



PrairieCat Delegates Assembly

January 31, 2024

10:30 a.m. – 12:00 p.m.

In person at North Suburban Library District, Loves Park, 6340 N. Second Street, Loves Park, IL

Online via Zoom

Please visit L2 for in person registration or click on the link below:

https://prairiecat-org.zoom.us/webinar/register/WN_eCsWEF7PRJmNab8EN1YRAw#/registration

Agenda

The Delegates Assembly will meet on Wednesday, January 31, 10:30 a.m. – 12:00 p.m. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

PUBLIC COMMENT: Public comments may be submitted via email to:

carolyn.coulter@prairiecat.org at least two hours before the beginning of the meeting.

- I. Call to order and welcome
- II. Introductions and welcome new delegates or alternates
- III. Introduction of Guests
- IV. Review of agenda for additions/changes
- V. Public Comments via Zoom Meeting
- VI. Consent Agenda (pp. 2-18)
 - a. Approve minutes for Oct. 18, 2023, PrairieCat Delegates Assembly meeting.
 - b. Central Site report including financial and statistical reports.
- VII. Administrative Council Report
 - a. Finance Committee Report – report from 12/21/23
 - b. Resource Sharing Committee Report – No report.
- VIII. PrairieCat Membership Update, Training and Outreach report
- IX. ACTION: Approve eRead Illinois for consortium membership (3 year renewal) (pp. 19-22)
- X. Presentation: An overview on how PrairieCat fees are calculated (Coulter) (pp. 23-31)
- XI. Review, PrairieCat draft FY25 budget and fees (pp. 32-39)
- XII. Discussion, book recycling process among libraries
- XIII. Presentations: North Suburban Library District locker program (Kristi Fane and Josh Hancock, NSLD)
 - I. Public Comments via previously submitted email (see above), in person or online.
 - II. Adjournment
 - III. Next regularly scheduled meeting, April 24, 2024, Senica’s Oak Ridge Golf Club, LaSalle, IL and online via Zoom.



PrairieCat Delegates Assembly

Oct. 18, 2023

10:30 a.m. – 12:00 p.m.

In person at Senica's Oak Ridge Golf Club, LaSalle, IL

Online via Zoom

Please visit L2 for in person registration or click on the link below:

https://prairiecat-org.zoom.us/webinar/register/WN_eCsWEF7PRJmNab8EN1YRAw#/registration

Minutes

The Delegates Assembly met on Wednesday, Oct. 18, 10:30 a.m. – 12:00 p.m. Delegates Assembly participation is required of all Fully Participating and Basic Online libraries and the four Union List reps. As always, please remember that only officially designated Delegates or their Alternates can vote on behalf of their library. Substitutes will not be permitted to vote, and there are no proxy votes if a delegate is not present.

PUBLIC COMMENT: Public comments may be submitted via email to:
carolyn.coulter@prairiecat.org at least two hours before the beginning of the meeting.

I. Call to order and welcome

Present in LaSalle: Michele Thurston, Alaina Tuttle, Linda Schreiber, Jodie DePatis, Emily Porter, Jolene Franciskovich, April Hoste, Jennifer Shugrue, Karen Lonergan, Heather Black, Kristi Scherer, Emily Faulkner, Alice Groth, Deb Wunsch, Stephen Bero, Sarah Flanagan, Julie Voss, Amy Runkle, Ashley Huffines, Jenna Diedrich, Claire Crawford, Emily Kofoid, Laura Watson, Beth Ryan, Joanna Kluever, Allison Beasley, Kimberly Udstrand, Janet Clark, Ashley Hopper, Pam Naples, Kimberly Martin, Heide Trettenero, Bryon Lear, Resa Mai, Mary Cheatwood, Shalyn Rodriguez, Lou Carlile, Mary Petro, Meridith Layne, Lynn Sheedy, Pennie Miller, Penny Bryant, Emily Schaub, Deanna Howard, Marie Monaco, Julie Wayland, Laura Crisp, Marilyn Calbow, Molly DeBernardi, Tari Sangston, Beth Wood, Angela Campbell, Andy Newgren, Britni Hartman, Tori Drews, Brenda Weinberg, Cynthia Maxwell, Megan Gove, Lauren Offerman, Beth Teppen, Jaclyn Trujillo, Michelle Bailey, Maria Meachum, Shelley Augustine, Kim Brozovich, Kim Brozovich, Chelsey Knippel, Carolyn Coulter, Magda Bonny, Melissa Landis, Matt Maturo, Vicki Forquer, Allysyn Harders

Present via Zoom: Jen Finnerty, Amanda Burger, Eric Linnell, Elizabeth Green, Cynthia Cole, Amy Walsh, Alexandra Annen, Jennifer Barton, Paige Frechmann, Janice May, Barbara Posinger, Denise Tollensdorf, Denise Tollensdorf, Valerie Woodley, Noreen Bormet, Cathy Palmer, Nick Weber, Sue Stevens, Carol McSweeney, Michelle Lawruk, Jamie Lockwood, Jamie Lockwood, Emma Conway, Amy Fry, Rene Leyva, Lynne Noffke, Karen Sutera, Teri Schwenneker, Mindy Long, Victoria Blackmer, Michelle Krooswyk, Julie Harte, Laurel Reiss

Libraries represented: See vote and quorum sheet.

Huffines (Chair-FP) started the meeting at 10:31 am. Huffines welcomed everyone.

- II. Introductions and welcome new delegates or alternates
Eric Linnell introduced himself as the new Alternate for Bourbonnais Public Library.
- III. Introduction of Guests
There were no guests.
- IV. Review of agenda for additions/changes
Coulter (PrairieCat) changed the Resource Sharing Committee report from no report to a report from the July 26, 2023 meeting.
- V. Public Comments via Zoom Meeting
There were no public comments.
- VI. Consent Agenda
 - a. Approve minutes for July 26, 2023, PrairieCat Delegates Assembly meeting.
 - b. Central Site report including financial and statistical reports.

Motion #1: Gove (TF) moved and Franciskovich (CC) seconded to approve the consent agenda as presented. There was no discussion on the motion. Motion carries by vocal affirmation.

Ayes: 96

Nays: 0

Abstentions: 0

- VII. Administrative Council Report
 - a. Finance Committee Report – No report.
 - b. Resource Sharing Committee Report – ~~No report.~~ Report from July 26, 2023. Ryan (JO) stated that the Resource Sharing Committee met on July 26th and discussed the Resource Sharing Summit for FY24. The Committee agreed on the topic of Serving the Unserved for the Summit. This is a challenge many of our libraries face on many different levels. The idea is to have the Summit be both education and a forum for libraries to share information on existing programs and the rules governing those programs. The Summit will be held sometime in the beginning of March, facilitated by Amanda Standerfer. The final details will be discussed at the January Resource Sharing Committee meeting.
- VIII. PrairieCat Membership Update, Training and Outreach report
Coulter (PrairieCat) mentioned the bomb threats that are happening to libraries in Illinois. ILA is developing some safety procedures that they will be releasing soon. RAILS next member update will include a discussion on safety concerns around these issues.

Coulter continued with the membership update saying Putnam County Schools is a fully participating member who is adding their primary school. The librarian is adding items to the database. Winnebago Public Library District is joining PrairieCat. Their projected Go Live date is January 2024. They will be coming in as a fully participating member. PrairieCat has weekly calls with the library and weekly calls with the Innovative project team for the addition of Winnebago. We are excited to have Winnebago on board.

Coulter recapped the 2023 PUG Day event. This was PrairieCat’s first in person event

since 2019. There were 19 sessions and a keynote presentation. 264 attendees joined us for the event from 67 of our member libraries. We have gotten 98 responses to the post-event survey, overall, the membership was satisfied or very satisfied with the event, finding it relevant and useful. The survey is still open for anyone who would like to share their experience of the day. Anyone who may be interested in helping plan future PUG Day events, please reach out to Elizabeth Smith at elizabeth.smith@prairiecat.org.

Coulter reminded the Delegates of the upcoming events. Wednesday, December 20th, PrairieCat is having a New Directors Welcome. If you are a new director and have questions or would like to learn more about PrairieCat, please feel free to join us for this virtual event. As mentioned before, we have the Resource Sharing Summit coming in the beginning of March. Keep an eye out for more information regarding the Summit in the upcoming months.

Coulter pointed out that PrairieCat's Annual Report (ROI report) was sent out a couple days ago. This is a summary of core services PrairieCat provides to the membership and a snapshot of last fiscal year. This is organized around our strategic goals as an organization.

Coulter stated that there will be a Sierra software update to 6.0, scheduled for October 24th. It will begin that night and is expected to be complete by the start of business on October 25th. It was announced earlier that PrairieCat will be bringing Vega Discover Live as the primary catalog on November 30, 2023. This date is for public libraries. Please prepare to launch Vega Discover to your communities. Encore will still be available, however, the catalog enrichment content from Syndetics will not be included in Encore after the Go Live with Vega. We understand that school libraries run on a slightly different schedule, so we are asking that school libraries bring Vega Discover live in January when your students return from break.

Coulter wrapped up the Training and Outreach report by reminding the Delegates that PrairieCat's online training platform, TalentLMS, is an excellent resource for training at your own speed. In the past 30 days, there have been 12 new users and 239 course completions. On-demand training is also available. To request this, please submit a help desk ticket.

- IX. ACTION: Approve changes to the PrairieCat bylaws regarding bonding for the Administrative Council Treasurer
- Huffines (FP) explained that currently, PrairieCat Bylaws require that we bond our Administrative Council Treasurer. When speaking with our accountants from RAILS, they felt that this is unnecessary as the PrairieCat Treasurer does not handle any funds, and our requirements to have two signatures on all checks would sufficiently prohibit any possible malfeasance. Speaking with our lawyer at Klein, Thorpe and Jenkins, we have verified that as an intergovernmental instrumentality we are not required by statute to bond our treasurer. It is suggested that the Delegates Assembly vote to remove Article III, Section 7, subsection "d" of the bylaws.

Motion #2: Miller (PC) moved and Faulkner (DK) seconded to approve changes to the PrairieCat Bylaws, removing the bonding requirement for the Administrative Council treasurer. There was no discussion on the motion. Motion carries by vocal affirmation.

Ayes: 96

Nays: 0
Abstentions: 0

- X. Review, PrairieCat annual financial audit results
Coulter (PrairieCat) stated that the meeting packet includes the Annual Financial Audit results from FY23. RAILS accountants worked with the auditors to ensure a smooth audit. The auditors issued an unmodified opinion, which is the best opinion auditors can give.

- XI. Presentations: Library of Things
Meachum (WL) and Harders (SE) gave a Library of Things presentation. Landis (PrairieCat) said that anyone who has questions about cataloging a library of things should submit a ticket to the help desk and the PrairieCat team will help get things set up. Mai (MR) said her library had a petting zoo to help promote their Library of Things. Franciskovich (CC) asked what maintenance costs are associated with offering a Library of Things? Meachum replied she does not have any maintenance cost. The library does not provide supplies to go with the checked-out items. For example, the library will check out a staple gun, but the patron is responsible for buying the number of staples they will need.

- I. Public Comments via previously submitted email (see above), in person or online.
There were no public comments.

- II. Adjournment
The meeting adjourned at 11:25 am.

- III. Next regularly scheduled meeting, January 24, 2024, North Suburban Public Library District, Loves Park and online via Zoom.

PrairieCat Delegates Assembly Vote Tally
FY20

Total voting members: 105

Total needed for quorum: 53

Total needed for 2/3 vote: 70

		In person: 68 Zoom: 28 Total: 0	Motion 1: to approve the consent agenda as presented			Motion 2: to approve changes to the PrairieCat Bylaws regarding bonding for the Administrative Council treasurer.			Motion 3:			Motion		
			Move: Gove (TF)			Move: Miller (PC)			Move:			Move:		
			Second: Franciskovich (CC)			Second: Faulkner (DK)			Second:			Second:		
LLSAP Code	Agency Code (highlighted libraries attended via Zoom)	1 = in person NP= Not present for vote												
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
AN	Andalusia TL		1			1								
BM	Bertolet ML		1			1								
BD	Bourbonnais PL		1			1								
BR	Bradley PL													
BY	Byron PLD		1			1								
CP	Charles B. Phillips PL		1			1								
CH	Cherry Valley PLD		1			1								
CT	Clinton Township PLD		1			1								
CC	Coal City PL		1			1								
CL	Colona PL		1			1								
CF	Community Unit SD #2		1			1								
CO	Cordova PL		1			1								
CN	Cortland Community Library		1			1								
CR	Creston-Dement PL		1			1								
DK	DeKalb PL		1			1								
EA	Earlville PL		1			1								
EP	East Dubuque DL		1			1								
EM	East Moline PL		1			1								
EL	Elizabeth TL		1			1								
EJ	Ella Johnson ML		1			1								
ER	Erie PL		1			1								
FL	Flagg-Rochelle PLD		1			1								
FO	Forreston PL (UL rep)		1			1								
FR	Fossil Ridge PL		1			1								
FG	Franklin Grove PLD		1			1								
FP	Freeport PLD		1			1								
GA	Galena PLD		1			1								
GP	Geneseo PL		1			1								
GE	Genoa PLD		1			1								
GR	Grant Park PL													
GV	Graves-Hume PL (Mendota)		1			1								
HN	Hanover TL		1			1								
HR	Harvard Diggins Library		1			1								
HE	Henry C Adams ML (Prophetstown)		1			1								
HC	Highland Community College		1			1								
HK	Hinckley PLD													

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			Second: Franciskovich (CC)			Second: Faulkner (DK)			Second:			Second:		
LLSAP Code	Agency Code (highlighted libraries attended via Zoom)	1 = in person NP= Not present for vote												
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
HD	Homer Township Public Library		1			1								
BL	Ida PL		1			1								
JO	Johnsburg PL		1			1								
JC	Joliet HS District #204		1			1								
JH	Julia Hull PL		1			1								
KK	Kankakee Public Library		1			1								
LS	LaSalle PL		1			1								
LE	Lena CL													
LI	Limestone PL		1			1								
LO	Lostant CL		1			1								
ML	Malta PL		1			1								
MT	Manhattan PL		1			1								
MN	Manteno PL		1			1								
MO	Mt. Carroll DL		1			1								
MP	Maple Park PL		1			1								
MU	Marengo-Union PLD		1			1								
MB	Marseilles PL		1			1								
MS	Meridian Schools		1			1								
MK	Mokena PL		1			1								
MX	Moline PL		1			1								
MV	Moline High School (UL rep)													
MR	Morris Area PL		1			1								
MM	Mount Morris PL		1			1								
NL	New Lenox PL		1			1								
KR	Nippersink PLD		1			1								
NC	North Chicago		1			1								
LP	North Suburban PLD		1			1								
OD	Odeil PL		1			1								
OG	Oglesby PL		1			1								
OR	Oregon PL		1			1								
PP	Pearl City PL		1			1								
PT	Pecatonica PL		1			1								
PE	Peotone PL		1			1								
PU	Peru PL		1			1								
PD	Plano Community PL		1			1								

