



**PrairieCat Administrative Council
Agenda
August 5, 2022**

The Council will meet on Friday, August 5th, 2022, 10 am –1 pm
In person at the Pecatonica Public Library,
400 W. 11th Street, Pecatonica, IL

The meeting will also be available online via Zoom:

https://raillibraries.zoom.us/meeting/register/tJltcuquqjsjHdQeyaOWELi-tuB5BdBk_k9-

- I. Call to order, Welcome and Introductions
- II. Introduction of Visitors and Public Comments
- III. Review Agenda for Additions/Changes
- IV. Consent Agenda (pp. 2-20)
 - a. Approve minutes for July 1st, 2022, PrairieCat Administrative Council meeting
 - b. Approve financial report for June 2022
 - c. Approve check register
 - d. Statistical reports
- V. Membership Update
 - a. Update on new and upgrading members
 - b. Update on current training and engagement projects
- VI. Administrative Issues
 - a. Compliance Review (pp. 21-24)
 - b. Review of annual strategic plan survey
- VII. Ad Hoc Committee Updates
 - a. Resource Sharing Committee – Appointment for vacant positions, review of July 27th meeting
 - b. Finance Committee – Appointment for vacant position
- VIII. Review of Meeting – what worked and what didn't
- IX. Public Comments
- X. Adjournment
- XI. Next Meeting – Friday, September 2nd, 2022, Bourbonnais Public Library

220 W. 23rd Avenue
Coal Valley, IL 61240
(877) 542-7257
<http://support.prairiecat.info>



**PrairieCat Administrative Council
Minutes
July 1, 2022**

The Council met on Friday, July 1st, 2022, 10 am –1 pm
In person at the Freeport Public Library,
100 E. Douglas Str., Freeport, IL

The meeting will also be available online via Zoom:

https://railslibraries.zoom.us/meeting/register/tJItcuquqjsjHdQ_eyaOWELi-tuB5BdBk_k9

I. Call to order, Welcome and Introductions

Present at Freeport Public Library: Carolyn Coulter (PrairieCat), Chelsey DeSplinter (PrairieCat), Laura Long (EM), Kimberly Brozovich (RP), Laura Watson (HC), Ashley Huffines (FP), Penny Bryant (PT)

Present via Zoom: Elizabeth Smith (PrairieCat), Kelly McCully (BD), Victoria Blackmer (CV), Sharon Swanson (RAILS)

Absent: Emily Faulkner (DK), Beth Ryan (JO), Michelle Krooswyk (NL)

Huffines (Vice Chair-FP) called the meeting to order at 10:00am.

II. Introduction of Visitors and Public Comments

There were no visitors or public comments.

III. Review Agenda for Additions/Changes

Coulter (PrairieCat) added the topic of a special election under Administrative Issues and corrected the redundancy of item b under Administrative Issues.

MOTION #1

Watson (HC) moved and Bryant (PT) seconded to approve the agenda changes as stated. There was no discussion on the motion.

***Motion carried by roll call.**

Ayes: 6

Nays: 0

Abstentions: 0

Discussion:

IV. Consent Agenda

- a. Approve minutes for June 3rd, 2022, PrairieCat Administrative Council meeting
- b. Approve financial report for May 2022
- c. Approve check register
- d. Statistical reports

MOTION #2

Bryant (PT) moved and Brozovich (RP) seconded to approve the

consent agenda as presented. There was no discussion on the motion.

***Motion carried by roll call.**

Ayes: 6

Nays: 0

Abstentions: 0

Discussion:

V. Membership Update

a. Update on new and upgrading members

Smith (PrairieCat) refreshed the Council on new and departing members. North Boone Community Unit School District left PrairieCat as of today, July 1, 2022. They were a Union List member who now plans to use the ILL Barcode Program as needed. Mt. Carroll Public Library is upgrading from Union List to Basic Online. Hinckley Public Library District is upgrading from Basic Online to Fully Participating.

Smith stated there are a couple members making additions. Putnam County School District is adding their primary school. They did receive a grant allowing them to work on adding items during the summer. Rock Island Public Library is adding the Rock Island Watts-Midtown Branch. They will be working on adding items and hope to go live in Fall 2022.

Smith continued with the new membership additions to PrairieCat. Lostant Community Library is currently adding items and has more than 25% added. North Chicago Public Library is doing a full migration from TLC to Sierra including bibs, items, patrons and circulation data. PrairieCat staff will have weekly meetings with Innovative project management staff and weekly meetings with North Chicago library staff. North Chicago is projected to Go Live in October/November 2022.

- Update on current training and engagement projects

Smith (PrairieCat) gave an update on training and engagement. When it comes to New Directors, PrairieCat sends a welcome packet via email and US mail. PrairieCat also hosts New Director Welcome Meetings with one currently scheduled for July 14, 2022. Site visits either virtual or in person, are also encouraged. PrairieCat tracks the new directors and vacant positions in order to follow up as needed. Smith also stated there have been 17 new directors since July 2021 and there are 5 more retirements happening in the next month. We hope to have a New Director Mentorship Network and New Director Resources on the new website soon.

Smith shared the upcoming member events. A Back to School session for PrairieCat school libraries will be held in September. The annual PUG Day event is scheduled virtually for September 22-23, 2022. The event has 10 sessions scheduled and registration should be open in the next two weeks. Having the event virtually allows us to have no limits on registrations and no attendance fees. There will be a Resource Sharing Summit coming this fall, Delegates Assembly every quarter and Member Updates which were held this Spring. The Engagement Committee is also discussing in person regional events and PrairieCat hopes to include forums on the new website.

Smith stated PrairieCat continues to offer our social media pages and our monthly newsletter that has over 440 subscribers. Our online training platform is TalentLMS and here are a few statistics regarding TalentLMS:

- 859 Learner Accounts
- 560 Courses in Progress
- 50 Courses Available
- 6,641 Completed Courses since TalentLMS launched Feb. 2019

And in the past 30 days there have been:

- 19 New Users
- 72 Logged In Users
- 310 Log Ins
- 209 Courses Completed

Smith mentioned Create List Classes were launched last fall so Fully Participating libraries can complete that training online. There have been 16 completions so far. We also have our Item Entry Certification available online and have about 100 completions. On Demand trainings are also available. These are more advanced topics and in the past several months, here are some examples of the topics covered:

- PrairieCat Cataloging / OCLC Connexion Training
- Item Entry Refresher or Worksop
- MARC Training
- Serials: Checkin Cards -Editing & Utilizing
- Create Lists Workshop
- Decision Center Review

The PrairieCat staff have provided up to 10 training session each month for members. These sessions are, typically, one-to-one or small group trainings.

VI. Administrative Issues

- a. Welcome new Administrative Council members, committee designations
Coulter (PrairieCat) welcomed the two new Council members, Brozovich (RP) and McCully (BD). Coulter explained there are two board committees, the Resource Sharing Committee and the Finance Committee. Members of these committees are appointed by the board and both committees have openings. There are two vacant positions in Resource Sharing and one vacant spot in Finance. Bryant (PT) suggested Krystal Waugamon from Pecatonica Public Library for the Resource Sharing Committee. Huffines (FP) stated anyone willing to volunteer we won't disagree with so putting a call out would be best. Coulter stated we will put a call out to tier 2 and tier 3 libraries for the other Resource Sharing opening.

Coulter went over the Finance Committee members, noting the representation of several larger libraries. She suggests putting a call out to the tier 2 and 3 libraries for this vacancy as well. The Council agrees.

- b. ACTION: Election of OMA and FOIA officers
Coulter (PrairieCat) explained she is usually the OMA and FOIA officer with a member of the Council as a backup.

MOTION #3

Watson (HC) moved and Bryant (PT) seconded to approve the election of Coulter (PrairieCat) and Long (EM) as OMA and FOIA officers. There was no discussion on the motion.

***Motion carried by roll call.**

Ayes: 7

Nays: 0

Abstentions: 0

Discussion:

- c. ACTION: Approve Pay Scale for FY23
Coulter (PrairieCat) asked the Council if they need to pass the Pay Scale to the Delegates Assembly or if they can approve it themselves since the Delegates have approved the budget. Huffines (FP) believes that if the pay scale falls within the budget, it makes sense to approve at the Administrative Council level. The Council agrees. Coulter stated that HR Source recommended the pay scale increase by 1.7%.

MOTION #4

Bryant (PT) moved and McCully (BD) seconded to approve the pay scale for FY23 as presented. There was no discussion on the motion.

