on each school building's population served. A fee will be assessed for every school building that participates in eRead Illinois.

## This change means that eRead Illinois can be

- ✓ **Sustainable** (RAILS can maintain a high quality collection)
- ✓ **Equitable** (schools and districts of all sizes pay their fair share)
- ✓ **Responsive to member needs**

## Reminder: 100% of your annual fee goes into the collection

As an eRead Illinois member library, you have access to over 64,000 e-books and audiobooks plus added benefits. This means you can:

- ⇒ provide home access to library materials
- ⇒ make suggestions for the collection
- ⇒ tailor the collection to your users



# Fee Schedule: school libraries

<b>Population (enrollment)</b>	<b>Annual eRead Illinois Fee (per building)</b>
Less than 250	\$175
250 - 999	\$250
1,000 - 1,499	\$350
1,500 and over	\$425



# Fee Schedule: public libraries

Operating Expenditure	Annual eRead Illinois Fee	Operating Expenditure	Annual eRead Illinois Fee
Less than \$200,000	\$275	\$750,000 - \$999,999	\$1,050
\$20,000 - \$100,000	\$375	\$1,000,000 - \$1,999,999	\$1,350
\$100,000 - \$199,999	\$450	\$2,000,000 - \$2,999,999	\$1,650
\$200,000 - \$299,999	\$500	\$3,000,000 - \$4,999,999	\$3,500
\$300,000 - \$399,999	\$550	\$5,000,000 - \$7,999,999	\$6,000
\$400,000 - \$499,999	\$650	\$8,000,000 - \$14,999,999	\$9,000
\$500,000 - \$749,000	\$850	\$15,000,000 and over	\$12,000



# Fee Schedule: academic libraries

Population (enrollment)	Annual eRead Illinois Fee
Less than 1,000	\$400
1,000 - 2,499	\$800
2,500 - 4,999	\$1,200
5,000 - 7,499	\$1,600
7,500 and over	\$2,000



# Fee Schedule: special libraries

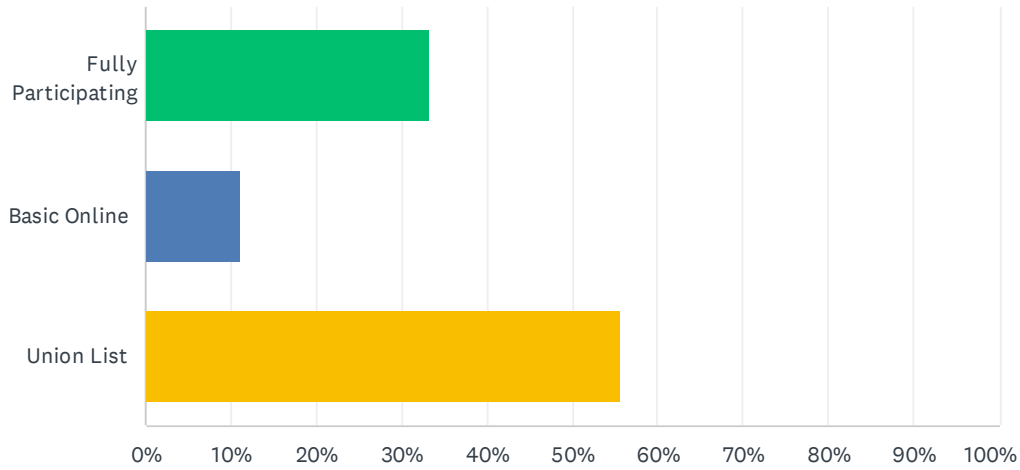
Population	Annual eRead Illinois Fee
Less than 1,000	\$300
1,000 - 4,999	\$400
5,000 and over	\$500





## Q1 What is your membership level in PrairieCat?

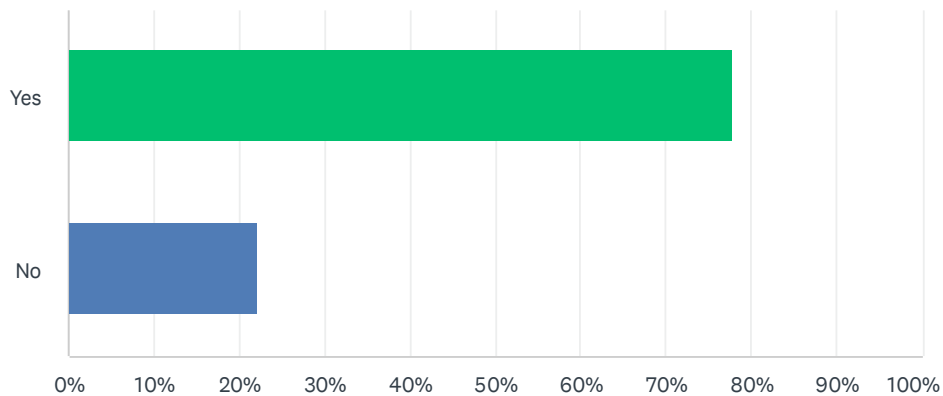
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES
Fully Participating	33.33% 3
Basic Online	11.11% 1
Union List	55.56% 5
<b>TOTAL</b>	<b>9</b>