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1 = in person NP= Not present for vote			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
PX	Plano CUSD#88		1			1								
PO	Polo PLD		1			1								
PR	Princeton PL		1			1								
PF	Princeton Twp HS													
TW	Prophetstown-Lyndon-Tampico SD		1			1								
UC	Putnam County Schools													
UE	Putnam County PL		1			1								
RL	Reddick PL (Ottawa)		1			1								
MA	Richard A Mautino (Spring Valley)		1			1								
RD	River Valley DL (Port Byron)		1			1								
CV	Robert R. Jones DL (Coal Valley)		1			1								
RO	Robert W. Rowe PL (Sheridan)		1			1								
RW	Rochelle Twp High School (UL rep)													
RP	Rock Island PL		1			1								
RU	Rockford University		1			1								
RY	Rockridge High School (UL rep)													
SA	Sandwich PLD		1			1								
SC	Schmaling ML (Fulton)		1			1								
SE	Seneca PL		1			1								
SD	Sherrard PLD		1			1								
SL	Silvis PL		1			1								
SK	Stockton PL													
SN	Somonauk PL		1			1								
SB	South Beloit PL		1			1								
SR	Streator PL		1			1								
SY	Sycamore PL		1			1								
TF	Talcott Free LD		1			1								
TC	Three Rivers PL		1			1								
UT	United Township HS		1			1								
WA	Walnut PL		1			1								
WR	Warren Township PL		1			1								
WD	Western Dist PL (Orion)		1			1								
WL	Wilmington PL		1			1								
WO	Woodstock PL		1			1								
YK	Yorkville PL		1			1								

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	Totals:	0	96	0	0	96	0	0	0	0	0	0	0	0



Date: 1/5/2024
To: PrairieCat Administrative Council
From: Elena Mendoza, RAILS Staff Accountant
Subject: PrairieCat Financial Report – November 2023

Please find attached the PrairieCat Financial Reports for the month of November 2023. The attached statements include the Cash Report, Balance Sheet, Statement of Revenues and Expenses, and Check Register for the period of November 10 through December 13.

As of November 30, of the total cash balance of \$1,388,593, \$722,994 was undesignated working cash, \$655,993 was designated for capital reserves, and \$9,606 was eCommerce receipts payable to the membership. Cash decreased \$64,596 during the month of November primarily due to the monthly payroll and payroll-related expenses, as well as several other vendor expenses partially offset by the receipt of all but four remaining invoiced quarterly and annual member fees.

The balance of working cash was sufficient to fund 4.4 months of budgeted FY2024 operating expenses, and the capital reserves amount could fund an additional 4 months of budgeted operating expenses. The \$452,200 principal of PrairieCat's CDs would be sufficient to fund an additional 2.7 months of budgeted operating expenses.

Total revenues through November of \$831,798 were \$6,818 below budget primarily due to the budgeted amount of the RAILS support grant which included the in-kind services that RAILS provides PrairieCat. These services are deducted from the total grant support allocation, the net of which is recorded as support grant revenue. This below budgeted amount is partially offset by above budget investment income through November, the one-time capital reserve contribution billed to the new member of PrairieCat, Winnebago Public Library (\$5,000), and reimbursements for PrairieCat's User Group Day (PUG Day) catering costs which are partially offset by the corresponding vendor expenses recorded in conferences and continuing education meetings.

Total year-to-date interest as of the end of November was \$17,127, which was \$9,627 above the year-to-date budgeted amount of \$7,500 and \$8,358 above the year-to-date interest earned as of one year ago (November 2022). During the Federal Reserve's December meeting, they chose for the third consecutive meeting not to raise the interest rate and reduced the expected rate goal from 5.6% to 5.4% by the end of calendar year 2023. Their December meeting projections for the following two calendar

years decreased from their September meeting projections, bringing the expected rates from 5.1% and 3.9% to 4.6% and 3.6% at the end of calendar years 2024 and 2025, respectively. Their next meeting will occur on January 31. The average November interest rates were 5.519% and 5.288% for the IL Funds and iPrime money market (ISC) accounts, respectively, which slightly decreased for IL Funds but slightly increased for iPrime from the October average interest rates of 5.532% and 5.268%.

Total expenses through November of \$775,430 were \$27,571 below budget primarily due to under budget Contractual Services expenses (\$40,541), Professional Services (\$15,973), Vehicle expenses (\$1,821), and Commercial Insurance expenses (\$1,726). Contractual Services expenses were under budget primarily due to the way that the Innovative Interfaces Sierra software and hosting subscriptions are required to be recorded under the Governmental Accounting Standards Board's Statement No. 96, which provides guidance on the accounting and financial reporting for Subscription-Based Information Technology Arrangements (SBITAs) for government end-users. Under this statement, PrairieCat records monthly amortization expense of the total amount of each contractual agreement as well as interest expense over the subscription terms, at the present value of subscription payments. The goal of this statement is to recognize that the signing of these agreements constitutes a right to use the asset/subscription in question. This asset is now expensed as though this is a financing arrangement with an interest expense component, capitalized similarly to other assets, and depreciated (amortized) over the term of the agreement. Formerly, the Sierra software and hosting subscription expense were expensed to information service costs and other contractual services, respectively.

Professional Services costs were below budget primarily due to the budgeted RAILS accounting service costs. These in-kind services are deducted from the overall total support grant allocation and are not invoiced to PrairieCat. These in-kind services are partially offset by above budget consulting costs for programming support for PrairieCat's new website. Other below budget expenses were due to a lower than budgeted need during the first few months of the year for fuel and vehicle repairs and maintenance, as well as not having yet incurred other vehicle expenses through November. Commercial insurance expenses were below budget through November due to lower than budgeted premium costs for cyber liability, director and officers, and general liability coverage.

These below budget costs were partially offset by above budget travel and continuing education meetings expenses primarily due to PrairieCat's Users Group Day (PUG Day). Meeting costs are budgeted evenly throughout the fiscal year, but some expenses are incurred during the first few months of the fiscal year. Additional above budget costs are due to the interest expense related to the SBITAs discussed above. If the SBITA Interest expense was combined with the Contractual Services expenses, Contractual Services would only be \$11,117 below the budgeted year-to-date expense amount.

**PRAIRIECAT
CASH REPORT
FOR THE PERIOD ENDING November 30, 2023**

Beginning Cash Balance	\$ 1,453,189.24
Cash Received	
Payments from Member Libraries, etc.	57,145.16
Interest - BankORION	287.28
Interest - Illinois Funds	1,064.53
Interest - PMA	211.24
eCommerce Receipts Payable	3,988.63
Total Cash Received	<u>62,696.84</u>
Expenses Paid	
Checks and Vendor ACH Payments	50,249.35
Payroll and Retirement Contributions	71,771.26
ACH Credit Card Payments	4,781.19
Miscellaneous (Lockbox & Misc. Bank Fees, eCommerce Fees, etc.)	490.89
Total Disbursements	<u>127,292.69</u>
Ending Cash Balance	<u><u>\$ 1,388,593.39</u></u>

CASH DETAILS:

Member Library Deposit Accounts/Prepayments	\$ -
eCommerce Cash Receipts Payable	9,606.61
Capital Reserve Designation	655,992.75
Working Cash	722,994.03

TOTAL CASH \$ 1,388,593.39

PAYPAL FUNDS DETAILS:

November PayPal Receipts in Transit to Bank	\$771.84
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CD INVESTMENT DETAILS:

Cornerstone Bank: 24-month CD Principal @ 5.112% Interest 8/30/2023 - 8/27/2025	\$ 226,050.00
Financial Federal Bank: 24-month CD Principal @ 5.250% Interest 8/30/2023 - 8/27/2025	\$ 226,150.00
Accrued Investment Income as of November 2023	\$ 5,931.30

TOTAL CURRENT CD INVESTMENT VALUE \$ 458,131.30

Invested in Capital Assets Balance as of November 2023	\$0.00
Invested Subscription IT Arrangement Capital Assets Balance as of November 2023	\$1,176,446.15
Unrestricted Fund Balance as of November 2023	\$803,812.86

FY24 operating expenses excluding planned capital reserve designation:	\$ 1,992,687.41
Working Cash % of operating expenses:	36.28%

PrairieCat
Balance Sheet
As of 11/30/2023

	Balance End of Month
Assets	
Cash & cash equivalents	
Cash - Bank Orion	1,104,057.16
Cash - Illinois Funds	235,725.23
Cash - PMA	48,811.00
PayPal Funds	771.84
Total Cash & cash equivalents	1,389,365.23
Investments	452,200.00
Accounts receivables	20,252.44
Accrued investment income	5,931.30
Prepaid expenses	368,287.62
Capital Assets, net	
Computers	287,558.00
Vehicles	12,450.50
Subscription Based IT Arrangements	1,641,552.00
Accumulated Depreciation	(300,008.50)
Accumulated Amortization - Subscription Based IT Arrangement	(465,105.85)
Total Capital Assets, net	1,176,446.15
Other Assets	
Deferred Outflows - Pension	507,441.62
Total Other Assets	507,441.62
Total Assets	3,919,924.36
Liabilities	
eCommerce Receipts Payable	10,378.45
Payroll	
Pension Payable	11,086.81
Total Payroll	11,086.81
Deferred revenue	223,900.33
Compensated absences	36,203.28
Net Pension Liability	481,796.00
Other long-term obligations	
Deferred Inflows - Pension	1,647.00
Deferred Inflows - OPEB	2,819.00
Subscription Based IT Arrangements Payable	1,171,834.48
Total Other long-term obligations	1,176,300.48
Total Liabilities	1,939,665.35
Net Assets	
Beginning Net Assets	1,923,891.64
Current YTD Net Income	56,367.37
Total Net Assets	1,980,259.01
Total Liabilities and Net Assets	3,919,924.36

PrairieCat

Statement of Revenues and Expenses - FY24 is 41.67% Completed

From 11/1/2023 Through 11/30/2023

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
REVENUES						
Fees for Services and Materials						
Union List Member Revenue	2,499.58	12,497.90	12,498.00	99.99%	29,995.00	41.66%
Fully Participating and Basic Online Member Revenue	101,859.66	509,298.31	509,299.00	99.99%	1,222,316.14	41.66%
ILL Barcode Revenue	300.00	1,300.00	1,250.00	104.00%	3,000.00	43.33%
Fully Participating & Basic Online - CR Contribution	5,033.17	30,165.86	25,165.00	119.87%	60,398.00	49.94%
Union List - CR Contribution	457.92	2,289.60	2,290.00	99.98%	5,495.00	41.66%
Total Fees for Services and Materials	110,150.33	555,551.67	550,502.00	100.92%	1,321,204.14	42.05%
Reimbursements						
Reimbursements	1,540.60	7,703.00	8,480.00	90.83%	20,353.28	37.84%
Reimbursements - Hosting Fee	4,197.34	20,986.70	20,986.00	100.00%	50,368.00	41.66%
Reimbursements - PUG Day/DA Fees	0.00	3,234.00	0.00	0.00%	0.00	0.00%
Reimbursements - Capira Mobile App	2,474.17	11,871.81	14,375.00	82.58%	34,500.00	34.41%
Total Reimbursements	8,212.11	43,795.51	43,841.00	99.90%	105,221.28	41.62%
Investment Income	3,505.68	17,127.16	7,500.00	228.36%	18,000.00	95.15%
Other						
Other Grants	0.00	0.00	832.00	0.00%	2,000.00	0.00%
Other Grants - RAILS Grants for Members	43,064.70	215,323.50	235,525.00	91.42%	565,262.00	38.09%
Other Revenue	0.00	0.00	416.00	0.00%	1,000.00	0.00%
Total Other	43,064.70	215,323.50	236,773.00	90.94%	568,262.00	37.89%
Total REVENUES	164,932.82	831,797.84	838,616.00	99.19%	2,012,687.42	41.33%
EXPENSES						
Personnel						
Other Professionals	52,539.20	261,357.78	258,605.00	101.06%	672,370.57	38.87%
Support Services	11,072.03	54,500.13	54,285.00	100.39%	141,146.97	38.61%
Social Security Taxes	4,494.50	22,485.42	23,935.00	93.94%	62,234.09	36.13%
Unemployment Insurance	0.00	0.00	1,459.00	0.00%	3,500.00	0.00%
Worker's Compensation	168.33	214.65	716.00	29.97%	1,720.00	12.47%
Retirement Benefits	8,190.82	40,781.19	40,425.00	100.88%	105,106.47	38.79%
Health, Dental And Life Insurance	13,310.09	70,344.83	71,192.50	98.80%	170,861.58	41.17%
Other Fringe Benefits	0.00	457.00	416.00	109.85%	1,000.00	45.70%
Tuition Reimbursements	0.00	0.00	208.00	0.00%	500.00	0.00%
Staff Professional Memberships	0.00	258.32	416.00	62.09%	1,000.00	25.83%
Total Personnel	89,774.97	450,399.32	451,657.50	99.72%	1,159,439.68	38.85%
Buildings and Grounds						
Property Insurance	232.08	1,160.40	1,041.00	111.46%	2,500.00	46.41%
Total Buildings and Grounds	232.08	1,160.40	1,041.00	111.47%	2,500.00	46.42%
Vehicle Expenses						

