



**PrairieCat Technical Services Committee  
Draft Minutes  
April 11, 2024**

**ATTENDANCE:**

**MEMBERS PRESENT:** Bonny (PC), Brozovich (RP), Conderman (MS), Dean (WL), Diedrich (GA), Evans (SY), Groth (EM), Landis (PC), Linnell (BD), Shippy (MX), Slanicky (PC), Smith (PC), Solheim (KR), Tedder (PC), Totton Schwarz (WO), Zanelli (PC).

**MEMBERS ABSENT:** West (RD) is no longer at the library.

**GUESTS:** Brown (FR), Carter (SL), Collins (NL), DuHack (GA), Elsner (HC), Eychaner (CH), Fine (PR), Finnerty (NC), Jones (RP), Kozinski (DK), Lawruk (SE), Lemke (DK), McSweeney (HD), Mladic (LP), Posing (MN), Sangston (MA), Schriener (KK), Sciaky (MK), Tepen (UT), Thomas (RP), Ward (YK).

- I. **Welcome** – Tedder (PC) and Totton Schwarz (WO) began the meeting and welcomed everyone.
- II. **Roll call for attendance.**
- III. **Review agenda for additions/corrections** – No changes were made to the agenda.
- IV. **Approval of Minutes From:** February 8, 2024.

The minutes from the February 8, 2024, meeting was approved with one correction.
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- V. **Appoint Nominating Committee Members for Upcoming Elections** – There are four open seats on the Technical Services Committee. Nominations are being accepted until April 26 by emailing Carolyn Coulter, PrairieCat director at [Carolyn.coulter@prairiecat.info](mailto:Carolyn.coulter@prairiecat.info), [Emily.faulkner@prairiecat.info](mailto:Emily.faulkner@prairiecat.info), or [Kelly.mccully@prairiecat.info](mailto:Kelly.mccully@prairiecat.info). The election will be held May 6-17. The seats are:
  - Tier 1 term expires June 30, 2024
  - Tier 3 term expires June 30, 2024
  - Academic/Special/School term expires June 30, 2024
  - Current person in Tier 3 term is no longer at the library and the seat needs to be filled for the remainder of the term that will expire in 2025.

We are pleased to announce that Tricia Dean (WL) volunteered to be vice chair.

## **VI. Pending Project/Updates and Discussion**

- a. E-Read Illinois Integration** – PrairieCat is systematically integrating e-Read Illinois into Vega collection sites for circulating members. Innovative can only integrate a few sites at a time. Those who opted out will not have e-Read Illinois integrated into their collection sites. For more information, see the PrairieCat support site to see the e-Read Illinois integration status.
- b. Vega Kids Catalog** – PrairieCat staff are working on implementing one Vega kid’s catalog for all PrairieCat libraries. Using the catalog is optional. More information will be made available in the coming months.
- c. TSUG Contact List** – Tedder (PC) has completed the TSUG contact list. Thank you to all who responded with your information. For those who did not respond, Tedder (PC) used the information that was in L2, except for the staff who chose to not have their information displayed in L2. A login will be required to access this information. Smith (PC) will post the list on the website soon and will let everyone know where it is located.
- d. Streamlining Location Searches in Vega** – Fine (PR) asked if it was possible to streamline location searches in Vega. Youth services staff at PR were trying to limit a search in Vega to only their library. For now, one can only limit searches by library in Vega using the facets. Tedder (PC) opened a ticket with Innovative for more information on limiting searches in Vega.

Members were encouraged to vote on enhancements for Vega through the Innovative website. If there are enough votes for an enhancement, Innovative will make a time commitment to make them available within a certain timeframe. One must have an account with Innovative to be able to make suggestions and vote.

## **VII. New Topics**

- a. Content Warning on Material** – If there is a content warning stated on the item, it is to be quoted in a 520 tag, first indicator “4”. The start of the conversation about putting warning labels on materials came about a couple of years ago when a library received a resource that was labeled by the library (not by the producer) and questioned why the labels were present? In the past it had been said to avoid labeling because it is a form of censorship. PrairieCat, as an organization, cannot govern what a library affixes, in terms of labels, to their resources. The only way for a directly quoted “warning” to be included in the MARC record, a scan of the item, showing the manufacturer/producer warning, is to be submitted via a Help Desk ticket.
- b. Blank Volume Records** – It has been reported that blank volume records, volume records with no volume statement, are being created. If you see any blank volume records, please create a Help Desk ticket and request to have them removed. Only PrairieCat staff and MARC members can delete volume

records. When creating volume records, only create what you need; do not create volume records in anticipation of a new item. We do not want patrons placing holds on an item that never gets published. Exceptions: If one anticipates a need for volume records on an on-order bib record, a volume record should be created to avoid bib-level holds. For example, a multi-disc DVD bib record.