## Q2 Is your school currently an eRead Illinois member?

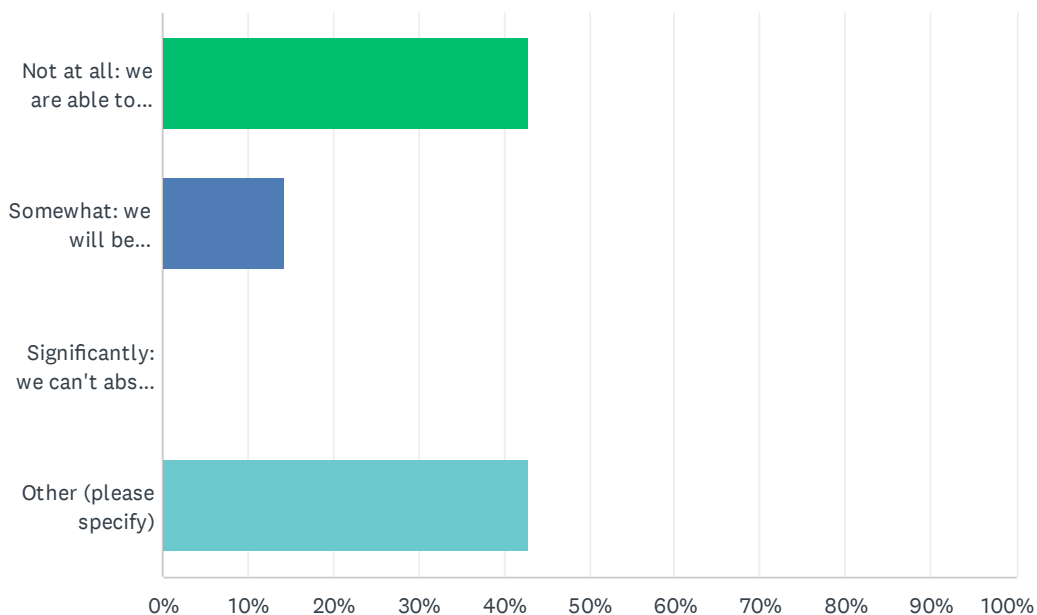
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	77.78% 7
No	22.22% 2
Total Respondents: 9	

### Q3 Current members: How significantly will the fee change impact your school?

Answered: 7 Skipped: 2

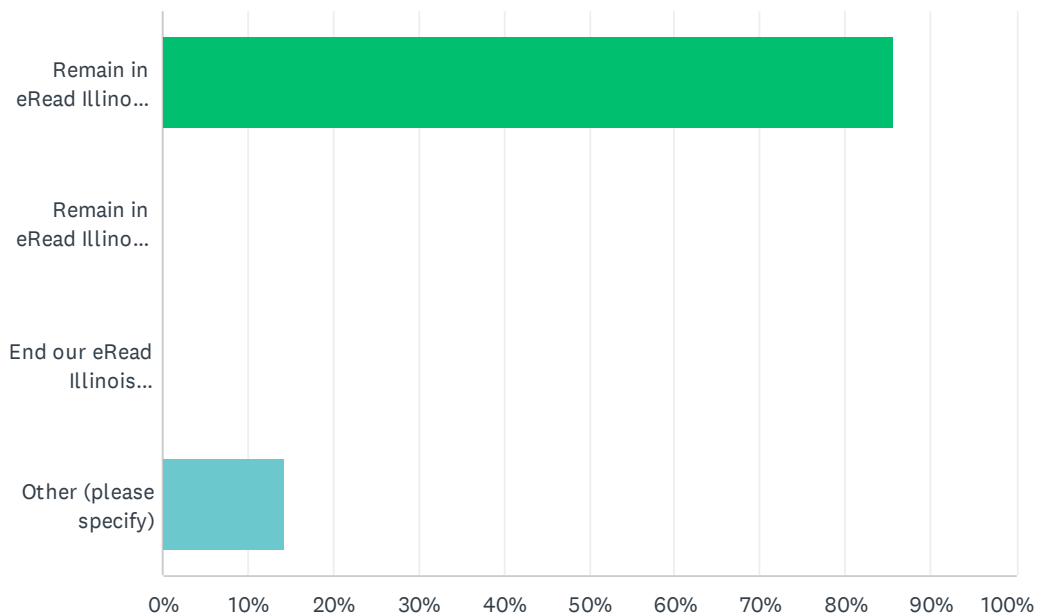


ANSWER CHOICES	RESPONSES
Not at all: we are able to absorb the cost increases	42.86% 3
Somewhat: we will be impacted, but will be able to absorb the increases with some difficulty	14.29% 1
Significantly: we can't absorb these increases	0.00% 0
Other (please specify)	42.86% 3
TOTAL	7