PrairieCat

Statement of Revenues and Expenses - FY24 is 41.67% Completed

From 11/1/2023 Through 11/30/2023

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Fuel	151.65	394.10	833.00	47.31%	2,000.00	19.70%
Repairs And Maintenance	114.99	214.94	833.00	25.80%	2,000.00	10.74%
Vehicle Insurance	121.83	454.15	833.00	54.51%	2,000.00	22.70%
Vehicles Leasing And Rent	134.38	134.38	208.00	64.60%	500.00	26.87%
Other Vehicle Expenses	0.00	0.00	312.00	0.00%	750.00	0.00%
Total Vehicle Expenses	522.85	1,197.57	3,019.00	39.67%	7,250.00	16.52%
Travel and Continuing Education						
In-State Travel	1,927.62	1,927.62	2,083.00	92.54%	5,000.00	38.55%
Out-Of-State Travel	1,034.51	1,881.49	2,916.00	64.52%	7,000.00	26.87%
Registrations And Meeting, Other Fees	847.12	2,688.78	4,166.00	64.54%	10,000.00	26.88%
Conferences And Continuing Education Meetings	0.00	14,527.70	6,250.00	232.44%	15,000.00	96.85%
Public Relations	(26.53)	1,200.56	208.00	577.19%	500.00	240.11%
Total Travel and Continuing Education	3,782.72	22,226.15	15,623.00	142.27%	37,500.00	59.27%
Commercial Insurance						
Supplies, Postage and Printing	604.83	3,024.15	4,750.00	63.66%	11,400.00	26.52%
Computers, Software And Supplies	2,664.31	12,976.25	12,702.50	102.15%	30,486.00	42.56%
General Office Supplies And Equipment	46.99	232.96	1,041.00	22.37%	2,500.00	9.31%
Total Supplies, Postage and Printing	2,711.30	13,209.21	13,743.50	96.11%	32,986.00	40.04%
Telephone and Telecommunications						
Equipment Repair and Maintenance	698.61	929.97	2,291.00	40.59%	5,500.00	16.90%
Equipment Repair And Maintenance Agreements	333.98	647.50	1,250.00	51.80%	3,000.00	21.58%
Total Equipment Repair and Maintenance	333.98	647.50	1,250.00	51.80%	3,000.00	21.58%
Professional Services						
Legal	0.00	594.50	2,916.00	20.38%	7,000.00	8.49%
Accounting	0.00	4,800.00	23,166.00	20.72%	55,600.00	8.63%
Consulting	0.00	5,692.50	1,041.00	546.82%	2,500.00	227.70%
Payroll Service Fees	727.98	3,397.06	3,334.00	101.89%	8,000.00	42.46%
Total Professional Services	727.98	14,484.06	30,457.00	47.56%	73,100.00	19.81%
Contractual Services						
Information Service Costs	19,829.01	97,211.93	239,338.25	40.61%	574,411.73	16.92%
Outside Printing Services	0.00	0.00	833.00	0.00%	2,000.00	0.00%
Other Contractual Services	261.67	1,288.34	35,666.00	3.61%	85,600.00	1.50%
Amortization - Subscription Based IT Arrangements	27,359.17	136,795.85	0.00	0.00%	0.00	0.00%
Total Contractual Services	47,449.85	235,296.12	275,837.25	85.30%	662,011.73	35.54%
Professional Association Membership Dues	544.58	984.78	833.00	118.22%	2,000.00	49.23%
SBITA Interest	5,884.75	29,423.75	0.00	0.00%	0.00	0.00%

PrairieCat

Statement of Revenues and Expenses - FY24 is 41.67% Completed
From 11/1/2023 Through 11/30/2023

	<u>Current Month</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>Percent of YTD Budget</u>	<u>Total Budget - Original</u>	<u>Percent of Annual Budget</u>
Miscellaneous	121.25	300.00	208.00	144.23%	500.00	60.00%
Miscellaneous - eCommerce Fees	371.64	2,147.49	2,291.00	93.73%	5,500.00	39.04%
Total EXPENSES	<u>153,761.39</u>	<u>775,430.47</u>	<u>803,001.25</u>	<u>96.57%</u>	<u>2,002,687.41</u>	<u>38.72%</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>11,171.43</u>	<u>56,367.37</u>	<u>35,614.75</u>	<u>158.26%</u>	<u>10,000.01</u>	<u>563.67%</u>

PrairieCat
Check/Voucher Register
1000 - Cash - Bank Orion
From 11/10/2023 Through 12/13/2023

Vendor Name	Effective Date	Check Amount
ICMA Retirement Corporation	11/10/2023	1,226.84
OCLC, INC	11/15/2023	29,690.00
Paycom Payroll LLC	11/22/2023	295.12
Paycom Payroll LLC	11/22/2023	20,500.24
Paycom Payroll LLC	11/22/2023	8,135.53
ICMA Retirement Corporation	11/24/2023	1,226.84
WEX Bank	11/28/2023	106.06
Paycom Payroll LLC	11/28/2023	137.74
Paycom Payroll LLC	11/28/2023	187.91
Paycom Payroll LLC	11/28/2023	43.54
First Bankcard	11/29/2023	1,489.42
Bank Orion	11/30/2023	69.25
MerchantE	12/4/2023	270.40
MerchantE	12/4/2023	44.95
ALTA LANGUAGE SERVICES, INC	12/6/2023	1,104.48
Paycom Payroll LLC	12/7/2023	303.19
Paycom Payroll LLC	12/7/2023	20,849.80
Paycom Payroll LLC	12/7/2023	8,216.61
ICMA Retirement Corporation	12/8/2023	1,226.84
Illinois Municipal Retirement Fund	12/8/2023	11,086.61
Bank Orion	12/11/2023	20.00
LIMRICC	12/13/2023	18,222.19
Report Total		124,453.56

FY2024 PC Statistics

	July 2023	July 2022	Aug 2023	Aug 2022	Sept 2023	Sept 2022	Oct 2023	Oct 2022	Nov 2023	Nov 2022
General										
Bibliographic records	1,218,077	1,211,017	1,217,302	1,209,331	1,216,208	1,206,499	1,216,495	1,226,849	1,216,364	1,225,612
Item records	5,130,722	5,142,475	5,129,098	5,141,450	5,123,012	5,118,515	5,125,136	5,170,302	5,124,224	5,164,903
Patron records	335,278	349,095	341,166	354,815	342,997	358,694	347,210	371,248	349,926	372,189
Total circulation	444,070	442,427	416,179	431,013	386,250	392,512	397,018	386,612	380,267	379,399
ILL transactions on LLSAP	52,525	52,033	56,782	57,066	57,359	54,709	56,523	52,583	55,202	52,224
Reciprocal borrowing	49,484	49,276	47,347	48,160	44,004	43,301	44,064	43,631	42,949	42,487
Training, Outreach and Engagement										
Training events	6	7	10	2	6	7	7	4	6	7
Training participants	80	23	74	12	20	17	23	202	23	16
Training contact hours	132	33	92	18	38	25	45	301	48	21
TalentLMS Course Completions	228	292	265	420	283	302	237	302	247	184
Site visits	2	1	1	4	1	-	1	5	2	2
Member Meetings/Events	5	10	13	9	9	10	10	10	7	6
Meeting/Event participants	150	183	172	129	348	406	210	201	55	80
Meeting/Event contact hours	393	257	230	184	1,740	85	343	322	53	251
Troubleshooting										
HelpDesk Calls Opened	186	242	307	388	242	236	301	291	276	384
HelpDesk Calls Closed	227	225	298	385	231	193	285	281	256	364
Database Enrichment										
Bibload records loaded - PC staff	1,701	1,980	1,537	1,620	1,793	1,751	1,817	1,520	1,914	1,801
Bibload records loaded - MARC catalogers	2,093	1,968	2,955	2,173	2,708	2,481	2,491	2,273	2,100	2,266
Cleanup/overlays/merges - PC staff	1,189	704	748	2,712	988	1,417	840	3,051	847	2,537
Cleanup/overlays/merges - MARC catalogers	864	825	852	1,142	1,291	1,320	1,087	913	902	1,178
Enhancements/corrections - PC staff	8	22	12	43	37	48	39	49	56	9
Enhancements/corrections - MARC catalogers	105	116	182	188	190	159	134	75	120	113
Original catalogings - PC staff	11	26	11	29	53	34	77	53	65	24
Original catalogings - MARC catalogers	45	36	29	-	18	-	43	31	32	36
Special projects (Call number conversion, ICode1 conversion, Reclamation, etc)	57,887	68,998	11,635	29,015	45,667	64,216	46,694	126,732	12,309	48,009
To see the full statistical spreadsheet, visit: https://support.prairiescat.info/gov										



Date: 1/31/2024

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: Renewal, eRead Illinois for PrairieCat circulating members

Executive Summary:

Below please find the FY25 rates for eRead renewal for all of our circulating members (Basic Online and Fully Participating members). We suggest approving a three year commitment.

Detailed description:

Last year when we approved consortium-wide membership for our circulating membership, we stipulated that we would approve membership in eRead Illinois for a one-year term and re-evaluate in the next year with an eye toward a multiple year approval. If the Delegates vote to continue consortium-wide eRead Illinois membership, we suggest that we approve a three-year commitment at this point. According to RAILS, although we do not have a formal contract, we can expect eRead Illinois fee tiers to increase yearly between 2%-4%. Fees for the coming year are released by RAILS in January. As a reminder, all fees for eRead Illinois go directly toward the purchase of materials for the collection. There is no platform or administrative fee taken from member fees.

Library	Member Building	Member Fee 7/1/2024- 6/30/2025	PrairieCat Consortium Discount 7/1/2024- 6/30/2025	Discounted Member Fee 7/1/2024- 6/30/2025
Andalusia Township Library	Andalusia Township Library	\$375.00	-\$37.50	\$337.50
Bertolet Memorial Library District	Bertolet Memorial Library District	\$450.00	-\$45.00	\$405.00
Bourbonnais Public Library District	Bourbonnais Public Library District	\$1,350.00	-\$135.00	\$1,215.00
Bradley Public Library District	Bradley Public Library District	\$1,050.00	-\$105.00	\$945.00
Byron Public Library District	Byron Public Library District	\$1,050.00	-\$105.00	\$945.00
Charles B. Phillips Public Library District	Charles B. Phillips Public Library District	\$450.00	-\$45.00	\$405.00
Cherry Valley Public Library District	Cherry Valley Public Library District	\$1,350.00	-\$135.00	\$1,215.00
Clinton Township Public Library	Clinton Township Public Library	\$450.00	-\$45.00	\$405.00
Coal City Public Library District	Coal City Public Library District	\$1,350.00	-\$135.00	\$1,215.00
Colona District Public Library	Colona District Public Library	\$500.00	-\$50.00	\$450.00
Cordova District Library	Cordova District Library	\$500.00	-\$50.00	\$450.00
Cortland Community Library	Cortland Community Library	\$500.00	-\$50.00	\$450.00
Creston-Dement Public Library District	Creston-Dement Public Library District	\$450.00	-\$45.00	\$405.00
DeKalb Public Library	DeKalb Public Library	\$1,650.00	-\$165.00	\$1,485.00
Earlville Public Library District	Earlville Public Library District	\$450.00	-\$45.00	\$405.00
East Dubuque District Library	East Dubuque District Library	\$500.00	-\$50.00	\$450.00
East Moline Public Library	Louis E. Woodworth Public Library Building	\$1,050.00	-\$105.00	\$945.00
Elizabeth Township Public Library	Elizabeth Township Public Library	\$375.00	-\$37.50	\$337.50
Ella Johnson Memorial Public Library District	Ella Johnson Memorial Public Library District	\$1,050.00	-\$105.00	\$945.00
Erie Public Library District	Erie Public Library District	\$450.00	-\$45.00	\$405.00
Flagg-Rochelle Public Library District	Flagg-Rochelle Public Library District	\$650.00	-\$65.00	\$585.00
Fossil Ridge Public Library District	Fossil Ridge Public Library District	\$1,050.00	-\$105.00	\$945.00
Franklin Grove Public Library	Franklin Grove Public Library	\$500.00	-\$50.00	\$450.00
Freeport Public Library	Freeport Public Library	\$1,350.00	-\$135.00	\$1,215.00
Galena Public Library District	Galena Public Library District	\$650.00	-\$65.00	\$585.00

Geneseo Public Library District	Geneseo Public Library District	\$850.00	-\$85.00	\$765.00
Genoa Public Library District	Genoa Public Library District	\$500.00	-\$50.00	\$450.00
Grant Park Public Library	Grant Park Public Library	\$375.00	-\$37.50	\$337.50
Graves-Hume Public Library District	Graves-Hume Public Library District	\$500.00	-\$50.00	\$450.00
Hampton School District 29	Hampton Elementary School	\$175.00	-\$17.50	\$157.50
Hanover Township Library	Hanover Township Library	\$375.00	-\$37.50	\$337.50
Harvard Diggins Library	Harvard Diggins Library	\$650.00	-\$65.00	\$585.00
Henry C. Adams Memorial Library	Henry C. Adams Memorial Library	\$375.00	-\$37.50	\$337.50
Highland Community College	Clarence Mitchell Library	\$400.00	-\$40.00	\$360.00
Hinckley Public Library District	Hinckley Public Library District	\$450.00	-\$45.00	\$405.00
Homer Township Public Library District	Homer Township Public Library District	\$1,350.00	-\$135.00	\$1,215.00
Ida Public Library	Ida Public Library	\$1,050.00	-\$105.00	\$945.00
Johnsburg Public Library District	Johnsburg Public Library District	\$850.00	-\$85.00	\$765.00
Joliet Township High School District 204	Joliet Central High School	\$425.00	-\$42.50	\$382.50
Joliet Township High School District 204	Joliet West High School	\$425.00	-\$42.50	\$382.50
Julia Hull District Library	Julia Hull District Library	\$500.00	-\$50.00	\$450.00
Kankakee Public Library	Kankakee Public Library	\$1,350.00	-\$135.00	\$1,215.00
LaSalle Public Library	LaSalle Public Library	\$650.00	-\$65.00	\$585.00
Lena Community District Library	Lena Community District Library	\$450.00	-\$45.00	\$405.00
Limestone Township Library District	Limestone Township Library District	\$500.00	-\$50.00	\$450.00
Lostant Community Library	Lostant Community Library	\$375.00	-\$37.50	\$337.50
Malta Township Public Library	Malta Township Public Library	\$450.00	-\$45.00	\$405.00
Manhattan-Elwood Public Library District	Manhattan-Elwood Public Library District	\$1,050.00	-\$105.00	\$945.00
Manteno Public Library District	Manteno Public Library District	\$850.00	-\$85.00	\$765.00
Maple Park Public Library District	Maple Park Public Library District	\$375.00	-\$37.50	\$337.50
Marengo-Union Public Library District	Marengo-Union Library District	\$850.00	-\$85.00	\$765.00
Marseilles Public Library	Marseilles Public Library	\$450.00	-\$45.00	\$405.00
Meridian Community Unit School District 223	Highland Elementary School	\$250.00	-\$25.00	\$225.00
Meridian Community Unit School District 223	Meridian Junior High School	\$250.00	-\$25.00	\$225.00
Meridian Community Unit School District 223	Monroe Center Elementary School	\$250.00	-\$25.00	\$225.00
Meridian Community Unit School District 223	Stillman Valley High School	\$250.00	-\$25.00	\$225.00

