



**PrairieCat Administrative Council  
Agenda**

**December 2nd, 2022**

The Council will meet on Friday, December 2nd, 2022, 10 am –1 pm  
In person at the RAILS Coal Valley Service Center, 220 W.  
23<sup>rd</sup> Ave, Coal Valley, IL 61240

The meeting will also be available online via Zoom:

<https://railslibraries.zoom.us/j/844123456789>

- I. Call to order, Welcome and Introductions
  - II. Introduction of Visitors and Public Comments
  - III. Review Agenda for Additions/Changes
  - IV. Consent Agenda
    - a. Approve minutes for November 4th, 2022, PrairieCat Administrative Council meeting
    - b. Approve financial report for October 2022
    - c. Approve check registers
    - d. Statistical reports
  - V. Membership Update
    - a. Update on new and upgrading members
    - b. Update on current training and engagement projects
  - VI. Administrative Issues
    - a. Review, bylaws changes to move draft budget presentation to January Delegates meeting. Bylaws changes need approval of the Delegates Assembly.
    - b. ACTION: Discussion and vote to move Delegates Assembly meeting times to 10:30
    - c. Discussion, moving Delegates Assembly meeting locations to various locations
    - d. ACTION: Discussion and vote, moving Administrative Council meeting times to 10:30
    - e. ACTION: Discussion and vote, PrairieCat funding for RDA Toolkit software for MARC Cataloging libraries
  - VII. Ad Hoc Committee Updates
    - a. Resource Sharing Committee
      - Report on RFP for IT Services, review of proposals
      - Appointment of new member, Sondra Terry, Marengo-Union PL
    - b. Finance Committee – no report
  - VIII. Review of Meeting – what worked and what didn't
  - IX. Public Comments
  - X. Adjournment
- Next Meeting – Friday, January 6<sup>th</sup>, 2023, Talcott Free Library District, 101 E Main St, Rockton, IL

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