It was asked to clarify what to put into a volume statement regarding differing labeling on a magazine that is combined. For magazines with two-month issues (ie: JAN-FEB 2024), use the date on the title page if different from the cover.

- c. **Attaching Items to the Correct Record** – When attaching items, please make sure you are verifying the description and attaching to the correct record. We’re seeing an increased number of bibliographic records that have both paperback and hardback on the same record, but description warrants paperback and hardback to be on separate records. Please report these occurrences via HD ticket.

**VIII. Member Updates** – PrairieCat staff will visit libraries in-person:

- May 7 at 10:00 am – 11:00 am at Pearl City Public Library District
- May 7 at 1:00 pm – 2:00 pm at Fossil Ridge Public Library District
- May 8 at 10:00 am – 11:00 am at Woodstock Public Library
- May 8 at 1:00 pm – 2:00 pm at Sherrard Public Library District
- May 10 at 10:00 am – 11:00 am Zoom session for anyone unable to travel to the in-person meetings.

Please register in advance. An agenda will be available the week of April 15, 2024. These updates are for all library staff, and everyone is welcome and encouraged to attend.

**IX. Membership Updates** –

- a. **Mills & Petrie Memorial Library and Gymnasium** – Mills & Petrie is upgrading from union list to circulating status. They are currently using Resource Mate for their database and need to add another 2,000 items.
- b. **Manhattan-Elwood PLD Branch** – Manhattan-Elwood will be opening a branch in Elwood later this year along Route 66.

- X. **PUG Day 2024** – PUG Day will be a virtual event this year and will be on Thursday, September 26 and Friday, September 27. The Engagement Committee is accepting proposals and if you would like to do a presentation, you can contact Smith (PC) at [Elizabeth.smith@prairiecat.info](mailto:Elizabeth.smith@prairiecat.info). Program submissions are open until May 10. Contact Smith (PC) if interested. Registration will open in early June. Topics scheduled so far include materials challenges, intellectual freedom,

reader's advisory sessions, and Innovative representatives will present some of their new products. There are a few technical services topics at this point. Send suggestions to Bonny (PC) at [magda.bonny@prairiecat.org](mailto:magda.bonny@prairiecat.org) or Smith (PC).

**XI. BYPT “Bring Your Problems Time” –**

- a. Subfield c in 100 Tags** – Library staff are seeing information in subfield c in the 100 author tags, such as |c (novelist) and it was asked if they should be stripped out. These are valid in OCLC and need to be retained. They are used for titles and other words associated with a name.
- b. Sierra Enhancements** – Some of the graphics in Sierra are a little different with the last release. The login is now centered at the top of the screen. Most changes were in circulation. Sierra enhancements for circulation will be discussed at the circulation meeting on April 23. It was reported on April 10, 2024, that when checking in an item and putting it in transit to fill a hold, Sierra is now displaying the title, author, call number, and barcode of the item.
- c. Call Number Display** – Sierra is displaying the call number from the bib record instead of the item record. If there is no call number in the bib record, it uses the one from the volume record. Innovative has it listed as “an unresolved issue”.
- d. Connexion Client Training** – There are videos in the “Becoming a PrairieCat MARC Member” LMS course that MARC Members can view as well as the OCLC training for Connexion on OCLC's site. Tedder (PC) can do one on one Connexion Client training through Zoom if needed. Tedder will send out information regarding training.

**XII. Ideas for “Did You Know?”** – Send suggestions for future “Did You Know?” topics to Tedder (PC) at [sandy.tedder@prairiecat.org](mailto:sandy.tedder@prairiecat.org).

**XIII. Questions, Comments, Etc.** – None.

**XIV. Next Meeting will be Thursday, June 13, 2024, held via Zoom, 9:30-11:00 am. MARC/MARC-trainee Catalogers meeting to follow Technical Services Committee meeting.** (Zoom session will be open @ 11:00 but meeting will start at 11:15 a.m.)