Mokena Community Public Library District	Mokena Community Public Library District	\$1,650.00	-\$165.00	\$1,485.00
Moline Public Library	Moline Public Library	\$1,650.00	-\$165.00	\$1,485.00
Morris Area Public Library District	Morris Area Public Library District	\$1,050.00	-\$105.00	\$945.00
Mount Carroll District Library	Mount Carroll District Library	\$450.00	-\$45.00	\$405.00
Mount Morris Public Library	Mount Morris Public Library	\$450.00	-\$45.00	\$405.00
New Lenox Public Library District	New Lenox Public Library District	\$1,650.00	-\$165.00	\$1,485.00
Nippersink Public Library District	Nippersink Public Library District	\$850.00	-\$85.00	\$765.00
North Chicago Public Library	North Chicago Public Library	\$1,050.00	-\$105.00	\$945.00
North Suburban Public Library District	NSLD/Loves Park Administrative	\$3,500.00	-\$350.00	\$3,150.00
Odell Public Library	Odell Public Library	\$450.00	-\$45.00	\$405.00
Oglesby Public Library District	Oglesby Public Library District	\$450.00	-\$45.00	\$405.00
Oregon Public Library District	Oregon Public Library District	\$550.00	-\$55.00	\$495.00
Pearl City Public Library District	Pearl City Public Library District	\$375.00	-\$37.50	\$337.50
Pecatonica Public Library District	Pecatonica Public Library District	\$500.00	-\$50.00	\$450.00
Peotone Public Library District	Peotone Public Library District	\$850.00	-\$85.00	\$765.00
Peru Public Library	Peru Public Library	\$1,050.00	-\$105.00	\$945.00
Plano Community Library District	Plano Community Library District	\$850.00	-\$85.00	\$765.00
Plano Community Unit School District 88	Centennial Elementary School	\$250.00	-\$25.00	\$225.00
Plano Community Unit School District 88	Emily G. Johns Intermediate School	\$250.00	-\$25.00	\$225.00
Plano Community Unit School District 88	P.H. Miller School	\$250.00	-\$25.00	\$225.00
Plano Community Unit School District 88	Plano High School	\$250.00	-\$25.00	\$225.00
Plano Community Unit School District 88	Plano Middle School	\$250.00	-\$25.00	\$225.00
Polo Public Library District	Polo Public Library District	\$500.00	-\$50.00	\$450.00
Princeton Public Library	Princeton Public Library	\$850.00	-\$85.00	\$765.00
Princeton Township High School District 500	Princeton High School	\$250.00	-\$25.00	\$225.00
Prophetstown-Lyndon-Tampico Community Unit D	6-12 Campus	\$175.00	-\$17.50	\$157.50
Prophetstown-Lyndon-Tampico Community Unit D	Prophetstown Elementary School	\$175.00	-\$17.50	\$157.50
Prophetstown-Lyndon-Tampico Community Unit D	Tampico Elementary School	\$175.00	-\$17.50	\$157.50
Putnam County Public Library District	Putnam County Public Library District Headquarters	\$650.00	-\$65.00	\$585.00
Putnam County School District 535	Putnam County High School	\$175.00	-\$17.50	\$157.50
Putnam County School District 535	Putnam County Junior High School	\$175.00	-\$17.50	\$157.50
Putnam County School District 535	Putnam County Primary School	\$175.00	-\$17.50	\$157.50

Reddick Public Library District	Reddick Public Library District	\$1,350.00	-\$135.00	\$1,215.00
Richard A. Mautino Memorial Library	Richard A. Mautino Memorial Library	\$450.00	-\$45.00	\$405.00
River Valley District Library	River Valley District Library	\$650.00	-\$65.00	\$585.00
Robert R. Jones Public Library District	Robert R. Jones Public Library District	\$500.00	-\$50.00	\$450.00
Robert W. Rowe Public Library District	Robert W. Rowe Public Library District	\$500.00	-\$50.00	\$450.00
Rock Island Public Library	Downtown Library	\$1,650.00	-\$165.00	\$1,485.00
Rockford University	Howard Colman Library	\$800.00	-\$80.00	\$720.00
Sandwich Public Library District	Sandwich Public Library District	\$850.00	-\$85.00	\$765.00
Schmaling Memorial Public Library District	Schmaling Memorial Public Library District	\$450.00	-\$45.00	\$405.00
Seneca Public Library District	Seneca Public Library District	\$850.00	-\$85.00	\$765.00
Serena Community Unit School District 2	Harding Grade School	\$175.00	-\$17.50	\$157.50
Serena Community Unit School District 2	Serena High School	\$175.00	-\$17.50	\$157.50
Serena Community Unit School District 2	Sheridan Grade School	\$175.00	-\$17.50	\$157.50
Sherrard Public Library District	Sherrard Public Library District	\$500.00	-\$50.00	\$450.00
Silvis Public Library	Silvis Public Library	\$550.00	-\$55.00	\$495.00
Somonauk Public Library District	Somonauk Public Library District	\$650.00	-\$65.00	\$585.00
South Beloit Public Library	South Beloit Public Library	\$450.00	-\$45.00	\$405.00
Stockton Township Public Library	Stockton Township Public Library	\$375.00	-\$37.50	\$337.50
Streator Public Library	Streator Public Library	\$550.00	-\$55.00	\$495.00
Sycamore Public Library	Sycamore Public Library	\$1,350.00	-\$135.00	\$1,215.00
Talcott Free Library District	Talcott Free Library District	\$850.00	-\$85.00	\$765.00
Three Rivers Public Library District	Channahon Location	\$1,350.00	-\$135.00	\$1,215.00
United Township High School District 30	United Township High School	\$425.00	-\$42.50	\$382.50
Walnut Public Library District	Walnut Public Library District	\$375.00	-\$37.50	\$337.50
Warren Township Public Library	Warren Township Public Library	\$375.00	-\$37.50	\$337.50
Western District Library	Western District Library	\$500.00	-\$50.00	\$450.00
Wilmington Public Library District	Wilmington Public Library District	\$1,050.00	-\$105.00	\$945.00
Winnebago Public Library District	Winnebago Public Library District	\$550.00	-\$55.00	\$495.00
Woodstock Public Library	Woodstock Public Library	\$1,350.00	-\$135.00	\$1,215.00
Yorkville Public Library	Yorkville Public Library	\$1,350.00	-\$135.00	\$1,215.00
		\$80,250.00	-\$8,025.00	\$72,225.00



PrairieCat Fee Structure



Components of PrairieCat Fees

Circulating Libraries: (Fully Participating and Basic Online):

"Flat" Fees:

- Library annual fee

- Hosting fee

- Capital reserves fee

Formula Fees:

Fees based on specific libraries' circulation, patron, and item counts. Fees are based on an average of circulations, patrons and items over three years.

Union Listing Libraries:

- Library annual fee: (25% of FP fee)

- Capital Reserves fee: (25% of FP fee)

General Policy Manual:

Fully Participating members will be assessed an annual fee based on a formula including a per library fee, per patron fee, per circulation fee and per item fee, each weighted approximately 25%.

Fully Participating members will contribute annually to the PRAIRIECAT Capital Reserves in an amount determined by the budgeting process and approved by the Delegates Assembly.

Basic Online members will be assessed approximately 70% of the per library fee that is charged to the Fully Participating libraries. Then, their patrons, circulation, and items will be added to the fee formula to determine their full Basic Online membership fee.

Basic Online members will contribute annually to the PRAIRIECAT Capital Reserves in an amount determined by the budgeting process and approved by the Delegates Assembly. This amount will be assessed approximately 70% of the Fully Participating Capital Reserve contribution.



Hosting Fees

Since PrairieCat moved our servers to the Innovative cloud a few years ago, we have added another “flat fee” to the fee structure. This fee is intended to cover costs of hosting our servers. This fee also uses the “70%” guideline. Basic Online members pay approximately 70% of the Fully Participating amount.

Capital Reserves Guidelines:

From the General Policy Manual:

The purpose is to maintain and grow funds that may be necessary for future major repairs of or replacements to hardware and software used by PRAIRIECAT. To grow the reserves and prepare to meet future needs, it is a goal of PRAIRIECAT to include at least a \$25,000 allocation into designated future capital expenditures as part of each annual budget. A portion of each PRAIRIECAT member's annual fees are specifically earmarked as designated for future capital expenditure contributions.

it is the goal of PRAIRIECAT to maintain a fund balance, or reserve, in an amount of no less than 25% of annual General Fund expenditures at all times. Any fiscal-year-end funds budgeted but not expended shall remain in the General Fund as part of fund balance or shall be allocated to expenditures in the following fiscal year.

We must attempt to balance fees for all sizes of libraries

- Higher “Flat” fees favor larger libraries in that all libraries pay the same amount depending on their membership level (FP or BO). This balances out the formula fee disadvantage to larger libraries.
- Higher “Formula” fees favor smaller libraries, in that larger libraries pay more. Because they tend to have more circulations per year, more patrons, and more items, they pay more, and smaller libraries pay less.

Sierra Code	Library	Current Level	Fiscal Year End	FY2018	FY2019	FY2021 IPLAR total operating expenditures	FY2022 IPLAR total operating expenditures	3 year average	FY23 PrairieCat Fees	Fees as % of Budget
	Eligibility									
	Union List or Above - \$0-\$99,999									
	Basic Online or Above - \$100,000 - \$199,999									
	Fully Participating - \$200,000+									
	Blue text = libraries that would be eligible to move down									
	Sorted by Library Name									
AN	Andalusia TL	BO	Mar	\$67,195	\$69,447	\$58,450	\$ 59,775	\$62,557	\$4,416.00	7.06%
AA	Annawan-Alba TL	UL	Mar	\$66,331	\$71,787	\$62,423	\$ 66,688	\$66,966	\$933.00	1.39%
BM	Bertolet Memorial LD	BO	Jun	\$125,595	\$134,089	\$149,939	\$ 127,631	\$137,220	\$4,695.00	3.42%
BD	Bourbonnais PL	FP	Jun	\$912,452	\$968,763	\$961,091	\$ 1,062,378	\$997,411	\$17,451.00	1.75%
BR	Bradley PL	FP	Jun	\$771,725	\$917,263	\$883,264	\$ 862,163	\$887,563	\$13,037.00	1.47%
BY	Byron PLD	FP	Jun	\$1,211,972	\$1,207,077	\$1,147,545	\$ 868,990	\$1,074,537	\$14,038.00	1.31%
CP	Charles B. Phillips PL (Newark)	FP	Jun	\$220,657	\$227,864	\$157,917	\$ 136,364	\$174,048	\$7,040.00	4.04%
CH	Cherry Valley PLD	FP	Jun	\$1,102,905	\$1,131,090	\$1,031,448	\$ 1,108,511	\$1,090,350	\$18,461.00	1.69%
CT	Clinton Township PLD	FP	Mar	\$104,849	\$112,353	\$105,209	\$ 117,930	\$111,831	\$6,776.00	6.06%
CC	Coal City PL	FP	Jun	\$1,324,439	\$1,371,354	\$ 1,167,428	\$ 1,089,475	\$1,209,419	\$16,492.00	1.36%
CL	Colona District Library	FP	Jun	\$290,005	\$292,857	\$ 244,823	\$ 246,531	\$261,404	\$9,063.00	3.47%
CO	Cordova PL	FP	Jun	\$341,975	\$508,380	\$ 242,587	\$ 271,720	\$340,896	\$6,344.00	1.86%
CN	Cortland PL	FP	Apr	\$228,321	\$242,875	\$ 235,743	\$ 250,148	\$242,922	\$9,090.00	3.74%
CR	Creston-Dement PL	BO	Jun	\$111,949	\$152,701	\$ 136,713	\$ 110,429	\$133,281	\$4,466.00	3.35%
DK	DeKalb PL	FP	Dec	\$5,818,760	\$3,646,334	\$ 2,396,286	\$ 2,275,453	\$2,772,691	\$35,255.00	1.27%
EA	Earlville PL	BO	Jun	\$155,618	\$178,305	\$ 143,612	\$ 160,684	\$160,867	\$5,366.00	3.34%
EP	East Dubuque PL	FP	Jun	\$251,236	\$265,713	\$ 269,341	\$ 216,365	\$250,473	\$7,631.00	3.05%
EM	East Moline PL	FP	Dec	\$709,493	\$836,498	\$ 788,788	\$ 790,609	\$805,298	\$16,719.00	2.08%
EL	Elizabeth TL	FP	Mar	\$54,754	\$55,804	\$ 52,385	\$ 89,908	\$66,032	\$5,742.00	8.70%
EJ	Ella Johnson Memorial PL	FP	Jun	\$912,541	\$983,478	\$ 736,624	\$ 770,906	\$830,336	\$17,917.00	2.16%
ER	Erie PL	FP	Jun	\$135,448	\$143,342	\$ 131,356	\$ 156,387	\$143,695	\$6,887.00	4.79%
FL	Flagg-Rochelle PLD	FP	Jun	\$550,692	\$542,292	\$ 464,078	\$ 461,274	\$489,215	\$11,736.00	2.40%
FO	Forreston PL	UL	Apr	\$39,556	\$37,224	\$ 41,179	\$ 46,643	\$41,682	\$933.00	2.24%
FR	Fossil Ridge PL (Braidwood)	FP	Jun	\$888,087	\$900,864	\$ 900,864	\$ 821,121	\$874,283	\$12,865.00	1.47%
FG	Franklin Grove PLD	FP	Apr	\$218,762	\$441,899	\$ 231,116	\$ 204,114	\$292,376	\$6,164.00	2.11%
FP	Freeport PLD	FP	Apr	\$1,073,399	\$1,143,124	\$ 1,133,124	\$ 1,009,221	\$1,095,156	\$23,952.00	2.19%
GA	Galena PLD	FP	Jun	\$429,078	\$357,407	\$ 344,471	\$ 400,066	\$367,315	\$8,773.00	2.39%
GP	Geneseo PL	FP	Jun	\$630,697	\$694,425	\$ 552,966	\$ 726,307	\$657,899	\$15,356.00	2.33%
GE	Genoa PLD	FP	Jun	\$267,920	\$274,824	\$ 267,302	\$ 276,043	\$272,723	\$8,335.00	3.06%
GR	Grant Park PL	BO	Apr	\$27,350	\$28,353	\$ 31,552	\$ 30,251	\$30,052	\$3,956.00	13.16%
GV	Graves-Hume PL (Mendota)	FP	Jun	\$266,017	\$291,756	\$ 244,221	\$ 294,624	\$276,867	\$9,651.00	3.49%
HN	Hanover TL	BO	Mar	\$42,961	\$47,549	\$ 45,510	\$ 56,436	\$49,832	\$4,254.00	8.54%
HV	Harvard Diggins Library	FP	Apr	\$351,175	\$371,112	\$ 345,657	\$ 422,418	\$379,729	\$11,797.00	3.11%
HE	Henry C Adams ML (Prophetstown)	BO	Apr	\$619,887	\$40,554	\$ 35,178	\$ 50,344	\$42,025	\$4,658.00	11.08%
HK	Hinckley PLD	FP	Jun	\$203,434	\$207,625	\$ 203,951	\$ 199,364	\$203,647	\$7,343.00	3.61%
HD	Homer PL	FP	Jun	\$2,409,775	\$2,418,780	\$ 1,753,664	\$ 1,872,252	\$2,014,899	\$26,416.00	1.31%
ID	Ida PL	FP	Apr	\$814,175	\$870,072	\$ 770,807	\$ 871,975	\$837,618	\$20,766.00	2.48%