***Motion carried by roll call.**

Ayes: 7

Nays: 0

Abstentions: 0

Discussion:

- d. Review of Administrative Council Manual and signature cards for officers
DeSplinter (PrairieCat) explained the Administrative Council Manual will be updated and posted to the PrairieCat Support Site this month now that FY23 has started. She continued to explain the new members of the Executive Committee will be needing to complete a couple forms for BankOrion to become authorized signatories for PrairieCat.
- e. ACTION: Review, discussion and decision, CD investments and IL Fund investment options
Coulter (PrairieCat) introduced Sharon Swanson, RAILS Finance Manager, who manages PrairieCat's accounting along with Elena Mendoza, RAILS Staff Accountant.

Swanson (RAILS) stated As of December 2019, the PrairieCat Administrative Council decided to open an account with Illinois Funds due to the combination of attractive interest rates (then at 1.72%) as well as the liquidity of a money market account that is also considered fully secured under the Illinois Public Funds Investment Act. In March of 2020, the Federal Reserve lowered interest rates to zero in an effort to protect

the economy from the impact of COVID-19. Unfortunately, the interest rate at Illinois Funds fell since those actions and is only becoming attractive again in recent months. When interest rates at Illinois Funds fell below the rate offered at Bank Orion, the PrairieCat Finance Committee and Administrative Council directed that the balance of the Illinois Funds account be transferred back to Bank Orion leaving a remaining balance of \$176.36 to keep the account open for future flexibility should interest rates rise. To increase investment earnings, PrairieCat staff reached out to several banks regarding investment options, and the ultimate recommendation and decision of the Finance Committee and Administrative Council was to open a \$500,000 12-month Certificate of Deposit (CD) with Bank Orion at .75%. This investment amount was based on PrairieCat's need to maintain a \$500,000 minimum balance in the checking account to qualify for the interest rate of .30%, and the need to have a target liquid balance of \$650,000 to cover operational expenses. This first CD matured, and it was determined that renewing the CD at a rate of .50% was the best option, given the declining outlook for interest rates. The current CD with Bank Orion once again matures on August 7, and PrairieCat staff have reached out to Bank Orion and researched Illinois Funds' current rates.

During times of very low interest, Bank Orion has stably maintained their interest rates. PrairieCat is currently earning above the money market rates on their checking account. The rates on money market accounts can change by the hour but reports from the Federal Open Market Committee indicate that they are expected to raise interest rates by .50% at their September meeting. Their expected end of calendar year rate goal is 2%. The Federal Reserve needs to be cautious about raising interest rates too fast during a period of rising inflation to avoid throwing the country into a recession.

Swanson continued, locking in interest rates in a CD right now, given current knowledge of the Federal Reserves' projections of interest rate increases, would seem to lock PrairieCat in at a rate that would remain below market rates. Our recommendation would be to move a total of \$700,000 from Bank Orion to Illinois Funds for the higher interest rates. The CD would be redeemed upon maturity in August, and these funds would be moved prior to that to take advantage of the higher rates. This would leave a large enough balance to cover expenses before the quarterly member fees begin to come in. We have been assured by BankOrion that we would still earn the .30% rate, and they would contact us if that changed. As a precautionary statement, this does not rule out the possibility that the interest rate outlook could change very rapidly, but with the liquidity that the Illinois Funds offers, the opportunity to re-evaluate investment options is always open.

MOTION #5

Watson (HC) moved and Bryant (PT) seconded to approve moving \$700,000 from BankOrion to Illinois Funds for a higher interest rate and redeem the \$500,000 CD from BankOrion when it comes due on August 7, 2022. There was no discussion on the motion.

***Motion carried by roll call.**

Ayes: 7

Nays: 0

Abstentions: 0

Discussion:

- f. Discussion, Special Election for Administrative Council, Technical Services and Circulation Committees
Coulter (PrairieCat) stated that Charm Ruhnke has decided to step down from the board due to earlier retirement. We also have a position in the Technical Services and Circulation committees that will need to be filled through the special election. We will do a call for nominations and set a time frame for the special election.

- g. Review of Delegates Assembly agenda for July 27, 2022
Coulter (PrairieCat) stated, as previously discussed, we have taken away action item nine and made it a discussion topic. We should insert a discussion about the investment decision that was just made, as well. Coulter asked if there were any ideas for presentations. Huffines (FP) suggested having a presentation from Fine Free libraries discussing how they convinced their boards to move to fine free. Long (EM) stated it would be good to know the logistics of going Fine Free. Smith (PrairieCat) stated she could work with Melissa Landis to gather volunteers from Fine Free libraries to present at Delegates. Coulter also stated we can go over how Fine Free works for the patrons.

VII. Ad Hoc Committee Updates

- a. Resource Sharing Committee – No Report

- b. Finance Committee – Report from June 16th, 2022

Coulter (PrairieCat) stated the Finance Committee went over the investments the Council previously heard and voted for.

VIII. Review of Meeting – what worked and what didn't

The meeting went well.

IX. Public Comments

There were no public comments.

X. Adjournment

The meeting adjourned at 10:59 am.

XI. Next Meeting – Friday, August 5, 2022, Pecatonica Public Library

220 W. 23rd Avenue
Coal Valley, IL 61240
(877) 542-7257
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FY2023 PrairieCat Administrative Council MOTIONS July 2022 - June 2023			M – Motion made by Y - Yes Abstain - Abs A - Absent 2nd – Motion seconded by N - No NA - No Answer NP - Not present											
Meeting Date: 07/01/2022	Vote Summary			Votes										
MOTION	Aye	Nay	Abstention	Victoria Blackmer (CV)	Kim Brozovich (RP)	Penny Bryant (PT)	Emily Faulkner (DK)	Ashley Huffines (FP)	Michelle Krooswyk (NL)	Laura Long (EM)	Kelly McCully (BD)	Vacant	Beth Ryan (JO)	Laura Watson (HC)
to approve the consent agenda as presented.	6	0	0	Y	2ND Y	M Y	A	Y	A	Y	NP		A	Y
to approve the election of Carolyn Coulter and Laura Long as OMA and FOIA officers.	7	0	0	Y	Y	2ND Y	A	Y	A	Y	Y		A	M Y
to approve the pay scale for FY23 as presented.	7	0	0	Y	Y	M Y	A	Y	A	Y	2ND Y		A	Y
to approve moving \$700,000 from BankOrion to Illinois Funds for a higher interest rate redeem the \$500,000 CD from BankOrion when it comes due on August 7, 2022.	7	0	0	Y	Y	2ND Y	A	Y	A	Y	Y		A	M Y
to approve agenda changes.	6	0	0	Y	Y	2ND Y	A	Y	A	Y	NP		A	M Y



Date: 8/5/2022
To: PrairieCat Administrative Council
From: Elena Mendoza, RAILS Staff Accountant
Subject: PrairieCat Financial Report – June 2022

Please find attached the PrairieCat Financial Reports for the month of June 2022. These reports are preliminary and unaudited, and, as such, these results could change pending the completion of the audit and any adjustments that the auditors see fit to recommend. The attached statements include the Cash Report, Balance Sheet, Statement of Revenues and Expenses, and Check Register for the period of June 16 through July 27.

As of June 30, of the total cash balance of \$975,337, \$368,687 was undesignated working cash, \$585,167 was designated for capital reserves, and \$21,482 was eCommerce receipts payable to the membership. Cash decreased \$445,092 during the month of June primarily due to the FY2023 annual Innovative Interfaces maintenance payment (\$363,010) and the monthly payroll expenses, partially offset by the receipt of the remaining invoiced fourth quarter membership fees.

The balance of working cash was sufficient to fund 2.3 months of budgeted FY2023 operating expenses, and the capital reserves amount could fund an additional 3.6 months of budgeted operating expenses. The \$503,759 principle of PrairieCat's CD would be sufficient to fund an additional 3.1 months of budgeted FY2023 operating expenses.

Total revenues through June of \$1,924,818 were \$107,738 above budgeted amounts mostly due to the recording of the non-monetary net pension income (\$97,764) from the IMRF actuarial valuation report. Currently, PrairieCat has an actuarially-determined net pension liability of \$343,136 and deferred pension outflows of \$440,900. As PrairieCat makes contributions to IMRF over the next several years, this net pension liability is expected to decrease. In addition, Fully Participating and Basic Online member revenue is above budget due to the Marengo-Union membership fees (\$3,550 quarterly), were included in the budget at the lower Union List membership level (\$906) to allow for some uncertainty with their go-live date at the Fully Participating membership level. The Fully Participating and Basic Online Capital Reserve Contribution account are above budget from the one-time capital reserve contribution from Mount Carroll (\$3,500) as well as the addition of the Marengo-Union capital reserve contributions at the Fully Participating membership level. These above budget revenues were partially offset by a decrease in the expected renewals for the member curbside subscriptions. The curbside subscription revenues do

not add to PrairieCat's net asset balance since they are completely offset by the corresponding vendor expense recorded in Information Service Costs.