### Q4 Current members: Considering the cost increases described, does your school plan to:

Answered: 7 Skipped: 2

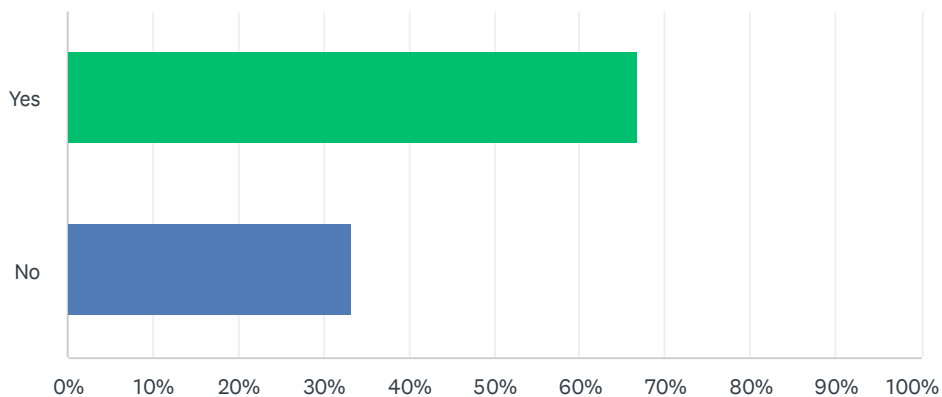
### eRead Illinois and Schools Survey



ANSWER CHOICES	RESPONSES	
Remain in eRead Illinois with no changes to our participation	85.71%	6
Remain in eRead Illinois, but may need to eliminate participation at some schools	0.00%	0
End our eRead Illinois participation	0.00%	0
Other (please specify)	14.29%	1
<b>TOTAL</b>		<b>7</b>

**Q5 If you are not currently an eRead Illinois member, do/did you have plans to join in the coming year?**

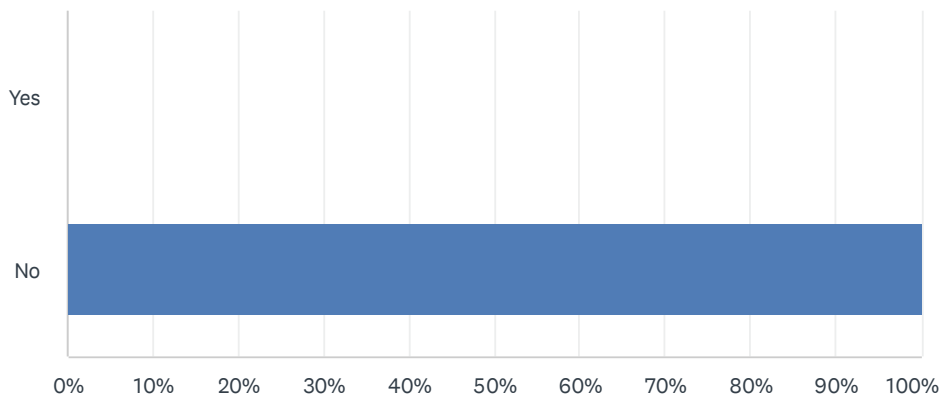
Answered: 3 Skipped: 6



ANSWER CHOICES	RESPONSES
Yes	66.67% 2
No	33.33% 1
Total Respondents: 3	

### Q6 If you are not currently an eRead Illinois member, does the fee structure increase change your plans?

Answered: 2 Skipped: 7



ANSWER CHOICES	RESPONSES
Yes	0.00% 0
No	100.00% 2
Total Respondents: 2	

### Q7 Any additional comments?

Answered: 4 Skipped: 5

Any additional comments?

Open-Ended Response

Most students in our school that e-read, have parents that also e-read. Students have not shown any interest in e-books.

I talked with Anna Behm and Leila Heath from eRead IL and one thing they said that made me say, "Oh!" was: "How many actual books would this money buy?" I can get so many more ebooks through eRead IL.

For schools with multiple buildings, the cost increase is significant and concerning. Our district is a single-building, so we are affected less.

We wish the change was per district, rather than per building. The district can more easily afford a slight increase versus both increasing and being charged that new amount per building.