Membership Level Eligibility FY23 20230407.xlsx

Sierra Code	Library	Current Level	Fiscal Year End	FY2018	FY2019	FY2021 IPLAR total operating expenditures	FY2022 IPLAR total operating expenditures	3 year average	FY23 PrairieCat Fees	Fees as % of Budget
JO	Johnsburg PL	FP	Jun	\$636,633	\$666,288	\$ 665,475	\$ 632,178	\$654,647	\$12,215.00	1.87%
JH	Julia Hull PL (Stillman Valley)	FP	Jun	\$247,401	\$254,222	\$ 234,563	\$ 262,125	\$250,303	\$9,670.00	3.86%
KK	Kankakee PL	FP	Apr	\$1,841,680	\$1,879,726	\$ 1,793,548	\$ 1,963,520	\$1,878,931	\$18,804.00	1.00%
KI	Kirkland PL	UL	Apr	\$59,757	\$62,357	\$ 48,014	\$ 62,032	\$57,468	\$933.00	1.62%
LN	Lanark PL	UL	Apr	\$43,526	\$47,904	\$ 43,268	\$ 49,138	\$46,770	\$933.00	1.99%
LS	LaSalle PL	FP	Apr	\$390,634	\$460,124	\$ 434,302	\$ 466,274	\$453,567	\$12,010.00	2.65%
LE	Lena CL	FP	Jun	\$226,687	\$234,727	\$ 151,611	\$ 153,662	\$180,000	\$6,943.00	3.86%
LI	Limestone PL	FP	Jun	\$233,367	\$234,139	\$ 249,077	\$ 277,230	\$253,482	\$7,685.00	3.03%
LO	Lostant PL	BO	Jun			\$ 26,654	\$ 40,065	\$33,360	\$3,875.00	11.62%
ML	Malta Township PL	FP	Mar	\$138,188	\$147,330	\$ 137,500	\$ 145,478	\$143,436	\$6,010.00	4.19%
MT	Manhattan PL	FP	Jun	\$852,574	\$946,255	\$ 665,700	\$ 880,419	\$830,791	\$15,679.00	1.89%
MN	Manteno PL	FP	Jun	\$549,086	\$578,990	\$ 448,900	\$ 543,028	\$523,639	\$14,471.00	2.76%
MP	Maple Park PL	FP	Jun	\$41,278	\$45,139	\$ 31,179	\$ 49,946	\$42,088	\$5,564.00	13.22%
MU	Marengo-Union PL	FP	Jun			\$ 633,881	\$ 617,434	\$625,658	\$15,495.00	2.48%
MB	Marseilles PL	BO	Apr	\$112,531	\$100,867	\$ 132,899	\$ 127,419	\$120,395	\$5,511.00	4.58%
MI	Mills & Petrie ML	UL	Apr	\$59,659	\$61,625	\$ 47,989	\$ 45,921	\$51,845	\$933.00	1.80%
MG	Mineral-Gold PL	UL	Jun	\$64,136	\$64,681	\$ 51,653	\$ 49,506	\$55,280	\$933.00	1.69%
MK	Mokena PL	FP	Jun	\$2,612,873	\$2,617,092	\$ 2,280,779	\$ 2,132,233	\$2,343,368	\$19,986.00	0.85%
MX	Moline PL	FP	Dec	\$3,393,775	\$3,226,270	\$ 3,226,270	\$ 2,958,432	\$3,136,991	\$37,259.00	1.19%
HI	Moore Memorial PL	UL	Jun	\$25,258	\$25,766	\$ 20,278	\$ 43,840	\$29,961	\$933.00	3.11%
MR	Morris Area PL	FP	Jun	\$608,809	\$935,291	\$ 899,947	\$ 874,118	\$903,119	\$15,921.00	1.76%
MO	Mt. Carroll PL	UL	Mar	\$84,300	\$82,089	\$ 100,909	\$ 118,353	\$100,450	\$933.00	0.93%
MM	Mt. Morris PL	BO	Apr	\$112,619	\$113,524	\$ 130,075	\$ 126,356	\$123,318	\$6,108.00	4.95%
NL	New Lenox PL	FP	Jun	\$2,211,898	\$2,123,066	\$ 1,873,953	\$ 2,842,473	\$2,279,831	\$32,340.00	1.42%
NP	Nippersink PLD	FP	Jun	\$516,956	\$717,106	\$ 601,841	\$ 629,111	\$649,353	\$12,253.00	1.89%
NC	North Chicago	FP	Apr					NA	NA	NA
NS	North Suburban PLD	FP	Jun	\$3,938,297	\$2,735,627	\$ 3,254,433	\$ 3,661,477	\$3,217,179	\$55,661.00	1.73%
OD	Odell PL	FP	Apr	\$147,701	\$162,745	\$ 147,776	\$ 149,686	\$153,402	\$8,637.00	5.63%
OG	Oglesby PL	FP	Jun	\$125,863	\$143,953	\$ 136,284	\$ 132,620	\$137,619	\$7,363.00	5.35%
OR	Oregon PLD	FP	Jun	\$355,926	\$373,382	\$ 214,003	\$ 301,051	\$296,145	\$8,658.00	2.92%
PK	Pankhurst ML	UL	Apr	\$45,502	\$54,970	\$ 41,974	\$ 41,097	\$46,014	\$933.00	2.03%
PP	Pearl City PLD	FP	Jun	\$86,250	\$89,339	\$ 80,448	\$ 82,838	\$84,208	\$5,813.00	6.90%
PT	Pecatonica PL	FP	Jun	\$205,961	\$210,082	\$ 205,366	\$ 235,133	\$216,860	\$7,499.00	3.46%
PE	Peotone PL	FP	Jun	\$559,687	\$555,840	\$ 497,138	\$ 516,947	\$523,308	\$13,464.00	2.57%
PU	Peru PL	FP	Jun	\$696,052	\$717,928	\$ 650,180	\$ 831,815	\$733,308	\$11,947.00	1.63%
PD	Plano Community PL	FP	Jun	\$769,816	\$839,282	\$ 781,631	\$ 726,957	\$782,623	\$14,945.00	1.91%
PO	Polo PLD	BO	Jun	\$187,269	\$172,766	\$ 172,766	\$ 212,360	\$185,964	\$5,675.00	3.05%
PR	Princeton PL	FP	Apr	\$430,646	\$518,868	\$ 491,317	\$ 566,420	\$525,535	\$13,105.00	2.49%
UE	Putnam County PL	FP	Jun	\$388,841	\$388,680	\$ 386,951	\$ 455,751	\$410,461	\$9,189.00	2.24%
RA	Raymond A Sapp ML	UL	Mar	\$45,553	\$49,120	\$ 43,366	\$ 67,497	\$53,328	\$933.00	1.75%
RL	Reddick PL (Ottawa)	FP	Jun	\$1,348,558	\$1,306,580	\$ 962,000	\$ 1,065,988	\$1,111,523	\$18,491.00	1.66%
MA	Richard A Mautino (Spring Valley)	BO	Jun	\$154,529	\$154,704	\$ 142,294	\$ 129,911	\$142,303	\$7,170.00	5.04%
RD	River Valley DL	FP	Jun	\$392,855	\$504,587	\$ 429,458	\$ 445,662	\$459,902	\$10,759.00	2.34%
CV	Robert R. Jones PLD (Coal Valley)	FP	Jun	\$278,907	\$289,545	\$ 289,337	\$ 283,285	\$287,389	\$10,008.00	3.48%

Membership Level Eligibility FY23 20230407.xlsx

Sierra Code	Library	Current Level	Fiscal Year End	FY2018	FY2019	FY2021 IPLAR total operating expenditures	FY2022 IPLAR total operating expenditures	3 year average	FY23 PrairieCat Fees	Fees as % of Budget
RO	Robert Rowe PL (Sheridan)	FP	Jun	\$205,232	\$203,122	\$ 186,216	\$ 201,401	\$196,913	\$6,708.00	3.41%
RP	Rock Island PL	FP	Dec	\$2,444,669	\$2,487,314	\$ 2,396,386	\$ 2,597,281	\$2,493,660	\$31,715.00	1.27%
SA	Sandwich PL	FP	Jun	\$648,875	\$669,575	\$ 611,648	\$ 620,259	\$633,827	\$10,488.00	1.65%
SC	Schmaling ML	BO	Jun	\$129,568	\$127,721	\$ 117,413	\$ 136,013	\$127,049	\$6,199.00	4.88%
SE	Seneca PL	FP	Jun	\$715,843	\$715,460	\$ 676,761	\$ 655,673	\$682,631	\$10,454.00	1.53%
SH	Sheffield PL	UL	Apr	\$40,256	\$35,241	\$ 31,331	\$ 27,984	\$31,519	\$933.00	2.96%
SD	Sherrard PLD	FP	Jun	\$273,804	\$306,848	\$ 226,922	\$ 264,971	\$266,247	\$8,893.00	3.34%
SL	Silvis PL	FP	Apr	\$252,170	\$280,806	\$ 288,968	\$ 327,498	\$299,091	\$9,660.00	3.23%
SN	Somonauk PL	FP	Jun	\$781,375	\$781,829	\$ 451,488	\$ 435,404	\$556,240	\$12,074.00	2.17%
SB	South Beloit PLD	FP	Dec	\$274,424	\$297,849	\$ 214,713	\$ 190,875	\$234,479	\$7,724.00	3.29%
SK	Stockton PL	BO	Mar	\$74,614	\$78,257	\$ 58,543	\$ 77,125	\$71,308	\$5,227.00	7.33%
SR	Streator PL	FP	Apr	\$246,846	\$365,825	\$ 365,825	\$ 337,763	\$356,471	\$10,166.00	2.85%
SY	Sycamore PL	FP	Apr	\$1,240,009	\$1,290,624	\$ 1,090,303	\$ 1,325,582	\$1,235,503	\$22,116.00	1.79%
TF	Talcott Free PLD	FP	Jun	\$516,956	\$331,637	\$ 479,537	\$ 523,407	\$444,860	\$13,021.00	2.93%
TC	Three Rivers PL (Channahon/Minooka)	FP	Jun	\$1,585,634	\$1,642,967	\$ 1,431,730	\$ 1,706,444	\$1,593,714	\$22,399.00	1.41%
WA	Walnut PL	BO	Jun	\$46,460	\$42,547	\$ 65,691	\$ 97,816	\$68,685	\$4,764.00	6.94%
WR	Warren Township PL	BO	Mar	\$88,080	\$84,559	\$ 59,731	\$ 67,904	\$70,731	\$4,533.00	6.41%
WD	Western Dist PL (Orion)	FP	Jun	\$223,717	\$235,956	\$ 235,929	\$ 240,756	\$237,547	\$7,463.00	3.14%
WL	Wilmington PL	FP	Jun	\$790,121	\$725,243	\$ 770,419	\$ 841,835	\$779,166	\$12,890.00	1.65%
WO	Woodstock PL	FP	Apr	\$1,649,498	\$1,820,363	\$ 1,852,000	\$ 1,837,500	\$1,836,621	\$34,125.00	1.86%
YT	York Township PL (Thomson)	UL	Mar	\$63,561	\$67,141	\$ 84,441	\$ 80,140	\$77,241	\$933.00	1.21%
YK	Yorkville PL	FP	Apr	\$837,009	\$839,338	\$ 788,571	\$ 1,584,914	\$1,070,941	\$17,418.00	1.63%
								\$58,244,681	\$1,138,324	1.95%



Date: 1/31/2024

To: PrairieCat Delegates Assembly

From: Carolyn Coulter, Director

Re: FY25 draft budget

Executive Summary:

Below is the draft budget for FY25. This draft includes a 3% staff salary increase (COLA), a 1% merit increase, a 5% increase to hosting charges, and a 5% increase to per library charges. Capital reserves for fully participating and basic online members have been held flat from FY24 with no increase. The budget includes a net financial award of \$515,237.39 in grant funding from RAILS. This number reflects the total grant award of \$568,723.14, less \$51,721.76 for accounting fees and \$1,764 for phone dialer hosting. It also reflects that we will take \$10,000 from capital reserves for the phone dialer install cost.

Detailed description:

Attached you will find the FY25 budget.

- A 3% staff salary increase for all staff is included, as well as a 1% merit increase. The 3% amount is based on early estimations. RAILS is currently using a 3% estimate, as well. We, like RAILS, are currently benchmarking our positions and waiting for that information to come back before making a final decision, however these percentiles are a “good guess”.
- The per-library fee for both fully participating (FP) and basic online (BO) circulating members has been increased. The FY24 levels were \$3427 FP/\$2399 BO. A 5% increase was added to the FP cost and the BO was also adjusted, to bring the new per library charge to \$3618 FP/\$2533 BO. Although we have kept this increase at 3.5% over the last few years, we were seeing an imbalance between larger and smaller library fee increases. This higher flat-fee increase is intended to “even out” the costs to smaller and larger libraries more equitably and helps absorb the doubt digit increases we are seeing in insurance and other costs, as well.
- Capital reserves costs were held at the FY24 level. According to our bylaws, we are required to contribute at least \$25,000. Given that we have been contributing well over that for several years, and are again contributing well over that threshold, it was felt that we could leave this number flat for FY25. This will help with the overall increase across the entire consortium.
- Hosting fees were adjusted up 5%, as the Finance Committee desires to recoup this cost in the fee formula.
- Union List per library and capital reserve fees have been recalibrated to reflect the rate of 25% of the Fully Participating rates, as detailed in the General Policy Manual.