Total year-to-date interest as of the end of June was \$6,169, which was \$1,669 above the fiscal year budgeted amount of \$4,500. The IL Funds interest rate began to rise in October and has continued to rise since, with the daily rate at 1.688% as of July 27. As of August 7, 2021, PrairieCat renewed the CD with Bank Orion for 12 months at a .50% rate. The Federal Reserve raised interest rates in March (.25%), May (.50%), June (.75%), and July (.75%). They are expected to raise interest rates .50% at their meeting in September with an expected rate goal of 3.4% by the end of the calendar year. To take advantage of these interest rate increases, PrairieCat transferred \$700,000 from the account at Bank Orion to Illinois Funds as of July 6. When the CD matures with Bank Orion, it will be redeemed and deposited in the checking account with Bank Orion.

Total expenses through June of \$1,696,056 were \$115,922 below budget mostly due to under budget Personnel costs (\$57,611), Contractual Services expenses (\$27,868), Gain on Asset Disposal (\$8,191), Travel and Continuing Education costs (\$4,867), Professional Services costs (\$4,645), Vehicle expenses (\$4,265), Supplies, Postage and Printing costs (\$4,199), and nearly every other cost category. Personnel expenses were under budget mostly due to delayed hiring for the Systems Coordinator position, lower than budgeted retirement benefits since the IMRF rate was unavailable at the time that the budget was finalized, and no unemployment insurance expenses through June. Contractual Services expenses are under budget mostly due to the credit for the mobile worklist product and lower than budgeted curbside subscription renewals. PrairieCat experienced a gain by selling the vehicle assigned to Bolingbrook back to RAILS. Travel and Continuing Education as well as Vehicle expenses were under budget from decreased travel during most of fiscal year, especially in-state and out-of-state travel, due to the pandemic. Professional Services costs are under budget due to a lower than budgeted need for legal services during the fiscal year, partially offset by increased payroll services fees due to year-end processing as well as increased accounting fees due to the actuarial valuation that was required for FY2022 due to the staff participation of a retiree in the health insurance plan. Supplies, Postage, and Printing costs were under budget due to lower than expected computer supplies and subscription expenses during the fiscal year.

**PRAIRIECAT
CASH REPORT
FOR THE PERIOD ENDING June 30, 2022**

Beginning Cash Balance	\$ 1,420,428.89
Cash Received	
Payments from Member Libraries, etc.	4,250.00
Interest - BankORION	319.02
Interest - Illinois Funds	0.14
eCommerce Receipts Payable	6,928.51
Total Cash Received	<u>11,497.67</u>
Expenses Paid	
Checks and Vendor ACH Payments	385,258.80
Payroll and Retirement Contributions	66,130.52
ACH Credit Card Payments	4,742.22
Miscellaneous (Lockbox & Misc. Bank Fees, eCommerce Fees, etc.)	458.50
Total Disbursements	<u>456,590.04</u>
Ending Cash Balance	<u><u>\$ 975,336.52</u></u>

CASH DETAILS:

Member Library Deposit Accounts/Prepayments	\$ -
eCommerce Cash Receipts Payable	21,482.45
Capital Reserve Designation	585,167.27
Working Cash	368,686.80

TOTAL CASH \$ 975,336.52

PAYPAL FUNDS DETAILS:

June PayPal Receipts in Transit to Bank	\$1,026.43
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CD INVESTMENT DETAILS:

CD Principal	\$503,758.76
CD Interest Since Renewal @ .50%	\$2,261.15

TOTAL CD INVESTMENT VALUE \$ 506,019.91

Invested in Capital Assets Balance as of June 2022	\$2,490.02
Unrestricted Fund Balance as of June 2022	\$1,872,028.11

FY23 operating expenses excluding planned capital reserve designation:	\$ 1,940,141.92
Working Cash % of operating expenses:	19.00%

PrairieCat
Balance Sheet
As of 6/30/2022

	Balance End of Month
Assets	
Cash & cash equivalents	
Cash - Bank Orion	975,159.91
Cash - Illinois Funds	176.61
PayPal Funds	1,026.43
Total Cash & cash equivalents	976,362.95
Investments	506,019.91
Accounts receivables	200.00
Prepaid expenses	408,277.36
Capital Assets, net	
Computers	287,558.00
Vehicles	12,450.50
Accumulated Depreciation	(297,518.48)
Total Capital Assets, net	2,490.02
Other Assets	
Deferred Outflows - Pension	440,899.93
Total Other Assets	440,899.93
Total Assets	2,334,250.17
Liabilities	
Accounts payable	1,861.38
Accrued liabilities	713.17
eCommerce Receipts Payable	22,508.88
Payroll	
Salaries Payable	16,830.14
PR Tax Withheld Payable	4,870.85
Pension Payable	15,642.51
Retirement Payable	1,065.46
PR Tax Expense Payable	1,838.87
Total Payroll	40,247.83
Deferred revenue	18,460.64
Compensated absences	32,804.14
Net Pension Liability	343,136.00
Total Liabilities	459,732.04
Net Assets	
Beginning Net Assets	1,645,756.09
Current YTD Net Income	228,762.04
Total Net Assets	1,874,518.13
Total Liabilities and Net Assets	2,334,250.17

PrairieCat

Statement of Revenues and Expenses - FY22 is 100% Completed

From 6/1/2022 Through 6/30/2022

	Current Month	YTD Actual	YTD Budget - Original	Percent of YTD Budget	Total Budget - Original	Percent of Annual Budget
REVENUES						
Fees for Services and Materials						
Union List Member Revenue	2,353.00	28,236.00	28,960.00	97.50%	28,960.00	97.50%
Fully Participating and Basic Online Member Revenue	88,612.99	1,063,355.00	1,050,175.08	101.25%	1,050,175.08	101.25%
ILL Barcode Revenue	100.00	5,000.00	7,000.00	71.42%	7,000.00	71.42%
Fully Participating & Basic Online - CR Contribution	4,585.51	58,527.00	54,457.00	107.47%	54,457.00	107.47%
Union List - CR Contribution	591.50	7,098.00	7,280.00	97.50%	7,280.00	97.50%
Total Fees for Services and Materials	96,243.00	1,162,216.00	1,147,872.08	101.25%	1,147,872.08	101.25%
Reimbursements						
Reimbursements	0.00	21,588.81	19,000.00	113.62%	19,000.00	113.62%
Reimbursements - Hosting Fee	3,695.08	44,340.00	43,890.00	101.02%	43,890.00	101.02%
Reimbursements - Capira Mobile App	2,688.75	33,298.98	39,600.00	84.08%	39,600.00	84.08%
Total Reimbursements	6,383.83	99,227.79	102,490.00	96.82%	102,490.00	96.82%
Investment Income	527.03	6,168.59	4,500.00	137.07%	4,500.00	137.07%
Other						
Other Grants	0.00	0.00	2,000.00	0.00%	2,000.00	0.00%
Other Grants - RAILS Grants for Members	46,601.50	559,218.00	559,218.00	100.00%	559,218.00	100.00%
Other Revenue	50.90	223.38	1,000.00	22.33%	1,000.00	22.33%
Net Pension Income	97,763.93	97,763.93	0.00	0.00%	0.00	0.00%
Total Other	144,416.33	657,205.31	562,218.00	116.90%	562,218.00	116.90%
Total REVENUES	247,570.19	1,924,817.69	1,817,080.08	105.93%	1,817,080.08	105.93%
EXPENSES						
Personnel						
Other Professionals	69,726.11	599,601.66	624,109.48	96.07%	624,109.48	96.07%
Support Services	14,552.95	129,851.92	130,482.65	99.51%	130,482.65	99.51%
Compensated Absences - Vacation Expense	(8,628.16)	(8,628.16)	0.00	0.00%	0.00	0.00%
Social Security Taxes	5,934.99	52,001.21	57,726.30	90.08%	57,726.30	90.08%
Unemployment Insurance	0.00	0.00	3,500.00	0.00%	3,500.00	0.00%
Worker's Compensation	108.38	993.00	1,581.65	62.78%	1,581.65	62.78%
Retirement Benefits	11,798.19	100,674.22	114,188.82	88.16%	114,188.82	88.16%
Health, Dental And Life Insurance	10,732.23	139,248.74	138,373.52	100.63%	138,373.52	100.63%
Other Fringe Benefits	0.00	820.45	1,000.00	82.04%	1,000.00	82.04%
Tuition Reimbursements	0.00	0.00	500.00	0.00%	500.00	0.00%
Staff Professional Memberships	0.00	0.00	1,000.00	0.00%	1,000.00	0.00%
Recruiting	0.00	287.91	0.00	0.00%	0.00	0.00%
Total Personnel	104,224.69	1,014,850.95	1,072,462.42	94.63%	1,072,462.42	94.63%
Buildings and Grounds						
Property Insurance	203.84	2,393.52	1,700.00	140.79%	1,700.00	140.79%

