



**PrairieCat Administrative Council  
Agenda  
April 7th, 2023**

The Council will meet on Friday, April 7th, 2023, 10:30 am –1 pm  
In person at the Bourbonnais Public Library District, 250 W John Casey Rd,  
Bourbonnais, IL

The meeting will also be available online via Zoom:

[https://railslibraries.zoom.us/meeting/register/tJItcuquqjsjHdQeyaOWELi-tuB5BdBk\\_k9-](https://railslibraries.zoom.us/meeting/register/tJItcuquqjsjHdQeyaOWELi-tuB5BdBk_k9-)

- I. Call to order, Welcome and Introductions
  - II. Introduction of Visitors and Public Comments
  - III. Review Agenda for Additions/Changes
  - IV. Consent Agenda
    - a. Approve minutes for March 3rd, 2023 PrairieCat Administrative Council meetings
    - b. Approve financial report for February 2023
    - c. Approve check registers.
    - d. Statistical reports
  - V. Membership Update
    - a. Update on new and upgrading members.
      - Update on current training and engagement projects
  - VI. Administrative Issues
    - a. Review of Delegates Assembly discussion regarding eRead Illinois
    - b. Update, Vega Discovery progress
    - c. Review of final FY24 budget and fees
    - d. Review of membership level eligibility, FY24
    - e. ACTION: Approve Public Library representation levels (Tiers) for FY24
    - f. ACTION: Approve changes to General Policy Manual regarding eCommerce Chargeback policy
    - g. ACTION: Approve changes to the Circulation Manual regarding collection agency policies
    - h. ACTION: Approve board resolution for voting procedures
    - i. ACTION: Approve changes to Resolution Establishing The Process For Participation By Electronic Means In Meetings
    - j. Review of Delegates Assembly Agenda
  - VII. Ad Hoc Committee Updates
    - a. Resource Sharing Committee – No report
    - b. Finance Committee – no report
  - VIII. Review of Meeting – what worked and what didn't.
  - IX. Public Comments
  - X. Adjournment
- Next Meeting – Friday, May 5th, 2023, New Lenox Public Library, New Lenox, IL