- A remote PUG Day is reflected, as was instructed by Administrative Council. This decision was based on feedback we have received from members via the recent Strategic Planning survey that reflected a desire to alternate between in-person and remote events. Administrative Council would like to return to an every-other-year in person structure.
- Increases to insurance that we experienced in FY24 are reflected, as well as an estimate of a 10% increase in the last six months of FY25. This budget also includes short term disability insurance.
- This budget reflects our new IMRF rate for FY24, which will be 11.9%, a reduction from the 12.92% we have had in the previous year.
- This budget reflects costs for the addition of the upgraded, cloud-hosted phone notification system from Innovative.
- I have also included the cost for Encore hosting (aprox. \$8,900) as it was shown that members wish to keep Encore up for an extended period.
- I have not included the cost for Vega Promote in this budget. We know that we will need to implement the LX Starter notices product in FY25, and it was felt that we may not have time to also implement Promote for FY25 as well. If the membership decides to move forward with Promote, we will bring it to Delegates for a separate vote and fund through capital reserves, if needed. My assumption would be that we may begin implementation in FY25, but most likely will go live on Promote in FY26.

Below, please find the attached draft budget detail, staff budget detail, Appendix A and Union List charges.

		FY24	FY25		Percentage of revenues or Expenditures								
		w/ 4% increase 10K over to reserves	w/ 3% increase 0K over to reserves										
REVENUES					Percentage of Revenues								
4050	Other Grants-RAILS CE Grant	\$2,000.00	\$2,000.00	RAILS CE grant for PUG Day	0.11%								
4051	Revenue from LLSAP RAILS grant	\$565,262.00	\$515,237.39	RAILS award (FY20) \$559,731.16; (FY21): \$533,080.90; (FY22) \$559,218; (FY23) \$564,277; (FY24) \$565,262; (FY25) \$568,723 (in FY25: Accounting services: 51,721.76 and phone dialer 1764.00)	28.08%								
4062	Union List Member Revenue	\$29,995.00	\$31,658.00	from spreadsheet annual UL billing to BR (add 5% FY25)	1.59%								
4063	Fully Participating & Basic Online Member Revenue	\$1,222,316.14	\$1,295,000.31		57.79%								
4064	ILL Barcode Revenue	\$3,000.00	\$3,000.00		0.39%								
4065	Cataloging Revenue	\$0.00	\$0.00		0.00%								
4066	Continuing Education Revenue	\$0.00	\$0.00		0.00%								
4067	Fully Participating & Basic Online - CR Contribution	\$60,398.00	61,027.00	no change	3.00%								
4068	Union List - CR Contribution	\$5,495.00	5,495.00	no change	0.40%								
4070	Reimbursements	\$20,353.28	\$21,065.64	reimburse for express lane and marc report	1.05%								
4071	Reimbursements - Hosting fee	\$50,368.00	\$53,350.00	5% increase	2.42%								
4073	Reimbursements - PUG Day/DA Fee	\$0	\$0	lunch reimbursement (not used)	0.00%								
4072	Reimbursements - eRead Illinois	\$0.00	\$0.00		0.00%								
4074	Reimbursements - Capria mobile app	\$34,500.00	\$35,707.50	mobile app reimbursement	2.18%								
4080	Investment Income	\$18,000.00	\$27,000.00	based on FY23 numbers	0.25%								
4090	Other Revenue	\$1,000.00	\$1,000.00		0.06%								
TOTAL REVENUE					97.31%								
EXPENDITURES					Percentage of Expenditures								
5131	eResources - eRead Illinois	\$0.00	\$0.00		0.00%								
5010	other professionals	\$665,713.44	\$703,500.00		34.54%								
5010	other professionals merit	\$6,657.13	\$7,035.00		1%								
5020	support services	\$139,749.48	\$145,375.00		7.22%								
5020	support services merit	\$1,397.49	\$1,454.00		1%								
5030	Payroll taxes, SS taxes, fringe benefits	\$61,617.91	\$64,939.00		3.19%								
5030	Payroll taxes, SS taxes, fringe benefits Merit	\$616.18	\$650.00										
5040	Unemployment Insurance	\$3,500.00	\$3,500.00		0.19%								
5050	Worker's Compensation insurance	\$1,720.00	\$2,100.00	adjusted up FY24 costs	0.09%								
5060	Retirement benefits	\$104,065.81	\$101,016.14	11.9% employer contribution	6.32%								
5060	Retirement benefits Merit	\$1,040.66	\$1,010.16		0.00%								
5070	Health, Dental, Life, Disability	\$170,861.58	\$184,624.44	10% increase FY25, Disability included, (disability: \$4,503 (FY25) for ST. LT included in IMRF)	7.66%								
5080	other fringe benefits	\$1,000.00	\$1,000.00	wellness plan, retirement gifts	0.06%								

5083	Tuition reimbursements	\$500.00	\$500.00		0.03%										
5084	Staff professional memberships	\$1,000.00	\$1,000.00	individual memberships to orgs	0.06%										
5140	Rent/Lease	\$0.00	\$0.00	BR, CV all costs											
5160	Property Insurance	\$2,500.00	\$2,800.00	Inland Marine Insurance (\$1,600.00)	0.09%										
5200	Fuel	\$2,000.00	\$1,500.00		0.11%										
5210	Repairs and maintenance	\$2,000.00	\$2,000.00	Maintenance of vehicles, tires, replacement of vehicle parts, vehicle repairs, vehicle cleaning, and oil changes	0.17%										
5220	Vehicle Insurance	\$2,000.00	\$2,000.00	auto: one car	0.14%										
5230	Vehicle leasing and rent	\$500.00	\$500.00		0.03%										
5240	Other vehicle expenses	\$750.00	\$350.00	Ipasses, driver's license checks	0.04%										
5250	In-State Travel	\$5,000.00	\$7,000.00		0.28%										
5260	Out-of-State Travel	\$7,000.00	\$6,000.00	ALA, ILA, IUG, ARSL	0.39%										
5270	Registration & Meetings, Other fees	\$10,000.00	\$9,000.00	DA (\$4,000), AC (\$3,000), Staff Conferences (\$1,000), training registration (\$1000)	0.39%										
5280	Conferences and Continuing Education Meetings	\$15,000.00	\$5,000.00	PUG day remote											
5290	Public Relations	\$500.00	\$1,000.00	PrairieCat branded items	0.03%										
5300	Liability Insurance	\$11,400.00	\$11,400.00	D and O: \$3,740; Cyber: \$3100 ; General Liability and auto: 4500	0.36%										
5310	Computer, Software & Supplies	\$11,500.00	\$11,902.50	LMS \$5500; certs, \$2,000; CMS and libguides (\$4,000)	0.55%										
5310	Computer, Software & Supplies	\$18,986.00	\$19,209.75	IT equipment and software (NetNotify; windows 365 (email, shared storage, apps), other software											
5320	General Office Supplies and Equipment	\$2,500.00	\$2,000.00	chairs, misc office supplies	0.01%										
5380	Telephone & Telecommunications	\$5,500.00	\$8,165.22	reimburse telco working from home (including ATT hotspot), Zoom costs	0.00%										
5400	Equipment Repair & Maintenance Agreements	\$3,000.00	\$2,000.00	maintenance on servers, FW maintenance	0.17%										
5410	Legal	\$7,000.00	\$3,500.00	reduced due to prior years expenditures	0.55%										
5420	Accounting	\$55,600.00	\$7,000.00	Audit contract (5K), actuary for retiree benefits study (2K).	0.00%										
5430	Consulting	\$2,500.00	\$11,000.00	RS summit (2.5K), web server support and enhancements (\$8,000)	0.14%										
5435	Payroll services fees	\$8,000.00	\$9,000.00		0.35%										
5450	Information Service Costs	\$539,911.73	\$587,168.14	Innovative software maintenance, VEGA Discover, MARCIVE, OCLC fees (see info services spreadsheet) FY25: includes cloud based phone notifications(\$21,600 for softare, take \$10,000 install from existing cap reserves)	28.44%										
5450	Information Service Costs	\$34,500.00	\$35,707.50	special projects-Capira mobile app (reimbursed by participants)	2.19%										
5470	Outside Printing services	\$2,000.00	\$2,000.00		0.06%										
5480	Other Contractual Services	\$85,600.00	\$87,633.99	innovative hosting (80,069.57), web server hosting and maintenance (\$6,000)	5.08%										
5490	Depreciation	\$0.00	\$0.00	depreciation on cars	0.27%										
5500	Professional Association Membership Dues	\$2,000.00	\$2,000.00	IUG (\$200), WIIUG (\$100), HRSource (\$1,040), ARSL (\$150), ILA (\$200)	0.11%										
5510	Miscellaneous	\$500.00	\$1,500.00		0.14%										
5520	Miscellaneous - E-Commerce Fees	\$5,500.00	\$5,500.00		0.30%										
	TOTAL EXPENDITURES	\$2,002,687.41	\$2,061,540.84												
	TOTAL EXPENDITURES LESS DEPRECIATION	\$2,002,687.41	\$2,061,540.84		99.72%										

	Exclusion of Depreciation from Cash Expenditures												
	Change in net position	\$10,000.00	-\$10,000.00	Take \$10,000 from cap reserves for phone dialer install									
	To Capital Reserves (Overage)	\$10,000.00	-\$10,000.00	Reserves to phone notification install									
	In Kind from RAIL Grant for Accounting		\$51,721.76										
	In Kind from RAILS Grant for Phone dialer		\$1,764.00										