PrairieCat

Statement of Revenues and Expenses - FY22 is 100% Completed

From 6/1/2022 Through 6/30/2022

	Current Month	YTD Actual	YTD Budget - Original	Percent of YTD Budget	Total Budget - Original	Percent of Annual Budget
Total Buildings and Grounds	203.84	2,393.52	1,700.00	140.80%	1,700.00	140.80%
Vehicle Expenses						
Fuel	42.32	777.70	2,000.00	38.88%	2,000.00	38.88%
Repairs And Maintenance	223.18	768.15	3,000.00	25.60%	3,000.00	25.60%
Vehicle Insurance	388.29	2,662.34	2,500.00	106.49%	2,500.00	106.49%
Vehicles Leasing And Rent	0.00	0.00	500.00	0.00%	500.00	0.00%
Other Vehicle Expenses	0.00	277.10	750.00	36.94%	750.00	36.94%
Total Vehicle Expenses	653.79	4,485.29	8,750.00	51.26%	8,750.00	51.26%
Travel and Continuing Education						
In-State Travel	0.00	867.01	5,000.00	17.34%	5,000.00	17.34%
Out-Of-State Travel	0.00	281.95	7,000.00	4.02%	7,000.00	4.02%
Registrations And Meeting, Other Fees	1,456.03	16,174.94	7,000.00	231.07%	7,000.00	231.07%
Conferences And Continuing Education Meetings	0.00	2,309.38	5,000.00	46.18%	5,000.00	46.18%
Public Relations	0.00	0.00	500.00	0.00%	500.00	0.00%
Total Travel and Continuing Education	1,456.03	19,633.28	24,500.00	80.14%	24,500.00	80.14%
Commercial Insurance	723.37	6,854.16	6,500.00	105.44%	6,500.00	105.44%
Supplies, Postage and Printing						
Computers, Software And Supplies	983.99	4,944.84	10,000.00	49.44%	10,000.00	49.44%
General Office Supplies And Equipment	299.88	1,041.68	200.00	520.84%	200.00	520.84%
Postage	14.94	14.94	0.00	0.00%	0.00	0.00%
Total Supplies, Postage and Printing	1,298.81	6,001.46	10,200.00	58.84%	10,200.00	58.84%
Telephone and Telecommunications	0.00	157.16	0.00	0.00%	0.00	0.00%
Equipment Repair and Maintenance						
Equipment Repair And Maintenance Agreements	80.95	971.35	3,000.00	32.37%	3,000.00	32.37%
Total Equipment Repair and Maintenance	80.95	971.35	3,000.00	32.38%	3,000.00	32.38%
Professional Services						
Legal	67.50	3,634.20	10,000.00	36.34%	10,000.00	36.34%
Accounting	1,800.00	6,300.00	5,000.00	126.00%	5,000.00	126.00%
Consulting	0.00	1,535.00	2,500.00	61.40%	2,500.00	61.40%
Payroll Service Fees	566.74	7,634.55	6,249.18	122.16%	6,249.18	122.16%
Total Professional Services	2,434.24	19,103.75	23,749.18	80.44%	23,749.18	80.44%
Contractual Services						
Information Service Costs	40,425.37	532,541.24	553,508.40	96.21%	553,508.40	96.21%
Outside Printing Services	0.00	0.00	1,000.00	0.00%	1,000.00	0.00%
Other Contractual Services	7,225.86	85,809.20	91,710.08	93.56%	91,710.08	93.56%
Total Contractual Services	47,651.23	618,350.44	646,218.48	95.69%	646,218.48	95.69%
Depreciation (Gain)/Loss on Asset Disposal	207.51	4,496.42	4,897.60	91.80%	4,897.60	91.80%
	0.00	(8,191.48)	0.00	0.00%	0.00	0.00%

PrairieCat

Statement of Revenues and Expenses - FY22 is 100% Completed
 From 6/1/2022 Through 6/30/2022

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Professional Association Membership Dues	89.13	1,596.46	2,000.00	79.82%	2,000.00	79.82%
Miscellaneous	101.75	1,169.25	2,500.00	46.77%	2,500.00	46.77%
Miscellaneous - eCommerce Fees	594.66	4,183.64	5,500.00	76.06%	5,500.00	76.06%
Total EXPENSES	<u>159,720.00</u>	<u>1,696,055.65</u>	<u>1,811,977.68</u>	<u>93.60%</u>	<u>1,811,977.68</u>	<u>93.60%</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>87,850.19</u>	<u>228,762.04</u>	<u>5,102.40</u>	<u>4,483.42%</u>	<u>5,102.40</u>	<u>4,483.42%</u>

PrairieCat
 Check/Voucher Register
 1000 - Cash - Bank Orion
 From 6/16/2022 Through 7/27/2022

Preliminary and Unaudited

Vendor Name	Effective Date	Check Amount
Paycom Payroll LLC	6/23/2022	276.87
Paycom Payroll LLC	6/23/2022	18,700.16
Paycom Payroll LLC	6/23/2022	7,455.25
ICMA Retirement Corporation	6/27/2022	1,183.84
WEX Bank	6/27/2022	42.32
First Bankcard	6/28/2022	1,554.38
Elizabeth Township Public Library	6/30/2022	19.98
Klein, Thorpe and Jenkins, Ltd.	6/30/2022	67.50
Bank Orion	6/30/2022	105.00
Guardian	6/30/2022	3,744.75
Bank Orion	6/30/2022	51.75
MerchantE	7/5/2022	322.91
LIMRICC	7/7/2022	17,022.45
OCLC, INC	7/7/2022	431.57
RAILS	7/7/2022	328.86
Paycom Payroll LLC	7/7/2022	281.36
Paycom Payroll LLC	7/7/2022	18,757.88
Paycom Payroll LLC	7/7/2022	7,485.81
Bank Orion	7/11/2022	20.00
Illinois Municipal Retirement Fund	7/11/2022	10,748.22
ICMA Retirement Corporation	7/11/2022	1,185.24
Menard Consulting, Inc.	7/14/2022	1,800.00
ProQuest LLC	7/14/2022	10,042.50
Annawan-Alba Township Library	7/21/2022	3.20
Bertolet Memorial Library District	7/21/2022	18.10
Bourbonnais Public Library District	7/21/2022	177.63
Boylan Central Catholic High School	7/21/2022	1.00
Bradley Public Library District	7/21/2022	30.50
Bureau Valley CUSD #340	7/21/2022	1.10
Byron Public Library District	7/21/2022	73.13
Charles B. Phillips Public Library District	7/21/2022	48.60
Cherry Valley Public Library District	7/21/2022	369.40
Clinton Township Public Library	7/21/2022	53.20
Coal City Public Library District	7/21/2022	180.19
Colona District Public Library	7/21/2022	56.83
Cordova District Library	7/21/2022	5.70
Cortland Community Library	7/21/2022	143.20
Creston-Dement Public Library	7/21/2022	0.60
Community Unit School District #2	7/21/2022	0.40
Community Unit School District #2	7/21/2022	1.00
Community Unit School District #2	7/21/2022	5.90
Dakota CUSD #201	7/21/2022	8.10
Dakota CUSD #201	7/21/2022	0.80
DeKalb Public Library	7/21/2022	420.52
East Moline Public Library	7/21/2022	66.00
Earlville Public Library District	7/21/2022	5.50
East Dubuque District Library	7/21/2022	35.25
Eastland Junior And Senior High School	7/21/2022	0.80
Elizabeth Township Public Library	7/21/2022	10.40
Ella Johnson Memorial Public Library District	7/21/2022	618.86
Erie Public Library District	7/21/2022	5.50
FHN Health Science Library	7/21/2022	2.60
Flagg-Rochelle Public Library District	7/21/2022	235.39
Forreston Public Library	7/21/2022	7.40
Fossil Ridge Public Library District	7/21/2022	49.20

PrairieCat
 Check/Voucher Register
 1000 - Cash - Bank Orion
 From 6/16/2022 Through 7/27/2022

