



**PrairieCat Administrative Council  
Agenda  
November 4th, 2022**

The Council will meet on Friday, November 4th, 2022, 10 am –1 pm  
In person at the Student Conference Center room H-206,  
Highland Community College, 2998 West Pearl  
City Road, Freeport, IL 61032-9338

The meeting will also be available online via Zoom:

[https://raillibraries.zoom.us/meeting/register/tJItcuquqjsjHdQeyaOWELi-tuB5BdBk\\_k9-](https://raillibraries.zoom.us/meeting/register/tJItcuquqjsjHdQeyaOWELi-tuB5BdBk_k9-)

- I. Call to order, Welcome and Introductions
  - II. Introduction of Visitors and Public Comments
  - III. Review Agenda for Additions/Changes
  - IV. Consent Agenda
    - a. Approve minutes for October 7th, 2022, PrairieCat Administrative Council meeting
    - b. Approve financial report for September 2022
    - c. Approve check registers
    - d. Statistical reports
  - V. Membership Update
    - a. Update on new and upgrading members
    - b. Update on current training and engagement projects
  - VI. Administrative Issues
    - a. Discussion and review, FY23 Resource Sharing summit
    - b. ACTION: Changes to employee handbook telecommuting and COVID policies, other corrections
  - VII. Ad Hoc Committee Updates
    - a. Resource Sharing Committee – update on October 26<sup>th</sup>, 2022 meeting
    - b. Finance Committee – no report
  - VIII. Review of Meeting – what worked and what didn't
  - IX. Public Comments
  - X. Adjournment
- Next Meeting – Friday, December 2nd, 2022, RAILS Coal Valley Service Center, 220 W. 23rd Ave, Coal Valley, IL