Fully Participating & Basic Online Library Fees, July 2023 to June 2025 - 3% wage increase, 1% Merit														
CIRC FORMULA - balance divided by 3			\$1,295,000											
USER FORMULA - balance divided by 3			\$314,682.10	/	4,358,085	Circs	=	\$0.07221						
ITEMS FORMULA - balance divided by 3			\$314,682.10	/	4,818,891	Items	=	\$0.06530						
LIBRARY FORMULA - \$3618 for FP; \$2533 for basic Capital Reserve: \$629 for FP; \$441 for Basic Hosting fee: \$550 for FP; \$385 for Basic			\$350,954.00	/	103	Libraries		\$350,954.00						
	FY24		Per		Per		Per	Per	CR	Hosting Fee	FY25	\$	%	
Library	total fees	Circs	Circ chg	Users	user chg	Items	item charge	library (5% increase)	Contribution (0 increase)	5% increase	total fees	Inc/Dec	Inc/Dec	Actual
Andalusia TL (AN)	\$4,675.00	6,645	\$479.84	378	\$349.01	11,978	\$782.18	\$2,533.00	\$441.00	\$385.00	\$4,970.00	\$295.00	6.31%	\$4,970.03 (\$0.03)
Bertolet ML (BM)	\$5,032.00	10,701	\$772.66	289	\$266.53	13,881	\$906.45	\$2,533.00	\$441.00	\$385.00	\$5,305.00	\$273.00	5.43%	\$5,304.64 \$0.36
Bourbonnais PL (BD)	\$19,264.00	89,114	\$6,434.63	7,229	\$6,674.32	36,805	\$2,403.43	\$3,618.00	\$629.00	\$550.00	\$20,309.00	\$1,045.00	5.42%	\$20,309.38 (\$0.38)
Bradley PL (BR)	\$13,967.00	44,431	\$3,208.18	3,477	\$3,210.67	46,299	\$3,023.41	\$3,618.00	\$629.00	\$550.00	\$14,239.00	\$272.00	1.95%	\$14,239.25 (\$0.25)
Byron PLD (BY)	\$15,257.00	57,947	\$4,184.17	3,333	\$3,077.71	58,416	\$3,077.71	\$3,618.00	\$629.00	\$550.00	\$15,874.00	\$617.00	4.04%	\$15,873.53 \$0.47
Charles B. Phillips PL (Newark) (CP)	\$7,458.00	15,033	\$1,085.46	711	\$656.48	19,398	\$1,266.72	\$3,618.00	\$629.00	\$550.00	\$7,806.00	\$348.00	4.67%	\$7,805.66 \$0.34
Cherry Valley PL (CH)	\$19,631.00	99,201	\$7,162.93	3,918	\$3,617.54	78,698	\$5,139.10	\$3,618.00	\$629.00	\$550.00	\$20,717.00	\$1,086.00	5.53%	\$20,716.57 \$0.43
Clinton Township PLD (CT)	\$7,187.00	14,270	\$1,030.36	581	\$536.44	15,099	\$985.97	\$3,618.00	\$629.00	\$550.00	\$7,350.00	\$163.00	2.27%	\$7,349.78 \$0.22
Coal City PL (CC)	\$18,279.00	82,330	\$5,944.79	4,280	\$3,951.47	71,063	\$4,640.56	\$3,618.00	\$629.00	\$550.00	\$19,334.00	\$1,055.00	5.77%	\$19,333.82 \$0.18
Colona District Library (CL)	\$9,734.00	23,506	\$1,697.31	2,186	\$2,018.67	25,704	\$1,678.54	\$3,618.00	\$629.00	\$550.00	\$10,192.00	\$458.00	4.71%	\$10,191.52 \$0.48
Cordova PL (CO)	\$6,668.00	10,198	\$736.39	400	\$369.32	15,996	\$1,044.57	\$3,618.00	\$629.00	\$550.00	\$6,947.00	\$279.00	4.18%	\$6,947.28 (\$0.28)
Cortland PL (CN)	\$9,777.00	34,059	\$2,459.28	1,034	\$954.40	27,724	\$1,810.40	\$3,618.00	\$629.00	\$550.00	\$10,021.00	\$244.00	2.50%	\$10,021.08 (\$0.08)
Creston-Dement PL (CR)	\$4,818.00	6,061	\$437.62	275	\$253.91	15,480	\$1,010.87	\$2,533.00	\$441.00	\$385.00	\$5,061.00	\$243.00	5.04%	\$5,061.40 (\$0.40)
DeKalb PL (DK)	\$39,311.00	164,957	\$11,910.99	15,909	\$14,688.67	151,399	\$9,886.64	\$3,618.00	\$629.00	\$550.00	\$41,283.00	\$1,972.00	5.02%	\$41,283.31 (\$0.31)
Earlville PL (EA)	\$5,926.00	14,124	\$1,019.82	663	\$612.16	19,681	\$1,285.23	\$2,533.00	\$441.00	\$385.00	\$6,276.00	\$350.00	5.91%	\$6,276.20 (\$0.20)
East Dubuque PL (EP)	\$8,101.00	17,135	\$1,237.26	990	\$914.39	23,220	\$1,516.33	\$3,618.00	\$629.00	\$550.00	\$8,465.00	\$364.00	4.49%	\$8,464.97 \$0.03
East Moline PL (EM)	\$17,563.00	60,325	\$4,355.88	5,471	\$5,051.75	62,091	\$4,054.65	\$3,618.00	\$629.00	\$550.00	\$18,259.00	\$696.00	3.96%	\$18,259.28 (\$0.28)
Elizabeth TL (EL)	\$6,109.00	5,414	\$390.93	352	\$325.01	13,899	\$907.61	\$3,618.00	\$629.00	\$550.00	\$6,421.00	\$312.00	5.11%	\$6,420.54 \$0.46
Ella Johnson Memorial PL (EJ)	\$19,835.00	86,380	\$6,237.20	7,013	\$6,475.50	57,212	\$3,736.04	\$3,618.00	\$629.00	\$550.00	\$21,246.00	\$1,411.00	7.11%	\$21,245.74 \$0.26
Erie PL (ER)	\$7,422.00	10,718	\$773.93	751	\$693.10	24,118	\$1,574.93	\$3,618.00	\$629.00	\$550.00	\$7,839.00	\$417.00	5.62%	\$7,838.96 \$0.04
Flagg-Rochelle PLD (FL)	\$12,674.00	30,838	\$2,226.73	3,524	\$3,253.45	44,845	\$2,928.46	\$3,618.00	\$629.00	\$550.00	\$13,206.00	\$532.00	4.20%	\$13,205.63 \$0.37
Fossil Ridge PL (Braidwood) (FR)	\$14,013.00	45,694	\$3,299.43	3,999	\$3,692.33	42,325	\$2,763.92	\$3,618.00	\$629.00	\$550.00	\$14,553.00	\$540.00	3.85%	\$14,552.67 \$0.33
Franklin Grove PLD (FG)	\$6,555.00	8,047	\$581.02	383	\$353.94	18,169	\$1,186.47	\$3,618.00	\$629.00	\$550.00	\$6,918.00	\$363.00	5.54%	\$6,918.43 (\$0.43)
Freeport PLD (FP)	\$26,344.00	92,465	\$6,676.60	8,183	\$7,555.47	115,895	\$7,568.15	\$3,618.00	\$629.00	\$550.00	\$26,597.00	\$253.00	0.96%	\$26,597.21 (\$0.21)
Galena PLD (GA)	\$9,532.00	31,690	\$2,288.22	1,468	\$1,355.73	24,989	\$1,631.85	\$3,618.00	\$629.00	\$550.00	\$10,073.00	\$541.00	5.68%	\$10,072.80 \$0.20
Geneseo PL (GP)	\$16,854.00	58,823	\$4,247.38	4,020	\$3,712.02	69,008	\$4,506.34	\$3,618.00	\$629.00	\$550.00	\$17,263.00	\$409.00	2.43%	\$17,262.75 \$0.25
Genoa PL (GE)	\$8,831.00	22,725	\$1,640.87	1,338	\$1,235.08	23,352	\$1,524.95	\$3,618.00	\$629.00	\$550.00	\$9,198.00	\$367.00	4.16%	\$9,197.90 \$0.10
Grant Park PL (GR)	\$4,220.00	3,345	\$241.53	232	\$214.52	9,673	\$631.66	\$2,533.00	\$441.00	\$385.00	\$4,447.00	\$227.00	5.38%	\$4,446.71 \$0.29
Graves-Hume PL (Mendota) (GV)	\$10,625.00	29,601	\$2,137.36	1,951	\$1,801.38	36,189	\$2,363.18	\$3,618.00	\$629.00	\$550.00	\$11,099.00	\$474.00	4.46%	\$11,098.93 \$0.07
Hanover TL (HN)	\$4,444.00	4,082	\$294.75	280	\$258.22	10,135	\$661.83	\$2,533.00	\$441.00	\$385.00	\$4,574.00	\$130.00	2.93%	\$4,573.80 \$0.20
Harvard Diggins PL (HR)	\$12,437.00	27,458	\$1,982.65	2,868	\$2,648.06	50,743	\$3,313.63	\$3,618.00	\$629.00	\$550.00	\$12,741.00	\$304.00	2.44%	\$12,741.34 (\$0.34)
Henry C Adams ML (HE)	\$4,993.00	5,127	\$370.18	652	\$602.00	14,406	\$940.74	\$2,533.00	\$441.00	\$385.00	\$5,272.00	\$279.00	5.59%	\$5,271.92 \$0.08
Highland Community College (HC)	\$9,191.00	4,039	\$291.64	1,160	\$1,071.35	51,087	\$3,336.09	\$3,618.00	\$629.00	\$550.00	\$9,496.00	\$305.00	3.32%	\$9,496.09 (\$0.09)
Hinckley PLD (HK)	\$8,034.00	20,903	\$1,509.36	895	\$826.67	20,183	\$1,318.01	\$3,618.00	\$629.00	\$550.00	\$8,451.00	\$417.00	5.19%	\$8,451.04 (\$0.04)
Homer PL (HD)	\$30,104.00	126,546	\$9,137.47	14,311	\$13,213.83	95,111	\$6,210.94	\$3,618.00	\$629.00	\$550.00	\$33,359.00	\$3,255.00	10.81%	\$33,359.24 (\$0.24)
Ida PL (Belvedere) (BL)	\$22,192.00	82,959	\$5,990.20	8,714	\$8,045.74	73,272	\$4,784.81	\$3,618.00	\$629.00	\$550.00	\$23,618.00	\$1,426.00	6.43%	\$23,617.76 \$0.24
Johnsburg PL (JO)	\$13,150.00	38,188	\$2,757.45	3,387	\$3,127.57	47,527	\$3,103.58	\$3,618.00	\$629.00	\$550.00	\$13,786.00	\$636.00	4.84%	\$13,785.59 \$0.41
Joliet Township HS (JC)	\$12,352.00	12,317	\$889.37	6,779	\$6,259.13	19,711	\$1,287.14	\$3,618.00	\$629.00	\$550.00	\$13,233.00	\$881.00	7.13%	\$13,232.64 \$0.36
Julia Hull PL (Stillman Valley) (JH)	\$10,569.00	35,601	\$2,570.62	1,821	\$1,681.35	32,152	\$2,099.60	\$3,618.00	\$629.00	\$550.00	\$11,149.00	\$580.00	5.49%	\$11,148.58 \$0.42
Kankakee PL (KK)	\$18,829.00	47,395	\$3,422.20	5,389	\$4,976.04	81,957	\$5,351.96	\$3,618.00	\$629.00	\$550.00	\$18,547.00	-\$282.00	-1.50%	\$18,547.20 (\$0.20)
LaSalle PL (LS)	\$12,601.00	24,026	\$1,734.81	2,427	\$2,240.88	61,043	\$3,986.19	\$3,618.00	\$629.00	\$550.00	\$12,759.00	\$158.00	1.25%	\$12,758.88 \$0.12
Lena CL (LE)	\$7,679.00	21,671	\$1,564.76	876	\$808.82	17,324	\$1,131.31	\$3,618.00	\$629.00	\$550.00	\$8,302.00	\$623.00	8.11%	\$8,301.89 \$0.11
Limestone PL (LI)	\$8,278.00	15,059	\$1,087.36	1,493	\$1,378.51	23,828	\$1,556.01	\$3,618.00	\$629.00	\$550.00	\$8,819.00	\$541.00	6.54%	\$8,818.87 \$0.13
Lostant Community Public	\$3,936.00	720	\$51.99	64	\$59.09	6,819	\$445.29	\$2,533.00	\$441.00	\$385.00	\$3,915.00	-\$21.00	-0.53%	\$3,915.37 (\$0.37)
Malta Township PL (ML)	\$6,359.00	7,362	\$531.56	499	\$460.43	13,142	\$858.22	\$3,618.00	\$629.00	\$550.00	\$6,647.00	\$288.00	4.53%	\$6,647.20 (\$0.20)
Manhattan PL (MT)	\$18,272.00	85,168	\$6,149.68	6,201	\$5,725.15	53,559	\$3,497.52	\$3,618.00	\$629.00	\$550.00	\$20,169.00	\$1,897.00	10.38%	\$20,169.36 (\$0.36)
Manteno PL (MN)	\$15,614.00	51,861	\$3,744.73	3,759	\$3,470.42	60,929	\$3,978.75	\$3,618.00	\$629.00	\$550.00	\$15,991.00	\$377.00	2.41%	\$15,990.90 \$0.10
Maple Park PL (MP)	\$5,889.00	4,016	\$290.01	372	\$343.16	11,605	\$757.81	\$3,618.00	\$629.00	\$550.00	\$6,188.00	\$299.00	5.08%	\$6,187.98 \$0.02
Marengo-Union	\$16,931.00	60,834	\$4,392.59	4,160	\$3,841.29	62,064	\$4,052.91	\$3,618.00	\$629.00	\$550.00	\$17,084.00	\$153.00	0.90%	\$17,083.78 \$0.22
Marseilles PL (MB)	\$6,219.00	12,208	\$881.52	684	\$631.55	25,856	\$1,688.44	\$2,533.00	\$441.00	\$385.00	\$6,561.00	\$342.00	5.50%	\$6,560.51 \$0.49
Meridian Schools (Stillman Valley) (MS)	\$10,624.00	32,242	\$2,328.06	1,798	\$1,660.12	37,449	\$2,445.46	\$3,618.00	\$629.00	\$550.00	\$11,231.00	\$607.00	5.71%	\$11,230.64 \$0.36
Mokena PL (MK)	\$22,316.00	84,305	\$6,087.37	7,340	\$6,777.11	82,012	\$5,355.55	\$3,618.00	\$629.00	\$550.00	\$23,017.00	\$701.00	3.14%	\$23,017.03 (\$0.03)
Moline PL (MX)	\$41,975.00	182,489	\$13,176.92	15,200	\$14,034.35	187,050	\$12,214.67	\$3,618.00	\$629.00	\$550.00	\$44,223.00	\$2,248.00	5.36%	\$44,222.94 \$0.06
Morris Area PL (MR)	\$17,491.00	66,678	\$4,814.61	5,804	\$5,359.21	47,339	\$3,091.30	\$3,618.00	\$629.00	\$550.00	\$18,062.00	\$571.00	3.26%	\$18,062.12 (\$0.12)
Mt. Carroll (MO)	\$5,781.00	1,639	\$118.35	778	\$718.34	11,399	\$744.37	\$2,533.00	\$441.00	\$385.00	\$4,940.00	-\$841.00	-14.55%	\$4,940.06 (\$0.06)
Mt. Morris PL (MM)	\$6,501.00	12,846	\$927.56	802	\$740.19	25,465	\$1,662.93	\$2,533.00	\$441.00	\$385.00	\$6,990.00	\$189.00	2.91%	\$6,889.68 \$0.32
New Lenox PL (NL)	\$36,663.00	183,722	\$13,265.92	12,743	\$11,765.46	142,827	\$9,326.86	\$3,618.00	\$629.00	\$550.00	\$39,155.00	\$2,492.00	6.80%	\$39,155.24 (\$0.24)
Nippersink PL (KR)	\$13,288.00	46,112	\$3,329.59	2,897	\$2,674.84	50,592	\$3,303.73	\$3,618.00	\$629.00	\$550.00	\$14,105.00	\$817.00	6.15%	\$14,105.15 (\$0.15)
North Chicago (NC)	\$12,324.00	6,429	\$464.22	3,056	\$2,821.64	52,879	\$3,453.09	\$3,618.00	\$629.00	\$550.00	\$11,536.00	-\$788.00	-6.39%	\$11,535.95 \$0.05
North Suburban LD (LP)	\$57,696.00	273,977	\$19,782.92	19,225	\$17,750.99	286,610	\$18,716.14	\$3,618.00	\$629.00	\$550.00	\$61,047.00	\$3,351.00	5.81%	\$61,047.05 (\$0.05)
Odell PL (OD)	\$9,340.00	23,914	\$1,726.72	1,296	\$1,196.31	33,001	\$2,155.05	\$3,618.00	\$629.00	\$550.00	\$9,875.00	\$535.00	5.73%	\$9,875.07 (\$0.07)
Oglesby PL (OG)	\$7,744.00	14,358	\$1,036.72	1,062	\$980.87	14,620	\$1,215.94	\$3,618.00	\$629.00					