Preliminary and Unaudited

Vendor Name	Effective Date	Check Amount
Franklin Grove Public Library	7/21/2022	7.30
Freeport Public Library	7/21/2022	868.11
Galena Public Library District	7/21/2022	906.78
Galena Unit SD #120	7/21/2022	0.60
Galena Unit SD #120	7/21/2022	0.60
Galena Unit SD #120	7/21/2022	1.90
Geneseo Public Library District	7/21/2022	362.75
Genoa Public Library District	7/21/2022	650.16
Genoa-Kingston CUSD #424	7/21/2022	1.20
Grant Park Public Library	7/21/2022	4.35
Graves-Hume Public Library District	7/21/2022	39.89
Hampton School District #29	7/21/2022	4.75
Hanover Township Library	7/21/2022	14.90
Harvard Diggins Library	7/21/2022	29.98
Henry C. Adams Memorial Library	7/21/2022	10.75
Highland Community College Library	7/21/2022	54.50
Hinckley Public Library District	7/21/2022	932.77
Homer Township Public Library District	7/21/2022	225.00
Ida Public Library	7/21/2022	177.28
Johnsburg Public Library District	7/21/2022	505.80
Julia Hull District Library	7/21/2022	62.73
Kankakee Public Library	7/21/2022	892.21
Kirkland Public Library	7/21/2022	0.90
Lanark Public Library	7/21/2022	1.30
LaSalle Public Library	7/21/2022	175.84
Lena Community District Library	7/21/2022	22.00
Limestone Township Library	7/21/2022	680.89
Malta Township Public Library	7/21/2022	2.00
Manhattan-Elwood Public Library District	7/21/2022	413.10
Manteno Public Library District	7/21/2022	366.08
Maple Park Public Library	7/21/2022	77.00
Marengo-Union Public Library District	7/21/2022	30.10
Marseilles Public Library	7/21/2022	139.90
Mazon-Verona-Kinsman ESD #2C	7/21/2022	0.90
Meridian CUSD #223	7/21/2022	1.00
Meridian CUSD #223	7/21/2022	4.60
Meridian CUSD #223	7/21/2022	0.60
Mills & Petrie Memorial Library	7/21/2022	1.20
Mineral Gold Public Library District	7/21/2022	2.60
Mokena Community Public Library District	7/21/2022	263.07
Moline School District #40	7/21/2022	2.20
Moline Public Library	7/21/2022	1,088.60
Moore Memorial Library District	7/21/2022	46.14
Morris Area Public Library	7/21/2022	93.74
Mount Carroll Township Public Library	7/21/2022	12.10
Mount Morris Public Library	7/21/2022	53.00
New Lenox Public Library	7/21/2022	382.65
Nippersink Public Library District	7/21/2022	211.33
North Boone CUSD #200	7/21/2022	0.80
North Suburban Library District	7/21/2022	569.35
North Suburban Library District	7/21/2022	609.99
Odell Public Library	7/21/2022	1,997.20
Oglesby Public Library District	7/21/2022	4.40
Oregon Public Library District	7/21/2022	19.00
Pankhurst Memorial Library	7/21/2022	8.50

PrairieCat
 Check/Voucher Register
 1000 - Cash - Bank Orion
 From 6/16/2022 Through 7/27/2022

Preliminary and Unaudited

Vendor Name	Effective Date	Check Amount
Pearl City Public Library District	7/21/2022	4.60
Pecatonica CUSD #321	7/21/2022	3.60
Pecatonica Public Library District	7/21/2022	67.60
Peotone Public Library District	7/21/2022	313.59
Peru Public Library	7/21/2022	69.50
Plano Community Library District	7/21/2022	69.90
Plano CUSD #88	7/21/2022	1.00
Polo CUSD #222	7/21/2022	0.40
Polo CUSD #222	7/21/2022	1.80
Polo CUSD #222	7/21/2022	0.30
Polo Public Library District	7/21/2022	111.20
Princeton Township High School	7/21/2022	6.20
Princeton Public Library	7/21/2022	85.20
Prophetstown-Lyndon-Tampico CUSD #3	7/21/2022	0.50
Prophetstown-Lyndon-Tampico CUSD #3	7/21/2022	2.00
Putnam County CUSD # 535	7/21/2022	6.00
Putnam County Public Library District	7/21/2022	18.00
Putnam County Public Library District	7/21/2022	0.20
Putnam County Public Library District	7/21/2022	0.50
Raymond A. Sapp Memorial Township Library	7/21/2022	6.05
Reddick Public Library District	7/21/2022	140.89
Richard A. Mautino Memorial Library	7/21/2022	44.20
River Bend Community Unit School District 2	7/21/2022	13.69
River Bend Community Unit School District 2	7/21/2022	2.90
River Valley District Library	7/21/2022	47.84
Robert R. Jones Public Library District	7/21/2022	17.50
Robert W. Rowe Public Library District	7/21/2022	2.40
Rochelle Twp. HSD #212	7/21/2022	0.80
Rock Island Public Library	7/21/2022	5.00
Rock Island Public Library	7/21/2022	275.75
Rock Island Public Library	7/21/2022	53.05
Rock Island School District #41	7/21/2022	3.85
Rockford University	7/21/2022	32.30
Sandwich Public Library District	7/21/2022	52.10
Scales Mound CUSD #211	7/21/2022	3.50
Schmaling Memorial Public Library District	7/21/2022	69.19
Seneca Public Library District	7/21/2022	160.50
Sheffield Public Library	7/21/2022	3.50
Sherrard Public Library District	7/21/2022	57.80
Silvis Public Library	7/21/2022	63.40
Somonauk Public Library District	7/21/2022	355.20
South Beloit Public Library	7/21/2022	17.10
Stockton Township Public Library	7/21/2022	8.20
Streator Public Library	7/21/2022	159.65
Sycamore Public Library	7/21/2022	491.33
Talcott Free Library District	7/21/2022	77.30
Three Rivers Public Library	7/21/2022	28.95
Three Rivers Public Library	7/21/2022	6.10
United States Treasury	7/21/2022	61.38
United Township High School Library #30	7/21/2022	40.95
Walnut Public Library District	7/21/2022	18.80
Warren CUSD #205	7/21/2022	0.40
Warren Township Public Library	7/21/2022	31.45
Western District Library	7/21/2022	22.50
Wilmington Public Library District	7/21/2022	389.80

PrairieCat
Check/Voucher Register
1000 - Cash - Bank Orion
From 6/16/2022 Through 7/27/2022

Preliminary and Unaudited

Vendor Name	Effective Date	Check Amount
Winnebago CUSD #323	7/21/2022	2.80
Woodstock Public Library	7/21/2022	161.01
York Township Public Library	7/21/2022	5.40
Yorkville Public Library	7/21/2022	3,201.25
Paycom Payroll LLC	7/21/2022	273.67
Paycom Payroll LLC	7/21/2022	18,087.21
Paycom Payroll LLC	7/21/2022	7,295.15
WEX Bank	7/25/2022	70.27
ICMA Retirement Corporation	7/25/2022	1,197.75
Report Total		151,122.91

Sierra Code	Description	Delivery Code	Level	OCLC Symbol	Items Added 1st Half FY22	Items Added 2nd Half FY22	Total Items Added FY22	Total Items Borrowed FY22	Total Items Loaned FY22	Net Lend/Borr FY22	Staff Member Item Entry Certified	Letter Sent 2/2022	Recommend Compliance Letter for 8/2022	NOTES
AL	Alleman High School	ALLG-01	UL	ZAX	0	0	0	0	0	0	yes	Yes	Yes	Called 2/8/2022 - first day open in 2 years / no librarian / just had a new administration team / only volunteers now. (Annie Tillberg IT lead on library - created LMS account 1/31/22 -- Marlene Wetherell has Item Entry Cert // Library position open. Tillberg has been contacted with training and outreach info.)
DA	Dakota CUSD 201 - Elem. School	DA2Y-13	ULB	LG4	0	1	1	0	417	417	no	Yes	Yes	4/28/2022 - email exchange with Melody re compliance and item entry. No progress since. Melody is lit teacher and working on library endorsement. Only in library PT. (6/2021, Melody Graybill will be overseeing the library for the 2021-2022 school year per Ticket#1015237 . Melody sent training and outreach info. No LMS account)
DB	Dakota CUSD 201 - Jr/Sr High School	DALY-13	UL	LG4	32	0	32	30	164	134	no			"
GL	Galena SD 120 - High School LRC	GLLY-13	UL	LJ8	0	0	0	731	66	-665	no	Yes	Yes	email exchange 5/5/2022 - working on LMS classes, on Item Record class, last LMS login 3/31/2022 (newer staff - emailed 8/6/2020 - Anne Huber -- have tried to contact again -- last LMS login 2020 -- left voicemail 2/16/2022)
GM	Galena SD 120 - Middle School LRC	GL3Y-13	ULB	LJ8	0	0	0	0	91	91	no			"
GN	Galena SD 120 - Primary School LRC	GL2Y-13	ULB	LJ8	0	0	0	41	223	182	no			"
HE	Henry C Adams Memorial Library	HCAG-01	BO	ZEV	283	273	556	1,410	811	-599	no	No	No	New director Amanda Burger actively working on training; halfway through final class of Item Entry; has temp named login
PY	Plano CUSD 88 - Centennial Elem. School	PCEB-03	FPB	P7Z	13	120	133	0	0	0	yes		Yes? Phone call?	new director Amy Freeman starts 8/22
PW	Plano CUSD 88 - Emily G. Johns School	PEJB-03	FPB	ILEGJ	174	598	772	0	0	0	yes			
PX	Plano CUSD 88 - High School	PHSB-03	FP	OY6	141	51	192	4	7	3	yes			
PZ	Plano CUSD 88 - Middle School - PMSB	PMSB-03	FPB	P7Y	82	234	316	165	19	-146	no			Amy Freeman has temp named login, deadline extended
PV	Plano CUSD 88 - P.H. Miller School - PHMB	PHMB-03	FPB	P7V	1	316	317	3	0	-3	yes			
TR	Trinity Medical Ctr Library - Rock Island	TRIG-01	UL	JWH	10	96	106	0	0	0	yes	No	No	
WC	Warren CUSD 205 - Jr/Sr High School	WALY-13	UL	LNS	0	0	0	0	98	98	no	Yes	Yes	through standard temp tech login review - Sarah Harbach login removed 12/2021 // last LMS login 3/2021 -- deadline extended several times

Sierra Code	Description	Delivery Code	Level	OCLC Symbol	Items Added 1st Half FY22	Items Added 2nd Half FY22	Total Items Added FY22	Total Items Borrowed FY22	Total Items Loaned FY22	Net Lend/Borr FY22	Staff Member Item Entry Certified	Recommend Compliance Letter for 8/2022	NOTES
AL	Alleman High School	ALLG-01	UL	ZAX	0	0	0	0	0	0	yes	Yes	Called 2/8/2022 - first day open in 2 years / no librarian / just had a new administration team / only volunteers now. (Annie Tillberg IT lead on library - crea
AN	Andalusia Public Library	ANDG-01	BO	ZBV	202	232	434	507	783	276	yes		
AA	Annawan-Alba Public Library	AAPG-02	UL	ZBX	194	128	322	1,351	762	-589	yes		
BM	Bertollet Memorial Library District	BMLY-14	BO	LD2	228	185	413	2,628	1,715	-913	yes		
BD	Bourbonnais Public Library	BDDB-02	FP	OD9	2,748	2,647	5,395	12,532	6,900	-5,632	yes		
BC	Boylan Central Catholic High School	BCCY-11	UL	JS3	147	27	174	519	176	-343	yes		
BR	Bradley Public Library	BRBB-02	FP	OE8	1,647	1,573	3,220	12,634	5,164	-7,470	yes		
BV	Bureau Valley SD 340 - Jr/Sr High School (Manlius Camp	BVHG-02	UL	ZWV	172	53	225	562	98	-464	yes		
BN	Bureau Valley SD 340 - North Elementary School (K-5 W	BNUG-02	UL	ZWV	9	13	22	116	18	-98	yes		
BS	Bureau Valley SD 340 - Wyanet Elementary School (K-5 W	BSJG-02	UL	ZWV	171	180	351	0	5	5	yes		emailed 2/8/2022 re lending and borrowing at elementary > no requests
BG	Byron CUSD 226 - High School	BRLY-14	UL	LG3	74	162	236	0	1	1	yes		
BE	Byron CUSD 226 - Mary Morgan Elementary School	BR3Y-14	ULB	LG3	214	23	237	0	0	0	yes		schools joined in 2018, in 2021 have been working on item entry, final phase to make all items holdable - deadline end of 2022
BF	Byron CUSD 226 - Middle School	BR2Y-14	ULB	LG3	130	8	138	0	6	6	yes		
BY	Byron Public Library	BYLY-14	FP	JX6	2,330	2,093	4,423	7,214	11,860	4,646	yes		
CP	Charles B. Phillips Public Library	CPBB-03	FP	ILCBP	449	418	867	3,411	7,227	3,816	yes		
CH	Chdwk/ Milldgvill CUSD 399 - Milldedgeville High School	MWLY-14	UL	LM3	0	16	16	26	40	14	yes		
CY	Cherry Valley Public Library District	CHVY-13	FP	JX9	2,809	2,548	5,157	11,216	11,871	655	yes		
CT	Clinton Township Public Library	CTPY-12	FP	LF6	599	779	1,378	2,028	2,211	183	yes		
CC	Coal City Public Library	CCBB-02	FP	OF9	1,990	2,521	4,511	8,637	14,399	5,762	yes		
CL	Colona District Public Library	CLNG-02	FP	ZSV	698	900	1,598	4,771	3,017	-1,754	yes		
CO	Cordova District Library	CORG-01	FP	ZCV	913	939	1,852	2,354	4,374	2,020	yes		
CN	Cortland Community Library	COLY-12	FP	O3C	768	638	1,406	7,487	5,412	-2,075	yes		
CR	Creston-Dement Public Library	CRDY-12	BO	CSD	224	391	615	924	2,246	1,322	yes		
CD	CUSD 2 - Harding Grade School - HGBB	HGBB-03	BOB	ILHGS	229	0	229	32	196	164	yes		
CF	CUSD 2 - Serena High School - SHBB	SHBB-03	BO	OH7	166	10	176	521	155	-366	yes		
CE	CUSD 2 - Sheridan Elem. School - SSB8	SSBB-03	BOB	ILSGS	219	4	223	64	172	108	yes		
DA	Dakota CUSD 201 - Elem. School	DAZY-13	ULB	LG4	0	1	1	0	417	417	no	Yes	4/28/2022 - email exchange with Melody re compliance and item entry. No progress since. Melody is lit teacher and working on library endorsement. Only
DB	Dakota CUSD 201 - Jr/Sr High School	DALY-13	UL	LG4	32	0	32	30	164	134	no		
DK	DeKalb Public Library	DKLY-12	FP	JY2	4,137	3,963	8,100	21,258	20,561	-697	yes		
EA	Earlville Public Library	EAPY-12	BO	ILETP	1,325	1,338	2,663	3,090	3,147	57	yes		
EP	East Dubuque Public Library	EDLY-13	FP	JY4	605	534	1,139	3,109	3,794	685	yes		
EM	East Moline Public Library	EMPG-01	FP	ZDX	2,719	2,458	5,177	5,416	9,330	3,914	yes		
EN	Eastland CUSD 308 - Elementary School	LAZY-14	ULB	E3C	248	59	307	8	66	58	yes		
EO	Eastland CUSD 308 - Middle/High School	EHSY-14	UL	E3C	349	288	637	464	164	-300	yes		
EJ	Elizabeth Township Public Library	ELLY-13	FP	JY5	177	185	362	772	1,114	342	yes		
EI	Ella Johnson Memorial Public Library	EJMY-11	FP	JZ4	1,779	3,125	4,904	11,437	8,266	-3,171	yes		
ER	Erie Public Library	ERIG-02	FP	ZDZ	325	303	628	1,979	2,246	267	yes		
FE	FHN Health Science Library	FELY-15	UL	IF4	2	0	2	4	183	179	yes		
FL	Flagg-Rochelle Public Library	FRPY-12	FP	LE9	1,070	1,227	2,297	6,527	3,709	-2,818	yes		
FO	Forrester Public Library	FOLY-14	UL	JY6	316	299	615	1,092	2,002	910	yes		
FB	Fossil Ridge Bookmobile	FBBB-02	FPB	OJ3	106	160	266	775	62	-713	yes		
FR	Fossil Ridge Public Library - Main	FRBB-02	FP	OJ3	1,233	957	2,190	5,380	6,455	1,075	yes		
FG	Franklin Grove Public Library	FRGLY-12	FP	JY8	468	682	1,150	2,315	2,207	-108	yes		
FP	Freeport Public Library	FPLY-13	FP	JY9	3,339	2,590	5,929	15,417	12,085	-3,332	yes		
GA	Galena Public Library	GALY-13	FP	JZ2	1,307	1,161	2,468	4,545	4,723	178	yes		
GL	Galena SD 120 - High School LRC	GLLY-13	UL	L8	0	0	0	731	66	-665	no	Yes	email exchange 5/5/2022 - working on LMS classes, on Item Record class, last LMS login 3/31/2022 (newer staff - emailed 8/6/2020 - Anne Huber -- have to
GM	Galena SD 120 - Middle School LRC	GL3Y-13	ULB	L8	0	0	0	0	91	91	no		
GN	Galena SD 120 - Primary School LRC	GL2Y-13	ULB	L8	0	0	0	41	223	182	no		
GP	Geneseo Public Library	GPLG-02	FP	JYJ	1,367	967	2,334	8,149	7,854	-295	yes		
GE	Genoa Public Library	GELY-12	FP	JZ3	1,191	1,200	2,391	4,719	10,602	5,883	yes		
GK	Genoa-Kingston CUSD 424 - High School	GKLY-12	UL	L9	84	73	157	85	40	-45	yes		
GR	Grant Park Public Library	GPBB-02	BO	OJ9	183	213	396	528	720	192	yes		
GV	Graves-Hume Public Library	GVHY-12	FP	OK8	805	812	1,617	3,852	3,577	-275	yes		
HA	Hampton School District 29	HAMG-01	FPB	R6X	0	76	76	114	294	180	yes		issues with login permissions that have been resolved and staff leave of absence
HN	Hanover Township Library	HNLY-13	BO	JZ5	201	136	337	1,751	1,103	-648	yes		
HR	Harvard Diggins Library	HRLY-11	FP	JZ6	887	1,030	1,927	4,592	5,216	624	yes		
HE	Henry C Adams Memorial Library	HGAG-01	BO	ZEV	283	273	556	1,410	811	-599	no	No	New director Amanda Burger actively working on training; halfway through final class of Item Entry; has temp named login
HW	Hiawatha CUSD 426 - High School	HHSY-12	UL	LK3	0	99	99	48	50	2	yes		emailed 2/21/22 - issues because of covid and staffing - starting to add items now
HC	Highland Community College	HCCY-13	FP	IJW	215	432	647	1,035	3,171	2,136	yes		
HK	Hinckley Public Library	HKLY-12	FP	JZ7	720	765	1,485	2,958	3,478	520	yes		
HB	Homer Township Bookmobile	HBBB-01	FPB	ON3	295	294	589	1,173	12	-1,161	yes		
HD	Homer Township Public Library - Main	HDBB-01	FP	ON3	2,430	2,171	4,601	18,837	9,356	-9,481	yes		
BL	Ida Public Library	IPLY-12	FP	JX5	2,068	1,616	3,684	12,112	9,348	-2,764	yes		
BB	Ida Public Library Bookmobile		FP				2,007	0	1	1			
JO	Johnsburg Public Library	JOLY-11	FP	LD5	2,403	2,225	4,628	5,483	8,320	2,837	yes		
JC	Joliet Township High SD 204 - Central Campus	JCHB-01	FP	TI5	213	248	461	835	472	-363	yes		
JW	Joliet Township High SD 204 - West Campus	JWHB-01	FPB	TI6	306	166	472	823	519	-304	yes		
JH	Julia Hull District Library	JHLY-14	FP	LB9	1,022	1,202	2,224	3,185	5,131	1,946	yes		
KK	Kankakee Public Library	KKBB-02	FP	OO3	2,681	3,052	5,733	5,016	11,378	6,362	yes		
KI	Kirkland Public Library	KILY-12	UL	JZ8	74	28	102	466	141	-325	yes		
LN	Lanark Public Library	LNLY-14	UL	JZ9	70	269	339	174	356	182	yes		
LS	LaSalle Public Library	LSBB-03	FP	OO9	849	1,129	1,978	4,027	5,830	1,803	yes		