Pecatonica PL (PT)	\$8,137.00	22,584	\$1,630.69	1,173	\$1,083.05	17,265	\$1,127.44	\$3,618.00	\$629.00	\$550.00	\$8,638.00	\$501.00	6.16%	\$8,638.17	(\$0.17)
Peotone PL (PE)	\$14,853.00	45,503	\$3,285.61	3,689	\$3,406.41	61,489	\$4,015.32	\$3,618.00	\$629.00	\$550.00	\$15,504.00	\$651.00	4.38%	\$15,504.34	(\$0.34)
Peru PL (PU)	\$13,060.00	49,212	\$3,553.43	2,760	\$2,548.65	39,560	\$2,583.36	\$3,618.00	\$629.00	\$550.00	\$13,482.00	\$422.00	3.23%	\$13,482.44	(\$0.44)
Plano Community PL (PD)	\$16,309.00	59,890	\$4,324.47	4,752	\$4,387.89	57,650	\$3,764.65	\$3,618.00	\$629.00	\$550.00	\$17,274.00	\$965.00	5.92%	\$17,274.01	(\$0.01)
Plano CUSD (PX)	\$11,263.00	20,282	\$1,464.49	3,116	\$2,876.73	34,482	\$2,251.74	\$3,618.00	\$629.00	\$550.00	\$11,390.00	\$127.00	1.13%	\$11,389.96	\$0.04
Polo PLD (PO)	\$6,054.00	13,553	\$978.59	1,191	\$1,099.67	14,342	\$936.56	\$2,533.00	\$441.00	\$385.00	\$6,374.00	\$320.00	5.29%	\$6,373.81	\$0.19
Princeton PL (PR)	\$14,497.00	40,345	\$2,913.17	2,869	\$2,648.68	75,066	\$4,901.92	\$3,618.00	\$629.00	\$550.00	\$15,261.00	\$764.00	5.27%	\$15,260.77	\$0.23
Princeton Township HS (PF)	\$4,401.00	2,069	\$149.42	626	\$577.69	6,830	\$446.01	\$2,533.00	\$441.00	\$385.00	\$4,532.00	\$131.00	2.98%	\$4,532.12	(\$0.12)
Prophetstown-Lyndon-Tampico Schools (TW)	\$6,746.00	20,538	\$1,482.95	1,009	\$931.93	20,857	\$1,362.00	\$2,533.00	\$441.00	\$385.00	\$7,136.00	\$390.00	5.78%	\$7,135.88	\$0.12
Putnam County Schools (UC)	\$5,851.00	4,183	\$302.06	520	\$480.43	10,630	\$694.16	\$3,618.00	\$629.00	\$550.00	\$6,274.00	\$423.00	7.23%	\$6,273.65	\$0.35
Putnam County PL (UE)	\$9,900.00	27,040	\$1,952.46	1,367	\$1,261.86	32,209	\$2,103.28	\$3,618.00	\$629.00	\$550.00	\$10,115.00	\$215.00	2.17%	\$10,114.61	\$0.39
Reddick PL (Ottawa) (RL)	\$20,108.00	95,938	\$6,927.35	4,904	\$4,527.92	64,437	\$4,207.85	\$3,618.00	\$629.00	\$550.00	\$20,460.00	\$352.00	1.75%	\$20,460.12	(\$0.12)
Richard A Mautino PL (MA)	\$7,592.00	14,458	\$1,043.94	1,168	\$1,078.74	33,599	\$2,194.10	\$2,533.00	\$441.00	\$385.00	\$7,676.00	\$84.00	1.11%	\$7,675.77	\$0.23
River Valley DL (RD)	\$11,507.00	40,253	\$2,906.50	1,614	\$1,490.23	42,490	\$2,774.65	\$3,618.00	\$629.00	\$550.00	\$11,968.00	\$461.00	4.01%	\$11,968.38	(\$0.38)
Robert R Jones DL (CV)	\$10,711.00	21,718	\$1,568.18	2,227	\$2,055.91	40,600	\$2,651.25	\$3,618.00	\$629.00	\$550.00	\$11,072.00	\$361.00	3.37%	\$11,072.34	(\$0.34)
Robert Rowe PL (Sheridan) (RO)	\$7,168.00	11,584	\$836.44	843	\$778.35	17,610	\$1,149.99	\$3,618.00	\$629.00	\$550.00	\$7,562.00	\$394.00	5.50%	\$7,561.78	\$0.22
Rock Island PL (RP)	\$33,837.00	128,785	\$9,299.09	12,721	\$11,745.15	144,676	\$9,447.58	\$3,618.00	\$629.00	\$550.00	\$35,289.00	\$1,452.00	4.29%	\$35,288.82	\$0.18
Rockford University (RU)	\$14,138.00	1,339	\$96.66	1,198	\$1,105.82	134,881	\$8,807.97	\$3,618.00	\$629.00	\$550.00	\$14,807.00	\$669.00	4.73%	\$14,807.45	(\$0.45)
Sandwich PLD (SA)	\$11,379.00	27,873	\$2,012.59	2,613	\$2,412.31	38,985	\$2,545.79	\$3,618.00	\$629.00	\$550.00	\$11,768.00	\$389.00	3.42%	\$11,767.68	\$0.32
Schmaling ML (SC)	\$6,749.00	19,627	\$1,417.22	853	\$787.89	25,386	\$1,657.75	\$2,533.00	\$441.00	\$385.00	\$7,222.00	\$473.00	7.01%	\$7,221.87	\$0.13
Seneca PL (SE)	\$11,231.00	16,185	\$1,168.69	1,528	\$1,410.51	67,617	\$4,415.53	\$3,618.00	\$629.00	\$550.00	\$11,792.00	\$561.00	5.00%	\$11,791.73	\$0.27
Serena Schools (CF)	\$5,449.00	9,253	\$668.10	685	\$632.47	17,085	\$1,115.68	\$2,533.00	\$441.00	\$385.00	\$5,775.00	\$326.00	5.98%	\$5,775.25	(\$0.25)
Sherrard PL (SD)	\$9,779.00	33,880	\$2,446.36	1,412	\$1,304.02	30,018	\$1,960.25	\$3,618.00	\$629.00	\$550.00	\$10,508.00	\$729.00	7.45%	\$10,507.63	\$0.37
Silvis PL (SL)	\$10,254.00	28,010	\$2,022.53	2,742	\$2,532.03	16,508	\$1,077.98	\$3,618.00	\$629.00	\$550.00	\$10,430.00	\$176.00	1.72%	\$10,429.54	\$0.46
Somonauk PL (SN)	\$13,167.00	42,091	\$3,039.27	3,086	\$2,849.34	45,297	\$2,957.97	\$3,618.00	\$629.00	\$550.00	\$13,644.00	\$477.00	3.62%	\$13,643.58	\$0.42
South Beloit PLD (SB)	\$8,192.00	17,881	\$1,291.10	1,292	\$1,192.61	18,651	\$1,217.94	\$3,618.00	\$629.00	\$550.00	\$8,499.00	\$307.00	3.75%	\$8,498.66	\$0.34
Stockton TL (SK)	\$5,642.00	10,978	\$792.71	491	\$453.65	18,878	\$1,232.77	\$2,533.00	\$441.00	\$385.00	\$5,838.00	\$196.00	3.47%	\$5,838.13	(\$0.13)
Streator PL (SR)	\$10,831.00	24,070	\$1,738.01	2,252	\$2,078.99	41,698	\$2,722.93	\$3,618.00	\$629.00	\$550.00	\$11,337.00	\$506.00	4.67%	\$11,336.93	\$0.07
Sycamore PL (SY)	\$24,801.00	138,751	\$10,018.75	6,151	\$5,678.99	83,899	\$5,478.77	\$3,618.00	\$629.00	\$550.00	\$25,974.00	\$1,173.00	4.73%	\$25,973.51	\$0.49
Talcott Free PL (TF)	\$14,233.00	52,863	\$3,817.05	3,257	\$3,007.23	52,084	\$3,401.18	\$3,618.00	\$629.00	\$550.00	\$15,022.00	\$789.00	5.54%	\$15,022.46	(\$0.46)
Three Rivers PL (Channahon/Minooka) (TC)	\$24,827.00	106,343	\$7,678.66	8,899	\$8,216.56	82,107	\$5,361.75	\$3,618.00	\$629.00	\$550.00	\$26,054.00	\$1,227.00	4.94%	\$26,053.97	\$0.03
United Township HS (E. Moline) (UT)	\$10,048.00	18,396	\$1,328.29	2,528	\$2,334.44	34,426	\$2,248.10	\$3,618.00	\$629.00	\$550.00	\$10,708.00	\$660.00	6.57%	\$10,707.83	\$0.17
Walnut PLD (WA)	\$4,973.00	7,645	\$551.99	432	\$398.87	12,907	\$842.85	\$2,533.00	\$441.00	\$385.00	\$5,153.00	\$180.00	3.62%	\$5,152.72	\$0.28
Warren Township PL (WR)	\$4,929.00	8,792	\$634.82	427	\$394.25	13,005	\$849.23	\$2,533.00	\$441.00	\$385.00	\$5,237.00	\$308.00	6.25%	\$5,237.30	(\$0.30)
Western Dist PL (Orion) (WD)	\$7,978.00	17,670	\$1,275.86	1,278	\$1,179.99	15,287	\$998.29	\$3,618.00	\$629.00	\$550.00	\$8,251.00	\$273.00	3.42%	\$8,251.15	(\$0.15)
Wilmington PL (WL)	\$14,236.00	53,996	\$3,898.89	3,353	\$3,095.87	47,677	\$3,113.41	\$3,618.00	\$629.00	\$550.00	\$14,905.00	\$669.00	4.70%	\$14,905.17	(\$0.17)
Winnebago PL (WP)	\$13,895.00	34,259	\$2,473.72	4,682	\$4,322.95	50,894	\$3,323.47	\$3,618.00	\$629.00	\$550.00	\$14,917.00	\$1,022.00	7.36%	\$14,917.14	(\$0.14)
Woodstock PL (WO)	\$37,166.00	164,558	\$11,882.13	13,025	\$12,026.14	166,904	\$10,899.15	\$3,618.00	\$629.00	\$550.00	\$39,604.00	\$2,438.00	6.56%	\$39,604.43	(\$0.43)
Yorkville PL (YK)	\$20,074.00	79,480	\$5,738.95	6,735	\$6,218.82	77,604	\$5,067.66	\$3,618.00	\$629.00	\$550.00	\$21,822.00	\$1,748.00	8.71%	\$21,822.42	(\$0.42)
TOTALS	\$1,346,978.00	4,358,085	\$314,682.10	340,819	\$314,682.10	4,818,891	\$314,682.10	\$350,954.00	\$61,027.00	\$53,350.00	\$1,409,377.00	\$62,399.00	4.35%	\$1,409,377.31	(\$0.31)
								\$1,295,000.31							
*Actual amount to be billed to library															
65%/35% split		Circs		Users		Items		Per library	Reserves	Hosting					
Hampton School District		6,438	\$464.90	885	\$817.05	12,049	\$786.84	\$1,266.30	\$220.15	\$192.50	\$3,747.74				
United Township HS		11,957	\$863.39	1,643	\$1,517.39	22,377	\$1,461.27	\$2,351.70	\$408.85	\$357.50	\$6,960.09				
		18,396	\$1,328.29	2,528	\$2,334.44	34,426	\$2,248.10	\$3,618.00	\$629.00	\$550.00	\$10,707.83				

PrairieCat Annual Billing for Union List Members

LLSAP Code	Agency	Phone	Staff Name	Staff Email	Base Fee FY25	CR Contribution	Total Due	
AA	Annawan-Alba Township Library	309-935-6483	Michele Thurston	thurstonm2003@gmail.com	\$904.50	\$157.00	\$1,061.50	
AL	Alleman High School	309-786-7793	Nancy Morris	ncmorris@qconline.com	\$904.50	\$157.00	\$1,061.50	
BC	Boylan Central Catholic High School	815-877-1088	Angela Long	along@boylan.org	\$904.50	\$157.00	\$1,061.50	
BV	Bureau Valley School District 340	815-445-4004	Mary Heing	mheing@bureauvalley.net	\$904.50	\$157.00	\$1,061.50	
BF	Byron CUSD #226	815.234.5491 ext. 241	Jill Smith	jsmith1@byron226.org	\$904.50	\$157.00	\$1,061.50	
CY	Chadwick-Milledgeville C.U.S.D. #399	815-225-7141 x245	Lisa Richter	lrichter@dist399.net	\$904.50	\$157.00	\$1,061.50	
DB	Dakota C.U.S.D. #201	815-449-2812 x184	Michele Shippy	mshippy@dakota201.com	\$904.50	\$157.00	\$1,061.50	
EO	Eastland C.U.S.D. #308	815-493-6341	Erin Cox (formerly	ecox@eastland308.com	\$904.50	\$157.00	\$1,061.50	
FO	Forreston Public Library	815-938-2624	Julie Voss	forrestonpubliclibrary@gmail.com	\$904.50	\$157.00	\$1,061.50	
GK	Genoa-Kingston C.U.S.D. #424	815-784-5111 x1140	Tara Wilkins	twilkins@gkschools.org	\$904.50	\$157.00	\$1,061.50	
GL	Galena Unit S.D. #120	815-777-0917	Anne Huber	huberan@gusd120.k12.il.us	\$904.50	\$157.00	\$1,061.50	
HI	Moore Memorial Library District	309-658-2666	Carrie Wisley	library.hillsdale@gmail.com	\$904.50	\$157.00	\$1,061.50	
HW	Hiawatha C.U.S.D. #426	815-522-3335 x24 or	Angie Messenger	angela.messenger@hiawatha426.org	\$904.50	\$157.00	\$1,061.50	
KI	Kirkland Public Library	815-522-6260	Linda Fett	kirklandlib@hotmail.com	\$904.50	\$157.00	\$1,061.50	
LN	Lanark Public Library	815-493-2166	Janie Dollinger	lanarklibrary1@gmail.com	\$904.50	\$157.00	\$1,061.50	
MG	Mineral Gold Public Library District	309-288-3971	Connie Baele	minerallibrary@mchsi.com	\$904.50	\$157.00	\$1,061.50	
MI	Mills & Petrie Memorial Library	815-453-2213	Linda Dallam	library@ashtonusa.com	\$904.50	\$157.00	\$1,061.50	
MV	Moline School District #40	309-743-8902	Carolyn Mesick	cmesick@molineschools.org	\$904.50	\$157.00	\$1,061.50	
MY	Mazon-Verona-Kinsman Elementary SD	815-448-2127	Ralph Rowe, Jr.	rrowejr@mvkmavericks.org	\$904.50	\$157.00	\$1,061.50	
PB	Polo C.U.S.D. #222	815-946-3314	Carrie Ukena	c.ukena@poloschools.net	\$904.50	\$157.00	\$1,061.50	
PK	Pankhurst Memorial Library	815-887-3925	Emily Goff	pmlambo@gmail.com	\$904.50	\$157.00	\$1,061.50	
PL	Pearl City C.U.S.D. #200	815-443-2715	Randy Welp	rwelp@pcwolves.net	\$904.50	\$157.00	\$1,061.50	
PS	Pecatonica C.U.S.D. #321	815-239-2611x1330	Brenda Townsend	brendatownsend@pecschools.com	\$904.50	\$157.00	\$1,061.50	
RA	Raymond A. Sapp Memorial Library	815-699-2342	Vanessa Zimmerlein	rasaplib@gmail.com	\$904.50	\$157.00	\$1,061.50	
RH	River Bend Community Unit School District 2	815-589-3511	Amy Heyvaert	aheyvaert@riverbendschools.net	\$904.50	\$157.00	\$1,061.50	
RI	Rock Island School District #41	309-793-5950 ex.1139	Mary Mendelin	mary.mendelin@rimsd41.org	\$904.50	\$157.00	\$1,061.50	
RV	River Ridge C.U.S.D. #210	815-858-9005 x320	Judy Tippett	jtippett@riverridge210.org	\$904.50	\$157.00	\$1,061.50	
RW	Rochelle Twp. H.S. Dist. #212	815-562-4161 x4112	Ann Marie Jinkins	ajinkins@rths.rochelle.net	\$904.50	\$157.00	\$1,061.50	
RY	Rockridge School District #300	309-795-1736	Jacqy Peterson	jpeterson@rr300.org	\$904.50	\$157.00	\$1,061.50	
SH	Sheffield Public Library	815-454-2628	Sue Lanxon	sheffieldlib@yahoo.com	\$904.50	\$157.00	\$1,061.50	
SM	Scales Mound C.U.S.D. #211	815-845-2215x320	Hannah Wiegel	hannahwiegel@scalesmound.net	\$904.50	\$157.00	\$1,061.50	
TR	Trinity Medical Center	309-779-2603	Amanda Smolenski	amanda.smolenski@trinitycollegeqc.edu	\$904.50	\$157.00	\$1,061.50	
WC	Warren C.U.S.D. #205	815-745-2641	Sarah Harbach	sarah.harbach@205warren.net	\$904.50	\$157.00	\$1,061.50	
WN	Winnebago C.U.S.D. #323	815-335-2336 x117	Staci Thompson	ThompsonS@winnebagoschools.org	\$904.50	\$157.00	\$1,061.50	
YT	York Township Public Library	815-259-2480	Deeann Kramer	director@thomsonlibrary.org	\$904.50	\$157.00	\$1,061.50	
					\$31,658	\$5,495	\$37,152.50	