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LE	Lena Community Public Library	LELY-13	FP	LD3	201	227	428	3,276	1,410	-1,866	yes		
LI	Limestone Township Library	LIBB-02	FP	I9H	627	648	1,275	3,486	3,443	-43	yes		
LO	Lostant Community Library - forthcoming 2022	LCBB-03	BO		0	5,422	5,422						
ML	Malta Township Public Library	MLLY-12	FP	LD6	246	301	547	1,617	1,420	-197	yes		
MT	Manhattan-Elwood Public Library	MTBB-02	FP	OQ8	3,067	3,911	6,978	9,356	12,462	3,106	yes		
MN	Manteno Public Library	MNBB-02	FP	OR6	2,058	1,525	3,583	6,708	11,940	5,232	yes		
MP	Maple Park Public Library	MPLY-12	FP	LD7	22	59	81	922	959	37	yes		
MU	Marengo-Union Library District - MRLY-11	MRLY-11	FP	LD8	2,157	1,782	3,939	3,222	10,970	7,748	yes		
MB	Marseilles PL	MABB-03	BO	OR9	485	461	946	1,328	2,795	1,467	yes		
MZ	Mazon-Verona-Kinsman SD 2C - Elem. School	MVEB-04	ULB	OT5	120	18	138	0	4	4	yes		
MY	Mazon-Verona-Kinsman SD 2C - Middle School	MVMB-04	ULB	OT5	87	12	99	0	51	51	yes		
ME	Meridian CUSD 223 - Highland Elem. School	SP4Y-14	FPB	XH5	79	128	207	3	287	284	yes		
MJ	Meridian CUSD 223 - Meridian Junior High School	SPLY-14	FPB	XH5	171	162	333	303	234	-69	yes		
MD	Meridian CUSD 223 - Monroe Ctr Elem. School	SP3Y-14	FPB	XH5	226	88	314	164	98	-66	yes		
MS	Meridian CUSD 223 - Stillman Valley High School	SP2Y-14	FP	XH5	140	118	258	449	448	-1	yes		
MI	Mills & Petrie Memorial Library	MPPMY-12	UL	JX4	157	116	273	635	895	260	yes		
MG	Mineral-Gold Public Library	MGGP-02	UL	ZFX	149	118	267	126	460	334	yes		
MK	Mokena Community Public Library	MKBB-01	FP	OU9	4,094	3,606	7,700	11,185	15,927	4,742	yes		
MX	Moline Public Library	MPLG-01	FP	IDO	7,366	8,314	15,680	23,864	25,914	2,050	yes		
MV	Moline SD 40 - High School	MHSG-01	UL	ZFZ	231	492	723	273	168	-105	yes		
MI	Moore Memorial District Library	MMLG-01	UL	ZLW	45	102	147	64	285	221	yes		
MR	Morris Area Public Library	MRBB-03	FP	OV4	2,024	1,916	3,940	7,594	9,079	1,485	yes		
MM	Mount Morris Public Library	MMLY-14	BO	LE3	387	482	869	2,227	2,444	217	yes		
MO	Mt. Carroll Township Public Library	MCLY-14	UL	LE2	365	214	579	889	1,162	273	yes		
NL	New Lenox Public Library	NLBB-01	FP	OV7	6,391	6,527	12,918	18,076	19,346	1,270	yes		
KR	Nippersink Public Library District	NPLY-11	FP	LE8	1,546	1,646	3,192	6,345	9,261	2,916	yes		
NB	North Boone CUSD 200 - High School	NBHY-11	UL	LH4	33	0	33	11	150	139	yes		withdrew membership July 1, 2022
LP	North Suburban Library District, Loves Park	NSLY-11	FP	IXX	10,164	8,965	19,129	14,909	23,190	8,281	yes		
LR	North Suburban Library District, Roscoe	NSRY-11	FPB	IXX	6,331	5,648	11,979	16,062	12,069	-3,993	yes		
OD	Odell Public Library	MORG-01	FP	ZLZ	693	372	1,065	3,689	2,495	-1,194	yes		
OG	Oglesby Public Library	OGBB-03	FP	OW4	825	600	1,425	3,087	2,124	-963	yes		
OR	Oregon Public Library	ORLY-14	FP	LE4	780	1,133	1,913	5,669	2,888	-2,781	yes		
PK	Pankhurst Memorial Library	PMLY-12	UL	JX2	168	187	355	317	942	625	yes		
PL	Pearl City CUSD 200	PLLY-13	UL	LM8	29	29	58	188	151	-37	yes		
PP	Pearl City Public Library	PCLY-13	FP	LE5	294	222	516	1,300	1,674	374	yes		
PS	Pecatonica CUSD 321 - High School	PALY-13	UL	LM9	88	87	175	285	161	-124	yes		
PT	Pecatonica Public Library	PTLY-13	FP	LE6	582	540	1,122	3,683	1,973	-1,710	yes		
PE	Peotone Public Library	PEBB-02	FP	OX9	1,470	1,372	2,842	7,049	7,399	350	yes		
PU	Peru Public Library	PUGG-02	FP	OY2	1,611	1,486	3,097	8,081	5,415	-2,666	yes		
PD	Plano Community Library District	PDBB-04	FP	OY5	1,142	1,346	2,488	10,156	9,509	-647	yes		
PY	Plano CUSD 88 - Centennial Elem. School	PCEB-03	FPB	P7Z	13	120	133	0	0	0	yes	Yes? Phone call?	new director Amy Freeman starts 8/22
PW	Plano CUSD 88 - Emily G. Johns School	PEJB-03	FPB	ILEGJ	174	598	772	0	0	0	yes		
PX	Plano CUSD 88 - High School	PHSB-03	FP	OY6	141	51	192	4	7	3	yes		
PZ	Plano CUSD 88 - Middle School - PMSB	PMSB-03	FPB	P7Y	82	234	316	165	19	-146	no		Amy Freeman has temp named login, deadline extended
PV	Plano CUSD 88 - P.H. Miller School - PHMB	PHMB-03	FPB	P7V	1	316	317	3	0	-3	yes		
PC	Polo CUSD 222 - Aplington Middle School	PO3Y-14	ULB	LH3	0	49	49	0	107	107	yes		
PA	Polo CUSD 222 - Centennial Elem. School	PO2Y-14	ULB	LH3	0	72	72	0	212	212	yes		
PB	Polo CUSD 222 - Polo Community High School	PSLY-14	ULB	LH3	0	47	47	707	67	-640	yes		spoke with new staff at high school 2/2022, current item entry trained staff are office admins, transitioning away from library
PO	Polo Public Library	POLY-14	BO	LE7	282	405	687	2,398	1,688	-710	yes		
PR	Princeton Public Library	PRGG-02	FP	OT4	1,154	1,070	2,224	6,789	6,360	-429	yes		
PF	Princeton Township SD 500 - High School	PTWG-02	BO	OY8	162	112	274	226	202	-24	yes		
ITZ	Prophetstown-Lyndon-Tampico CUD 3 Elem. School - PE	PESG-01	BOB	ZMW	31	90	121	83	17	-66	yes		Laura Crisp has login for all buildings
TX	Prophetstown-Lyndon-Tampico CUD 3 Elementary School	TAEG-01	BOB	ZMW	60	133	193	139	217	78	yes		
TW	Prophetstown-Lyndon-Tampico CUD 3 High School (Grad	PHSG-01	BO	ZMW	128	419	547	564	252	-312	yes		
UF	Putnam County Public Library - Condit	PTGG-02	FPB	O22	265	369	634	322	359	37	yes		
UD	Putnam County Public Library - Granville	GRGG-02	FPB	O22	625	145	770	4,538	925	-3,613	yes		
UE	Putnam County Public Library - Headquarters	PCGG-02	FP	O22	360	171	531	1,011	3,134	2,123	yes		
UK	Putnam County Public Library - Magnolia	MGGG-02	FPB	O22	33	415	448	153	367	214	yes		
UL	Putnam County Public Library - McNabb	MCGG-02	FPB	O22	7	140	147	181	436	255	yes		
UG	Putnam County Public Library - Standard	SDGG-02	FPB	O22	3	49	52	94	245	151	yes		
UC	Putnam County SD 535 - High School	PCHG-02	FP	O28	194	218	412	292	150	-142	yes		
UB	Putnam County SD 535 - Junior High	PCJG-02	FPB	O28	161	32	193	28	95	67	yes		
UA	Putnam County SD 535 - Primary School - PCPG-8	PCPG-02	FPB		57	936	993			0	yes		adding primary school as branch
RA	Raymond A Sapp Memorial Township Library	RAYG-02	UL	QW9	282	174	456	715	778	63	yes		
RL	Reddick Library	RLBB-03	FP	QX9	1,530	1,758	3,288	17,606	7,930	-9,676	yes		
MA	Richard A Mautino ML	RAMG-02	BO	OJ7	402	369	771	2,102	2,565	463	yes		
RB	River Bend CUSD 2 - Fulton Elem. School	FESG-01	ULB	R@T	364	363	727	16	373	357	yes		
RH	River Bend CUSD 2 - Fulton High School	FHSG-01	UL	ZNV	15	28	43	65	76	11	yes		
RM	River Bend CUSD 2 - Fulton Middle School	FMSG-01	ULB	R@T	206	187	393	36	177	141	yes		
RV	River Ridge CUSD 210	RRHY-13	UL	JS6	235	142	377	16	252	236	yes		
RD	River Valley District Library	RVLG-01	FP	ZNV	1,395	1,459	2,854	6,520	7,412	892	yes		
CV	Robert R. Jones Public Library District	CVPG-01	FP	ZOV	741	1,318	2,059	4,992	4,226	-766	yes		

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RO	Robert W. Rowe Public Library	ROBB-03	FP	QY8	692	599	1,291	2,944	1,958	-986	yes		
RW	Rochelle SD 212 - Rochelle Township High School	RSLY-12	UL	LH5	302	182	484	233	251	18	yes		
RT	Rock Island Public Library - Mobile Library	RITG-01	FPB	ZPX	35	21	56	1,355	89	-1,266	yes		
RP	Rock Island Public Library - Main	RIPG-01	FP	ZPX	3,437	3,900	7,337	5,261	21,131	15,870	yes		
RK	Rock Island Public Library - Southwest Branch	RISG-01	FPB	ZPX	573	775	1,348	18,217	2,825	-15,392	yes		
RZ	Rock Island Public Library Branch (YMCA) - forthcoming 2022		FP										
RI	Rock Island SD 41 - High School	RHSG-01	UL	ZPZ	9	16	25	233	26	-207	yes		
RU	Rockford University	RKC-ILDS	FP	IBR	22	13	35	79	2,890	2,811	yes		
RY	Rockridge SD 300 - High School	ROCG-01	UL	ZQW	47	40	87	36	75	39	yes		
SA	Sandwich District Library	SABB-04	FP	TD3	1,454	1,170	2,624	6,410	5,397	-1,013	yes		
SM	Scales Mound CUSD 211	SMLY-13	UL	JS7	0	214	214	187	122	-65	yes		
SC	Schmalzing Memorial Library	FULG-01	UL	ZQY	1,101	764	1,865	2,628	2,627	-1	yes		
SE	Seneca Public Library	SEBB-03	FP	TD7	2,401	3,318	5,719	2,051	8,239	6,188	yes		
SH	Sheffield Public Library	SHFG-02	UL	ZRV	142	132	274	624	455	-169	yes		
SD	Sherrard Public Library District	SHDG-02	FP	JZQ	1,282	1,215	2,477	2,565	3,245	680	yes		
SL	Silvis Public Library	SVPG-01	FP	ZRW	951	1,437	2,388	5,615	2,625	-2,990	yes		
SN	Somonauk Public Library	SNBB-04	FP	TF5	1,988	2,037	4,025	6,818	5,943	-875	yes		
SB	South Beloit Public Library	SBLV-11	FP	LB7	766	655	1,421	3,470	1,961	-1,509	yes		
SK	Stockton Township Public Library	SKLY-13	BO	LF2	394	351	745	2,967	1,641	-1,326	yes		
SR	Streator Public Library	SRBB-03	FP	TF8	1,393	1,129	2,522	4,003	4,446	443	yes		
SY	Sycamore Public Library	SYLY-12	FP	LF3	2,906	2,491	5,397	24,200	13,932	-10,268	yes		
TF	Talcoff Free Public Library	TFLY-11	FP	LB4	1,357	1,428	2,785	6,392	8,574	2,182	yes		
TC	Three Rivers Public Library - Channahon	TRBB-02	FP	TG3	2,365	2,077	4,442	8,408	10,989	2,581	yes		
TM	Three Rivers Public Library - Minooka	TMBB-02	FPB	TG4	819	909	1,728	9,101	4,096	-5,005	yes		
TR	Trinity Medical Ctr Library - Rock Island	TRIG-01	UL	JWH	10	96	106	0	0	0	yes		
UT	United Township High School SD 30	UTSG-01	FP	ZSZ	610	541	1,151	1,868	677	-1,191	yes		
WA	Walnut Public Library	WALG-02	BO	ZVY	634	443	1,077	1,383	1,357	-26	yes		
WC	Warren CUSD 205 - Jr/Sr High School	WALY-13	UL	LNS	0	0	0	0	98	98	no	Yes	through standard temp tech login review - login removed 12/2021 // last LMS login 3/2021 -- deadline extended several times
WR	Warren Township Public Library	WRLY-13	UL	LF5	350	337	687	1,719	1,051	-668	yes		
WD	Western District Public Library	WDLG-02	FP	ZWW	647	666	1,313	2,863	2,018	-845	yes		
WL	Wilmington Public Library	WLBB-02	FP	TH8	1,636	1,513	3,149	6,458	9,101	2,643	yes		
WN	Winnebago High School	WQLY-13	UL	LN6	27	115	142	179	98	-81	yes		
WO	Woodstock Public Library	WOLY-11	FP	LF8	4,685	4,356	9,041	19,922	23,312	3,390	yes		
YT	York Township Public Library	YTLY-14	UL	LF4	249	215	464	1,234	1,231	-3	yes		
YK	Yorkville Public Library	YKBB-04	FP	TI2	2,240	2,707	4,947	15,345	7,620	-7,725	yes		